

# SEALED BID

# CITY OF MOBILE

# BID SHEET

**Do Not Return Via Email or Fax**

**Purchasing Department  
and Package Delivery:**

**This is Not an Order**

Mailing Address:  
P. O. Box 1948  
Mobile, Alabama 36633  
(251) 208-7434

**Government Plaza  
4th Floor, Room S-408  
205 Government St.  
Mobile, Alabama 36644**

Postal Service Does Not Deliver to This Street Address

**READ TERMS AND CONDITIONS  
ON REVERSE SIDE OF THIS PAGE  
BEFORE BIDDING**

Typed by: en Buyer: 002

**Please quote the lowest price at which you will furnish the articles listed below**

|                  |                 |                            |  |
|------------------|-----------------|----------------------------|--|
| DATE<br>4/2/2024 | BID NO:<br>5871 | DEPARTMENT<br>PUBLIC WORKS | Commodities to be delivered F.O.B. Mobile to:<br>As Directed |
|------------------|-----------------|----------------------------|--|

**This bid must be received and stamped by the Purchasing office not later than:**

**12:01 PM, Friday, April 26, 2024**

| QUANTITY | ARTICLES   | UNIT | UNIT PRICE   |       | EXTENSION |       |
|----------|--|------|--------------|-------|-----------|-------|
|          |  |      | Dollars      | Cents | Dollars   | Cents |
|          | <p align="center"><b>DITCH CLEANING SERVICES</b></p> <p>Contractor(s) to clean the following drainage ditches in the City of Mobile. Ditches will consist of 2 types of concrete trapezoidal and earthen ditches.</p> <p>City wants the work to be completed within 60 days after the issuance of the Purchase Order.</p> <p>GROUP 1 – ZEIGLER</p> <ul style="list-style-type: none"> <li>• Zeigler Blvd to Sellers Lane</li> <li>• Victor Road to Zeigler Blvd; Cody Road to Athey</li> <li>• 6204 Zeigler Blvd to 1127 Tremont Street</li> <li>• 1350 Ridgewood Dr to 1380 Overlook Road</li> <li>• Foxfire Lane</li> </ul> <p>GROUP 2 – CHRICHTON</p> <ul style="list-style-type: none"> <li>• Holleman Cir</li> <li>• 3760 Lydia Dr to 3711 Autumndale Drive</li> <li>• 3568 Desirrah Dr S, 3711 Autumndale Drive</li> <li>• Boyett Street</li> <li>• Toulminville Area</li> <li>• Mobile Street Area</li> <li>• Barretts Ln to Angel Street</li> </ul> <p>GROUP 3 – BEAUREGARD</p> <ul style="list-style-type: none"> <li>• 1624 Springhill to Three Mile Creek</li> <li>• 1624 Springhill to 1710 Center Street</li> <li>• Beauregard St to Three Mile Creek</li> </ul> <p><b>THE ABOVE TO BE AWARDED ON A MAP GROUP BASIS</b></p> <p align="center">Page 1 of 5</p> |      |              |       |           |       |
|          |  |      | <b>TOTAL</b> |       |           |       |

**RETURN ONE SIGNED COPY OF THIS BID  
IN ENCLOSED ENVELOPE**

State delivery time within \_\_\_\_\_ days of receipt of P.O.

Phone Number \_\_\_\_\_

Firm Name \_\_\_\_\_

Email Address \_\_\_\_\_

Signature \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of competed order

Type or Print Name \_\_\_\_\_

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be changed or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. **The right** is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the **interest of** the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as an exemption certificate will be issued in lieu of same. The City is exempt from the State of Alabama and City sales taxes.
9. **PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.**
10. **BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.**
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor may be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For **Business License inquiry**, contact the Revenue Department at (251) 208-7462 or [cityofmobile.org/business-license-overview/](http://cityofmobile.org/business-license-overview/)
15. **IF** a bid bond is required in the published specifications, see below:  
Each bid shall be accompanied by a **Cashier's Check, Certified Check, Bank Draft or Bid Bond** for the sum of five (5) Percent of the **amount** bid, made **payable** to the City of **Mobile** and **certified by** a reputable banking institution. All checks shall be **returned** promptly, **except** the check of the **successful bidder, which shall be returned** after fulfilling the bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors **are solely responsible for consulting with the Secretary of State** to determine whether a Certificate is **required**. See [www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx](http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx). Please **note** that the time **between application for and issuance of a Certificate of Authority may be several weeks**.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but may need to obtain the Business License and Certificate of Authority if applicable, prior to issuance of a Purchase Order.
20. **Bids** and addendums are posted at [www.cityofmobile.org/services/business/bids/](http://www.cityofmobile.org/services/business/bids/). It is the responsibility of the vendor to **check** the City's bid page for **updates and addendums**.
21. Vendors **must** be able to provide the following **upon request**. Federal W-9 **form**, proof of **registration** in the E-Verify program, and Certificate of Authority to **do business in Alabama/Registration with the Alabama Secretary of State** within **24 hours of request**.
22. **City of Mobile applies local vendor preference** to all purchases: Code of Alabama, 1975, Sections 41-16-50(a) and 41-16-50(d), **except** federally funded grants.
23. **Equal Employment Opportunity**. **Except as otherwise provided under 41 CFR part 60**, all contracts that **meet** the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 **must** include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."
24. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148) will apply when required by Federal program regulations.

## BID CONTINUATION SHEET

Page \_\_\_\_\_ of \_\_\_\_\_

| QUANTITY | ARTICLES  | UNIT | UNIT PRICE   |       | EXTENSION |       |
|----------|---|------|--------------|-------|-----------|-------|
|          |   |      | Dollars      | Cents | Dollars   | Cents |
|          | Page 2 of 5   |      |              |       |           |       |
|          | <p>Ditches will be cleaned as per the following and attached information.</p> <p><b>A <u>mandatory</u> pre-bid meeting will be held at 9:00 am on Wednesday, April 17, 2024 at the Public Works offices at 1900 Hurtel Street, second floor meeting room.</b></p> <p>Bidders must attend the <u>entire</u> meeting.</p> <p>Failure to attend or to attend the complete meeting will be cause for rejection of your bid.</p> <p>Vendor will need to provide the following Certificate of Insurance with the following minimum requirements within 24 hours of the request by the City of Mobile.</p> <p><b><u>Insurance:</u></b> For the term of this Agreement, Provider shall acquire and maintain, in full force and effect, the following liability and comprehensive insurance issued by a company licensed and qualified to do business in the State of Alabama, <i>which such insurance shall name the City of Mobile as an additional insured</i>, and shall attach to this Agreement, as proof thereof and as Exhibit B, a certificate of insurance(s) issued by an agent licensed and qualified to do business in the State of Alabama:</p> <p style="margin-left: 40px;">a. General Liability insurance – public liability including premises, products and complete operations.</p> <p style="margin-left: 80px;">(1) Bodily injury liability:<br/>\$250,000 each person; \$500,000 each occurrence</p> <p style="margin-left: 80px;">(2) Property damage liability - \$100,000 each occurrence.<br/>Or, (in lieu of (1) and (2) above</p> <p style="margin-left: 80px;">(3) Bodily injury and property damage combined –<br/>\$500,000 per occurrence</p> <p style="margin-left: 40px;">b. Comprehensive – Automobile Liability Insurance including owned, non-owned, and hired vehicles.</p> <p style="margin-left: 80px;">(1) Bodily injury liability:<br/>\$250,000 each person; \$500,000 each occurrence</p> <p style="margin-left: 80px;">(2) Property damage liability - \$100,000 each occurrence.</p> <p style="margin-left: 80px;">(3) Or, (in lieu of (1) and (2) above)<br/>Bodily injury and property damage combined –<br/>\$500,000 per occurrence</p> |      |              |       |           |       |
|          |   |      | <b>TOTAL</b> |       |           |       |

**RETURN ONE SIGNED COPY OF THIS QUOTATION  
IN ENCLOSED ENVELOPE**

**READ ABOVE INSTRUCTIONS BEFORE QUOTING**

Firm Name \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_% 20 days from date of receipt of goods and correct invoice of completed order.

