

Do Not Return Via Email or Fax

This is Not an Order

Mailing Address:
 P. O. Box 1948
 Mobile, Alabama 36633
 (251) 208-7434

**Purchasing Department
 and Package Delivery:**
 Government Plaza
 4th Floor, Room S-408
 205 Government St
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
 ON REVERSE SIDE OF THIS PAGE
 BEFORE BIDDING**

Typed by: **sd**

Buyer: **002**

Please quote the lowest price at which you will furnish the articles listed below

DATE	BID NO.	DEPARTMENT	Commodities to be delivered F.O.B. Mobile to:
4/25/2022	5674	PUBLIC WORKS	As Directed

This bid must be received and stamped by the Purchasing office not later than: 12:01 pm, Friday, May 6, 2022

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>RIGHT OF WAY DITCH MOWING SERVICES</p> <p>The City of Mobile is seeking bids on mowing of City of Mobile Ditches in the Trinity Garden Area as per the following and attached specifications.</p> <p>Vendors shall provide the full cost of the complete cycle of a single mowing to include trimming, edging, removal of trash/litter, and blowing of specific streets named below.</p> <p>The City defines a mowing cycle (cycle) as having a ditch or area mowed, trimmed, edged, trash/litter removed, and blown once as a complete cycle, unless the City notifies the contractor otherwise. The City has the right to tell Vendors when to change the mowing cycles based upon weather conditions.</p> <p>The City's desire is to have all areas mowed in an eight (8) week cycle or four (4) times per year between May 2022, and November 30, 2022. The mowing cycles will have all areas mowed in fifty six (56) days starting in May 2022.</p> <p>There is no guarantee on the number of cycles to be completed.</p> <p>The City's desire is to have all areas mowed (1 mowing cycle) once every eight (8) weeks or fifty six (56) days unless the City notifies the contractor otherwise.</p> <p>Unless explained by the occurrence of a natural disaster (a named tropical storm or hurricane), if the cycle time exceeds the specified number of days, the contractor may be penalized 2% of the cost of the streets that exceeded the cycle per day that the cycle time is exceeded.</p>					
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS BID
 IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A Cashier's Check, Certified Check, Bank Draft Or Bid Bond For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>Page 2 of 5</p> <p>If a contractor is unable to fulfill obligations of the contract on any of their awarded ditches, all of the ditches awarded to them will be terminated. The City is the sole determiner of whether the vendor is operating at the capacity required.</p> <p>This bid will be awarded on an area basis or group basis as defined on sheet called, <u>Right of Way Ditch Mowing Service Pricing.</u></p> <p>The City is interested in starting the mowing as soon as possible, per the attached schedule, therefore Vendors must be properly qualified to do business with the City of Mobile. Vendors shall provide with this bid the following:</p> <ul style="list-style-type: none"> -Their registration number with the Alabama Secretary of State's Office or evidence from the Secretary of State that they do not need to register. -Their City of Mobile Business License Number. -Their registration with the E-Verify Program, Federal and State. -Documentation from their insurance carrier that a Certificate of Insurance can be provided within 1 day of notification. <p>The following is required and must be filled in:</p> <p>Registration Number with Secretary of State Office _____</p> <p>City of Mobile Business License Number _____</p> <p>E-Verify Enrollment Number _____</p> <p>Insurance Carrier can provide Certificate of Insurance for City Requirements within ONE (1) day of notification: YES___ NO___</p> <p>Contractors who bid on more than one area must show in writing how they will accomplish their proposed bid. This will include a description of equipment and personnel on hand as well as what resources will be added prior to the work beginning.</p> <p>City of Mobile reserves the right to inspect a Vendor's equipment prior to award for compliance with equipment specifications and conformance to safety equipment.</p>					
			TOTAL			

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READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

