

# CITY OF MOBILE

## BID SHEET

This is Not an Order

**Mailing Address:**  
 P. O. Box 1948  
 Mobile, Alabama 36633  
 (251) 208-7434

**Purchasing Department  
 and Package Delivery:**  
 Government Plaza  
 4<sup>th</sup> Floor, Room S-408  
 205 Government St  
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS  
 ON REVERSE SIDE OF THIS PAGE  
 BEFORE BIDDING**

Typed by: \_\_\_\_\_ en Buyer: \_\_\_\_\_ 007

**Please quote the lowest price at which you will furnish the articles listed below**

DATE	BID NO.	DEPARTMENT	Commodities to be delivered F.O.B. Mobile to:
10/08/2020	5478	Various	As Specified

**This bid must be received and stamped by the Purchasing office not later than: 10:30 AM, Thursday, October 22, 2020**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p><b>OIL AND GREASES</b></p> <p>The City of Mobile requests bids for Oils and Greases as per the attached RFQ.</p> <p>Prices quoted on this Bid are to be held <u>firm</u> for a period of six (6) months from date of award.</p> <p>At the option of the successful bidder and the City of Mobile, the prices may be extended for up to four (4) additional six (6) month periods.</p> <p>All prices quoted are to be delivered prices F.O.B. Mobile.</p> <p><b><u>Prices must be stated on attached RFQ Sheets.</u></b></p> <p><b>Unit Prices to include any and all charges, including:                      State of Alabama Inspection Fee, surcharges, and all taxes where applicable.</b></p> <p><b><u>All items must be bid according to the unit specified. Failure to bid in unit specified could result in rejection of the bid on that item.</u></b></p> <p>State any special conditions or ordering instructions.</p> <p>See Bid Specifications on Page 2, 3, &amp; 4.</p> <p>Sign and return this original bid sheet together with attached RFQ.</p> <p><b>This Bid will be awarded on an item basis.</b></p>					
	Page 1 of 4		<b>TOTAL</b>			

**RETURN ONE SIGNED COPY OF THIS BID  
 IN ENCLOSED ENVELOPE**

State delivery time within \_\_\_\_\_ days of receipt of P.O.

Firm Name \_\_\_\_\_

Typed Signature \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or [cityofmobile.org/taxes.php](http://cityofmobile.org/taxes.php).
15. If a bid bond is required in the published specifications, see below:  
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See [www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx](http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx). Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

**BID CONTINUATION SHEET**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p align="center">Page 2 of 4</p> <p align="center"><b>BID SPECIFICATIONS</b></p> <p>Reformulated or reprocessed oil will not be accepted.</p> <p>Oil must be New (Virgin) Oil.</p> <p><b>No private or company labeled oil.</b></p> <p>Acceptable oils: Chevron, Texaco, Shell, Kendall, Pennzoil, Havoline, Castrol, Mobil, Exxon, Citgo, Conoco-Phillips, Motorcraft, CAM 2.</p> <p><b>Brand of oil being quoted must be stated on following RFQ sheets, failure to do so may cause rejection of your bid.</b></p> <p>Products being quoted must meet the following specifications.</p> <p><b><u>Oil, Engine, Gasoline &amp; Diesel SAE 40W and 30W</u></b>                      Single grade, meets or exceeds specifications: Caterpillar TO-2 Fluids, Detroit Diesel Allison Division GMC, GM-6094-M, MIL-L-2104E &amp; MIL-L-46152D, MACK EO-K/2 &amp; EO-K</p> <p><b><u>Oil, Engine, Gasoline &amp; Diesel 15W-40</u></b>                      Meets or exceeds API Classification CJ-4.</p> <p><b><u>Fluid, Hydraulic Transmission</u></b>                      CF, Meets or exceeds the following specifications: Allison Division AS A C-4 Fluid, Common Systems As: Allis Chalmers, J. I. Case, John Deere (J20A), Ford Massey-Ferguson, Oliver, White, Minneapolis-Moline and Caterpillar.</p> <p><b><u>Oil, Engine, Gasoline &amp; Diesel 10W-30</u></b>                      Meets or exceeds API Classifications SG, SF, CC, CD, API Requirements Energy Conserving II, Manufacturer's Specifications: Chrysler MS6393, Ford ESE-M2C153-E, General Motors GM 6094-M</p> <p><b><u>Grease EP Specifications</u></b>                      Lithium Complex Thickener, Extreme Pressure. Dropping Point Deg. F 450 + Water Washout Wt. % Loss @ 100 Deg. F (4)</p>					
			<b>TOTAL</b>			

