Print Form

City of Mobile
Urban Development Department
Sign Permit Application

Date _____

Application ZON20 ____-0 ____

SIGN LOCATION

Address _____ Parcel Number _____

CONTRACTOR/OWNERSHIP INFORMATION

Sign Fabrication Contractor Name _____ Phone # _____

Sign Installation Contractor Name _____ Phone # _____

Sign Owner _____ Type of Business _____

Sign Owner's Phone Number _____ Property Owner _____

TYPE OF SIGN (CHECK ALL THAT APPLY)

☐ On Premise

☐ Single Business ☐ Group Business ☐ Historic ☐ Subdivision Marker ☐ Apartment Sign

☐ Freestanding ☐ Monument ☐ Tenant Panel ☐ Wall ☐ Projecting

☐ Directional ☐ Canopy

☐ Non-Illuminated ☐ Illuminated (specify new or modified/refurbished _____)

☐ Electronic ☐ Other (Explain) _____ ☐ Off Premise

SIGN DIMENSIONS

Height from ground level to top of sign: ____ feet Height from ground level to bottom of sign: ____ feet

Width of Sign Face: ____ feet Height of Sign Face: ____ feet Total Square footage: ____ Square Feet
(Width times height; multiply by 2 if double faced)

☐ Single-Faced ☐ Double-Faced

NOTE: Sealed architectural/structural drawings (to scale) of the sign are required for new freestanding signs 30 feet tall and higher. The plan should include all exterior and interior dimensions, and a cross section of structural support members showing all thickness measurements for the members. Must include foundation details and concrete strength in PSI.

New freestanding signs under 30 feet tall require only a scaled drawing. **All new freestanding signs require a site plan.**

Wall signs require a scaled drawing showing the sign complete with dimensions and renderings.

DESIGN REQUIREMENT

Does the sign meet the required windload specifications for the structural design requirements of 135 mph for 3 seconds?

☐ Yes ☐ No

What wind speed was used in the design calculations? _____

SETBACK REQUIREMENTS

Will the sign be placed in or over City of Mobile or other public right-of-way? ☐ Yes ☐ No

What is the setback distance from the leading edge of the sign to the front Property Line? _____

SIGN VALUATION

Total Cost of Sign Including Materials, Labor, and Installation $ _____

NOTE: If the contract(s) valuation is over $50,000, a State of Alabama General Contractor's Specialty License will be required, if applicable, please attach a copy of your General Contractor's License to this application unless you have a copy on file with the Planning Section of the Urban Development Department. Contract valuation will include labor, materials, and sign costs.

ELECTRICAL REQUIREMENTS

UL file number of Fabricator _____ UL file number of sign _____

Nits (if electronic) _____ Electrical Permit # _____

NOTE: All illuminated signs must be UL listed. Modifications/refurbishing require a UL listing. Installation requires an Electrical Permit.

CERTIFICATION

I hereby declare that the information contained on this form and the attachments hereto are true and correct to the best of my knowledge. I further state that I understand that failure to furnish all required information will result in a delay, or possible denial of my permit. **I further state that I understand the submission of this application does not guarantee that a permit will be issued, and that, submission of this application does not constitutepermission to erect or alter any sign.**

_____ Date_____ /_____ /_____

Signature of Property Owner or
Licensed and Bonded Sign Company's Authorized Representative

Please provide all information in the space provided, if additional space is needed, attach additional sheets as necessary.

Location Sketch

Sketch & Square Footage of Building Front

PLANNING SECTION STAFF ONLY

☐ Approved ☐ Not Approved Fee: _____ ☐ Penalty Fee Included

By: _____ Date ____ / ____ / ____

Board of Adjustments Case Number (if applicable) _____

Special Conditions or Comments:

_____

_____

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