



**PRE-QUALIFICATION APPLICATION FOR CONTRACTORS TO PARTICIPATE
IN FEDERALLY-FUNDED REHABILITATION PROJECTS**

The City of Mobile is seeking to pre-qualify individuals or entities interested in performing Rehabilitation Work on grant and loan-funded property rehabilitation projects.

Do you have any of the following? If YES, **please provide a copy of the documents along with this application.**

- 1. a City of Mobile **business license**; Yes No
- 2. a copy of the attached **surety bond certificate**; Yes No
- 3. a **commercial liability** (automobile and general) **insurance certificate**; Yes No
- 4. a “**Lead Safe Work Certificate**”; Yes No
- 5. a State of Alabama **Homebuilder’s license**; Yes No
- 6. OR applicable **mechanical, electrical** and/or **plumbing licenses**; Yes No
- 7. a copy of Commercial **Workman’s Compensation** insurance certificate Yes No

Are you willing to work on historic (properties greater than 50 years old) properties? Yes No

Additionally, all applicants must complete the form below:

Date: _____

Applicant Name: _____

Business Name: _____

Business Address: _____

Business Telephone: _____ **Fax:** _____

Cell: _____ **Email:** _____

Hours of Operation: _____

Description of Services: _____

Please provide Names, Addresses, and Years of Construction Experience of all Owners, Partners, and Stock holders. (Use an additional sheet if necessary)

Name: _____ Years: _____

Address: _____

Name: _____ Years: _____

Address: _____

Name: _____ Years: _____

Address: _____

List other contracting firm names under which the principals have operated, with former addresses and cities.

References with Names and Addresses

Banks: _____

Materials Dealers: _____

List three recent customers for which you have performed similar work within the last twelve months:

1. _____ Phone: _____

Address: _____

2. _____ Phone: _____

Address: _____

3. _____ Phone: _____

Address: _____

The undersigned contracting firm agrees that in consideration for being placed upon the *Pre-Qualified Contractors Register* s/he will comply with the following conditions on all rehabilitation work performed on grant or loan-funded properties, regardless of whether federal financing is or is not used by the owner.

1. To use only contract forms previously approved by the City of Mobile;
2. To perform all Work in accordance with applicable building ordinances of the City of Mobile and approved by the Architectural Review Board if property is within a historic district;
3. If the Work performed by the Contractor is found to be unsatisfactory or noncompliant with the Work specifications, the City of Mobile may remove the contractor's name from the *Pre-Qualified Contractors Register*.

*** Please Note: Any "debarred" contractors and/or contractors who have previously performed unsatisfactory Work for either the City of Mobile or the Mobile Housing Board's housing rehabilitation programs will NOT be added to the *Pre-Qualified Contractors Register*.**

Applicant hereby certifies that all the information given above is complete, factual, and that no unfavorable information has been withheld.

Signed on this the ____ day of _____, 201__, by _____,
(Signature)

_____, on behalf of _____.
(Title) (Firm)

Please Return the Completed Form and All Necessary Documentation to:

By Mail:

**City of Mobile
Community and Housing Development
P. O. Box 1827
Mobile, AL 36633-1827**

Or In Person:

**MAIN OFFICE
205 Government Street
5th Floor, Suite 508
Mobile, AL 36602
(251) 457-4603**

**HOUSING OFFICE
2318-B St. Stephens Rd.
Mobile, AL 36617
(251) 457-4603**