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BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>Page 3 of 5</p> <p>Vendors will be required to sign a service contract once a Vendor has been determined to be low and meet specifications provided they have the above required items. A blank copy of the Service Contract is included in this bid package.</p> <p>Vendors will be required to perform as per the attached specifications for cutting, edging, trash/litter removal, and blowing.</p> <p>If a contractor fails to meet performance requirements after award of bid, the City could/may have the vendor's entire award and contract cancelled.</p> <p>The City has the right to tell the contractor when to begin a mowing cycle. The City has the right to tell a Vendor when not to execute a mowing cycle due to dry weather/drought, slowing of the growing season or funding.</p> <p>City of Mobile provides with this bid maps and photos of the mowing areas of each of the groups of ditches involved.</p> <p>The contractor shall notify the City every two weeks of the streets that have been completed; the contractor shall be paid for the streets that have been completed during that two week period; the payment shall be based on the percentage of the linear feet of each ditch on each street as compared to the total linear feet of ditches within the contract area, based on the total contract price; if a cycle time for the area exceeds eight weeks, the contractor will be penalized 2% per day of the total cost of those streets that exceeded the eight week cycle.</p> <p>When a Vendor submits their bill for a completed mowing cycle(s), Vendor shall also include the following:</p> <p style="padding-left: 40px;">The Vendor shall provide documentation of the Litter and Trash/ Litter Removed from the mowing areas. Vendor shall state the size of the bags and number of bags of Trash/Litter Removed from the ditch mowed.</p> <p>At the end of the contract, the Vendor shall provide a recap of all Trash/Litter Removed from their contracted ditches.</p> <p>A bid bond is not required.</p>					
			TOTAL			

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BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>Page 4 of 5</p> <p>All bids must be submitted in a sealed envelope to the Purchasing Department, Room 408, South Tower, 205 Government Street. All bids must be received and date stamped prior to <u>12:01 PM, Friday, May 6, 2022</u></p> <p>Any bids delivered after <u>12:01 PM, Friday, May 6, 2022</u>, will be returned unopened.</p> <p>It is the responsibility of the Vendor to have their bid package delivered to the Purchasing Department office and date stamped prior to the <u>12:01 PM, Friday, May 6, 2022</u>, date and time for the bid.</p> <p>Be aware that there is limited parking around 205 Government Street and that you may have to park some distance away.</p> <p>Pricing for this bid to be good for the current mowing season to <u>December 31, 2022</u>.</p> <p>Maps for this bid may be viewed at: https://maps.cityofmobile.org/bids/5674/index.html</p> <p>For questions about this bid submit your questions by E-mail to purchasing@cityofmobile.org.</p> <p>Under Alabama law current City of Mobile employees and former employees having left the City of Mobile service for less than two (2) years, cannot bid, hold City contract, or provide goods and services to the City of Mobile.</p> <p>Bidders should pay attention and look for Addendum(s) or updates at the City of Mobile bid site: cityofmobile.org/bid. Look under <u>Bid #5674</u>.</p> <p>It is the bidder's responsibility to check for updates and addendums to this bid. The City of Mobile is not responsible if a bidder does not look for or include an Addendum or changes in the bid specifications</p> <p>This is a sealed bid; your response must be in a sealed envelope that has the <u>Bid #5674 and your company name</u> on the outside or the date and time of the bid opening.</p> <p>Bids delivered in unmarked or mismarked envelopes or packages and are opened in error prior to the bid date will be unacceptable and void to the City of Mobile.</p>					
			TOTAL			

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 By _____

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BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>Page 5 of 5</p> <p>The City reserves the right to award some, all, or none of the bids received on this bid.</p> <p>At the option of the City of Mobile and the successful Vendor(s), the award of this bid may be extended for two (2) additional years (Mowing Seasons). If extended, the terms, conditions and pricing shall not change. The City reserves the right to extend some, all, or none of the Ditch Mowing Group awards for a second or third year (Mowing Seasons).</p> <p>TO BE AWARDED ON AN ALL OR NONE BASIS.</p>					
			TOTAL			

Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.