## BID CONTINUATION SHEET

Page \_\_\_\_\_ of \_\_\_\_\_

| QUANTITY | ARTICLES  | UNIT | UNIT PRICE   |       | EXTENSION |       |
|----------|---|------|--------------|-------|-----------|-------|
|          |   |      | Dollars      | Cents | Dollars   | Cents |
|          | Page 3 of 5   |      |              |       |           |       |
|          | <p>If the certificate of insurance referenced in this Agreement does not evidence insurance of owned vehicles, said certificate and this sentence shall evidence the Provider's covenant that it does not own any vehicles and that it will not purchase or obtain any vehicles during the term of this Agreement. Said certificate shall require that said insurance coverage will not be altered or terminated unless the City shall have been given written notice of such alteration or termination delivered to the City not less than thirty (30) days before the effective date of such alteration or termination.</p> <p>c. Professional liability insurance</p> <p>Provider shall provide a certificate of professional liability insurance coverage naming the City of Mobile as an additional insured. Coverage shall be, at a minimum, \$1,000,000.00 per event.</p> <p>The City is interested in starting the ditch maintenance season as soon as possible, therefore, Vendors must be properly qualified to do business with the City of Mobile.</p> <p>Vendors shall provide with this bid the following:</p> <ul style="list-style-type: none"> <li>• Their registration number with the Alabama Secretary of State's Office or evidence from the Secretary of State that they do not need to register.</li> <li>• Their City of Mobile Business License Number.</li> <li>• Their registration with the E-Verify Program, Federal and State.</li> <li>• Documentation from their insurance carrier that a Certificate of Insurance can be provided within 2 days of notification.</li> </ul> <p>The following is required and must be filled in:</p> <p>Registration Number with Secretary of State Office _____</p> <p>City of Mobile Business License Number _____</p> <p>E-Verify Enrollment Number _____</p> <p>Insurance Carrier can provide Certificate of Insurance for City requirements within one (1) day of notification: YES _____ NO _____</p> |      |              |       |           |       |
|          |   |      | <b>TOTAL</b> |       |           |       |

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By \_\_\_\_\_

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|          |  |      | Dollars      | Cents | Dollars   | Cents |
|          | Page 4 of 5  |      |              |       |           |       |
|          | <p>Contractors may be required to show in writing how they will accomplish their proposed bid. This will include a description of equipment and personnel on hand, as well as what resources will be added prior to the work beginning.</p> <p>City of Mobile reserves the right to inspect a vendor's equipment prior to award for compliance with equipment specifications and conformance to safety equipment.</p> <p>Vendors will be required to report the following removed from each ditch:</p> <ul style="list-style-type: none"> <li>• Trash/garbage removed, number of bags, bag size (gallons)</li> <li>• Vegetation removed (cubic yard)</li> <li>• Sediment removed (cubic yard)</li> </ul> <p>See attached Ditch Maintenance form for documenting the above removed.</p> <p>Bidders should pay attention and look for Addendum(s) or updates at the City of Mobile bid site: <a href="http://cityofmobile.org/bids">cityofmobile.org/bids</a>. Look under <b><u>Bid #5871</u></b>.</p> <p>Here is the link for map images:</p> <p>Beauregard Group –<br/> <a href="https://cityofmobile.maps.arcgis.com/home/item.html?id=be3e979fcd204f3eab74f19c7e80a87e">https://cityofmobile.maps.arcgis.com/home/item.html?id=be3e979fcd204f3eab74f19c7e80a87e</a><br/>                     Chrichton Group –<br/> <a href="https://cityofmobile.maps.arcgis.com/home/item.html?id=16e078daa969493782e81b0394d0ac0f">https://cityofmobile.maps.arcgis.com/home/item.html?id=16e078daa969493782e81b0394d0ac0f</a><br/>                     Zeigler Group –<br/> <a href="https://cityofmobile.maps.arcgis.com/home/item.html?id=bd4aae93547f481cb75611a580132bf9">https://cityofmobile.maps.arcgis.com/home/item.html?id=bd4aae93547f481cb75611a580132bf9</a></p> <p>It is the bidder's responsibility to check for updates and addendums to this bid. The City of Mobile is not responsible if a bidder does not look for or include an Addendum or changes in the bid specifications.</p> <p>This is a sealed bid; your response must be in a sealed envelope that has <b>your company name</b> on the outside along with either the date and time of the bid opening, <b><u>12:01 P.M., Friday, April 26, 2024</u></b>, or the <b><u>Bid #5871</u></b>.</p> <p>All bids must be submitted in a sealed envelope to the Purchasing Dept, Room 408, South Tower, 205 Government Street. All bids must be received and date stamped prior to <b><u>12:01 P.M., Friday, April 26, 2024</u></b>.</p> <p>Be aware that there is limited parking around 205 Government Street and that you may have to park some distance away.</p> <p>Bids delivered in unmarked or mismarked envelopes or packages and are opened in error prior to the bid date will be unacceptable and void to the City of Mobile.</p> |      |              |       |           |       |
|          |  |      | <b>TOTAL</b> |       |           |       |

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Firm Name \_\_\_\_\_

By \_\_\_\_\_

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**BID CONTINUATION SHEET**

| QUANTITY | ARTICLES   | UNIT | UNIT PRICE   |       | EXTENSION |       |
|----------|--|------|--------------|-------|-----------|-------|
|          |  |      | Dollars      | Cents | Dollars   | Cents |
|          | <p align="center">Page 5 of 5</p> <p>Any bids delivered after <b>12:01 P.M., Friday, April 26, 2024</b> will be returned unopened.</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at <a href="http://immigration.alabama.gov/">http://immigration.alabama.gov/</a></p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: <a href="http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx">www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx</a>. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p><b>CONE OF SILENCE.</b> From the time of advertising, and until the final award by completion of a signed contract or purchase document issued by the City, there is a prohibition on communication by respondents (or anyone on their behalf) with the City staff and elected officials regarding this request for bids, proposals, or qualifications. This does not apply to communications directly with the Procurement Department staff during authorized question periods, or with designated City staff during pre-bid conferences, interviews, requests for clarification, and written contract negotiations. Breaking the established prohibition on communication, if proven, may result in a disqualification of your submittal.</p> <p><b>For questions about this bid, submit them via E-mail to <a href="mailto:purchasing@cityofmobile.org">purchasing@cityofmobile.org</a></b></p> |      |              |       |           |       |
|          |  |      | <b>TOTAL</b> |       |           |       |

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By \_\_\_\_\_

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## PRICING

### GROUP 1 – ZEIGLER

\$ \_\_\_\_\_

- Zeigler Blvd to Sellers Lane
- Victor Road to Zeigler Blvd; Cody Road to Athey
- 6204 Zeigler Blvd to 1127 Tremont Street
- 1350 Ridgewood Dr to 1380 Overlook Road
- Foxfire Lane

### GROUP 2 – CHRICHTON

\$ \_\_\_\_\_

- Holleman Cir
- 3760 Lydia Dr to 3711 Autumndale Drive
- 3568 Desirrah Dr S, 3711 Autumndale Drive
- Boyett Street
- Toulminville Area
- Mobile Street Area
- Barretts Ln to Angel Street

### GROUP 3 – BEAUREGARD

\$ \_\_\_\_\_

- 1624 Springhill to Three Mile Creek
- 1624 Springhill to 1710 Center Street
- Beauregard St to Three Mile Creek

**THE ABOVE TO BE AWARDED ON A MAP GROUP BASIS**



## DITCH CONSTRUCTION TYPE

Mobile Street to Railroad Street- Earthen Ditch

Ridgewood Dr to Overlook- Concrete Ditch

Springhill to Center St-Concrete Ditch

Dessirrah Dr to Lydia-Earthen Ditch

Zeigler Blvd to Trent St-Concrete Ditch

Barretts Ln to Angel St- Concrete Ditch

Beauregard St to Three Mile Creek-Earthen Ditch

Mobile St-Gabion/Earthen

Zeigler Blvd to Sellers Ln-Earthen Ditch

Victor Rd to Zeigler –Earthen /Rip Rap

Foxfire Ln to Forrest Oaks Dr W-Earthen / Rip Rap

Holleman Cir-Earthen Ditch

Toulminville Area-Concrete Ditch

## STORMWATER DRAINAGE DITCH CLEANING

### DESCRIPTION

The City of Mobile (COM) is seeking bids for the cleaning of specified drainage ditches throughout the COM as per the following and attached location map. Contract work will start upon direction of the COM. All open storm water conveyances included in the scope of work will be referred to as ditches, whether man-made or natural and regardless of their materials of construction. The ditches are clearly described in the link provided by the COM which includes maps of the ditches.

#### 1. DITCH CLEANING

Cleaning of ditches shall include the removal of any flow impediment such as debris, trash, vegetation, trees, sediment accumulation, etc. as per the attached typical sections. Accumulation of sediment shall be removed to reestablish flowlines as much as practicable as directed. Disposal of sediment shall be as directed and may include redistributing within project limits. Existing broken concrete ditch linings shall not be removed. The area shall be cleaned and the COM shall be notified.

Contractor shall exercise caution when performing work. Proper equipment shall be utilized as to not damage improved ditch sections (concrete ditch sections, gabion basket ditches, etc.). Contractor shall be responsible for damages due to ditch sections due to contractor negligence or improper use of equipment.