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

## BID CONTINUATION SHEET

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<p><b>Page 3 of 4</b></p> <p><b>The following are the acceptable synthetic transmission fluids for Allison transmissions. They are TES-295 approved fluids, no others will be accepted.</b></p> <table style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="text-align: left; font-size: small;"><u>TES 295 Approval Number</u></th> <th style="text-align: left; font-size: small;"><u>Approved Marketer</u></th> <th style="text-align: left; font-size: small;"><u>Product Brand Name</u></th> </tr> </thead> <tbody> <tr> <td>AN-011001</td> <td>Castrol Heavy Duty Lubricants</td> <td>Transynd</td> </tr> <tr> <td>AN-031002</td> <td>BP</td> <td>Autran SYN 295</td> </tr> <tr> <td>AN-031003</td> <td>Cognis Corporation</td> <td>Emgard 2805</td> </tr> <tr> <td>AN-031004</td> <td>International Truck &amp; Engine Company</td> <td>Fleetrite Synthetic ATF</td> </tr> <tr> <td>AN-051005</td> <td>Exxon Mobil Lubricants and Petroleum Specialties Company</td> <td>Mobil DELVAC Synthetic ATF</td> </tr> </tbody> </table> <p><b>Delivery shall be within forty-eight (48) hours after receipt of order (ARO).</b></p> <p>To be delivered on site no later than 12 noon.</p> <p>Drum deposits will not be paid since the City of Mobile will furnish replacement drums.</p> <p>Please state contact information:                      Telephone Number: _____                      Fax Number: _____                      Email: _____</p> <p>For bulk deliveries, tanks are available as follows:</p> <table style="width: 100%; margin-top: 10px;"> <thead> <tr> <th style="text-align: left; font-size: small;"><u>Items:</u></th> <th style="text-align: left; font-size: small;"><u>Number of Tanks &amp; Size</u></th> </tr> </thead> <tbody> <tr> <td>5W30 Oil</td> <td>3 - 275 Gal tanks</td> </tr> <tr> <td>15W40 Oil</td> <td>2 - 275 Gal tanks</td> </tr> <tr> <td>Hydraulic Oil</td> <td>3 - 275 Gal tanks</td> </tr> <tr> <td>ATF Fluid</td> <td>1 - 275 Gal tanks</td> </tr> <tr> <td>ATF Synthetic</td> <td>1 - 250 Gal tanks</td> </tr> </tbody> </table> <p>Successful vendors are required to pump oils into City tanks.</p>							<u>TES 295 Approval Number</u>	<u>Approved Marketer</u>	<u>Product Brand Name</u>	AN-011001	Castrol Heavy Duty Lubricants	Transynd	AN-031002	BP	Autran SYN 295	AN-031003	Cognis Corporation	Emgard 2805	AN-031004	International Truck & Engine Company	Fleetrite Synthetic ATF	AN-051005	Exxon Mobil Lubricants and Petroleum Specialties Company	Mobil DELVAC Synthetic ATF	<u>Items:</u>	<u>Number of Tanks &amp; Size</u>	5W30 Oil	3 - 275 Gal tanks	15W40 Oil	2 - 275 Gal tanks	Hydraulic Oil	3 - 275 Gal tanks	ATF Fluid	1 - 275 Gal tanks	ATF Synthetic	1 - 250 Gal tanks
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By \_\_\_\_\_