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READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

RIGHT OF WAY DITCH MOWING SERVICES

PRICING SHALL BE A TOTAL PRICE/COST TO MOW
ALLTHE DITCHES IN EACH GROUP/AREA

DAUPHIN ISLAND PARKWAY DITCH MOWING

PRICE FOR 1 COMPLETE CYCLE \$ _____

CYPRES SHORES DITCH MOWING

PRICE FOR 1 COMPLETE CYCLE \$ _____

TRINITY GARDENS DITCH MOWING

PRICE FOR 1 COMPLETE CYCLE \$ _____

City of Mobile
Ditch Mowing Specifications

Mowing (NO BUSH HOGS ALLOWED)

- Uniformly mow (without scalping or streaking) at the proper height no less than 3.00", no more than 5.00") as measured from the soil line
- Contractor is responsible for mowing all of the areas shown on the supplied maps from the edge of the right of way to the pavement; any questions about this should be directed to the designated City contact
- Mowing equipment shall consist of finishing mowers such as push mowers and string trimmers; bush hog types of mowers are unacceptable
- Blades must be sharp and provide a clean cut
- All guards must be in place
- Clippings need not be removed, but shall be mulched and/or spread uniformly to avoid clumping; large clumps shall be removed
- Litter, including signs, to be removed prior to mowing
- Mowers shall avoid striking ornamental trees; damaged trees shall be replaced, where applicable
- Contractor shall complete each street (including string trimming, blowing) before moving to the next
- To avoid rutting, contractor shall avoid driving heavy mowing equipment on ground that is saturated after heavy rain; ruts shall be repaired
- Discharge chutes must be in a downward position to eliminate any hazard during operation of mowing

String Trimming

- Vegetation shall be controlled on and around trees, signs, mailboxes, posts, fences, utility poles, light poles, and all stationary objects using a string trimmer
- String trimming shall be considered an integral part of mowing and shall be done at the same time as the mowing operations for each area
- Trimming shall be at the same cutting height listed for the surrounding grass
- Damage to trees is a particular concern with string trimmers; contractor shall ensure that string trimmers do not come into contact with trees; damaged trees shall be replaced

Blowing

- All hard surfaces (asphalt, concrete, gutters) must be blown and be debris free after edging, string trimming, and/or mowing; this includes old debris
- Debris includes: sand, grass, dirt, clippings, litter, silt, asphalt, gravel, etc.
- Clippings and/or leaves may be blown into the surrounding vegetation as long as they are dispersed evenly
- All guards must be in place and safety glasses worn

Spraying

- **NO** herbicide spraying for ditch mowing allowed. The contractor will be charged a **50%** penalty of the mowing cycle's total amount for using herbicide spray if the City of Mobile determines its use during mowing inspection.

Litter

- Any manmade object shall be considered litter

Miscellaneous

- Contractor shall have a designated contact and an alternate who is available during work hours; City shall do the same
- Contractor shall notify the designated City contact(s) using e-mail or text message of streets completed every two weeks in accordance with the established schedule. Phone calls or voice mail is insufficient. An inspection will not be performed until the City is properly notified, potentially allowing vegetation to grow or litter to accumulate, which would require the contractor to revisit the site before payment is released.
- When notifying City contact of the completion of a cycle, contractor shall report the number and size of bags of litter collected per cycle by street
- All specifications must be met before payment is released
- Any initial cleanup is included in the bid price.
- City may inspect job site at any time
- Contractor shall set up a Mowers Ahead sign at the beginning and end of the work zone
- Contract employees shall be courteous to the public at all times