The main flow lines of ditches in low areas overrun by vegetation with no clearly established channels shall be cleared by the contractor. A city representative will define the main flow line, as required.

If pipe blockages or beaver dams are found in ditches, Public Services is to be notified. COM will clear any blocked pipes.

#### 2. TRASH

All trash and litter (except tires) within the ditch section shall be removed and disposed of by the contractor. The contractor is allowed to stage recovered debris at no cost, but it must be removed by the contractor before the job is considered complete. (ROW STAGING LOCATION TO BE COORDINATED WITH PUBLIC SERVICES)

Any tires found in or around a ditch shall be piled by the contractor in an approved location that is accessible to a truck and trailer. The COM Public Services Trash Division shall be contacted for removal of the pile.

#### 3. VEGETATION REMOVAL

Contractor is responsible for the removal of living and dead vegetation inside the easements of the ditches assigned (see attached cross sections). Nothing outside these boundaries is to be cut or removed by the Contractor unless otherwise approved or directed by COM. If unsure of the area, there will be a contact at Public Services for clarification.

Overhanging vegetation from ditches that are less than five feet tall shall be cleared, up to at least five feet from the bottom of the ditch. Ditches that are taller than five feet shall be cleared of overhanging vegetation to the top edge of the ditch.

The grass and vegetation shall be mowed to a height of 4" to 6"

The contractor is responsible for trimming around concrete head walls and should be able to do so from the top of the ditch.

Where work is conducted near a Right of Way, no vegetative debris will remain in the concrete or pavement area of the Right of Way after the work is complete.



In the areas where the slope of an earthen ditch wall is greater than a 1:1 slope, the vegetation will be trimmed by the contractor up to and even with the top of the wall.

Where the removal of vegetation or operations of equipment along the sides or top of the earthen or trapezoidal ditches leaves bare exposed ground, the Contractor shall either place sod or seed the bare ground to prevent erosion of the soil.

#### **4. FIELD DOCUMENTATION**

The following documentation will be required to be maintained by the contractor:

- 1) Photos of the ditches, before and after cleaning.
- 2) The amount of debris and litter removed at each ditch (for example: number of trash bags full, removed, etc.)
  - a. Provide documentation, with each invoice, showing the amount and location of litter removed in that pay period
  - b. A recap of all trash/ litter removed from the contracted ditches at the end of the project
- 3) Document, report, and photograph all ditch damage (ex. Concrete, Gabion, Washout...)

Video and picture evidence are to be taken by the contractor in order to verify work was conducted down to the water line, and to verify all visible trash was removed. If requested by the contractor, the COM will have an inspector available daily to verify the contractor's work to eliminate additional work by the contractor being required after a ditch's water level lowers.

#### **5. ACCESS**

The COM guarantees access to each ditch from at least one end, not always both.

While workers are present, contractors are allowed to remove fences to enter ditch areas; fences must be replaced when workers are not present.

#### **6. TRAFFIC CONTROL**

The COM will not assist with traffic control. Contractor is responsible for the implementation and maintenance of any traffic control. Traffic control methods shall conform with the current MUTCD.

#### **7. ADDITIONAL REQUIREMENTS**

The COM is interested in starting the ditch maintenance activities as soon as possible, therefore, vendors must be properly qualified to do business with the COM. Vendors shall provide with this bid the following:

- Registration number with the Alabama Secretary of State's Office or evidence from the Secretary of State that they do not need to register
- COM Business License Number
- Proof of Registration with the E-Verify Program, Federal and State
- Documentation from their insurance carrier that a Certificate of Insurance can be provided within 2 days of notification

The following is required and must be filled in:

Registration Number with Secretary of State Office \_\_\_\_

COM of Mobile Business License Number \_\_\_\_

E-Verify Enrollment Number

Insurance Carrier can provide Certificate of Insurance for COM requirements within one (1) day of notification: YES\_NO\_

Contractors may be required to show in writing how they will accomplish their proposed bid. This will include a description of equipment and personnel on hand, as well as what resources will be added prior to the work beginning.

COM of Mobile reserves the right to inspect a vendor's equipment prior to award for compliance with equipment specifications and conformance to safety equipment.

Vendors will be required to sign a service contract once a Vendor has been determined to be low and meet specifications provided, they have the above required items. A blank copy of the Service Contract is included in this bid package. The blank Contract copy does not have to be filled out or returned with this bid.

A Bid Bond is not required.

## **8. SAFETY**

Contractor shall comply with all applicable OSHA and COM of Mobile rules and regulations. Contractor shall provide effective safety training to employees. Contractor shall designate a "competent person" at each work site who has the responsibility and authority to stop work until all safety conditions are met.

Contractor shall adhere to the requirement contained in the Manual on Uniform Traffic Control Devices. Some examples of which include:

- Employees working on or adjacent to roadways will wear high visibility garments meeting or exceeding the ANSI 107-2010 Class -II or Class III as required by the MUTCD for the type of traffic hazard.
- Unlicensed non-street legal equipment shall not be operated in public roadways, e.g. utility carts, ATV 's or other vehicles unless a temporary traffic control zone is established in accordance with MUTCD and state law.
- Workers shall not step into a lane of traffic unless the lane is blocked from traffic by temporary traffic control zone established in accordance with MUTCD and state law.
- All equipment guards must be in place.

Where applicable, contractor will take all reasonable precautions to ensure the safety of passing motorists, vehicles, pedestrians, and property; the contractor shall be liable for any and all damage to passing vehicles, property or injuries resulting from their work. Safety glasses shall be worn when operating power equipment and whenever there is an exposure to an eye injury (including hand sawing, clipping, use of fuels or other chemicals, etc.); hearing protection is recommended when operating power equipment.

Cell phones, earphones, and Bluetooth devices shall not be used when operating equipment or performing other duties.

The COM has the authority to stop any contract operations that are thought to be hazardous; operations must cease until corrective actions are taken.

Spill control measures shall be in place in the event of a hazardous material spill; appropriate actions shall be taken in the event of a spill; contractor shall notify COM in the event of a spill.

If Pesticides are used by the Contractor, the Contractor shall have a Pesticide License or be authorized to apply pesticides under a licensed applicator.

Failure to comply with safety issues may result in contract termination.

Contractor shall notify the COM of Mobile of any incidents reported to them.

## **9. PAYMENT**

1. Payment will occur when each awarded ditch listed in the contracted sector is completed (cleaned and cut) as described above by the contractor and inspected by COM Staff.

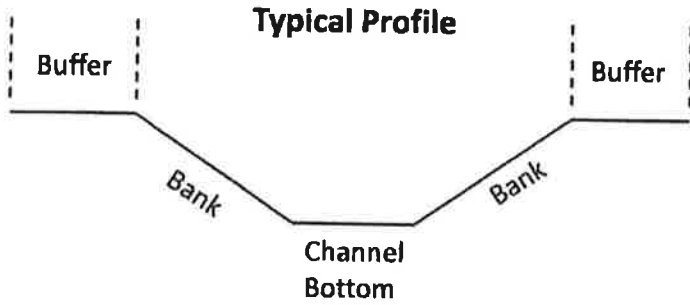
2. Once a contractor has completed all work in the sector, they shall notify Public Services at a telephone number to be provided at Award of contract, who will then send out an inspector. Once the inspector has approved all work in that sector completed, the COM will pay the contractor.
3. The penalty for exceeding the 60-day project completion timeline is to deduct 2% of the contract price per day that the timeline is exceeded. If properly documented, rain delay days will not be held against the contractor.
4. If rain disrupts the schedule, weather records must be noted on the submitted schedule to explain any variances in the completion timeline.

The price that is quoted in the bid documents is the price the COM will pay for your services.

#### **10. PERFORMANCE**

If a contractor is unable to fulfill obligations of the contract on any of their awarded ditches, the entire contract may be terminated. The COM is the sole determiner of whether the vendor is operating at the capacity required.

