

CITY OF MOBILE

BID SHEET

This is Not an Order

Mailing Address:

P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

Purchasing Department and Package Delivery:

Government Plaza
4th Floor, Room S-408
205 Government St
Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
ON REVERSE SIDE OF THIS PAGE
BEFORE BIDDING**

Typed by: en

Buyer: 002

Please quote the lowest price at which you will furnish the articles listed below

DATE	BID NO.	DEPARTMENT	Commodities to be delivered F.O.B. Mobile to:
08/03/2020	5457	VARIOUS	Broad & Virginia Street

This bid must be received and stamped by the Purchasing office not later than:

11:00 AM, Friday, August 21, 2020

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
APPX 2-5	15 PASSENGER VAN					
	Van 15 Passenger Minimum, 2020 or newer, 15 Passenger Van, Ford Transit XLT or Equal, as per the attached and following Specifications. Make _____ Model _____ Furnish Literature and Specifications. Include Certificate of Title in price of bid. Vendor will be responsible to deliver vans to the City of Mobile Motor Pool. Business License Required (See Instruction #14). Upon award, the City will purchase two (2) 15 Passenger Vans. All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/ If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.					
TOTAL						

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**RETURN ONE SIGNED COPY OF THIS BID
IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned unopened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor may be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

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We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

SPECIFICATIONS

1 – 5 2020 or Newer 15 Passenger Van with the following **MINIMUM** specifications:

	Yes	No
1. Powertrain – Rear Wheel Drive	☐	☐
2. Engine – Gas 4.3 Liter; V6	☐	☐
3. Alternator – 150 Amps	☐	☐
4. Transmission – 8 speed automatic	☐	☐
5. Rear axle ratio – 3.42	☐	☐
6. Four wheel antilock disc brakes	☐	☐
7. Fuel Tank Capacity – 31 gal.	☐	☐
8. Paint Color - Oxford White	☐	☐
9. Front Suspension – Coil springs and stabilizer bar	☐	☐
10. Rear Suspension – Hypoid drive axle	☐	☐
11. Battery – Heavy Duty 600 cold-cranking amps	☐	☐
12. StabiliTrak – Electronic stability control system with traction control	☐	☐
13. Steering – Power	☐	☐
14. Rear vision camera	☐	☐
15. Swing-out passenger-side door	☐	☐
16. Swing-out rear cargo door windows	☐	☐
17. Swing-out rear side door and rear door windows	☐	☐
18. 12-volt power outlet	☐	☐
19. 120-volt power outlet	☐	☐
20. Radio – AM/FM stereo with MP3 player	☐	☐
21. Air conditioning – Front and Rear	☐	☐
22. Rear auxiliary heater	☐	☐
23. Floor Covering – Full Length Vinyl Floor Covering.	☐	☐

- | | | |
|--|-------|-------|
| 24. Seats –Vinyl. | _____ | _____ |
| 25. Locks – Power. | _____ | _____ |
| 26. Windows – Power. | _____ | _____ |
| 27. Air Bags – Driver and Passenger. | _____ | _____ |
| 28. Brakes – Four Wheel Disc with ABS. | _____ | _____ |
| 29. Keys – Four keys remote keyless entry all programmed | _____ | _____ |
| 30. Bumper to Bumper Warranty - 3YR/36,000 miles | _____ | _____ |
| 31. Delivery Time – 90 days or less from purchase order issue date | _____ | _____ |



PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)