- Equipment operators shall yield to pedestrians and avoid disrupting vehicular activity
- This contract is for up to **four** complete cycles that are no longer than **eight** weeks, beginning on April 17, 2022 and ending on November 30, 2022 as shown in the chart attached.
- The contractor shall notify the City every two weeks of the streets that have been completed; the contractor shall be paid for the streets that have been **completed** during that two week period **(THIS ONLY APPLIES TO DAUPHIN ISLD PKWY DITCH CONTRACT; and only two payments are allowed per each cycle)**; the payment shall be based on the percentage of the linear feet of each ditch on each street as compared to the total linear feet of ditches within the contract area, based on the total contract price; if the cycle time for the area exceeds eight weeks the contractor will be penalized 2% per day of the total cost of those streets that exceeded the eight week cycle. **The contractor CANNOT skip streets but complete the streets' ditches consecutively. Contractors working on Trinity Gardens & Cypress Shores' ditches will be paid once per each completed cycle.**
- **The contractor must NOT jump from one street until all ditch mowing is completed. Then, proceed to the next street to continue ditch mowing.**
- If the contractor completes the streets in a period shorter than eight weeks they will be paid on a bi-weekly basis for all streets as they are completed; the contractor may not start the next cycle until the date shown on the above schedule.
- In the event of a natural disaster (a named tropical storm or hurricane) the contract may be suspended for an agreed upon period of time; payment shall not be made for a missed operation
- Any used tires found in or around a ditch will be piled by the contractor in one location accessible to a truck and trailer and the City Public Works' Trash Division contacted for removal.
- Contract employees shall be neat and well groomed and shall wear identifiable uniforms
- Contractor vehicles must be marked with business' name and/or business logo
- Work may be performed during daylight hours (dawn to dusk)
- Clippings, vegetation, or any other debris shall be finely mulched and evenly distributed back into drainage structure; such debris shall be removed from all hard surfaces, including asphalt, concrete, roadways, etc.; this includes old debris
- Tree pruning shall remain the responsibility of the City

- The use of pesticides, including herbicides, insecticides, and fungicides shall not be permitted
- Limbs and other debris shall be removed from the site and disposed of in accordance with the mowing schedule for each designated area
- Contractor shall immediately report any problems such as broken or missing storm drain covers, etc.

Safety

- Contractor shall comply with all applicable OSHA rules and regulations.
- Contractor shall comply with all City of Mobile safety rules and regulations.
- Contractor shall provide effective safety training to employees.
- Contractor shall designate a “competent person” at each work site who has the responsibility and authority to stop work until all safety conditions are met.
- Contractor shall adhere to the requirement contained in the Manual on Uniform Traffic Control Devices. Some examples of which include:
 - Employees working on or adjacent to roadways will wear high visibility garments meeting or exceeding the ANSI 107-2010 Class – II or Class III as required by the MUTCD for the type of traffic hazard.
- Contractors vehicles shall be fitted with a flashing strobe light that is visible in all directions to traffic; Contractors equipment shall also include retro-reflective material visible from all directions and shall have a “slow moving vehicle” placard mounted on equipment that may be operated on or adjacent to the roadway in accordance to applicable law.
- All equipment guards must be in place
- Contractor to take all reasonable precautions to ensure the safety of passing motorists, vehicles, pedestrians and property; the contractor shall be liable for any and all damage to passing vehicles, property or injuries resulting from their work.
- Safety glasses shall be worn when operating power equipment and whenever there is an exposure to an eye injury (including hand sawing, clipping, use of fuels or other chemicals, etc.); hearing protection is recommended when operating power equipment
- The City of Mobile Public Services Department has the authority to stop any contract operations that are thought to be hazardous; operations must cease until corrective actions are taken

- Spill control measures shall be in place in the event of a hazardous material spill; appropriate actions shall be taken in the event of a spill; contractor shall notify City in the event of a spill
- Failure to comply with safety issues may result in contract termination.
- Contractor shall notify the City of Mobile of any incidents reported to them.
- Contractors are not allowed to wear any type of device such as headphones for music, and or blue tooth devices that would prevent them from hearing traffic or compromise their safety. The City of Mobile is not responsible for any employee injury related to not complying with this policy

