



City of Mobile
Request for Proposals
Addendum 1 to RFP Number: 5555

Disaster Debris Monitoring & Consulting Services

The City of Mobile is seeking proposals from qualified firms to contract for three years for disaster debris removal monitor and consulting services. The contract will be awarded effective August, 2021, with specific tasking as necessary in response to debris-generating disaster events during the contract period.

The City is providing this Addendum 1 in response to questions received regarding the original RFP.

Sealed proposals, consisting of one paper and one electronic copy (flash drive or CD), remain due by **4:00 P.M. June 10, 2021** to the City of Mobile Procurement Department, 4th Floor, South Tower, Room 405S 205 Government Street, Mobile, AL 36644. The US Mail address for proposals is City of Mobile, Procurement Department, PO Box 1948, Mobile AL 3633. The name and address of the firms, and the words "RFP 5555, Disaster Debris Monitoring" shall be placed on the outside of the envelope.

The City does not accept email submission of proposal packages.

The full contents of the original Request for Proposals (RFP), this Addendum, and any subsequent Addenda to this RFP may be found on the City Bid page at <https://www.cityofmobile.org/bids>.

QUESTIONS AND ANSWERS:

The following are questions that have been received and City responses to those questions. The questions are included generally verbatim as received where the City determined that an answer to all potential proposers was merited.

Where you remain unclear or uncertain of the City's requirements, please use your judgment as to the City's intent, and please state any assumptions you made where you were uncertain interpreting the City's RFP. All timely submitted RFPs will be fully considered and scored by the City.

1. Will the opening of proposals be streamed via Zoom, etc.?

No, there is no plan to livestream the opening of proposals.

2. If a vendor proposes additional staffing positions, will the City exclude these positions from the scoring during evaluation in order to maintain a consistent and fair “apples to apples” evaluation?

The City will consider all proposed positions and rates in the pricing evaluations. The City recognizes that the positions itemized in the RFP are representative and based on the FEMA template and the City’s prior experience. The evaluation and scoring of “Price” will be based on proposed labor rates for the positions proposed, how these positions are reflected in the Contractor’s plan, and how all of the proposed positions reflect the cost and performance efficiency of Contractor’s plan.

3. Regarding the scoring criteria, under “Plan to Provide Services Required,” the City asks for “Your mobilization and deployment plan, to include your affiliation with and use of DBE subcontractors and persons.” Could the City clarify how this portion will be scored? For instance, are points given to proposers that utilize DBE subcontractors? If so, how will the scoring be weighted? Or is the scoring based on the mobilization and deployment plan, independent of whether DBE subcontractors will be utilized?

Points will be given to Contractors that incorporate, in their plan, processes to exercise good faith efforts to recruit and retain socially and economically disadvantaged individuals and business entities as required by paragraph 13 of the RFP, and mentioned in paragraphs 14 and 17.D. of the template contract in Section E of the RFP. It is understood that actual utilization of such persons and subcontractors may be dependent upon the specific mobilization effort.

4. Please define the terms of “representative previous responses” and “force laydown” on page 29 of the RFP..

The RFP asks for documentation in this section to allow the City to score Contractor’s “prior performance on contracts of similar scope and size” (Section D, Evaluation criteria.) “Representative previous responses” mean “contracts of similar scope and size”. “Force laydown” refers to the size and composition of Contractor’s workforce that Contractor used to perform the work during that “representative response” or “contract of similar scope and size.”

5. Section C, Item 1(g) on page 9 of the RFP requires, “When monitoring tree pruning and removal efforts, Contractor will be familiar with ANSI A300 tree care standards and

be prepared to consult with City and debris removal contractors to observe, report, and promote healthy tree recovery.” Would the City consider revising the below requirement as the term “pruning” may subject the City to a higher degree of scrutiny by FEMA? Recommend the word “trimming” and/or “removal of hazardous trees and limbs”.

The City agrees to amend the specification to read, “When monitoring the removal of hazardous trees and limbs, Contractor will be familiar with ANSI A300 tree care standards and be prepared to consult with City and debris removal contractors to observe, report, and promote healthy tree recovery consistent with ANSI A300 standards.”