

PETITION FOR RELEASE OF PENALTY

DATE: _____

**City of Mobile
Revenue Dept.
P. O. Box 3065
Mobile, Alabama 36652-3065**

Acct. No: _____

Tax Type: _____

The undersigned hereby makes application for Release of Penalty paid by:

_____, in the amount of \$ _____,

(Business Name)

(Amount of Penalty)

for the _____ levied on _____.

(Type of Tax)

This Petition for Release of Penalty is based on the following stated facts:

<p>Sworn to and subscribed before me, this ____ day of _____, _____ _____ Notary Public, State of: _____ My Commission Expires ____ / ____ / ____</p>	<p>_____ <i>License (business) name</i> _____ petitioner's signature _____ _____ address of licensee (business)</p>
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Filing Requirements:

Before any Release of Penalty can be made, the tax payer, his heirs, successors or assign shall file a petition directed to the City of Mobile Revenue Department setting up the facts relied on to support the reason for the Petition. **No petition will be processed without the Penalty having first been paid.** Such petition must be made within three years from the date of payment.

Notarized Signatures:

The petition must bear notarized signatures(s) of petitioner(s). If a petitioner is/are individual(s), the individual(s) must sign. If a petitioner is a corporation, an officer of the corporation authorized to bind the corporation must sign. All signatures must be notarized and bear the notary seal.

Documentation:

All documentation supporting the petition must be attached. Separate petitions must be submitted for each account.

Mailing:

Completed petition with attached documentation should be mailed to:

**City of Mobile Revenue Department
Petition Processor
P.O. Box 3065
Mobile, AL 36652-3065**