

CONTRACTOR

Engineering Company Name

Date

[Individual name]
[Contractor Company]
[Street address]
[City, state, zip]

RE: ROW PERMIT NOTIFICATION LETTER
Project Development name and physical street address

Dear _____:

I am submitting a Tier 1/Tier 2 land disturbance permit for **Project Development name and physical street address** to the City of Mobile today. The land disturbance permit only allows land disturbance on private property.

The purpose of this correspondence acknowledges that we are aware that an additional permit, a Right of Way permit, directly from the Engineering Department is required. The Right of Way permit is NOT being submitted concurrently with the land disturbance permit; it will be submitted at a later date.

NO work on the right of way, including a construction entrance will be constructed until the Right of Way permit is approved and obtained.

I need your signature on the bottom of this letter to submit with the land disturbance permit. Thank you for your help.

Sincerely,

Professional Engineer, PE
Engineer of Record

PE #1234

CONTRACTOR ACKNOWLEDGMENT SIGNATURE

CONTRACTOR PRINTED NAME AND COMPANY

DATE: -----