

CITY OF MOBILE

BID SHEET

This is Not an Order

Mailing Address:

P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

Purchasing Department and Package Delivery:

Government Plaza
4th Floor, Room S-408
205 Government St
Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
ON REVERSE SIDE OF THIS PAGE
BEFORE BIDDING**

Typed by: mns Buyer: 006

Please quote the lowest price at which you will furnish the articles listed below

DATE 12/17/2019	BID NO. 5366	DEPARTMENT Various	Commodities to be delivered F.O.B. Mobile to: To Be Specified
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This bid must be received and stamped by the Purchasing office not later than: 10:30 AM, Thursday, January 23, 2020

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<div>JANITORIAL SUPPLIES</div>					
Appx 0-400 Cases	<div>Paper Toilet, 2 Ply, KC #04460. 80 Rolls/Case. Item #9658</div> <div>Make _____ Model _____</div> <div>Rolls/Case _____ Ft/roll _____</div> <div>Sheets per roll _____</div>					
Appx 0-250 Cases	<div>Towels, Paper, Hard Roll 8” X 800’ Brown, 2” Core, 6 Rolls/Case KC32848 Item#9633</div> <div>Make _____ Model _____</div> <div>Rolls/Case _____ Ft/roll _____</div> <div>Sheets per roll _____</div>					
Page 1 of 7						
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS BID
IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____% 20 days from date of receipt of goods
and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

BID CONTINUATION SHEET

Page _____ of _____

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Page 2 of 7						
Appx 0-350 Cases	Towels Paper, Brown Roll, Core Size 1.5", 8" X 800' Scott #04142 or Equal. 12 Rolls/Case. Item #9636 Make _____ Model _____ Rolls/Case _____ Ft/roll _____					
Appx 0-1200 Cases	Towels Multi-Fold Paper Scott 01804. 4000/Case. Item #9632 Make _____ Model _____ Towels/Case _____ Towel Size _____					
Appx 0-80 Cases	Towels, Single fold, Scott 01700. 4000/Case. Item #9666 Make _____ Model _____ Towels/Case _____ Towel Size _____					
Appx 0-400 Cases	Towels Paper, Kitchen, Rolls, Towel Size 11" Wide x 9" Between Peforations, 2 Ply. 12 Rolls/Case. Item #13949 Make _____ Model _____ Towels/Case _____ Towel Size _____ Sheets/Roll _____					
			TOTAL			

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Page 3 of 7						
Appx 0-50 Cases	<p>Towels, Paper, White Roll, 8" Roll Diameter, 1.5" Core Diameter, Soft, Must fit Kimberly Clark 09746 Dispensers, 800' Per Roll, 12 Rolls/Case. Kimberly Clark 01040 or Equal. Item #17091</p> <p>Make _____ Model _____</p> <p>Towels/Case _____ Towel Size _____</p> <p>Sheets/Roll _____</p>					
Appx 0-800 Cases	<p>Towel, Paper, C-fold, bleached, 10.125" x 13.15", 1-Ply, 2400 Towels/Case. KC 01510, No Subs. Item #9637</p> <p>Make _____ Model _____</p> <p>Towels/Case _____ Towel Size _____</p>					
Appx 0-800	<p>Towels Shop, Wyp-All, Blue, 12-1/2" x 12" 56 sheets/pkg. 12 pkg/case. Kimberly Clark #05776 Item #9638</p> <p>Make _____ Model _____</p> <p>Packaging _____</p>					
Appx 0-50 Cases	<p>Towels paper, windshield, Wyp-All, WYPALL L10, 9.1" x 10.25", 10 packs/224/Case. Kimberly Clark #05123 Item #9639</p> <p>Make _____ Model _____</p> <p>Packaging _____</p>					
			TOTAL			

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Page 4 of 7						
Appx 0-50 Cases	<p>Towels, Wyp-All, #05701. 12.5" x 12" White 18 Packs/56/Case. per case. Item #9673</p> <p>Make _____ Model _____</p> <p>Packaging _____</p>					
Appx 0-600 Cases	<p>Towels, Wyp-All, Size 10" x 13.2", Center-Pull Roll, White, 200 Sheets Per Roll, 2 Rolls/Case. No Subs. Item #9698</p> <p>Scott #05796</p> <p>Make _____ Model _____</p> <p>Packaging _____</p>					
Appx. 0-70 Cases	<p>Paper Toilet, Junior Jumbo Rolls, 1-ply, Kimberly Clark #07223. 12-2000' Rolls/Case. Item #9709</p> <p>Make _____ Model _____</p> <p>Ft/Roll _____ Rolls/Case _____</p>					
Appx 0-500 Cases	<p>Towel, Shop, White Roll, 475 towels per roll, 12.5" x 13.4", 1-475' Roll/Case. Kimberly Clark #41025. Item #13090</p> <p>Make _____ Model _____</p> <p>Packaging _____</p>					
			TOTAL			

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Page 5 of 7						
Appx 0-75 Cases	Paper Toilet, 2 ply, Jumbo Roll Tissue, 3.55" X 2000' Roll, 6 Rolls Per Case, Kimberly Clark #07827. 6 Rolls/Case. Item #13202 Make _____ Model _____ Rolls/Case _____ Ft/Roll _____ Sheets Per Roll _____					
Appx 0-75 Cases	Towels, Paper, Hard Roll 7.5" X 1150', Core Size 1.75", White 6 Rolls/Case KC25703. Item #17356 Make _____ Model _____ Rolls/Case _____ Ft/Roll _____ Sheets Per Roll _____					
Appx 0-75 Cases	Paper Toilet, 2 Ply White, Coreless KC 04007 36 Rolls/Case. Item #17360 Make _____ Model _____ Rolls/Case _____ Ft/Roll _____ Sheets Per Roll _____					
			TOTAL			

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			Dollars	Cents	Dollars	Cents
	<p style="text-align: center;">Page 7 of 7</p> <p>The City of Mobile waives Item 15 on Reverse of Page 1.</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>For additional information, contact: City of Mobile Purchasing Department purchasing@cityofmobile.org. This Bid will be Awarded on an Item Basis.</p>					
			TOTAL			

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PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE any and all ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

**Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644**

(Request First Delivery)