

**CITY OF MOBILE
CONSOLIDATED PLAN/ACTION PLAN
COMMUNITY DEVELOPMENT PROGRAM
REQUEST FOR PROPOSALS (RFP)**

INTRODUCTION

The City of Mobile (The City), Alabama is soliciting proposals from interested service providers for a portion of its Emergency Solution Grant (ESG) for Program Year (PY) 2017. The ESG funding available through this RFP is being provided from the U.S. Department of Housing and Urban Development (HUD) for PY 2017. The portion of funding that will be awarded from this RFP includes up to \$55,113 in ESG funding. Within this total funding amount the City is giving a preference to those proposals that are for the eligible activity of Homeless Prevention. Due to HUD imposed cap limits, the only eligible activities for this funding is Homeless Prevention, Rapid Re-housing, and/or HMIS. This funding was previously awarded in a prior RFP and is now being made available again due to lack of expenditure from the previously awarded entity. Because of this, the deadline for submitting any reimbursable expenditure under this award will be September 30, 2019. All proposers should be aware of this deadline and fully describe their plan to meet this deadline should they be awarded any funding.

SCOPE OF WORK

ESG Funding

The City of Mobile desires to have service providers to propose activities that fall within the following categories of the ESG program: HMIS, Homeless Prevention, and/or Rapid Re-housing. The awarded proposal will be required to provide match on a one-to-one basis for funding within the ESG program. For further definition of the eligible activities within this ESG funding announcement, please contact the number referenced at the bottom of this notice. The scoring criteria that will be used for this funding is below:

Scoring Criteria (ESG only)

Maximum Score

Prior experience with ESG funding-	15 points
Reasonable Costs Associated with Proposal-	10 points
Proposal Coordinates with Other Homeless Providers/Programs-	20 points
Ability to complete the proposed accomplishments within 6 months-	20 points
Proposed Leveraged Funding (2:1=5 points, 1:1=3 points)-	5 points

Proposed Activity provides for an increase to capacity or better access to current programs-	20 points
Proposal is for an ESG Eligible Homeless Prevention Activity	10 points
Total Score Possible	100 points

TIMELINE

It is expected that the selection process will begin on March 8, 2019 and selection recommendations being made by March 14, 2019.

- RFP Issued: February 21st, 2019
- RFP Responses due: March 7, 2019, by 4:00 p.m.
- Selection of Proposal(s): March 14, 2019

The City reserves the right to make adjustments as needed to the above schedule.

QUESTIONS

Please direct all questions to Beverly Reed: by phone 251-208-6290 or by email Beverly.Reed@CityofMobile.org

SUBMISSION REQUIREMENTS

The City is requiring that all proposals be presented in the format provided within the PY 2019 Applications Guidelines. The guidelines will be made available on the City’s website at www.cityofmobile.org and in the Community and Housing Development Department located at the address listed at the bottom of this RFP. Proposals will be reviewed by City Staff upon submittal.

RFP SUBMISSION PROCESS

Proposal deadline: Proposals must be received no later than 4:00 PM, March 7th, 2019. Sealed proposals must be received in the Community and Housing Development Office at the address referenced below. Submittals should include three hard copies and should reference PY 2019 ESG Proposal.

**Beverly Reed, Assistant Director
Community and Housing Development**

**Via Hand Delivery:
205 Government Street
South Tower, Suite 508
Mobile, Alabama 36602**

**Via Mail:
P.O. Box 1827
Mobile, Alabama 36633**