# Trapezoidal Ditch Maintenance Standards



**Note:** This profile represents a typical concrete trapezoidal ditch. Depth, bank slope and buffer area varies.

## Examples of Typical Existing Conditions

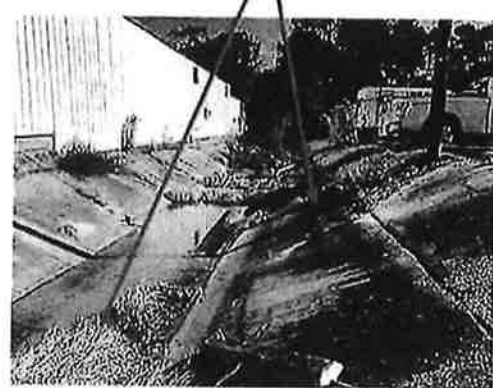
*Note: The below examples do not represent all conditions. Field surveys are required to assess all maintenance required on ditch.*



Buffer Area Encroachments





Slope and Bank Obstructions

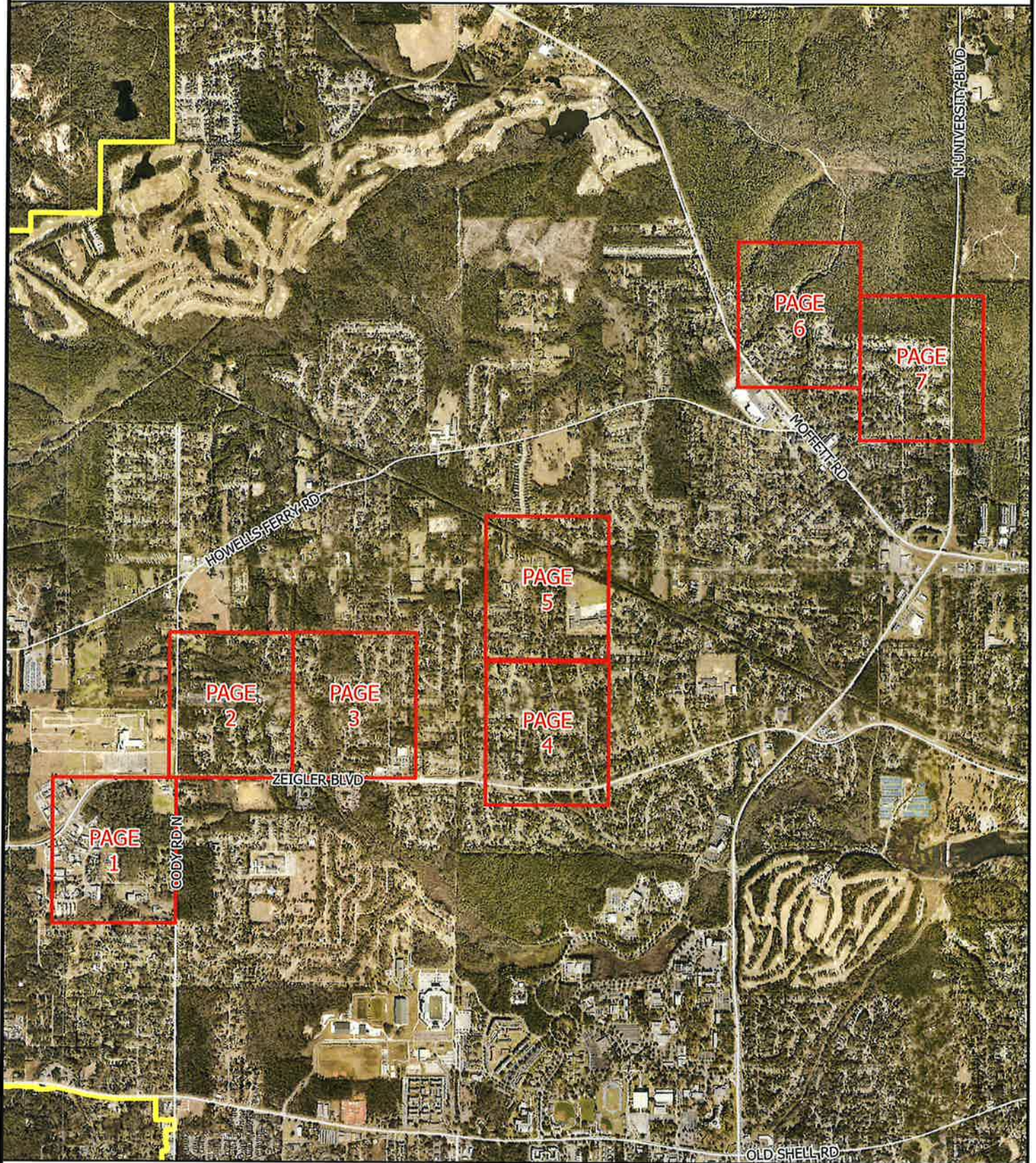




# ZEIGLER GROUP Ditch Cleaning Contract BID 5871

 Map Book Pages  
 Mobile City Limit

1













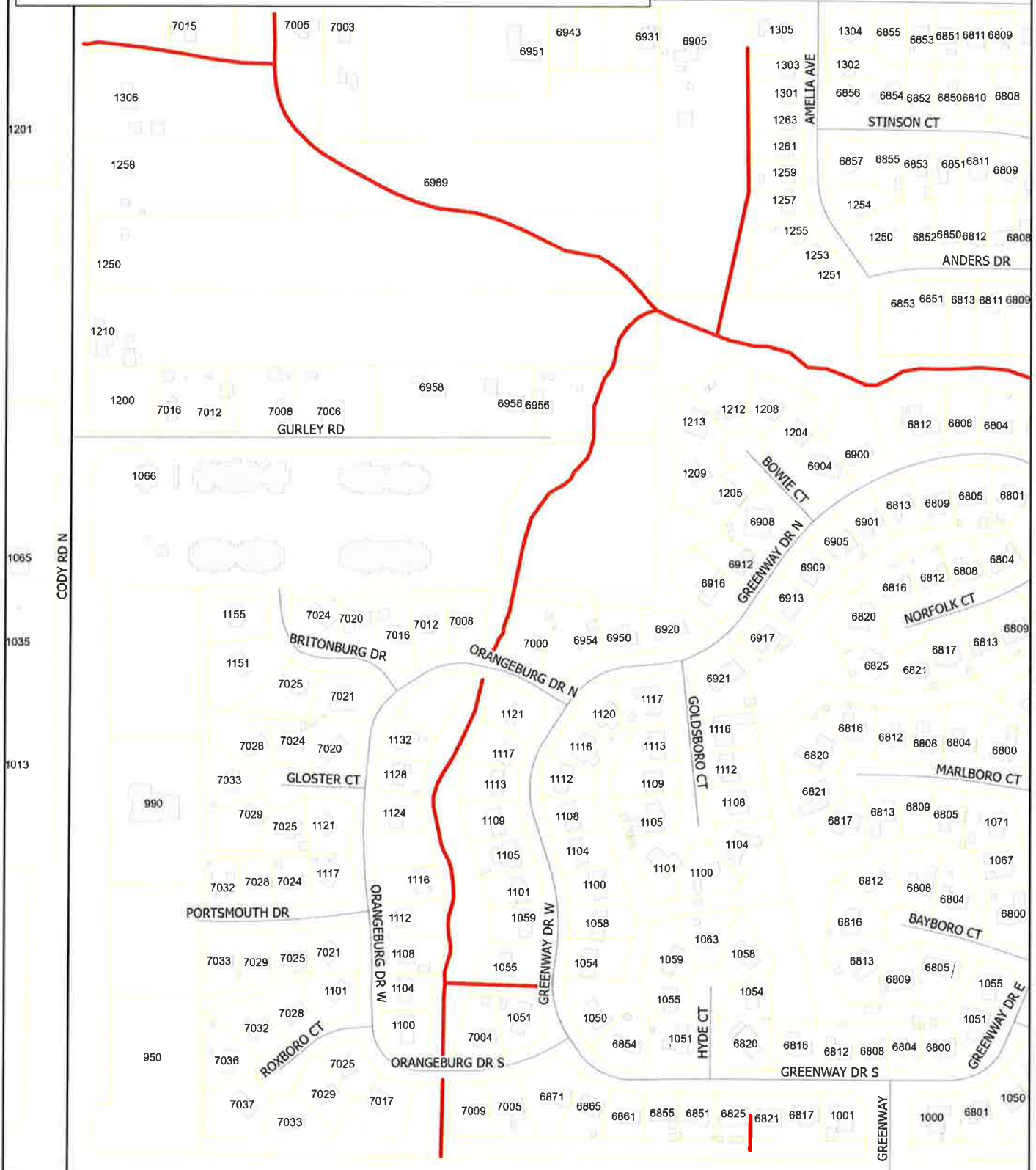
# Ditch Cleaning Contract BID 5871

Building  
 Parcels  
 Mobile City Limit  
 Contract Ditches  
999 Address

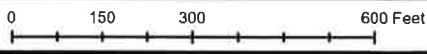
  
 Current Time: 4/2/2024 9:57 AM



## ZEIGLER GROUP (Victor Rd to Zeigler Blvd Cody Rd to Athey) - 1 of 2



1 inch equals 300 feet



MAP 2



# Ditch Cleaning Contract BID 5871

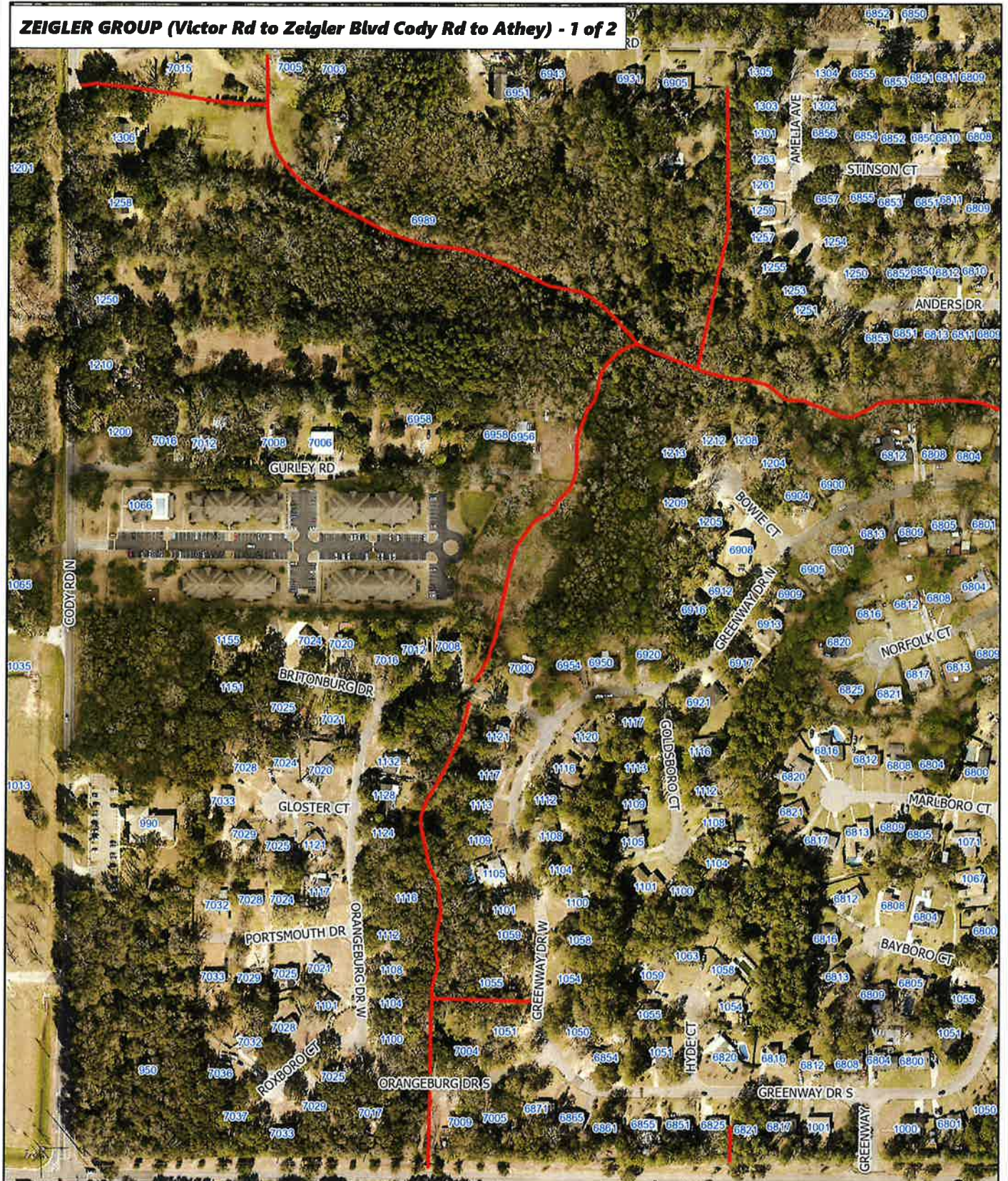
