

# CITY OF MOBILE

## BID SHEET

This is Not an Order

**Mailing Address:**  
 P. O. Box 1948  
 Mobile, Alabama 36633  
 (251) 208-7434

**Purchasing Department  
 and Package Delivery:**  
 Government Plaza  
 4<sup>th</sup> Floor, Room S-408  
 205 Government St  
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS  
 ON REVERSE SIDE OF THIS PAGE  
 BEFORE BIDDING**

Typed by: en Buyer: 002

**Please quote the lowest price at which you will furnish the articles listed below**

|            |         |                |   |
|------------|---------|----------------|---|
| DATE       | BID NO. | DEPARTMENT     | Commodities to be delivered F.O.B. Mobile to: |
| 08/03/2020 | 5458    | Special Events | To be Specified                               |

**This bid must be received and stamped by the Purchasing office not later than: 12:00 PM, Friday, August 21, 2020**

| QUANTITY | ARTICLES   | UNIT | UNIT PRICE   |       | EXTENSION |       |
|----------|--|------|--------------|-------|-----------|-------|
|          |  |      | Dollars      | Cents | Dollars   | Cents |
| 1 EACH   | <p style="color: red; font-size: small;">Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.</p> <p style="text-align: center;"><b>TRAILER MOUNTED MOBILE STAGE</b></p> <p>Trailer Mounted Mobile Stage as per the following and attached minimum specifications.</p> <p>Make _____ Model _____</p> <p>Time to deliver after receipt of Purchase Order: _____</p> <p>Vendor will be required to deliver trailer and provide training to City of Mobile Employees in the use and maintenance of the trailer mounted mobile stage.</p> <p>Successful vendor will need a City of Mobile Business License prior to issuance of a Purchase Order.</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at <a href="http://immigration.alabama.gov/">http://immigration.alabama.gov/</a></p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required.<br/>                     See: <a href="http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx">www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx</a>.<br/>                     Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> |      |              |       |           |       |
|          | Page 1 of 2  |      | <b>TOTAL</b> |       |           |       |

**RETURN ONE SIGNED COPY OF THIS BID  
 IN ENCLOSED ENVELOPE**

State delivery time within \_\_\_\_\_ days of receipt of P.O.

Firm Name \_\_\_\_\_

Typed Signature \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to **reject** any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the **City of Mobile**.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. **PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.**
10. **BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.**
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or [cityofmobile.org/taxes.php](http://cityofmobile.org/taxes.php).
15. If a bid bond is required in the published specifications, see below:  
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See [www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx](http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx). Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

# BID CONTINUATION SHEET

| QUANTITY | ARTICLES   | UNIT | UNIT PRICE   |       | EXTENSION |       |
|----------|--|------|--------------|-------|-----------|-------|
|          |  |      | Dollars      | Cents | Dollars   | Cents |
|          | <p>Page 2 of 2</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law (a) and (d) will apply to this purchase.</p> <p>If you have any questions, please feel free to contact the Purchasing Department at <a href="mailto:purchasing@cityofmobile.org">purchasing@cityofmobile.org</a>.</p> <p>Pricing to be firm for the current model year. At the option of the City of Mobile and the successful vendor, the award of this bid may Be extended for up to two (2) additional model years.</p> <p style="text-align: center;"><b>TO BE AWARDED ALL OR NONE.</b></p> |      |              |       |           |       |
|          |  |      | <b>TOTAL</b> |       |           |       |

Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

## SPECIFICATIONS

### **Trailer:**

Length 34'

Width 102"

Height 12'2"

Pivoted Retractable Gooseneck Hitch

(2) 10,000 LB Rated Leaf Spring Axles

(8) Tires –16"

Electric Brakes on all Wheels

Emergency Breakaway System

(2) 4000LB Capacity Lateral Support Jacks

(10) Storage Tie-Down Locations

Cargo Capacity 6,000 LBS

### **Roof Structure & Rigging:**

Fiberglass Roof Molded to Aluminum Structure 26' 3" x 34'

(2) 8" Euro Corner Truss Tower@ 15' 6"

(2) 8" Euro Corner Truss Tower@ 15'

Aluminum Mast – One Per End

Deck to Roof Top 17' 8"

Deck to Downstage roofbeam 15' 11"

Deck to Center roof beam 15' 8"

Deck to Upstage roof beam 15' 5"

(4) 2" Aluminum Diameter Tube Roof Beams (1000 LB Load Capacity/outer x2; 750LB/inner 2x)

(8) Banner Package Support Arm Portholes in both outside roof beams.

Built-In Rigging Points

Retractable Rigging System

2000LB Capacity Speaker Wing Kit (3/8" Diameter x 29'Length , 7X19 GAC Sling

Cables (X2) and 5/8" Forged Shackles (X2) 2 retractable steel bars each measuring 2' 3" in length, all necessary turnbuckles, clevis devices and hoist rings)

Total Roof Load Capacity with Speaker wings: 12,000 LBS

### **Hydraulics:**

High Power Integrated Hydraulic System –Fully hydraulic set up of the stage, roof and outriggers.

Lifting Capacity: 4,500 LBS balanced

(4) Hydraulic Outriggers/Stage Levels with range of 3'9" to 5' 10"

5 HP Gas Engine

1.5 HP Electric Motor Backup

**Stage:**

Deck: Black Marine grade plywood on steel/quick leveling jacks – 32' x 23' 8"

Height Range 46" to 66"

Ground to Roof 23' 1"

Support - (16) 7000 LB Capacity support jacks

Multifunctional Extruded Aluminum Deck Edges

(10) 4' Steel Guardrails

(2) Aluminum Stairways w/Handrails

**Standards:**

Certifications: Certifications Stamped by Professional Engineers for use in all 50 states.

Wind Load: 45 mph wind gust without wind-wall

35 mph wind gust with wind-wall

**Stage Dressing Package:**

70% Blow through Backdrop

48' Solid front skirt

**Banner Package:**

Made from 2" diameter aluminum tubing:

(8) Straight Banner Support Arms

(2) Banner Feet attachments

(2) 20' Banner Support tubes

One upper cross-spanning banner scrim - (measuring 32' wide x 4' tall)

Two vertically oriented side banner scrims – one per side - (measuring 4' wide x 22' tall)

One floor length lower cross-spanning banner scrim - also known as a front "skirt" -  
(measuring 40' long x 4' tall)

**Stage Accessories**

(4) Corner Tower "Shuttles"

(8) Floor Gap Slats (Steel)

(1) Large Composite Tool Box Containing:

(1) Level

(1) Gas Can

(1) 1/2" Drive Socket Wrench

(4) Outrigger Pads

(4) Mast Pins

(1) Complete User Manual

**Delivery, Installation & Training**

The complete system shall be assembled and tested as a complete system at the factory prior to shipment. A comprehensive quality assurance inspection test certificate shall be part of the Operation Manual (1 set) that shall be shipped with the system.

The user shall receive training by the distributor on the operation and maintenance of the system as required.

**Warranty**

The equipment supplied shall be guaranteed to be new, of current design, and free of all defects in material and workmanship for a period of (1) one year. If a defect is discovered within the one year time frame, manufacturer will repair defect or replace defective component at manufacturer's expense.

**Customer Service**

User must be provided access to a manufacturer customer service representative 24 hours a day, 7 days a week.

Provide one full day (two sessions) of training here in Mobile, AL



## PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

**Package/Bid Delivery Address:**  
**Purchasing Department**  
**205 Government St. Room S408**  
**Mobile, AL 36644**

**(Request First Delivery)**