

#### **CITY OF MOBILE**

#### PROCUREMENT DEPARTMENT

January 25, 2021

## **BID NOTICE**

### THE CITY OF MOBILE IS ISSUING <u>BID #5510</u>: POST ALUMINUM

TO VIEW BID, GO TO: cityofmobile.org/bids

**SELECT:** Bid #5510 – POST ALUMINUM

BID MUST BE RETURNED IN A SEALED ENVELOPE.

WRITE THE BID #, YOUR COMPANY NAME,

AND DATE AND TIME OF BID ON THE OUTSIDE OF THE ENVELOPE.

#### **SEALED BID**

#### CITY OF MOBILE

#### **BID SHEET**

#### Do Not Return Via Email or Fax

Mailing Address:

We will allow a discount \_\_\_

and correct invoice of completed order.

P. O. Box 1948 Mobile, Alabama 36633 (251) 208-7434 Purchasing Department and Package Delivery:

Government Plaza 4th Floor, Room S-408 205 Government St Mobile, Alabama 36644 This is Not an Order

READ TERMS AND CONDITIONS ON REVERSE SIDE OF THIS PAGE BEFORE BIDDING

|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      | В               | FORE       | אוועטומ      | 2         |           |       |
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| yped by:        | en                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 006<br>Buyer:                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |                 |            |              |           |           |       |
|                 | Ple                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | ease quote the lo                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | west price at wh                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | ich you will furnish | the articl      | es listec  | below        |           |           |       |
| DATE            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | BID NO.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | DEPARTMENT                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      | Commoditi       | es to be d | elivered F.C | .B. Mob   | ile to:   |       |
| 01/25/2         | 2021                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | 5510                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Traffic                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Engineering</b>   | To Be Specified |            |              |           |           |       |
| This bid        | must be rece                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | ived and stampe                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | d by the Purcha                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | sing office not late | er than:        | 11:00 A    | M, Wednes    | day, Feb  | ruary 10, | 2021  |
|                 | ARTICLES  Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Attach               |                 | UNIT PRICE |              | EXTENSION |           |       |
| YTITMAUÇ        | ANTICLE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | ed to this form.     |                 | UNIT       | Dollars      | Cents     | Dollars   | Cents |
| Appx<br>1 - 100 | POST ALUMINUM  Post Aluminum, 12 foot length as per the following & attached drawing:  Aluminum sign post noted above shall be to the following specs:  Posts shall be aluminum 12 foot long – 3 inch O.D. x .125 inch wall thickness.  Finish shall be alodized, suitable for painting.  Heli-arc welded to the top of post shall be an aluminum casting, acorn shaped for closure.  Two 9/16 inch rod holes shall be drilled 18 inches from the bottom of the post and a 6" X 9/16 inch diameter rod shall be provided with each post for the City to insert at time of installation.  Posts shall be alloy 6063-T6, full hard.  Completed poles shall be adequately wrapped to protect finish |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      |                 |            | u            |           |           |       |
| Appx 1 - 50     | from da     Comple     No pred     Dennis Alum Make Provide Liter Post Aluminu with the follo     Post shal Mobile. Dennis Alum Make                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | mage during shipp te specifications shall be sha | ing and handling. hall be submitted verse.  Dor equal.  Model ions on product be rations same as Ited d Gloss prior to define the control of | with bid.            | f               |            | TOTA         | \L        |           |       |
|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | OPY OF THIS BID                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | State delivery       | time with       | in         | davs o       | of rece   | ipt of P  | .O.   |
| N ENCLOS        | SED ENVELOP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | E                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Firm Name            |                 |            | -            |           |           | illi  |
|                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | , iiii iiaiio ,      |                 |            |              |           |           |       |