999 Address

 Mobile City Limit  
 Contract Ditches

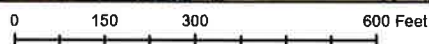
  
2022 Aerial photography  
Current Time: 4/2/2024 9:56 AM



## ZEIGLER GROUP (Victor Rd to Zeigler Blvd Cody Rd to Athey) - 1 of 2



1 inch equals 300 feet



MAP 2



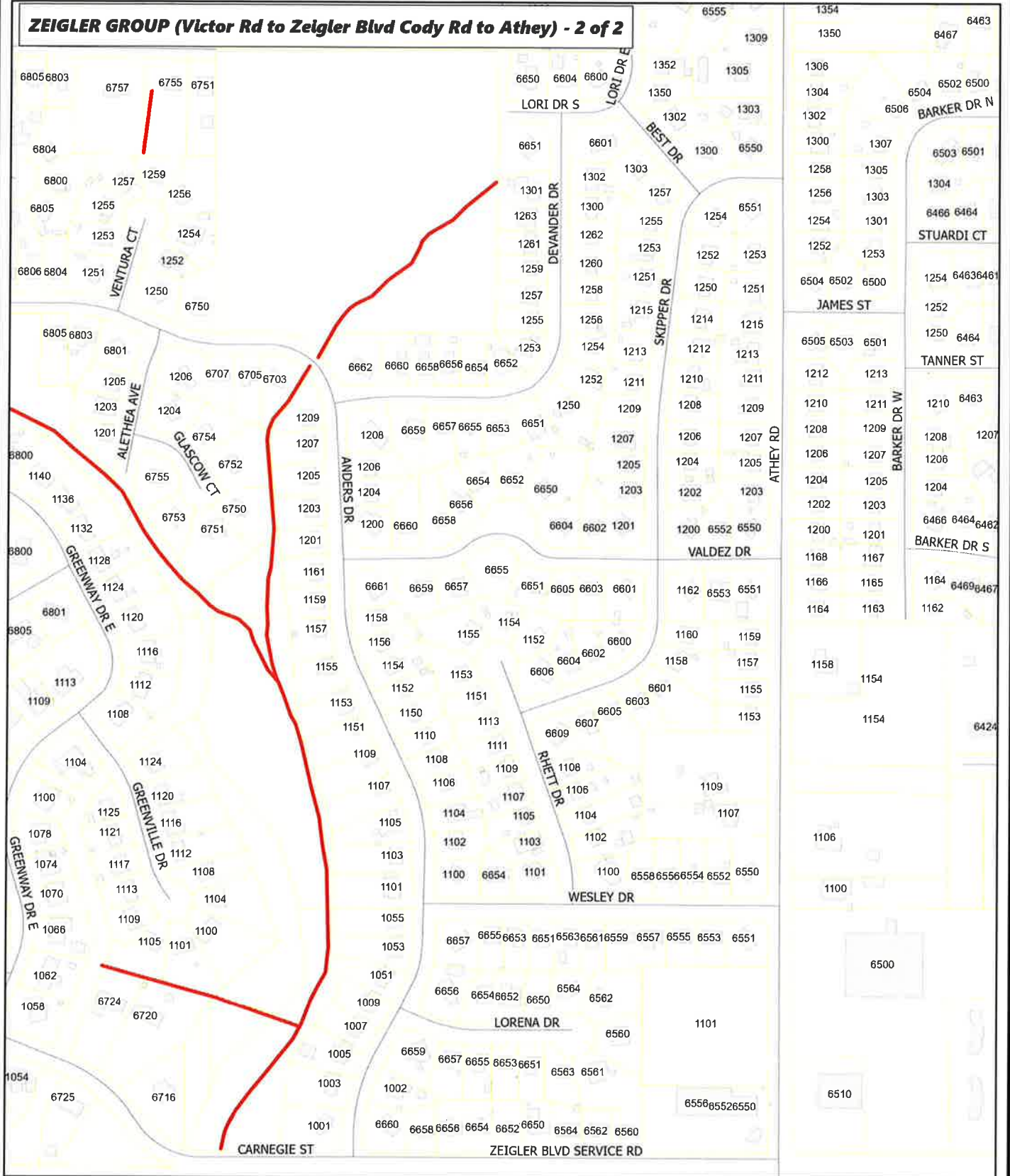
# Ditch Cleaning Contract BID 5871

-  Building
-  Mobile City Limit
-  999 Address
-  Parcels
-  Contract Ditches

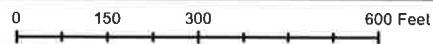
Current Time: 4/2/2024 9:57 AM



## ZEIGLER GROUP (Victor Rd to Zeigler Blvd Cody Rd to Athey) - 2 of 2



1 inch equals 300 feet



MAP 3



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

  
2022 Aerial photography  
Current Time: 4/2/2024 9:56 AM



## ZEIGLER GROUP (Victor Rd to Zeigler Blvd Cody Rd to Athey) - 2 of 2



1 inch equals 300 feet

0 150 300 600 Feet

MAP 3



# Ditch Cleaning Contract BID 5871

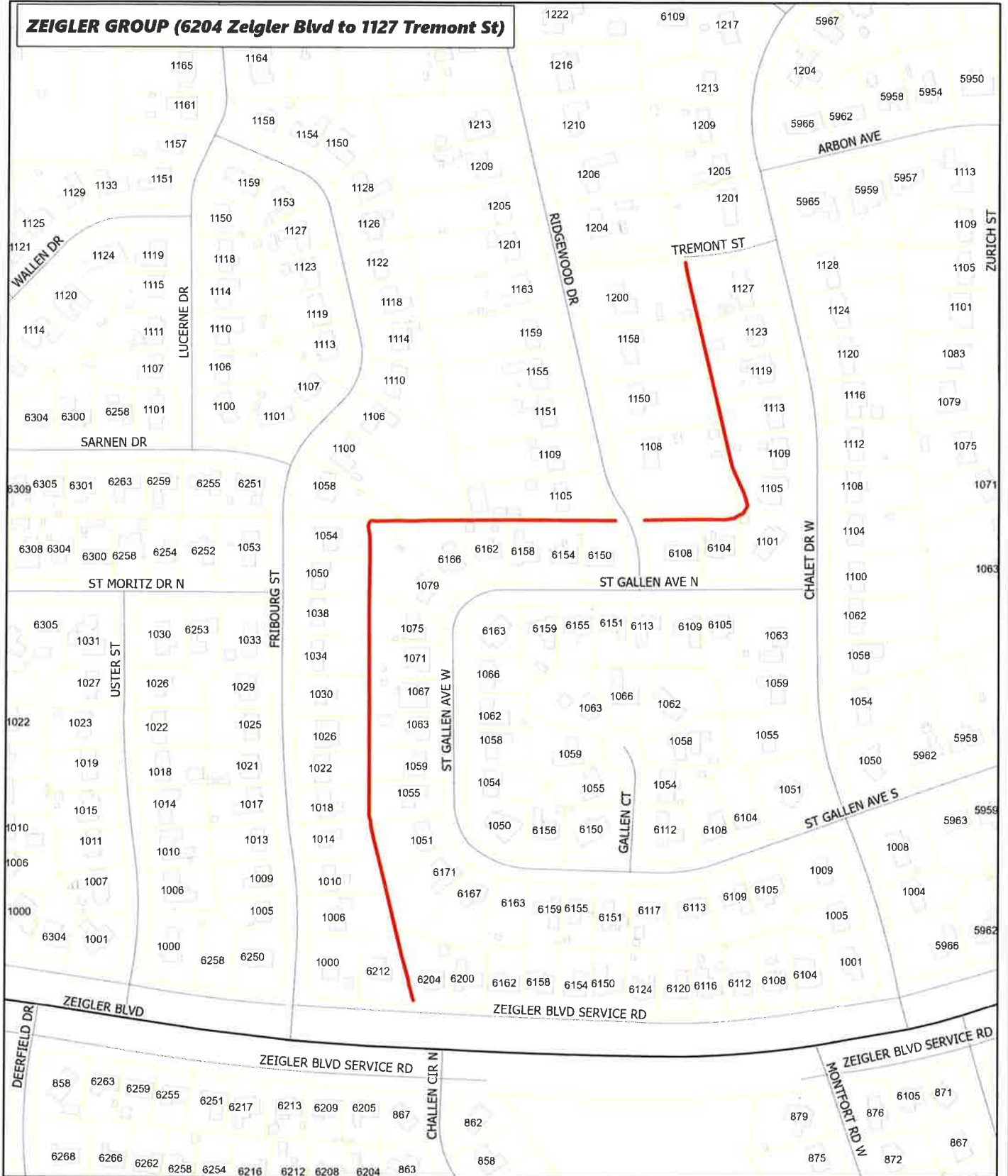
- Building
- Mobile City Limit
- 999 Address
- Parcels
- Contract Ditches



