

**PERMIT POLICY FOR
CITY OF MOBILE PARKS AND RECREATION DEPARTMENT
ATHLETIC FACILITIES**

Revised

RULES AND REGULATIONS

1. Any individual or organization must obtain a permit from the Parks and Recreation Department before using the City's athletic facilities for an event. The only exception is for events held at Ladd Peebles Stadium because they are permitted by the Ladd Peebles Stadium Board.
2. Applications for permits are available at the Mobile Parks and Recreation Department Athletic Office, 48 North Sage Mobile, AL 36606.
3. Lights on athletic fields must be turned off no later than 10:30 p.m. for youth events and 11:30 p.m. for adult events.
4. Fields are permitted for Sunday play during the hours of 1:00 p.m. until 5:00 p.m. only. No night play on Sundays without the special approval of the Director of Parks and Recreation.
5. Permits will be issued for "in-season" sports only and for specific times and dates.
6. Permits are non-transferable and nonassignable.
7. The person who submits the application for a permit on behalf of a group is personally responsible for insuring that all Parks and Recreation department rules and regulations are enforced. .
8. Permits must be posted on site during events.
9. Sale, consumption or possession of alcoholic beverages, drugs or intoxicants of any kind, are not permitted at any Parks and Recreation Department facility or park grounds.
10. Firearms are not permitted at any Parks and Recreation Department facility or park grounds.

11. No commercial or business activities are permitted in any Parks and Recreation facility. Food and beverage concessions are only allowed only by special permit from the Parks and Recreation.
12. All groups using parks and recreation facilities and equipment must leave them in the same condition as they found them. All litter and garbage must be placed in containers designated for such use or otherwise removed from the facility and grounds after each event. If a clean-up deposit is forfeited due to noncompliance, the group will not be permitted to use the facilities again until the City receives another deposit, which will be subject to the same rules.
13. Public youth groups using athletic facilities are responsible for doing minor maintenance such as the placing of bases, light dragging or raking between games, and lining of fields. Public youth groups may also mow grass between routine Parks and Recreation Department mowing, if desired by the group and at its own risk and expense.
14. Major maintenance and all construction are the responsibility of the Parks and Recreation Department and are not to be performed by the organization using the facility, unless authorized by the Department of Parks and Recreation. Major maintenance includes placing of topdressing on infield/outfield; major additions of sand/clay on base paths; loosening and smoothing of packed dirt along base paths/infields by discing, grading, and major dragging; sodding, seeding, fertilization, aeration and liming of turf areas. Construction includes any erection or modification of any temporary or permanent structure.
15. The Parks and Recreation Department, at the sole discretion of the City, shall close a facility when weather conditions or other factors result in safety hazards. Facilities will not reopen until, in the sole opinion of the Parks and Recreation Department, conditions are no longer unsafe.
16. Permits may be revoked, at any time, by the Parks and Recreation Department for violation of these rules and regulations, any city ordinance, or for other good cause shown

17. No motorized equipment shall be used on athletic fields without prior approval from the Parks and Recreation Department.
18. Tennis lessons for which a fee is charged shall only be provided by City-approved tennis instructors.
19. No qualified person can be prohibited from participation in, denied the benefits of, or otherwise subjected to discrimination on the grounds of race, color, sex, national origin, age or handicap.
20. Use of an athletic facility by a group during an “away” game will be by permission of the Director of Parks and Recreation only.
21. No individual or group shall solicit donations from an attendee or the general public before, during or after an event. No individual or group shall charge an entrance, parking, or any other fee, to another for use of a public park or athletic facility. Violation of this rule will result cancellation of a permit. The only exceptions are for groups or individuals who have obtained a permit, paid for field (softball or football /soccer) usage and lights at Trimmer Stadium or Medal of Honor Athletic Complex are allowed to charge an entry fee to their event.

Tournament seasons, fees and deposits

Organization	Rental charge*	Deposits required	Certificate of Insurance required	Seasons
City Leagues	None	None	No	Soccer (Aug – Dec) Football (Aug –Nov)
Nonprofit organizations	\$25 per game (unlit field) \$75 per game (lit field)	\$200 clean up \$100 appearance	Yes	Football (Aug –Nov) Youth softball (Mar – July) Adult softball (Mar – Nov)

				Baseball (Mar – July)
Nonresident, Nonprofit, For profit organizations	\$50 per game (unlit field) \$75 per game (lit field)	\$300 clean up \$200 appearance	Yes	
Public Schools	None	None	None	Baseball, soccer & softball (Feb-May)

All deposits are due 15 days before the tournament begins. Appearance deposits are nonrefundable if not cancelled within seven working days of tournament.

*Additional fees: If fields are prepared by the City and a department staff member must be present to maintain the fields during the game, there will be an additional charge of \$45.00 per game and \$20.00 per hour personnel charge.

Insurance Requirements

If required and for the period covered by the permit, the organization shall acquire and maintain in full force and effect the following liability and comprehensive insurance issued by a company licensed and qualified to do business in the State of Alabama, *which such insurance shall name the City of Mobile as an additional insured*, and shall attach to this permit application as proof thereof a certificate of insurance issued by an agent licensed and qualified to do business in the State of Alabama. **Proof of coach’s liability insurance either through NYSCA or another organization must be provided at time of application.**

- a. General Liability insurance – public liability
Including premises, products and complete
operations.
 - (1) Bodily injury liability:
\$250,000 each person
\$500,000 each occurrence
 - (2) Property damage liability - \$100,000 each
Occurrence.
 - Or, (in lieu of (1) and (2) above
 - (3) Bodily injury and property damage combined –
\$500,000 per occurrence

- b. Comprehensive – Automobile Liability Insurance
Including owned, non-owned, and hired vehicles.

- (1) Bodily injury liability:
\$250,000 each person
\$500,000 each occurrence
- (2) Property damage liability - \$100,000 each
Occurrence.
- (3) Or, (in lieu of (1) and (2) above)
Bodily injury and property damage combined –
\$500,000 per occurrence

If the certificate of insurance referenced in this Permit does not evidence insurance of owned vehicles, said certificate and this sentence shall evidence the organization's covenant that it does not own any vehicles and that it will not purchase or obtain any vehicles during the term of this permit.

The insurance certificate shall require that coverage will not be altered or terminated unless the City shall have been given written notice of such alteration or termination delivered to City not less than thirty (30) days before the effective date of such alteration or termination.