

# CITY OF MOBILE

## BID SHEET

This is Not an Order

**Mailing Address:**  
 P. O. Box 1948  
 Mobile, Alabama 36633  
 (251) 208-7434

**Purchasing Department  
 and Package Delivery:**  
 Government Plaza  
 4<sup>th</sup> Floor, Room S-408  
 205 Government St  
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS  
 ON REVERSE SIDE OF THIS PAGE  
 BEFORE BIDDING**

Typed by: en Buyer: 007

**Please quote the lowest price at which you will furnish the articles listed below**

DATE <b>02/28/2020</b>	BID NO. <b>5396</b>	DEPARTMENT <b>Azalea City Golf Course</b>	Commodities to be delivered F.O.B. Mobile to: <b>1000 Gaillard Drive, Mobile, AL 36608</b>
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**This bid must be received and stamped by the Purchasing office not later than: 10:30AM, Friday, March 13, 2020**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.						
	<h2 style="margin: 0;">FERTILIZER</h2> <p style="margin: 10px 0;">The City of Mobile requests bids for Fertilizer as per the attached RFQ.</p> <p style="margin: 10px 0;">See specifications on following sheets.</p> <p style="margin: 10px 0;">State pricing as specified (i.e., ton, lot, bag) as requested.</p> <p style="margin: 10px 0;">State pricing on spread service as a single charge. Spread charge must be stated. Do not add it to fertilizer price.</p> <p style="margin: 10px 0;">State pricing on attached RFQ.</p> <p style="margin: 10px 0;">All prices quoted are to be delivered prices F.O.B. Mobile.</p> <p style="margin: 10px 0;">State any special conditions or ordering instructions.</p> <p style="margin: 10px 0;">Business License is required. See item 14 on reverse.</p> <p style="margin: 10px 0;">Bid Bond not required</p> <p style="text-align: center; margin-top: 20px;">Page 1 of 2</p>					
	<b>TOTAL</b>					

**RETURN ONE SIGNED COPY OF THIS BID  
 IN ENCLOSED ENVELOPE**

State delivery time within \_\_\_\_\_ days of receipt of P.O.

Firm Name \_\_\_\_\_

Typed Signature \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_% 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or [cityofmobile.org/taxes.php](http://cityofmobile.org/taxes.php).
15. If a bid bond is required in the published specifications, see below:  
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See [www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx](http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx). Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

## BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>Page 2 of 2</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at <a href="http://immigration.alabama.gov/">http://immigration.alabama.gov/</a></p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: <a href="http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx">www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx</a>. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>If you have any questions please feel free to contact the Purchasing Department at 251-208-7434 or <a href="mailto:purchasing@cityofmobile.org">purchasing@cityofmobile.org</a>.</p> <p><b>THIS BID IS TO BE AWARDED ALL OR NONE</b></p>					
			<b>TOTAL</b>			

**RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE**

**READ ABOVE INSTRUCTIONS BEFORE QUOTING**

Firm Name \_\_\_\_\_  
By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

Azalea City Golf Course

City of Mobile

Mobile, AL

**SPECIFICATIONS FOR FAIRWAY FERTILIZER  
WITH PRE-EMERGE HERBICIDE**

One order of fairway grade fertilizer with 0.95% Ronstar herbicide as manufactured by Bayer (brand name only, no substitutions)

Shipment to be a total of 9 tons, eight tons in 2000-pound bulk bags and one ton in 50-pound bags.

The bulk material shall be spread by provider over approximately 80 acres.

Product should be delivered and spread on April 7<sup>th</sup>, 8<sup>th</sup> or 9<sup>th</sup> beginning at 5:30am. The analysis shall be 20-0-15, fairway grade, 100% slow release nitrogen derived from UF, MU, or PCU (no other nitrogen sources including SCU's will be accepted). This product is to be spread at 200 pounds per acre.

This bid not to be split among vendors; it shall be awarded to one vendor only.

**BID #5396**

**8 TONS** 20-0-15, FAIRWAY GRADE FERTILIZER, WITH 0.950% RONSTAR HERBICIDE, FERTILIZER TO BE 100% SLOW RELEASE NITROGEN DERIVED FROM UF, MU, OR PCU (NO OTHER NITROGEN SOURCES INCLUDING SCU'S WILL BE ACCEPTED). 2000 POUND BAGS.

PRICE \_\_\_\_\_ TOTAL \_\_\_\_\_

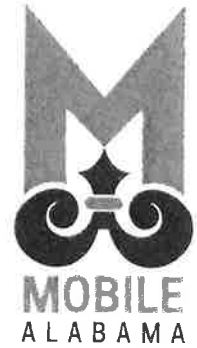
**1 LOT** FERTILIZER SPREAD SERVICE SUPPLIED BY VENDOR TRUCK AND DRIVER, FERTILIZER TO BE SPREAD AT 200 POUNDS PER ACRE OVER 80 ACRES, TO BE SPREAD ON APRIL 7<sup>th</sup>, 8<sup>th</sup> or 9<sup>th</sup>, 2019 BEGINNING AT 5:30am.

PRICE \_\_\_\_\_

**40 BAGS** 20-0-15, FAIRWAY GRADE FERTILIZER, WITH 0.95% RONSTAR HERBICIDE, FERTILIZER TO BE 100% SLOW RELEASE NITROGEN DERIVED FROM UF, MU, OR PCU (NO OTHER NITROGEN SOURCES INCLUDING SCU'S WILL BE ACCEPTED), 50 POUND BAGS.

PRICE \_\_\_\_\_ TOTAL \_\_\_\_\_

**THIS BID WILL BE AWARDED ALL OR NONE.**



## PURCHASING DEPARTMENT

**Potential vendors are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the VENDOR to check for, download, and include with their PROPOSAL any and all ADDENDUMS that are issued for a specific REQUEST FOR PROPOSAL published by the City of Mobile. Failure to download and include ADDENDUMS in your PROPOSAL may cause your proposal to be rejected.**

**This is a sealed proposal. Any responses faxed or e-mailed will be rejected.**

**This is a sealed proposal. Any response must be submitted in a sealed envelope with the proposal number and opening date on the outside of the envelope.**

**Any response that arrives improperly marked or with no proposal number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.**

**It is the responsibility of the vendor to insure that their response is delivered to and received in the Purchasing Department before the date and time of the opening.**

**Be sure to read the Terms and Conditions.**

**Be sure to sign your proposal!**

**Package/Proposal Delivery Address:  
Purchasing Department  
205 Government St. Room S408  
Mobile, AL 36644**

**(Request First Delivery)**