Ву\_

\_\_% 20 days from date of receipt of goods

Typed Signature \_\_\_\_\_

- 1. All quotations must be signed with the firm name and by an authorized officer or employee.
- 2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
- 3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
- 4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
- 2 > 5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
  - 6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
  - 7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
  - 8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
  - 9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
  - 10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
  - 11. Bids received after specified time will be returned un-opened.
  - 12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
  - 13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
  - 14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
  - If a bid bond is required in the published specifications, see below: Each Bid Shall be Accompanied By A Cashier's Check, Certified Check, Bank Draft Or Bid Bond For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
  - 16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
  - 17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
  - 18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See <a href="https://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx">www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx</a>. Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
  - 19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

|               | BID CONTINUATION SHEET                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |  | Р                        | age   | of        |       |
|---------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|--------------------------|-------|-----------|-------|
| QUANTITY      | ARTICLES  Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |  | UNIT PRICE Dollars Cents |       | EXTENSION |       |
|               | Page 2 of 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  | Donars                   | Cents | Dollars   | Cents |
| Appx<br>1–200 | <ul> <li>The following 3 items to be awarded All or None: Post Aluminum 12' Length as per the following and attached: Decorative Aluminum Sign Posts complete as follows: <ul> <li>Posts shall be aluminum 12 foot long – 3 inch O.D. x .125 inch wall thickness.</li> <li>Finish shall be alodized, suitable for painting.</li> <li>Included in posts and installed on posts shall be a decorative base #8397.</li> <li>A decorative collar #8396 and a decorative top finial #9539.</li> <li>The decorative parts shall be installed on the posts using stainless steel set screws.</li> <li>All necessary holes shall be drilled and tapped for installation.</li> <li>Two 9/16 inch holes shall be drilled 18 inches from the bottom of the post and a 6 inch long 9/16 inch diameter rod shall be provided with each post for the City to insert at time of installation.</li> <li>Post shall be alloy 6063-T6, full hard.</li> <li>Complete poles shall be adequately wrapped to protect finish from damage during shipping and handling.</li> <li>Complete specifications shall be submitted with bid.</li> </ul> </li> </ul> |  |                          |       |           |       |
|               | <ul> <li>All part numbers are from Dennis Aluminum.</li> <li>No predrilled holes for signs.</li> </ul> Dennis Aluminum #DAP12DEC or equal.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |                          |       |           |       |
| Appx<br>1–200 | Make Model  Furnish Literature and Specifications on item bid.  Decorative Aluminum Sign Posts complete with same Specifications as Item 3 with the following additions.  • Posts shall be powder coated gloss black before delivery to the City of Mobile.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |  |                          |       |           |       |
| Appx<br>1–200 | Make Model  Decorative Sign Post Extension.  • Aluminum pipe Alloy 6063-T6 3 ½ inch O.D. with 3/16 inch wall thickness Alodized Finish.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |  |                          |       |           |       |

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

| Firm Name |  |
|-----------|--|
|           |  |
| By        |  |

TOTAL

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

9/16 inch holes drilled for ½ inch Aluminum Rod.

9/16 inch holes to be drilled 8 inches from end of the pipe.

Make \_\_\_\_\_ Model \_\_\_\_

**BID CONTINUATION SHEET** Page\_\_\_ \_ of. Bid on this form ONLY. Make no changes on this form. Additional in-**UNIT PRICE EXTENSION** QUANTITY **ARTICLES** UNIT formation to be submitted on separate sheet and attached hereto. Dollars Dollars Cents Page 3 of 3 The following applies to all above items: The City reserves the right to request a sample(s) prior to award of this bid. All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/ If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks. Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number). Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order. State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase. If you have any questions please feel free to contact the Purchasing Department at 251-208-7434 or purchasing@cityofmobile.org.

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

| Firm Name | <br> |  |
|-----------|------|--|
| Ву        |      |  |

TOTAL

We will allow a discount \_\_\_\_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

for (2) two additional (1) one-year periods.

