



## Urban Development Department City of Mobile

### Code Administration

205 Government Street, 3<sup>rd</sup> Floor

Mobile, AL 36644

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### TOP FIVE REASONS FOR PLAN REJECTIONS

Below are the top five reasons that plans are not accepted for plan review and five reasons that they are rejected once they have been reviewed. Design professionals can save valuable time by reviewing the lists and check their plans for these common errors prior to submission to help expedited the completion of their plans.

#### **Top 5 Reasons Plans are rejected for Plan Review at the Submittal Stage.**

1. Letter of Supervision not included in submittal from Architect or Engineer.
2. Plans not signed and stamped by Alabama registered design professional.
3. Failure to include proper number of copies of plans needed.
4. Improper address of address not provided. Street ticket required for all new construction (new footprint).
5. No supporting engineer for electrical, plumbing or mechanical plans.

#### **Top 5 Reasons Plans are rejected after the Plan Review.**

1. Code Data not provided (preferably on the cover sheet).
2. No site plan showing location of fire hydrant, FDC connection and building setbacks.
3. Grease trap calculations not included o plumbing submittal.
4. Riser diagram not included for electrical or plumbing plans.
5. No outside air calculations for mechanical plans.