TRINITY GARDENS STREETS

Street Name	Length (ft)	Miles	% of linear feet
BATAAN AVE	899.7	0.17	3.15%
BELTLINE PARK DR E	1200	0.23	4.20%
BOLDEN ST	869.4	0.16	3.05%
BRAGDON AVE	745.6	0.14	2.61%
BURDEN LN	574.8	0.11	2.01%
BUTLER ST	3718.4	0.70	13.03%
CARTER AVE	2831.6	0.54	9.92%
CHASTANG AVE	667.8	0.13	2.34%
CLARK AVE	264.5	0.05	0.93%
DIAMOND DR	1175.6	0.22	4.12%
GRIFFIN ST	656.8	0.12	2.30%
HAYGOOD ST	277.4	0.05	0.97%
JESSIE ST	1984	0.38	6.95%
LINCOLN ST	986.7	0.19	3.46%
MAIN ST	678.3	0.13	2.38%
MARTHUR AVE	770.4	0.15	2.70%
MOBILE ST	1222.3	0.23	4.28%
MURIEL AVE	473.6	0.09	1.66%
NOBLE C BEASLEY AVE	138	0.03	0.48%
OWENS ST	75	0.01	0.26%
RAILROAD ST	1758.5	0.33	6.16%
RIDGEWAY ST	1707.7	0.32	5.98%
ROACH ST	1294.5	0.25	4.53%
RUBY ST	478	0.09	1.67%
SECOND AVE	851	0.16	2.98%
THIRD AVE	746.3	0.14	2.61%
THOMAS ST	646	0.12	2.26%
VICTORY AVE	20.6	0.004	0.07%
WILLIAM ST	833.1	0.16	2.92%
	Total Feet	Total Miles	Percentage
	28545.6	5.41	100%

DAUPHIN ISLAND PARKWAY GROUP (1 OF 4 PAGES)**DITCH MOWING**

STREET NAME	LINEAR FEET	PERCENT OF TOTAL LINEAR FEET
AIRVIEW	627	0.37%
ALBA AVE	2,096	1.25%
ALBA CLUB RD	6,117	3.66%
ANNWOOD DR	1,664	1.00%
ARC RD	5,289	3.16%
ARCHER LANE	493	0.29%
BAKERS LANE	341	0.20%
BAY CRESCENT DR	2,095	1.25%
BAY FRONT RD	9,227	5.52%
BOYKIN BLVD	7,300	4.37%
BROOKMONT DR	1,161	0.69%
BRYAN AVE	2,152	1.29%
CALBA AVE	62	0.04%
CASSIE LANE	3,049	1.82%
CASTER ST	623	0.37%
CASTLEWOOD DR N	786	0.47%
CASTLEWOOD DR W	626	0.37%
CEDAR CRESCENT	3,392	2.03%
CEDAR POINT RD	2,265	1.36%
CHARLOTTE ST	1,067	0.64%
CHARMAINE CIR E	478	0.29%
CHARMAINE CIR N	637	0.38%
CHARMAINE CIR W	612	0.37%
CIRCLE CT	140	0.08%
CLUBHOUSE RD	10,521	6.30%
COLEY DR	395	0.24%

DAUPHIN ISLAND PARKWAY GROUP (2 OF 4 PAGES)**DITCH MOWING**

STREET NAME	LINEAR FEET	PERCENT OF TOTAL LINEAR FEET
CREEKWAY DR	2,934	1.76%
CREEKWAY DR E	496	0.30%
CREST BROOK DR	204	0.12%
DANIELS RD E	105	0.06%
DANIELS RD N	853	0.51%
DANIELS RD W	568	0.34%
DAUPHIN ISLD PKWY	9,184	5.50%
DAYTONA DR	976	0.58%
DEL MONTE CT	1,063	0.64%
DRIFTWOOD DR E	822	0.49%
DRIFTWOOD DR N	2,303	1.38%
DRIFTWOOD DR S	1,379	0.83%
ELOONG DR	199	0.12%
FAYE ST	100	0.06%
FRIAR LANE	672	0.40%
GATOTKOCO DR	1,887	1.13%
HOPPIN ST	2,396	1.43%
INERARITY RD	605	0.36%
JOHNS LANE	2,599	1.55%
KAYSON CT	1,322	0.79%
LARTIGUE AVE E	919	0.55%
LARTIGUE AVE N	376	0.22%
LARTIGUE AVE S	243	0.15%
LEWIS AVE	1,379	0.83%
LOIS DR	428	0.26%
LOST RIVER RD	2,371	1.42%