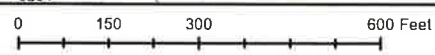
Current Time: 4/2/2024 9:57 AM



## ZEIGLER GROUP (6204 Zeigler Blvd to 1127 Tremont St)



1 inch equals 300 feet



MAP 4



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

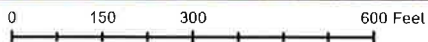
  
2022 Aerial photography  
Current Time: 4/2/2024 9:56 AM



**ZEIGLER GROUP (6204 Zeigler Blvd to 1127 Tremont St)**



1 inch equals 300 feet



MAP 4



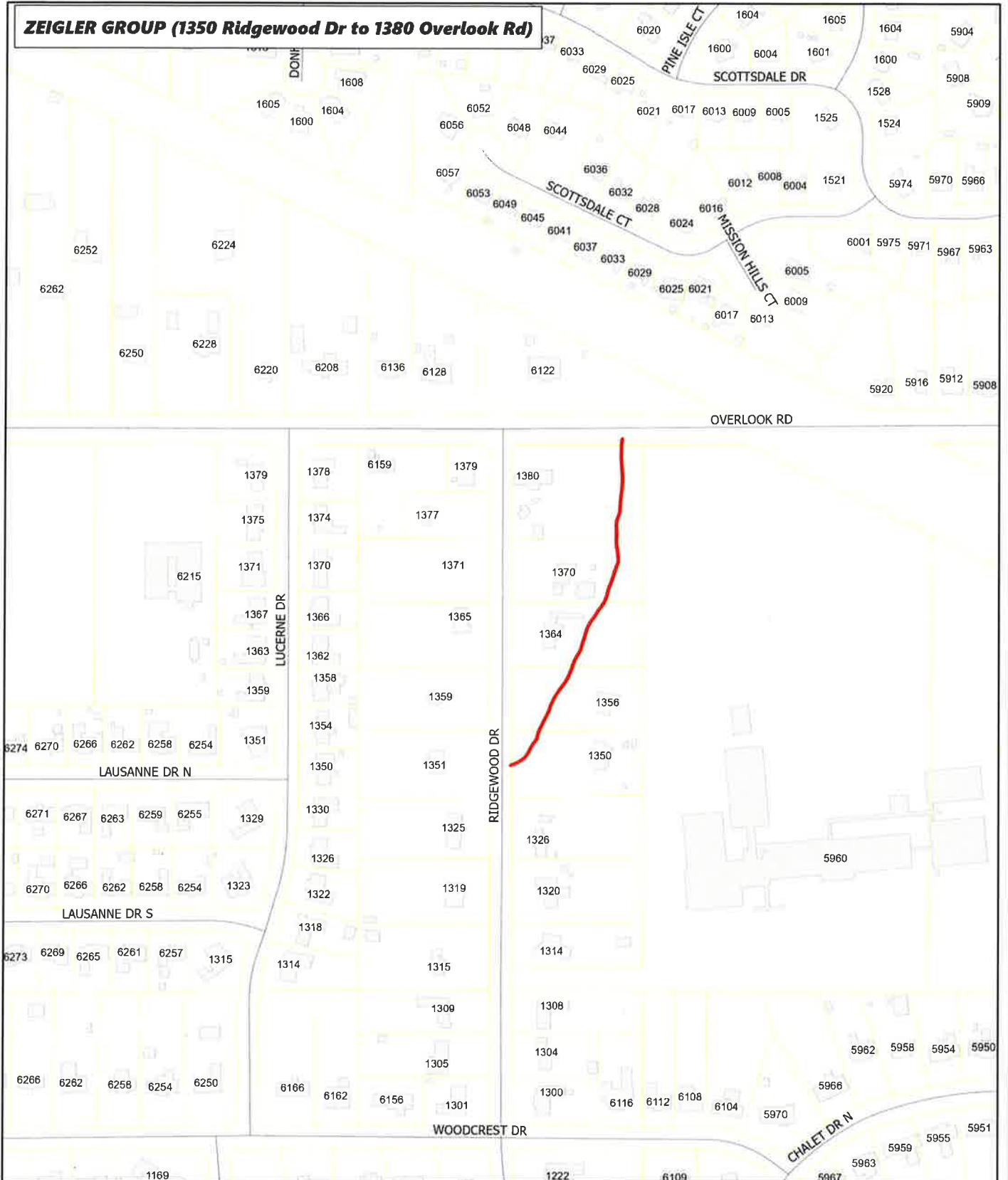
# Ditch Cleaning Contract BID 5871

-  Building
-  Parcels
-  Mobile City Limit
-  999 Address
-  Contract Ditches

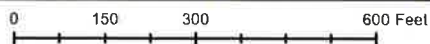
Current Time: 4/2/2024 9:57 AM



## ZEIGLER GROUP (1350 Ridgewood Dr to 1380 Overlook Rd)



1 inch equals 300 feet



MAP 5



