



**REQUEST FOR QUALIFICATIONS
PROFESSIONAL SERVICES**

**CITY OF MOBILE
Three Mile Creek Watershed Restoration, State Expenditure Plan # 16
Langan Lake Dredging and Invasive Species Abatement
City of Mobile Project Number 2016-3005-34
ADDENDUM #2**

Addendum #2 includes the attendees and meeting minutes from the RFQ Question and Answer Meeting that was held via Zoom Teleconference on Thursday, November 19, 2020 at 10:00am.

Instructions: Please acknowledge receipt of this addendum by signing this form and including it in your submittal December 09, 2020

Acknowledgement: I hereby acknowledge receipt of Addendum 2. I understand that failure to confirm the receipt of addenda may be cause for rejection of this submittal.

Company

Authorized Signature

Date

**REQUEST FOR QUALIFICATIONS
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**CITY OF MOBILE
Three Mile Creek Watershed Restoration, State Expenditure Plan # 16
Langan Lake Dredging Design and Invasive Species Abatement
City of Mobile Project Number 2016-3005-34**

CITY OF MOBILE RFQ Q&A MEETING

Date Held: Thursday, November 19, 2020 at 10:00am

Location: Via Zoom Teleconference

Email Address

Name	Company	Email Address
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Lance Slater, Project Manager	City of Mobile	threemilewatershedrestoration@cityofmobile.org
Archnique Kidd, Supplier Diversity Manager		
Laura Angle, Grants Compliance Manager		
Jennifer Greene, Director of Program and Project Management		
Aimee Williams, Engineering Manager		

WELCOME

Good morning and welcome to the RFQ Q&A meeting for the Design of Three Mile Creek, Langan Lake Dredging and Invasive species abatement. State Expenditure Plan# 16 under the Spill Impact Component (Bucket 3) of the RESTORE Act.
City of Mobile Project Number 2016-3005-34

We are excited about this project and glad that you are all here.

This RFQ Q&A meeting is being recorded and a copy of the meeting notes will be emailed to attendees following the session.

HOUSEKEEPING

Since we are having a virtual meeting today, please sign in the chat box with your name, Title, company and email address, so that we will have a record of your attendance and can also email you a copy of the meeting notes.

INTRODUCTION OF THE CITY'S PROJECT DELIVERY TEAM

I would like to introduce the City's Project Delivery Team.

I am Lance Slater, Project Manager, for the City's Program and Project Management Department. I currently manage the City's Bucket 3 RESTORE Act projects. I will have supervisory responsibility for the outcomes and deliverables and the point of contact for the project.

Aimee Williams serves as the Engineering Manager of the City's Capital Improvement Department. She has been and will be providing engineering support throughout the project.

Laura Angle serves as the Grants Compliance Manager in the City's Office of Grants Management. The City of Mobile's Grants Management Program, which consists of Ms. Angle, Federal Accounting Staff, and the City's Comptroller will ensure federal compliance, accounting and reporting is properly reviewed and completed.

Archnique Kidd, City's Supplier Diversity Officer, will oversee the policies and procedures for disadvantaged business enterprises (DBE), service-disabled veteran owned business, woman owned businesses (WBE), and small businesses (SBE) with regards to procurement.

Jennifer Greene, Director of Programs and Project Management, will serve as internal City of Mobile reviewer for the project. The Programs and Project Management team, under Ms. Greene's direction, manages all RESTORE projects as well as the TIGER grant project that the City has received.

PROJECT OVERVIEW

Funding Source: RESTORE Act Bucket 3-Spill Impact Component

Additional funding information can be accessed at the RESTORE website. Link will be provided in post meeting email.

Method of Selection: a consultant contract for the dredging of Langan Lake and invasive species removal will be selected through competitive proposals. Procurement procedures will follow the State of Alabama and City of Mobile procurement standards, as well as the Federal Procurement Standard 2 CFR Part 200 Sections 200.317-200.326.

Scope of Work: The scope of the consultant contract for design completion of the Project consists of plan completion and agency interaction for dredging of Langan Park and removal and abatement of invasive species in the lake. Items addressed by the consultant in its contract will include design completion (to include disposal area identification) specification writing associated with the contract documents, contract document assembling, permit investigation, project coordination, construction contract letting, contract review & approval and construction observation and recommendations.

