

SEALED BID

CITY OF MOBILE

BID SHEET

Do Not Return Via Email or Fax

**Purchasing Department
and Package Delivery:**

This is Not an Order

Mailing Address:
P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

**Government Plaza
4th Floor, Room S-408
205 Government St.
Mobile, Alabama 36644**

Postal Service Does Not Deliver to This Street Address

**READ TERMS AND CONDITIONS
ON REVERSE SIDE OF THIS PAGE
BEFORE BIDDING**

Typed by: _____ en Buyer: 002

Please quote the lowest price at which you will furnish the articles listed below

DATE 02/16/2023	BID NO. 5774	DEPARTMENT Municipal Garage	Commodities to be delivered F.O.B. Mobile to: Be Specified
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This bid must be received and stamped by the Purchasing office not later than:

12:01 P.M. Friday, March 3, 2023

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Appx 150-300	<p align="center">STREET SWEEPER BRUSHES AND BROOMS</p> <p>Brooms Gutter for Elgin Pelican Street Sweepers. Four Section-Standard Oil Tempered Gutter Broom to be provided with all mounting nuts and bolts. Keystone #30554, 250kp, Elgin #7873221 The above to be OEM/Elgin or equal</p> <p>Make _____ Model _____</p> <p>Provide literature and specifications on product bid.</p> <p>In the last 12 months, the City purchased 160 gutter brooms for the Elgin Pelican Sweepers.</p> <p>Pricing to be firm for a one (1) year period following the award of this bid. At the option of the City of Mobile and the successful vendor, the award of this bid may be extended for two (2) additional one (1) year periods.</p> <p>THE ABOVE TO BE AWARDED ALL OR NONE</p>					
		TOTAL				

**RETURN ONE SIGNED COPY OF THIS BID
IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Phone Number _____

Firm Name _____

Email Address _____

Signature _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of competed order

Type or Print Name _____

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be changed or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as an exemption certificate will be issued in lieu of same. The City is exempt from the State of Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor may be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry, contact the Revenue Department at (251) 208-7462 or cityofmobile.org/business-license-overview/
15. IF a bid bond is required in the published specifications, see below:
Each bid shall be accompanied by a **Cashier's Check, Certified Check, Bank Draft or Bid Bond** for the sum of five (5) Percent of the amount bid, made payable to the City of Mobile and certified by a reputable banking institution. All checks shall be returned promptly, except the check of the successful bidder, which shall be returned after fulfilling the bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but may need to obtain the Business License and Certificate of Authority if applicable, prior to issuance of a Purchase Order.
20. Bids and addendums are posted at www.cityofmobile.org/services/business/bids/. It is the responsibility of the vendor to check the City's bid page for updates and addendums.
21. Vendors must be able to provide the following upon request. Federal W-9 form, proof of registration in the E-Verify program, and Certificate of Authority to do business in Alabama/Registration with the Alabama Secretary of State within 24 hours of request.
22. City of Mobile applies local vendor preference to all purchases: Code of Alabama, 1975, Sections 41-16-50(a) and 41-16-50(d), except federally funded grants.
23. Equal Employment Opportunity. Except as otherwise provided under 41 CFR part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
24. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148) will apply when required by Federal program regulations.