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

  
2022 Aerial photography  
Current Time: 4/2/2024 9:56 AM



**ZEIGLER GROUP (1350 Ridgewood Dr to 1380 Overlook Rd)**



1 inch equals 300 feet

0 150 300 600 Feet

MAP 5



# Ditch Cleaning Contract BID 5871

Building  
Parcels

Mobile City Limit  
Contract Ditches

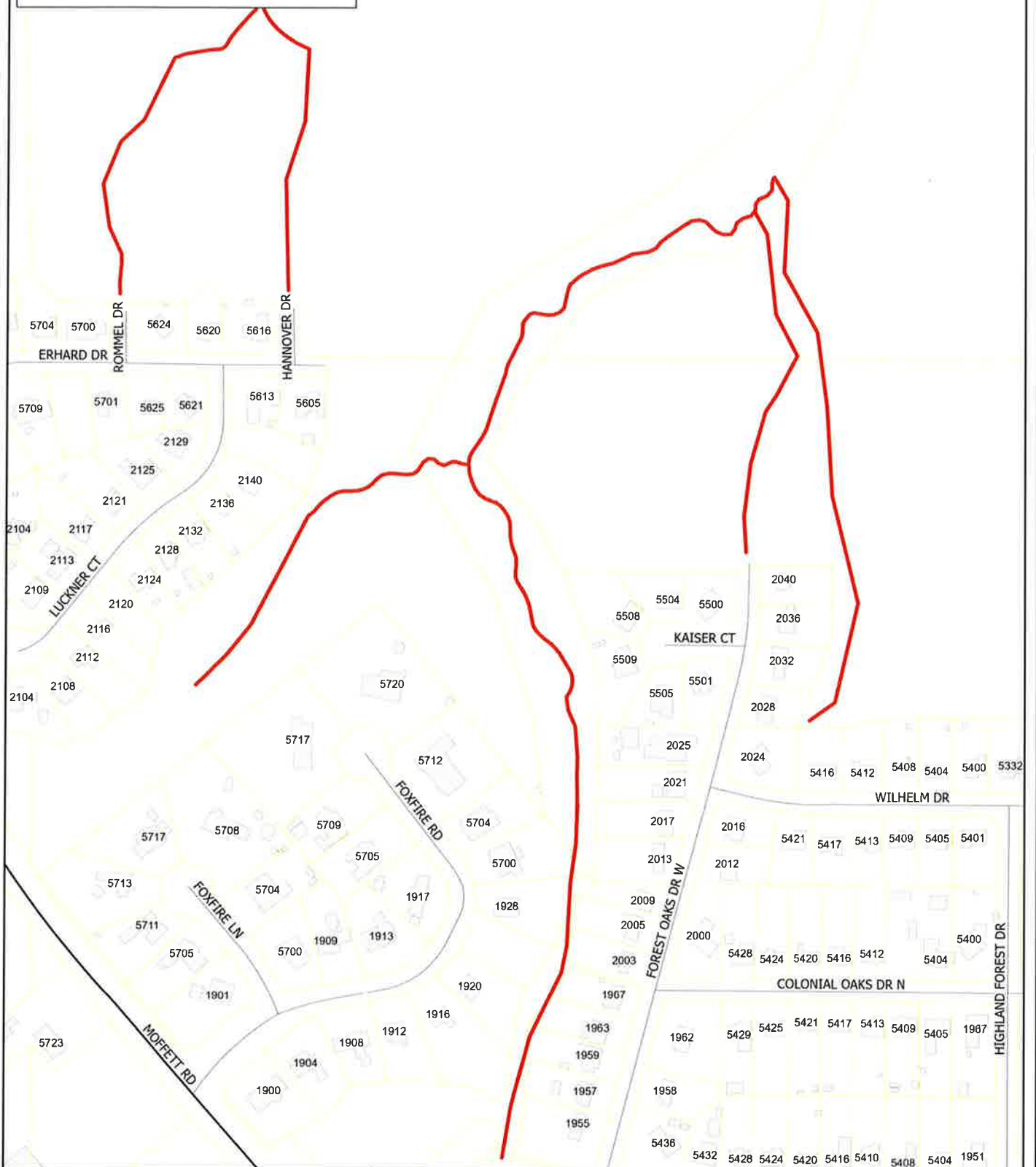
999 Address



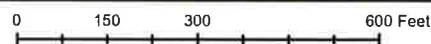
Current Time: 4/2/2024 9:57 AM



## ZEIGLER GROUP (Foxfire Ln - 1 of 2)



1 inch equals 300 feet



MAP 6



# Ditch Cleaning Contract BID 5871

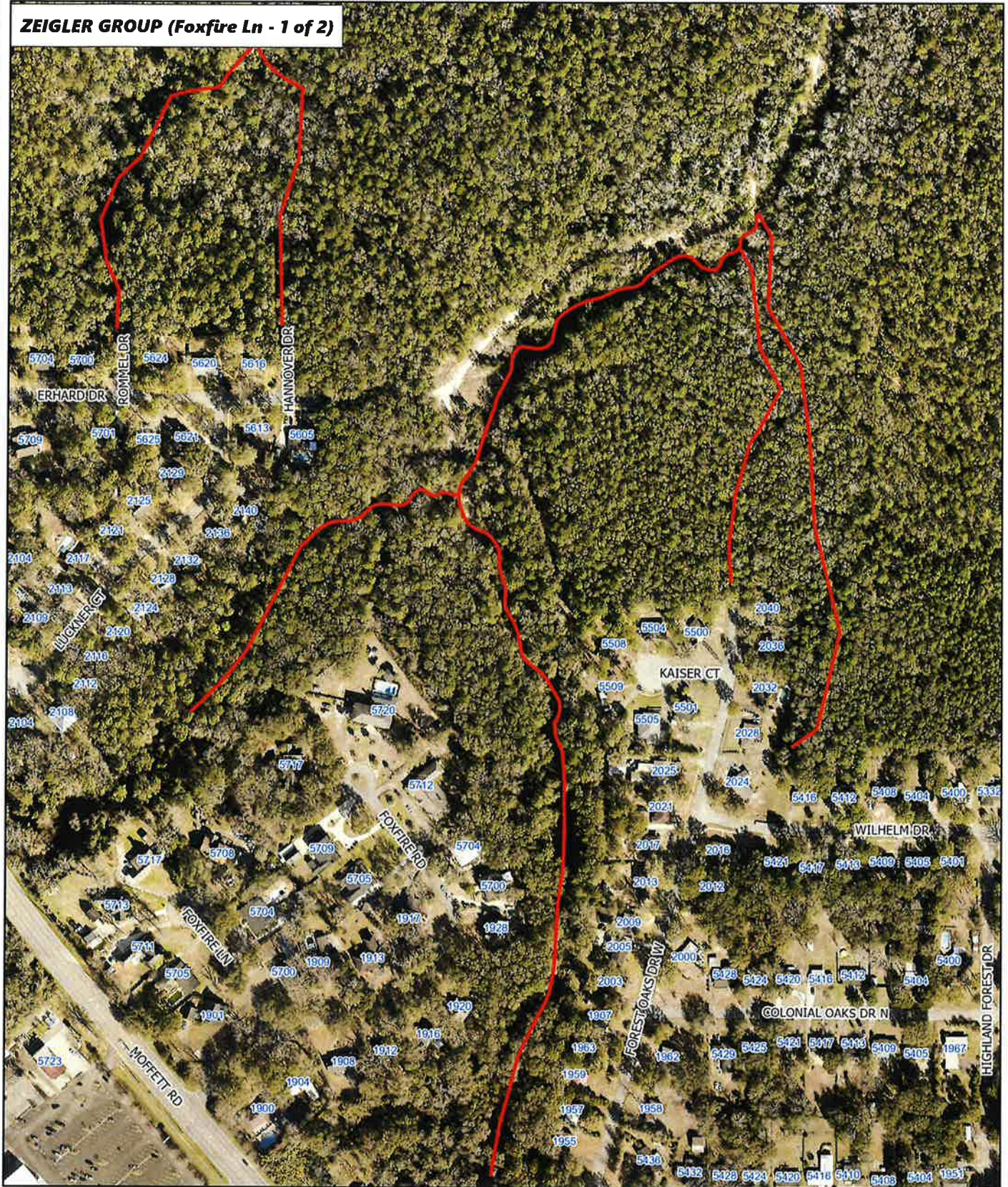
999 Address

Mobile City Limit  
Contract Ditches

2022 Aerial photography  
Current Time: 4/2/2024 9:56 AM



## ZEIGLER GROUP (Foxfire Ln - 1 of 2)



1 inch equals 300 feet