As another reminder, since we are having a virtual meeting today, please sign in the chat box with your name, Title, company and email address, so that we will have a record of your attendance and can also email you a copy of the meeting notes. Thank you!

PRE-SUBMITTED QUESTIONS/ANSWERS

At this time, I am going to read the questions that the team has been emailed to date along with our answer.

QUESTION : Paragraph 5.0 states that “Responses will be received until 3pm CST on 11/25/2020” but then a submittal date of 12/09/2020 is listed below that. Which is the correct submittal date?

ANSWER: Both dates are accurate. 11/25/2020 is last day to submit project specific questions. 12/09/2020 is last day to submit proposals. There is an error on times, we will utilize the later time of 5pm CST for each date.

QUESTION : Which firm provided the initial (30%) design services?

ANSWER: Dorsey and Dorsey provided the 30% design services.

QUESTION : Can we please receive an electronic PDF copy of the 30% Design?

ANSWER: Yes, a digital copy of the 30% design plans will be provided in post meeting email.

QUESTION : Has initial geotechnical investigations been completed and if so, can we receive an electronic PDF copy of the geotechnical report?

ANSWER: Yes, an initial geotechnical investigation has been completed. The report will be included in email containing the design plans.

QUESTION : What is the estimated quantity (cubic yards) of sediments are to be removed during dredging?

ANSWER: Estimated 309,000 Cubic Yards. Additional information is provided in the design plans to be emailed post meeting.

QUESTION : Have the USACE/ADEM permits for this project been acquired? If so, can we receive a copy of that permit? If not, do we assume correctly that assisting in permit acquisition will be part of the Scope of Service for the selected firm?

ANSWER: Yes, USACE permit has been obtained. Yes, a copy will be included in post meeting email.

QUESTION : Does the ten page limit include resumes? Single or double sided pages?

ANSWER: No, resumes are not included in the ten-page minimum. Ten single sided pages.

QUESTION: Is there tentative budget information being released?

ANSWER: The total project award amount, including all design, construction, and inspection of all three phases is \$11,960,940.00. Additional information can be found at the link provided in post meeting email.

ZOOM MEETING QUESTIONS/ANSWERS

This concludes the submitted questions and answers.

As another reminder, since we are having a virtual meeting today, please sign in the chat box with your name, Title, company and email address, so that we will have a record of your attendance and can also email you a copy of the meeting notes. Thank you!

Does anyone have any questions? Please before you ask your question; say your name, company and Title.

RFQ Q&A ZOOM MEETING QUESTIONS/ANSWERS

Question 1: I am unable to comment contact information from cell phone, in Zoom. Can I provide information by other means?

Answer: Yes, you will need to email the address provided in the RFQ.
threemilewatershedrestoration@cityofmobile.org

Question 2: Can you clarify the scope of work mentioned above. "...and construction observation and recommendations." This inclusion is contradictory to the CE&I portion of the project.

Answer: Originally, the CE&I portion was included within this portion of project. That has since been separated. The scope of work for the design of Langan Lake Dredging and Invasive Species Abatement no longer includes construction observation and will not be included in the contract.

POST-MEETING SUBMITTED QUESTIONS/ANSWERS

The following questions were emailed following the RFQ Q&A meeting on **Thursday, November 19, 2020 at 10:00am.**

QUESTION 1: Does the 10-page limit include the required form attachments (DUNS, certification form, FFATA disclosure statement form, COIs, DBE Certs, etc)?

ANSWER: The required forms are not included in the 10-page limit.

Closing Comments:

The City of Mobile will continue accepting project specific questions until Wednesday, November 25, 2020. All questions received before November 25, 2020, will be answered and provided in separate addendum.

Additional Information:

[Alabama State Expenditure Plan Link](#)

https://www.restorethegulf.gov/sites/default/files/ALABAMA%20SEP%20-%20FINAL_508_4_1_19.pdf#page=105

As requested, the 30% Design and USACE Permit are available. Please email threemilewatershedrestoration@cityofmobile.org for a PDF copy of each.