DAUPHIN ISLAND PARKWAY GROUP (3 OF 4 PAGES)

DITCH MOWING

STREET NAME	LINEAR FEET	PERCENT OF TOTAL LINEAR FEET
MARTIN CT	112	0.07%
MARTINWOOD LANE	2,044	1.22%
MCVOY AVE	1,346	0.81%
MERRY LANE	826	0.49%
MILITARY RD	1,132	0.68%
NORTH DR	3,843	2.30%
PARK AVE	344	0.21%
PARK RD	252	0.15%
PINEHAVEN DR	307	0.18%
PINELAND PL	97	0.06%
PONCE DE LEON DR	773	0.46%
PRIMA VERA LANE	1,163	0.70%
RIVER FOREST RD	6,169	3.69%
RIVERSIDE DR W	121	0.07%
RIVERSIDE DR	10,745	6.43%
ROBIN HOOD DR	1,678	1.00%
ROSEDALE RD	5,917	3.54%
RYDERS LANE	177	0.11%
SCENIC DR	2,739	1.64%
SCENIC PL	76	0.05%
SEAFARER LANE	127	0.08%
SHORE ACRES DR	2,662	1.59%
SHORT VAN LIEW RD	1,902	1.14%
SMITH AVE	413	0.25%
STAPLES RD	9,495	5.68%
STEWART RD	352	0.21%
TALLAHASSEE DR	726	0.43%

DAUPHIN ISLAND PARKWAY GROUP (4 OF 4 PAGES)

DITCH MOWING

STREET NAME	LINEAR FEET	PERCENT OF TOTAL LINEAR FEET
TAMPA DR	954	0.57%
TERRELL RD	5,829	3.49%
TULSA DR	1,110	0.66%
VALLAS DR	868	0.52%
VAN LIEW RD	23	0.01%
VAN LIEW RD E	2,072	1.24%
WEAVER RD	18	0.01%
WINSTON RD	885	0.53%
WOOD DR	242	0.14%
TOTAL	167,137	100%

CYPRESS SHORES GROUP**DITCH MOWING**

STREET NAME	LINEAR FEET	PERCENT OF TOTAL LINEAR FEET
AUDUBON DR	3,635	6.02%
BLUEGILL DR	1,736	2.87%
BOWDEN RD	2,722	4.50%
BUCKNELL DR	2,330	3.86%
CANAL CIR E	44	0.07%
CANAL DR	3,891	6.44%
CLEMSON DR	2,063	3.41%
COLBY RD	499	0.83%
COLE DR W	359	0.59%
COLGATE DR	1,366	2.26%
CROWN DR	71	0.12%
CYPRESS SHORES DR	1,341	2.22%
DOWNEY DR	2,077	3.44%
FURMAN DR	4,120	6.82%
HIGGINS RD	12,354	20.45%
NICHOL DR	1,716	2.84%
POINT RD	1,832	3.03%
RANGELINE RD	512	0.85%
RANGELINE SERVICE RD	773	1.28%
RUTGERS RD	4,620	7.65%
SAWYER AVE	782	1.29%
SHIPYARD RD	3,653	6.05%
TODD BLVD	116	0.19%
TODD ACRES DR	3,667	6.07%
TRINITY RD	873	1.45%
TUFTS RD	3,269	5.41%
TOTAL	60,421	100%

