

SEALED BID

CITY OF MOBILE

BID SHEET

Do Not Return Via Email or Fax

Mailing Address:
P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

**Purchasing Department
and Package Delivery:**

**Government Plaza
4th Floor, Room S-408
205 Government St.
Mobile, Alabama 36644**

Postal Service Does Not Deliver to This Street Address

This is Not an Order

**READ TERMS AND CONDITIONS
ON REVERSE SIDE OF THIS PAGE
BEFORE BIDDING**

Typed by: en Buyer: 005

Please quote the lowest price at which you will furnish the articles listed below

DATE	BID NO.	DEPARTMENT	Commodities to be delivered F.O.B. Mobile to:
06/06/2023	5816	FIRE	To be Specified

This bid must be received and stamped by the Purchasing office not later than:

12:01 PM, Friday, June 23, 2023

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p style="text-align: center;">MEDICAL OXYGEN SUPPLY</p> <p>Vendor to provide Medical Oxygen to the City of Mobile in “D” and “M” aluminum cylinders as per the following and attached specifications.</p> <p>Vendor shall provide filled medical oxygen cylinders to Fire Stations and other locations on regular weekly scheduled deliveries or on an as needed basis when requested. Such as needed basis may be a major fire, storm, or disaster and may be a location other than a Mobile Fire Station.</p> <p>There shall be no monthly rental charges on the cylinders. There shall be no delivery or pick up charges.</p> <p>Any Bids with monthly rental charges possible or billable or delivery or pick up charges stated or indicated in the bid will be rejected.</p> <p>Vendor shall have on their cylinders a tag starting date of delivery so that cylinders will be rotated in a timely fashion.</p> <p>The City will only pay for oxygen cylinders whose seals are broken and are used.</p> <p>Vendor shall provide new aluminum cylinders at the start of the contract and at the conclusion all aluminum cylinders shall remain the property of the vendor.</p> <p>At no time will steel cylinders be allowed.</p>					
			TOTAL			

Page 1 of 4

Page 1 of 4

**RETURN ONE SIGNED COPY OF THIS BID
IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Phone Number _____

Firm Name _____

Email Address _____

Signature _____

We will allow a discount _____ % 20 days from date of receipt of goods
and correct invoice of completed order

Type or Print Name _____

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be changed or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as an exemption certificate will be issued in lieu of same. The City is exempt from the State of Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor may be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry, contact the Revenue Department at (251) 208-7462 or cityofmobile.org/business-license-overview/
15. IF a bid bond is required in the published specifications, see below:
Each bid shall be accompanied by a **Cashier's Check, Certified Check, Bank Draft or Bid Bond** for the sum of five (5) Percent of the amount bid, made payable to the City of Mobile and certified by a reputable banking institution. All checks shall be returned promptly, except the check of the successful bidder, which shall be returned after fulfilling the bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but may need to obtain the Business License and Certificate of Authority if applicable, prior to issuance of a Purchase Order.
20. Bids and addendums are posted at www.cityofmobile.org/services/business/bids/. It is the responsibility of the vendor to check the City's bid page for updates and addendums.
21. Vendors must be able to provide the following upon request. Federal W-9 form, proof of registration in the E-Verify program, and Certificate of Authority to do business in Alabama/Registration with the Alabama Secretary of State within 24 hours of request.
22. City of Mobile applies local vendor preference to all purchases: Code of Alabama, 1975, Sections 41-16-50(a) and 41-16-50(d), except federally funded grants.
23. Equal Employment Opportunity. Except as otherwise provided under 41 CFR part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
24. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148) will apply when required by Federal program regulations.

BID CONTINUATION SHEET

Page _____ of _____

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p style="text-align: center;">Page 2 of 4</p> <p>The vendor shall be responsible for the servicing and maintaining of the oxygen cylinders. The vendor is responsible for oxygen refill, to perform all hydrostatic tests, valve repairs, seals, replacement of handles, regular damage repair or replacement, etc. The city will pay no charges relating to the normal wear or servicing of the cylinders, nor for any repairs due to normal wear and tear.</p> <p>City will install or connect cylinders to city owned vehicles or equipment.</p> <p>Vendor shall deliver full cylinders and pick up empty cylinders for the 10 Fire Station/locations as follows. Vendor shall be sure to leave cylinders in a safe or designated location.</p> <p><u>The following are the normal weekly delivery locations ONLY:</u></p> <p>Crichton Station 200 Davenport Ave Freeman Station 6801 Overlook Road Central Station 701 St. Francis Street H.H. Edwards Station 2525 Hillcrest Road Seelhorst Station 5525 Commerce Boulevard E. Toulminville Station 2062 Dr. M.L.K. Avenue Lathan Station 1951 S Maryvale Street Sirmon Station 2711 Airport Boulevard Edward A. Berger Station 7050 Old Military Road Public Safety Complex 8080 Airport Boulevard.</p> <p>The City reserves the right to add or remove locations for weekly deliveries during the course of the award of this bid.</p> <p><u>The following are only for occasional/emergency/disaster type deliveries ONLY:</u></p> <p>Springhill Station 700 Museum Drive Tapia Station 4710 Airport Boulevard Melton Station 57 S. Lafayette Street Paul Husband 1000 S. Houston Street Gus Rehm Station 3200 Moffat Road Willett Station 1004 S. Broad Street Ashland Fire Station 2407 Old Shell Road McCosker Station 1275 Azalea Road Petrey Station 3471 Dauphin Island Parkway Reid Station 512 Stimrad Road Training Academy 860 Owens Street Fire Supply 2851 Old Shell Road</p>					
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS QUOTATION
IN ENCLOSED ENVELOPE**

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

Page_____ of _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of competed order.

BID CONTINUATION SHEET

Page _____ of _____

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p style="text-align: center;">Page 4 of 4</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>The City will only pay for oxygen cylinders whose seals are broken and that are used.</p> <p>“M” Cylinder price \$ _____</p> <p>“D” Cylinder price \$ _____</p> <p>All costs must be included in the cost of the cylinders. No additional surcharges or service fees will be added after the fact.</p> <p>This bid to be awarded for a one (1) year period. At the option of the City of Mobile and the successful vendor, the award of this bid may be extended for two (2) additional one (1) periods.</p> <p>Any questions or problems, contact the City of Mobile Purchasing Department at 251-208-7434 or email: purchasing@cityofmobile.org.</p> <p>TO BE AWARDED ON AN ALL OR NONE BASIS.</p>					
			TOTAL			

Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.

RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of competed order.



PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE any and all ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to ensure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

**Be sure to read the Terms and Conditions.
All bids are F.O.B. destination unless otherwise stated.**

Be sure to sign your bid!

**Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644**

(Request First Delivery)