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**BID CONTINUATION SHEET**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p><b>Page 4 of 4</b></p> <p><b>City of Mobile Business License is Required.</b></p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at <a href="http://immigration.alabama.gov/">http://immigration.alabama.gov/</a></p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: <a href="http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx">www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx</a>. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>The City of Mobile does not accept vendor's terms and conditions.</p> <p>If you have any questions, please feel free to contact the Purchasing Department at <a href="mailto:purchasing@cityofmobile.org">purchasing@cityofmobile.org</a>.</p> <p><b>THIS BID WILL BE AWARDED ON AN ITEM BASIS.</b></p>					
			<b>TOTAL</b>			

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By \_\_\_\_\_

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## RFQ FOR BID 5478

1. 13601 PRICE PER GALL. \$ \_\_\_\_\_  
OIL MOTOR, 5 W 30 (BULK),  
NON SYNTHETIC, MULTI-GRADE, API  
CATEGORY SM.

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

2. 5264 GALL. \$ \_\_\_\_\_  
OIL TRACTOR HYDRAULIC  
FLUID BULK).

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

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3. 5261 GALL. \$ \_\_\_\_\_  
OIL MOTOR, SERIES 3 15W40  
(BULK), API CLASSIFICATION CJ-4.

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

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4. 5313 DRUM \$ \_\_\_\_\_  
GREASE E.P.00, DURA LITH,  
55 GAL., DRUM, 400 LBS.

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

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5. 5277 DRUM \$ \_\_\_\_\_  
GREASE MULTIFAK EP 2  
(400 LB DRUM)

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

6. 5260 CASE \$ \_\_\_\_\_  
OIL MOTOR, SERIES 1-30W HD (HIGH  
DETERGENT), (12/1 QT/CASE).

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

7. 5293 CASE \$ \_\_\_\_\_  
OIL MOTOR, 10W30, 12/1 QT/CASE).

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

8. 5284 CASE \$ \_\_\_\_\_  
GREASE MULTI-FAK EP-2 (24 TUBES/CASE).

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

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9. 5263 CASE \$ \_\_\_\_\_  
OIL MOTOR, SERIES 3 15W40, API CJ-4,  
(12/1 QT/CASE).

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

10. 5273 CASE \$ \_\_\_\_\_  
OIL DEXTRON III AUTOMATIC  
TRANSMISSION FLUID (12/1 QT/CASE).

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

11. 14189 CASE \$ \_\_\_\_\_  
OIL AUTOMATIC TRANSMISSION FLUID,  
MERCON V (5), (12/1 QT/CASE).

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

12. 13565 CASE \$ \_\_\_\_\_  
OIL, AUTOMATIC TRANSMISSION FLUID,  
SYNTHETIC, (12 QTS/CASE), ONLY TES-295 APPROVED  
FLUIDS FOR ALLISION TRANSMISSIONS WILL BE ACCEPTED.

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

13. 16106 CASE \$ \_\_\_\_\_  
OIL DEXTRON 6 AUTOMATIC TRANSMISSION FLUID,  
12/1 QUARTS PER CASE), CITY #6360099UN.

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

14. 13602 CASE \$ \_\_\_\_\_  
OIL MOTOR, 5 W 30, NON-SYNTHETIC, MULTI -  
GRADE, API CATEGORY SM, 12-1 QTS/CASE.

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

---

15. 16126  
OIL ENGINE 5W20 API SERVICE SM, SL, ILSAC  
GF-4, 12 QTS/CASE.

CASE \$ \_\_\_\_\_

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

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16. 16288  
OIL AUTOMATIC TRANSMISSION FLUID,  
MERCON LV, MOTORCRAFT P/N XT10QLVC,  
FOR 2009 FORDS AND UP.

CASE \$ \_\_\_\_\_

MFG. NAME \_\_\_\_\_ MODEL # \_\_\_\_\_

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## PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

**Package/Bid Delivery Address:**  
**Purchasing Department**  
**205 Government St. Room S408**  
**Mobile, AL 36644**

**(Request First Delivery)**