**2022 Roadside Ditch Mowing
Cycles**

Cycle #1		
17-Apr	11-Jun	8 weeks
Payment Cycle		
17-Apr	30-Apr	2 weeks
1-May	14-May	2 weeks
15-May	28-May	2 weeks
29-May	11-Jun	2 weeks
Cycle #2		
12-Jun	6-Aug	8 weeks
Payment Cycle		
12-Jun	25-Jun	2 weeks
26-Jun	9-Jul	2 weeks
10-Jul	23-Jul	2 weeks
24-Jul	6-Aug	2 weeks
Cycle #3		
7-Aug	1-Oct	8 weeks
Payment Cycle		
7-Aug	20-Aug	2 weeks
21-Aug	3-Sep	2 weeks
4-Sep	17-Sep	2 weeks
18-Sep	1-Oct	2 weeks
Cycle #4		
2-Oct	26-Nov	8 weeks
Payment Cycle		
2-Oct	15-Oct	2 weeks
16-Oct	29-Oct	2 weeks
30-Oct	12-Nov	2 weeks
13-Nov	26-Nov	2 weeks

*City of Mobile reserves the right to alter, eliminate or change cycles/weeks

Service Contracts over \$15,000, subject to Ala. §41-16-50
et seq. (1975)

City of Mobile

Project:

AGREEMENT

THIS AGREEMENT made and entered into this ____ day of _____, 20__, by and between THE CITY OF MOBILE, by its Mayor, (hereinafter "City") and, _____ (hereinafter "Provider"), a for profit company organized under the laws of the State of Alabama and qualified to do business in Alabama.

WITNESSETH, that this Provider and the City, for the considerations stated herein, agree as follows:

ARTICLE 1. Scope of the Work. The service, term, location, frequency and lump sum cost or unit price of the work are as set out in Exhibit A, the bid proposal, which is attached to this Agreement and incorporated by reference herein.

ARTICLE 2. Insurance: For the term of this Agreement, Provider shall acquire and maintain, in full force and effect, the following liability and comprehensive insurance issued by a company licensed and qualified to do business in the State of Alabama, *which such insurance shall name the City of Mobile as an additional insured*, and shall attach to this Agreement, as proof thereof and as Exhibit B, a certificate of insurance(s) issued by an agent licensed and qualified to do business in the State of Alabama:

- a. General Liability insurance – public liability including premises, products and complete operations.

- (1) Bodily injury liability:
\$250,000 each person
\$500,000 each occurrence
 - (2) Property damage liability - \$100,000 each occurrence.
Or, (in lieu of (1) and (2) above
 - (3) Bodily injury and property damage combined –
\$500,000 per occurrence
- b. Comprehensive – Automobile Liability Insurance including owned, non-owned, and hired vehicles.
- (1) Bodily injury liability:
\$250,000 each person
\$500,000 each occurrence
 - (2) Property damage liability - \$100,000 each occurrence.
 - (3) Or, (in lieu of (1) and (2) above)
Bodily injury and property damage combined –
\$500,000 per occurrence

If the certificate of insurance referenced in this Agreement does not evidence insurance of owned vehicles, said certificate and this sentence shall evidence the Provider's covenant that it does not own any vehicles and that it will not purchase or obtain any vehicles during the term of this Agreement. Said certificate shall require that said insurance coverage will not be altered or terminated unless the City shall have been given written notice of such alteration or termination delivered to the City not less than thirty (30) days before the effective date of such alteration or termination.

c. Professional liability insurance

Provider shall provide a certificate of professional liability insurance coverage naming the City of Mobile as an additional insured. Coverage shall be, at a minimum, \$1,000,000.00 per event.

ARTICLE 3. Breach of Contract: In the event of any breach or apparent breach by Provider of any of its obligations under the terms of this Agreement, the City has the right to terminate the Agreement and pay only for work successfully performed. In the further event that City shall engage

the services of any attorney to protect or to enforce its rights with respect to said breach or apparent breach, then and in those events, Provider agrees to pay and to reimburse any and all reasonable attorneys' fees and expenses which City may incur with respect to City's enforcement of this Agreement; regardless of whether said attorneys' fees and costs shall be incurred in connection with any litigation or in connection merely with advice and representation provided without litigation.

