

CITY OF MOBILE

BID SHEET

This is Not an Order

Mailing Address:
 P. O. Box 1948
 Mobile, Alabama 36633
 (251) 208-7434

**Purchasing Department
 and Package Delivery:**
 Government Plaza
 4th Floor, Room S-408
 205 Government St
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
 ON REVERSE SIDE OF THIS PAGE
 BEFORE BIDDING**

Typed by: tajb Buyer: 002

Please quote the lowest price at which you will furnish the articles listed below

DATE	BID NO.	DEPARTMENT	Commodities to be delivered F.O.B. Mobile to:
02/05/2020	5383	Garage	To Be Specified

This bid must be received and stamped by the Purchasing office not later than: 11:00 AM, Friday, February 28, 2020

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.						
	GENERATOR					
Qty. 1 EA	Generator 80 KW 120/ 240- volt 3 phase 60 HZ Diesel Engine as per the following and attached specifications. Make _____ Model _____					
1EA	Generator 60 KW 120/208- volt 3 phase 60 HZ Natural Gas Engine. Make _____ Model _____					
1EA	Generator 150 KW 408- volt 3 phase 60 HZ Diesel Engine. Make _____ Model _____					
1EA	Generator 150 KW 208/ 120- volt 3 phase Diesel Engine as per the following and attached. Make _____ Model _____ Provide literature and specifications on product bid. Generator shall be new. A used, reconditioned, or refurbished generator is not being requested and will be rejected.					
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS BID
 IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____% 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to **reject** any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of **Mobile**.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. **PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.**
10. **BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.**
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors **are solely responsible for consulting with the Secretary of State** to determine whether a **Certificate** is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the **time between application for and issuance of a Certificate of Authority may be several weeks.**
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p style="text-align: center;">Page 2 of 3</p> <p>Successful vendor shall provide a factory trained and certified engineer and personnel to properly set up the generator, start up and perform performance and certification tests.</p> <p>All generators to be housed in weatherproof enclosure with tropical weather coating.</p> <p>City of Mobile will pour the new foundation or slab for the generator. Successful vendor shall provide and supervise the installation of the correct mounting bolts to secure the generator to the slab. Vendor will be responsible for the setting and placing the correct anchor bolt pattern.</p> <p>City will unload and set the generator on the correct pad. Vendor shall be responsible to provide the necessary materials to secure the generator to the pad.</p> <p>City of Mobile will make the final connections between the generator and the building's electrical components. The City will make any natural gas or electrical connections. City will make the final electrical connections.</p> <p>If the generator is shipped dry (no fluids), vendor is to provide the necessary fluids to set up, run, and test the generator to include oil, coolant, and batteries.</p> <p>*City of Mobile Business License will be Required.</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p>					
			TOTAL			

RETURN ONE SIGNED COPY OF THIS QUOTATION
IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Page 3 of 3	<p style="color: red; font-size: small;">Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>If you have any questions please feel free to contact the Purchasing Department at 251-208-7434 or purchasing@cityofmobile.org.</p> <p>***CITY OF MOBILE WILL BE CLOSED FOR MARDI GRAS ON MONDAY, FEBRUARY 24, 2020 AND ON TUESDAY, FEBRUARY 25, 2020.***</p> <p>TO BE AWARDED ON ITEM BASIS.</p>					
			TOTAL			

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

SPECIFICATIONS:

All Sets To Be Stationary Mount.

Diesel Engine 80 KW and 150 KW or Natural Gas 60 KW as Specified	Yes ___ No ___
Heavy Duty Air Cleaner with service indicator	Yes ___ No ___
Hot Start	Yes ___ No ___
Electronic Governor to maintain 3% Frequency Regulation of Engine	Yes ___ No ___

Alternator

Voltage and Wattage as Specified	Yes ___ No ___
Brushless Rotating Field Generator with Class H Insulation	Yes ___ No ___
1% Average No PMG	Yes ___ No ___

Breaker

80 KW To Have 250 Amp J- Frame Square 'D' or equal Electronic LSI, Main Line Circuit Breaker	Yes ___ No ___
60 KW To Have, 225 Amp J- Frame Square 'D' or Equal 100% Rated Magnetic Circuit Breaker	Yes ___ No ___
150 Amp To Have 600 Amp, 100% Rated Electronic (LS) Main Line Circuit Breaker	Yes ___ No ___

One (1) Controller

To Move Digital Controller

Yes ___ No ___

Fuel Tank

To be integral to unit.

Yes ___ No ___

Fuel Tank Capacity to allow unit to run No Less Than 36 hours
Continuous at Full Power and Load

Yes ___ No ___

Housing

Unit To Be Contained within a Weatherproof Housing that allows
easy and quick access for maintenance

Yes ___ No ___

Mounting

Unit To Be For Fixed Mounting

Yes ___ No ___

Installation

City will install unit to pad provided by City. Vendor shall provide mounting pattern.
Vendor shall supervise the placement of mounting bolts when City pours the mounting pad.
City will unload form rear of truck.

Unloading and setting of generator may be done at different times.

Shipping and Delivery

Vendor/ Shipper to Notify the City No Less Than 48 hours prior to attempted Delivery. So
Truck can be met to Unload

If City is not notified 48 hours prior to delivery, City will Not be responsible for waiting fees.

City will unload from Rear of Truck



PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)