

**CITY OF MOBILE
CONSOLIDATED PLAN/ACTION PLAN
COMMUNITY DEVELOPMENT PROGRAM
REQUEST FOR PROPOSALS (RFP)**

INTRODUCTION

The City of Mobile (The City), Alabama is soliciting proposals from interested service providers for a portion of its Community Development Block Grant (CDBG) and Emergency Solution Grant (ESG) for Program Year 2017 funding that was previously awarded, but that the applicant has since withdrawn their application from consideration prior to a contractual commitment. The portion of funding that will be awarded from this RFP includes up to \$10,000 in CDBG funding and up to \$39,239 in ESG funding. While the City encourages all respondents to propose for both funding sources, they will be scored separately and multiple proposals may be awarded.

SCOPE OF WORK

Part I: CDBG Funding

The City of Mobile desires to have service providers to assist in planning for items related to Fair Housing and/or Homelessness issues in the City limits of Mobile and to annually assess the efforts the City makes to resolve issues that are within its control and outlined in the Affirmatively Furthering Fair Housing Plan and/or the 10-Year Plan to end Chronic Homelessness. The successful proposer will be required to submit an annual report to the City to be included as part of its Consolidated Annual Performance Evaluation Report (CAPER). The funding available for this part of the RFP is \$10,000 and the scoring criterion is below:

<u>Scoring Criteria (CDBG)</u>	<u>Maximum Score</u>
Prior experience with federal funding-	15 points
Addresses City goal of Blight reduction and goals of AFFH plan-	30 points
Ability to complete the Annual Report in a timely manner-	30 points
Proposed Leveraged Funding (2:1=5 points, 1:1=3 points)-	5 points
Proposal provides for an increase to capacity or better access to current programs-	20 points
Total Score Possible	100 points

Part II: ESG Funding

The City of Mobile desires to have service providers to propose activities that fall within the following categories of the ESG program: HMIS, Homeless Prevention,

and/or Rapid Re-housing. The awarded proposal will be required to provide match on a one-to-one basis for funding within the ESG program. For further definition of the eligible activities within this ESG funding announcement, please contact the number referenced at the bottom of this notice. The funding available for this part of the RFP is \$39,239 and the scoring criterion is below:

<u>Scoring Criteria (ESG)</u>	<u>Maximum Score</u>
Prior experience with federal funding-	15 points
Proposal coordinates with other Homeless Providers or Programs-	30 points
Ability to complete the proposed accomplishments within 12 months-	30 points
Proposed Leveraged Funding (2:1=5 points, 1:1=3 points)-	5 points
Proposal provides for an increase to capacity or better access to current programs-	20 points
Total Score Possible	100 points

TIMELINE

It is expected that the selection process will begin on July 28th, 2017 and selection recommendations being made by August 2, 2017.

- RFP Issued: July 14th, 2017
- RFP Responses due: July 28, 2017 by 4:00 p.m.
- Selection of Proposal(s): August 2, 2017

The City reserves the right to make adjustments as needed to the above schedule.

QUESTIONS

Please direct all questions to: by phone 251-208-6290 or by email Shakeena.Cox@CityofMobile.org

SUBMISSION REQUIREMENTS

The City is requiring that all proposals be presented in the format provided within the PY 2017 Applications Guidelines that have been updated to include the corresponding deadline found in this RFP. The guidelines will be made available on the City's website at www.cityofmobile.org and in the Community and Housing Development Department located at the address listed at the bottom of this RFP. Proposals will be reviewed by City Staff upon submittal.

RFP SUBMISSION PROCESS

Proposal deadline: Proposals must be received no later than 4:00 PM, July 28, 2017. Sealed proposals must be received in the Community and Housing Development Office at the address referenced below. Submittals should include

three hard copies.

**Beverly Reed, Assistant Director
Proposed Funding Response
Community and Housing Development**

**Via Hand Delivery:
205 Government Street
South Tower, Suite 508
Mobile, Alabama 36602**

**Via Mail:
P.O. Box 1827
Mobile, Alabama 36633**