



SAMUEL L. JONES
MAYOR

CITY OF MOBILE

ARCHITECTURAL ENGINEERING DEPARTMENT

**Harmon-Thomas Recreation Center
Gymnasium Ceiling
1611 Belfast Street, Mobile, AL
Project #PR-008-12**

OFFICE OF THE CITY COUNCIL
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Addendum No. 1, including Pre-Bid Meeting Notes December 30, 2011

This addendum, including notes from the Pre-Bid Meeting, forms a part of the Contract Documents and modifies the original Bidding Documents as noted below. Acknowledge receipt of this Addendum in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

A. Addendum No. 1 - Pre-Bid Meeting Notes:

To: All Pre-Bid Meeting Attendees and Plan Holders on Record
Day/Date/Time: Pre-Bid Meeting: Wednesday, December 21, 2011 2:00 PM

Pre-Bid Meeting ATTENDEES and Plan Holders:

DISTRIBUTION

Russell A. Robinson, Project Manager
Architectural Engineering
Robert I. Johnson, Project Administrator
Architectural Engineering
Kim Harden, CBDG Construction Project Manager
Architectural Engineering
Plan Holders:
Commercial Contracting Service
Craig Jernigan Construction
Jim Boothe Contracting
Ladas Construction
Peavy Construction Company, Inc.
Stirling Contracting, Inc.
Thomas Dry-Wall, Inc.
Youngblood - Barrett Construction

The File
All Attendees
Plan Holders

See "Meeting Attendance Form" Attached

INTRODUCTION

- Project Manager – Russell A. Robinson
- Contract Administrator – Robert L. Johnson
- Bid Date: Wednesday, January 4, 2012, 2:15 p.m.
- Turn in bids to the office of the City Clerk, 9th floor, South Tower of Government Plaza

SCOPE OF WORK

The scope of work for the project includes but is not limited to the removal of all existing 4'x4' acoustical ceiling panels and the installation of new 2'x2' cementitious wood fiber acoustical ceiling panels with new metal grid suspension system as required. The Contractor will be allowed to reuse the existing metal grid system except for damaged or defective portions or parts which shall be replaced as directed by Owner under the Contract Allowance. Additional steel channel framing will be required to provide for support of the metal grid suspension system as specified. Existing ceiling insulation shall also remain in place with damaged insulation or mesh repaired/re-installed and missing insulation replaced with new under the Contract Allowance. The Work also includes the replacement of missing or damaged HVAC diffusers and light fixtures as shown on the Drawings.

The Contractor shall be responsible for the temporary removal and re-installation of all existing ceiling mounted equipment including but not limited to, basketball goals, light fixtures, sprinkler head escutcheons and HVAC grills and diffusers as required, and other items.

CITY OF MOBILE REQUIREMENTS

- Bids in excess of \$50,000 dollars must have State General Contractor's License
- Sub-Contractors whose amount of work is in excess of \$50,000, must have a State Contractor's License
- Bid Surety: Cashier's check, or a bid bond in the amount of 5% of the Base Bid not to exceed \$10,000. Bid Surety must remain in effect for 60 days.
- Retainage shall be 5% for the first 50% of the completed work based on the schedule of values. For the remaining 50% of the Work no retainage will be withheld.

AWARD OF CONTRACT

- **Total Bid** – The contract will be awarded on the basis of the lowest Total Bid. The Total Bid consists of the Base Bid and the Allowance(s).
- **Base Bid** – The Base Bid is for the total cost of the project as shown on the drawings and as called for in the specifications, except as modified by Addendum.
- **Allowance(s)** – The "General Allowance" (\$3,000.00) shall be included in the Bid (See the Bid Form) and shall be used for unforeseen conditions and the costs associated with them. The Contractor will perform these additional items of work only after submitting a written estimate to the Owner and thereupon receiving

written approval. Any unused portion of the Allowance at the completion of the work shall be credited to the owner in the form of a "Change Order". Additional Allowances have been established to pay for "unit price" work, as required and approved by the Owner in advance, and again any unused portion of the Allowance(s) at the completion of the work shall be credited to the owner

- **Unit Prices** – The cost of performing an item of work, this cost is determined by the Bidder, see "Bid Form" item #6 for a complete description.
- **Notice to Proceed** - Contractor must have adequate forces and equipment on the job site within 10 days of the Notice to Proceed.
- **SED** – Contractor shall make an effort to use Socially and Economically Disadvantaged (SED) Subcontractors.
- **ADA** - Contractor agrees to comply with the Americans with Disabilities Act (ADA) and all Federal, State and Local laws concerning discrimination.
- **CDBG and Federal Requirements** – Contractor and all Sub-Contractors shall comply with all applicable Federal Conditions, HUD and CDBG requirements and the applicable Federal Wage Rates. Workers will be interviewed at the job site to verify compliance with Federal Wage Rates. Certified payrolls shall be submitted to the City of Mobile before an Application for Payment will be processed and should be submitted, preferably, on a weekly basis by the Contractor for his forces and for those of his Subcontractors.