BID CONTINUATION SHEET

QUANTITY	ARTICLES <small>Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.</small>	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	Page 2 of 5					
	<p>THE FOLLOWING TO BE AWARDED ALL OR NONE</p> <p>Appx 2-15 Tail Broom Strip Brush Mandrel to fit Elgin Pelican Street Sweepers. United Rotary Brush Part #27-AP66/27-AP66/SS, Elgin Pelican Part #7970076, Keystone Plastics #410 All-Pro Mandrel or Equal.</p> <p>Make _____ Model _____</p> <p>Provide literature and specifications on product bid.</p> <p>In the last 12 months, the City purchased 2 Mandrel for Elgin Eagle Sweepers.</p>					
	<p>Appx 25-50 Tail Broom Strip Brush Refill for Elgin Pelican Street Sweeper. Refill consists of approximately 18 refill strips. United Rotary Brush #20-130660AP, Elgin #7873240, Keystone Plastics #466 Pelican All-Pro or Equal.</p> <p>Make _____ Model _____</p> <p>Provide literature and specifications on product bid.</p> <p>In the last 12 months, the City of Mobile purchased 28 (twenty-eight) Tail Broom Strip refills for Elgin Eagle Street Sweepers.</p> <p>City is currently using Keystone products for the above 2 items.</p> <p>Pricing to be firm for a one (1) year period following the award of this bid. At the option of the City of Mobile and the successful vendor, the award of this bid may be extended for two (2) additional one (1) year periods.</p> <p>THE ABOVE TWO ITEMS TO BE AWARDED ALL OR NONE</p>					
			TOTAL			

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	Page 3 of 5					
	THE FOLLOWING TO BE AWARDED ALL OR NONE					
Appx 2-15	<p>Tail Broom Strip Brush Mandrel to fit Elgin Eagle Street Sweepers. Elgin Pelican Part #7970077, Keystone Plastics #411 All-Pro Mandrel or Equal.</p> <p>Make _____ Model _____</p> <p>Provide literature and specifications on product bid.</p> <p>In the last 12 months, the City purchased 1 (one) Mandrel for Elgin Eagle Sweepers.</p>					
Appx 25-50	<p>Tail Broom Strip Brush Refill for Elgin Eagle Street Sweeper. Refill Elgin #797006, Keystone Plastics #466 Pelican All-Pro or Equal.</p> <p>Make _____ Model _____</p> <p>Provide literature and specifications on product bid.</p> <p>In the last 12 months, the City of Mobile purchased 10 (ten) Tail Broom Strip refills for Elgin Eagle Street Sweepers.</p> <p>Pricing to be firm for a one (1) year period following the award of this bid. At the option of the City of Mobile and the successful vendor, the award of this bid may be extended for two (2) additional one (1) year periods.</p> <p>THE ABOVE TWO ITEMS TO BE AWARDED ALL OR NONE</p>					
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			Dollars	Cents	Dollars	Cents
	<p align="center">Page 4 of 5</p> <p>THE FOLLOWING APPLIES TO ALL ITEMS ON THIS BID</p> <p>The City of Mobile has 9 (nine) Elgin Pelican Street Sweepers and 1 (one) Elgin Eagle Sweeper.</p> <p>In the past, the City has had problems with non-Elgin Gutter Brooms mounting properly to the mounts on the sweepers. Holes tended not to match those on the sweepers.</p> <p>Similar problems have occurred with the tail brooms.</p> <p>In order to prevent this problem at the time of award, you are welcome to arrange to check one of the Pelican sweepers to see if your broom will properly fit prior to the opening of the bid.</p> <p>To arrange to view one of the Pelican Sweepers contact John Evans, Municipal Garage at (251) 208-2876.</p> <p>If a sample for evaluation is required, after the bid opening, vendor shall provide the sample within 5 business days of request of the City of Mobile.</p> <p>Mandrels: Currently the City is using Keystone Brand mandrels and strip brooms. If the accepted low bid is for a Brand other than Keystone Brand. The successful vendor shall provide the initial replacement mandrels at no charge. After all initial or current mandrels are replaced, the City will purchase all subsequent replacement mandrels.</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p>					
			TOTAL			

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QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p style="text-align: center; color: red; font-weight: bold; font-size: small;">Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.</p> <p style="text-align: center;">Page 5 of 5</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>If you have any questions, please feel free to contact the Purchasing Department at 251-208-7434 or purchasing@cityofmobile.org.</p>					
			TOTAL			

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By _____

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PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to ensure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

**Be sure to read the Terms and Conditions.
All bids are F.O.B. destination unless otherwise stated.**

Be sure to sign your bid!

**Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644**

(Request First Delivery)