ARTICLE 4. Indemnification: Provider agrees to indemnify and hold the City, its elected officials, officers, agents, and employees, whole and harmless from all costs, liabilities and claims for damages of any kind (including interest and attorneys' fees) arising in any way out of the performance of this Agreement and/or the activities of Provider, its principals, directors, agents, servants and employees in the performance of this Agreement, for which the City is alleged to be liable. In the event that the City, through no fault of its own, is made a party to any lawsuit or legal proceeding arising in any way from this Agreement or any activities conducted pursuant thereto, Provider hereby agrees to pay all of City's costs of defense, including but not limited to all attorneys' fees, court costs, expert witness fees and other expenses, through trial and, if necessary, appeal. This section is not, as to third parties or to anyone, a waiver of any defense or immunity or statutory damages cap otherwise available to Provider or City, and these defenses and matters may be raised in the City's behalf in any action or proceeding arising under this Agreement.

ARTICLE 5. Entire Agreement: This Agreement is the final expression of the agreement between the parties, and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not contained herein.

ARTICLE 6. Governing Law and Venue: This Agreement shall be governed by the laws of the State of Alabama, and the venue for any actions arising out of this Agreement shall be a court of proper jurisdiction in Mobile, Alabama.

ARTICLE 7. Licenses, permits, etc.: Provider shall obtain, at its own expense, all necessary professional licenses, permits, insurance, authorization and assurances necessary in order to abide by the terms of this Agreement. See Exhibit C which is attached hereto and incorporated by reference herein.

ARTICLE 8. No Agency Relationship Created: Provider, in the performance of its operations and obligations hereunder, shall not be deemed to be an agent of the City but shall be deemed to be an independent contractor in every respect and shall take all steps at its own expense, as City may from time to time request, to indicate that it is an independent contractor. City does not and will not assume any responsibility for the means by which or the manner in which the services by Provider provided for herein are performed, but on the contrary, Provider shall be wholly responsible therefore.

ARTICLE 9. Nondiscrimination: Provider shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, inter alia, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities.

ARTICLE 10. Method of Payment: Provider shall provide two copies of any invoice, upon satisfactory completion of service, as verified by written statement of the department(s) to which service was provided, to the Accounting Department, City of Mobile, 205 Government Plaza, Mobile, AL 36602, or P. O. Box 389, Mobile, AL. 36601

ARTICLE 11. Termination of Contract: The City or Provider may terminate the Agreement upon thirty (30) days' written notice. Notice from the City shall be mailed to the address provided by the Provider on this form. Notice to the City shall be addressed to ATTN: Purchasing Agent, City of Mobile Purchasing Department, South Tower – Room 408S, 205 Government Street, Mobile, AL 36602, or P. O. Box 1948, Mobile, AL 36633. The City shall not be liable for payment to the Provider for lost profit or damages, as the result of its termination of the Agreement.

ARTICLE 12. Assertion of Rights: Failure by the City to assert a right or remedy shall not be construed as a waiver of that right or remedy.

ARTICLE 13. Notices: Notice for the City shall be mailed to:

Purchasing Agent
City of Mobile
4th Floor, South Tower
205 Government Street
Mobile, AL 36602

OR

P. O. Box 1948
Mobile, AL 36633

Notices to Provider shall be mailed to:

ARTICLE 14. Compliance with Alabama Immigration Law

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the state of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

Verification of Provider's enrollment in the E-Verify program is attached to this Agreement as Exhibit D and incorporated by reference herein.

ARTICLE 15. Boycott

By signing this contract, Provider represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

ARTICLE 16. Signatures:

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hand and seal; the Mayor of the City of Mobile, acting under and by virtue of such office and with full authority, and the Provider by such duly authorized officers or individuals as may be required by law.

PROVIDER,

_____, Its _____ (title)

On behalf of _____

_____ Date

State of Alabama

Mobile County

I, _____, a Notary public in and for said County and State, hereby certify that _____, whose name is known to me, acknowledged before me on this the ____ day of _____, 20__, that, being informed of the contents of the foregoing, executed the same voluntarily on the day the same bears date.

Notary Public

My Commission expires on: _____

CITY,

Its Mayor

_____ Date

ATTEST:

City Clerk

_____ Date

EXHIBIT A

SAMPLE



PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope With the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and Opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to ensure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)