POST BID INFORMATION

- A. Within 3 days after notification of selection for the award of the contract, the contractor shall furnish the following:**
- Designation of work to be performed by the bidders own forces
 - Names of manufacturers, products and suppliers of principal items
 - Names of entities proposed for the principal portions of the work
 - Resumes and qualifications for the Superintendent and Project Manager
- B.** The Contractor is encouraged to provide submittals for review as soon as the contracts are drafted for signatures in order to assist in compressing the review and approval time.
- C.** The project shall be substantially complete on or before February 21, 2012 and an Application for Payment for such amount submitted no later than February 22, 2012, as indicated in the Bid Specifications, AIA Document A101-2007, Standard Form of Agreement Between Owner and Contractor where the basis of payment is a Stipulated Sum, Article 3 Date of Commencement and Substantial Completion, Section 3.3.

Additional Items for Clarification:

1. Per the Drawings, Sheet 1 of 2, Demolition Note #2: approximately 2,000 S.F. (125 existing panels) 4'x4' ceiling tiles that are undamaged / in good condition shall salvaged by the contractor. Tiles shall be stored in gym for pick up by the City of Mobile, Department of Public Buildings. Remaining ceiling tiles shall be removed and disposed of by Contractor.

2. Per the Specifications, Section 00410 Bid Form: the duration of the contract is thirty five (35) calendar days.
3. Upon completion of the removal of the existing ceiling tile, if it is then determined that an excessive amount of "straightening" of the existing insulation is needed; the contractor will determine a cost for the additional work.
4. The contractor shall work only between the hours of 7 am – 5 pm and only on days when the facility is open.

B. ADDENDUM No. 1 - Additional Items:

Part 1 – GENERAL Clarifications:

- Item 1. Clarification: When a change is shown on a drawing, in a specification section or in a Document, keep that change consistent through all drawings, specifications and documents.
- Item 2. Clarification: A licensed electrician shall complete any electrical items of work.
- Item 3. Clarification: The previous submittal information made available by the City of Mobile, indicating the type of ceiling and track potentially in existence in this facility, was provided as a courtesy. However, the City of Mobile does not verify that the brands or material types indicated in the provided submittal information actually exist in the gymnasium. It is the Contractor's responsibility to verify the existing grid type and whether it can be matched and utilized for work required by the scope of this project.

Part 2 – Changes to the DRAWINGS:

- Item 1. Sheet 1 of 2, Demolition Notes #3:
Change to read as follows:
Existing ceiling mounted basketball goals (or portions thereof) may be left in place only if existing tile and grid (as required) can be removed and new grid/tiles installed to achieve a uniform and seamless appearance.
- Item 2. Sheet 1 of 2, Demolition Notes #4:
Change to read as follows:
In lieu of removing existing light fixtures to allow installation of new ceiling tile, the Contractor may install "cut" tiles at these locations only if a uniform and seamless appearance can be achieved. A sample in-place installation shall be approved by Owner before proceeding with remaining installation. If an approved cut tile installation is not achieved, the Contractor shall remove existing light fixtures and re-install after new ceiling installation.

Part 3 – Changes and Additions to the SPECIFICATIONS:

Item 1. AIA Document A701-1997, Article 3 Bidding Documents, Section 3.2 Interpretation or Correction of Bidding Documents: Paragraph 3.2.4:
Change the first sentence to read as follows:
The Contract Drawings and Specifications are intended to cooperate and agree, but should conflicts or difference be found to exist between the requirements within *or between* either, and clarification has not been *requested and/or* obtained in accordance with the above procedure prior to Bidding, then the most restrictive and most expensive requirement will take precedence.

Item 2. AIA Document A701-1997, Article 6 Post-Bid Information, Section 6.3 Submittals, Paragraph 6.3.5:
Change paragraph to read as follows:
The Contractor shall within four (4) days of receiving Contract Forms for signature, enter into a contract with the Owner and shall furnish to the Owner the following items with the signed Contract, or the Bid Bond check will be forfeited automatically, without further delay:

1. *Four original copies of the signed contract with attachments;*
2. *Performance Bond and Labor & Materials Payment Bond (Use City forms);*
3. *Certificate of Insurance; and*
4. *Copy of Builders Risk Policy (original).*

Item 3. AIA Document A701-1997, Article 6 Post-Bid Information, Section 6.3 Submittals:
Add the following:
Paragraph 6.3.7: The Contractor shall, within ten (10) days of receiving Contract Forms for signature, furnish to the Owner the following item:

1. *Detailed Schedule of Values.*

END of ADDENDUM No. 1