



REQUEST FOR QUALIFICATIONS
ENGINEERING SERVICES

The City of Mobile is soliciting statements of interest from qualified engineering firms and individuals interested in providing professional engineering services.

The Project, **Transportation Planning Study for Game Day and Special Events at the University of South Alabama**, will consist of the evaluation of existing conditions (traffic volumes, signal operation, roadway access, etc.) to develop a plan to mitigate the impacts of increased traffic associated with USA game days and special events, and provide short term and long term recommendations for the mitigation of the traffic, to include but not be limited to, traffic signal operations, intelligent transportation systems measures, special signage plan, ingress and egress plans, and staging of officers.

Firms interested in performing the work will be considered on the basis of a written response to the Request for Qualifications. All applicants must submit their qualifications and list any prior experience with projects similar in nature and scope to the above services being requested.

Include the information of the following in written form:

1. Statement of registration of the firm.
2. Statement of the names, registration numbers, and duties of the individuals that will be involved in this project (when performing professional services).
3. Statement as to professional standing including any pending controversies outstanding. If none exists, such a statement should be made.
4. Statement of experience in the fields that the proposed services are requested and work of a similar nature which the proposed staff for requested services was in responsible charge. **Proposed staff names and experience are to be provided.**
5. Statement of experience within the local jurisdiction, with local utility providers, and knowledge of local standards and specifications.
6. Statement of availability and adequacy, in both number and quality of remaining staff, to perform all other functions needed for the proposed services.
7. List of qualified personnel in other disciplines required for proposed services, both in-house and those to be acquired from outside sources.
8. Statement as to whether or not the firm is operating on a sound fiscal basis.
9. Statement of where the work will actually be accomplished.

Submittals will be rated according to the following criteria:

Prior experience with federally funded projects	10 pts
Professional qualifications and experience which the proposed staff was in responsible charge.	30 pts
Experience with the administration of projects for the City of Mobile	10 pts
Firm's understanding of the assignment	20 pts
Prior experience with Special Event Transportation Planning	30 pts

PLEASE NOTE: Presentations will NOT be conducted in conjunction with this Request for Qualifications.

The firm that is selected will be notified and a contract negotiated. The contract will be for a period coinciding with the required project submittal deadlines established by the City of Mobile. The City of Mobile reserves the right to reject any or all submittals and waive any irregularities or informalities in the selection process.

The statement of interest must be emailed to trafficengineering@cityofmobile.org on or before 3pm on October 7, 2022. The subject line shall read "RFQ - Special Events Planning Study for USA" with the submittal attached in portable document format. The document shall not exceed twenty (20) pages, letter size, with exception of any map graphic that may be included. Contents of the email body will not be considered as part of the evaluations. All statements of interest received by the deadline will be evaluated. The selection committee will include City of Mobile Traffic Engineering staff and key stakeholders relevant to the project. If you have not received confirmation of receipt from the City by noon on the next business day, please contact the Traffic Engineering Department at (251) 208-2960.