Pricing to be firm for a (1) one-year period following the award of this bid. At the option of the City of Mobile and the successful vendor, the award of this bid may be extended



ACORN POST TOP SET INSIDE POLE AND WELDED, FINISH TO MATCH POLE

ALUMINUM PIPE, ALLOY 6063-T6 3" O.D. WITH 0.125" WALL THICKNESS FINISH AS SPECIFIED

NOTES:

- ACORN FINIAL, AND ROD AS ILLUSTRATED. POST EXTENSION TO INCLUDE PIPE ONLY. COMPLETE TYPE A SIGN POST INCLUDES PIPE,
- FINISH TO BE SPECIFIED AS EITHER BLACK PREPPED FOR PAINTING. POWDER COATED, POWDER COATED MOBILE JET GREEN OR ALODINE CLEAR FINISH

2.

- DECORATIVE ACORN FINIAL TO BE APPROVED BY CITY OF MOBILE.
- NO PREDRILLED HOLES FOR SIGNS.



POLE FOR 6" LONG  $\frac{1}{2}$ " DIAMETER ALUMINUM ROD (PROVIDED WITH POLE) TWO &" HOLES DRILLED OPPOSITE SIDES OF

CONCRETE FOUNDATION BY OTHERS

# TRAFFIC ENGINEERING DEPARTMENT CITY OF MOBILE, ALABAMA

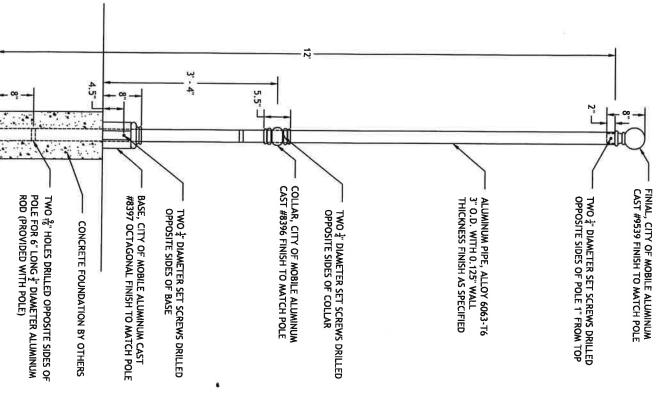
TYPE A AND U-CHANNEL STANDARD SIGN POSTS

SHEET 1 of 1

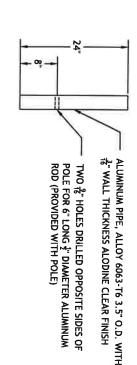
STANDARD DRAWING TE-1

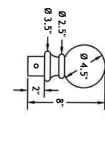
1/21/2021

# TYPE B DECORATIVE SIGN POST



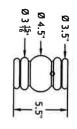
# DECORATIVE SIGN POST EXTENSION

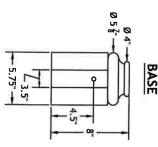




FINIAL

COLLAR





## NOTES:

- FINISH TO BE SPECIFIED AS EITHER BLACK POWDER COATED, POWDER COATED COMPLETE TYPE B SIGN POST INCLUDES PIPE, FINIAL, COLLAR, BASE, ROD AND SET SCREWS AS ILLUSTRATED. POST EXTENSION TO INCLUDE PIPE ONLY.
- DIMENSIONS PROVIDED ABOVE ARE FOR ILLUSTRATIVE PURPOSES ONLY. DECORATIVE FINIAL, COLLAR AND BASE TO BE CITY OF MOBILE CASTING. MOBILE JET GREEN OR ALODINE CLEAR FINISH PREPPED FOR PAINTING.
- NO PREDRILLED HOLES FOR SIGNS.



# TRAFFIC ENGINEERING DEPARTMENT CITY OF MOBILE, ALABAMA

**DECORATIVE SIGN POSTS** 

SHEET 1 of 1

STANDARD DRAWING TE-2

6/25/2019



#### PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE any and all ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department <u>before</u> the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address: Purchasing Department 205 Government St. Room S408 Mobile, AL 36644

(Request First Delivery)