0 150 300 600 Feet

MAP 6



# Ditch Cleaning Contract BID 5871

-  Building
-  Mobile City Limit
-  999 Address
-  Parcels
-  Contract Ditches

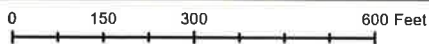
  
 Current Time: 4/2/2024 9:57 AM



**ZEIGLER GROUP (Foxfire Ln - 2 of 2)**



1 inch equals 300 feet



**MAP 7**



# Ditch Cleaning Contract BID 5871

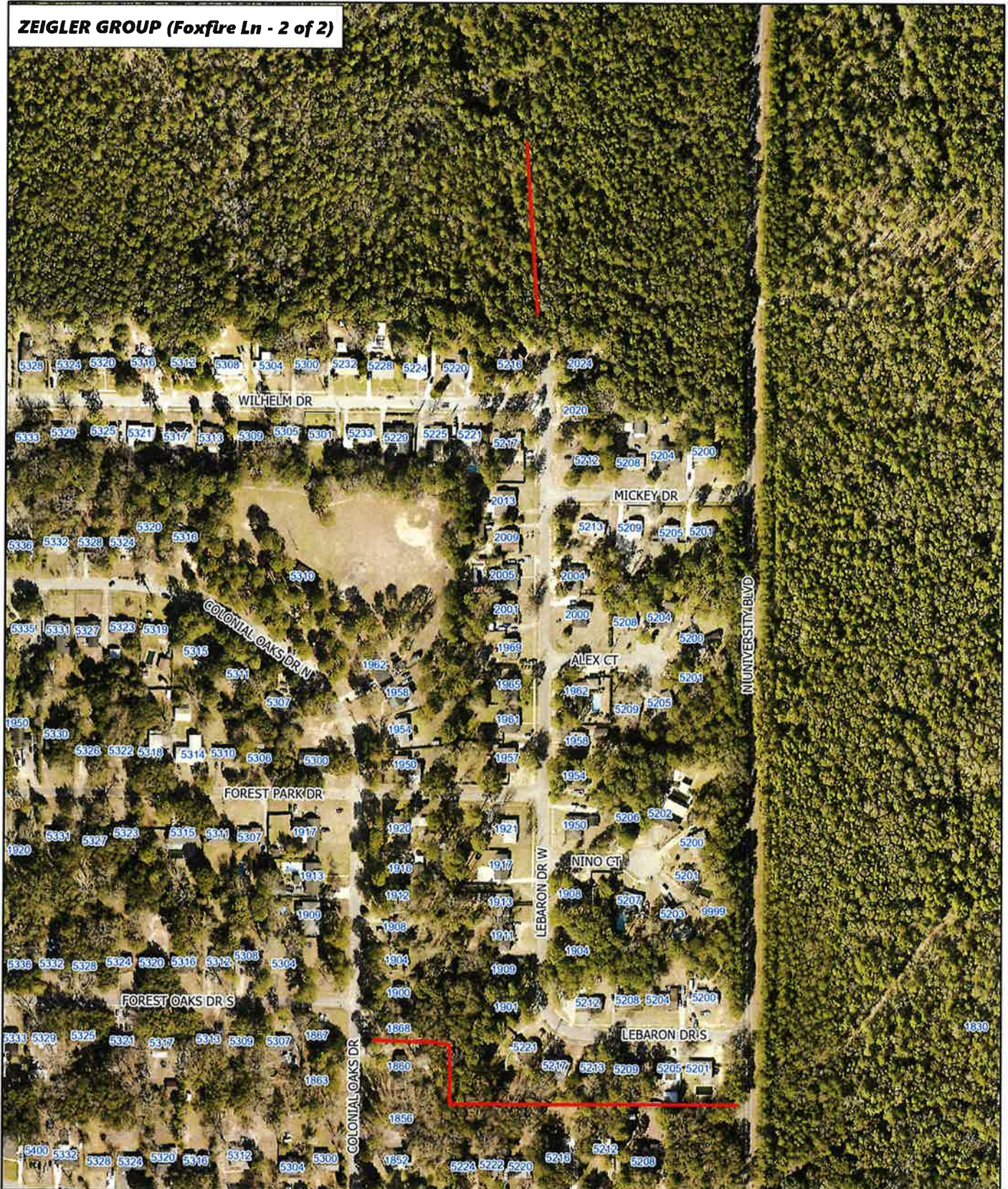
999 Address

 Mobile City Limit  
 Contract Ditches

  
2022 Aerial photography  
Current Time: 4/2/2024 9:56 AM



**ZEIGLER GROUP (Foxfire Ln - 2 of 2)**



1 inch equals 300 feet

0 150 300 600 Feet



MAP 7



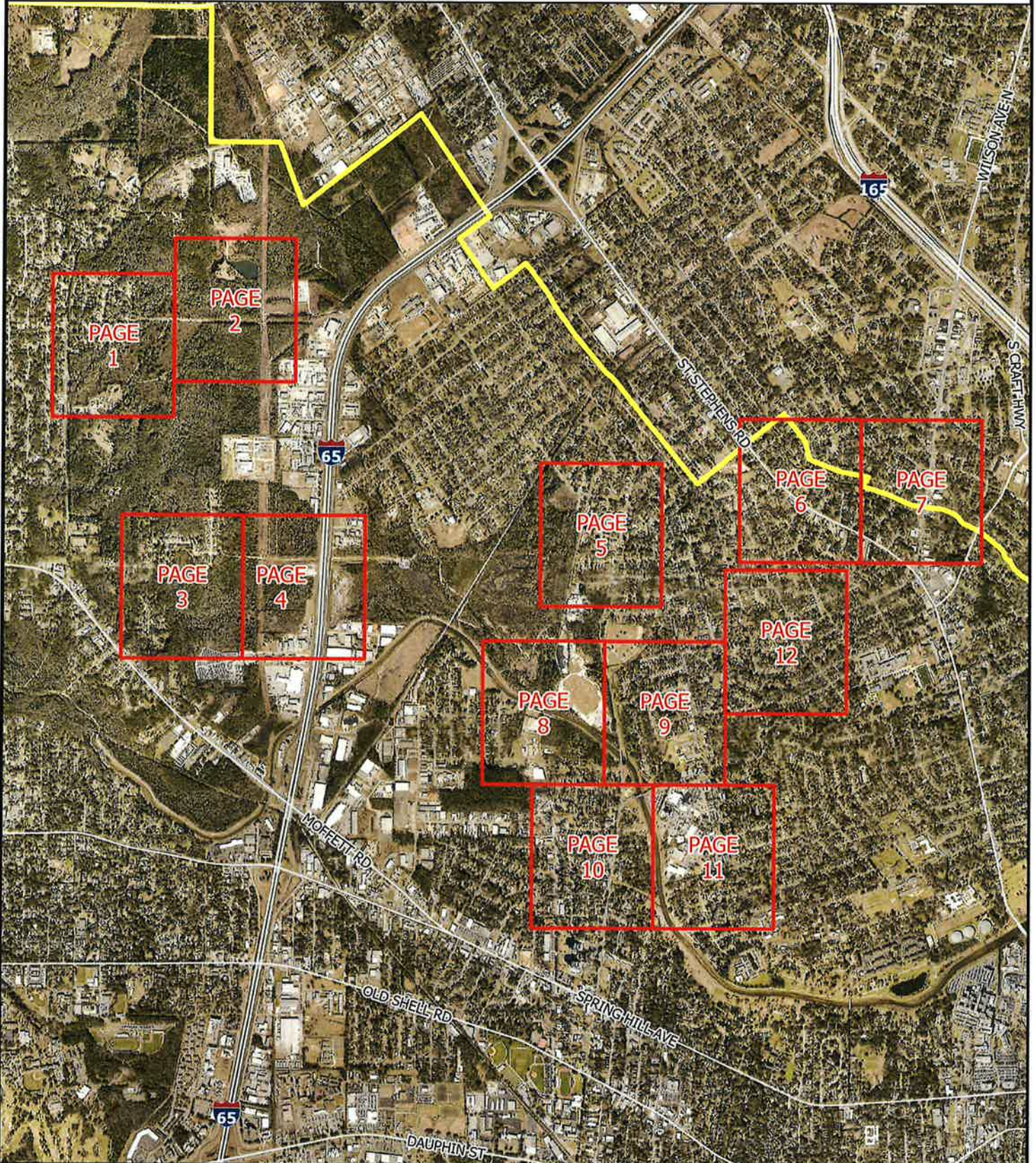
# CRICHTON GROUP

## Ditch Cleaning

### Contract BID 5871

 Map Book Pages  
 Mobile City Limit

*2*





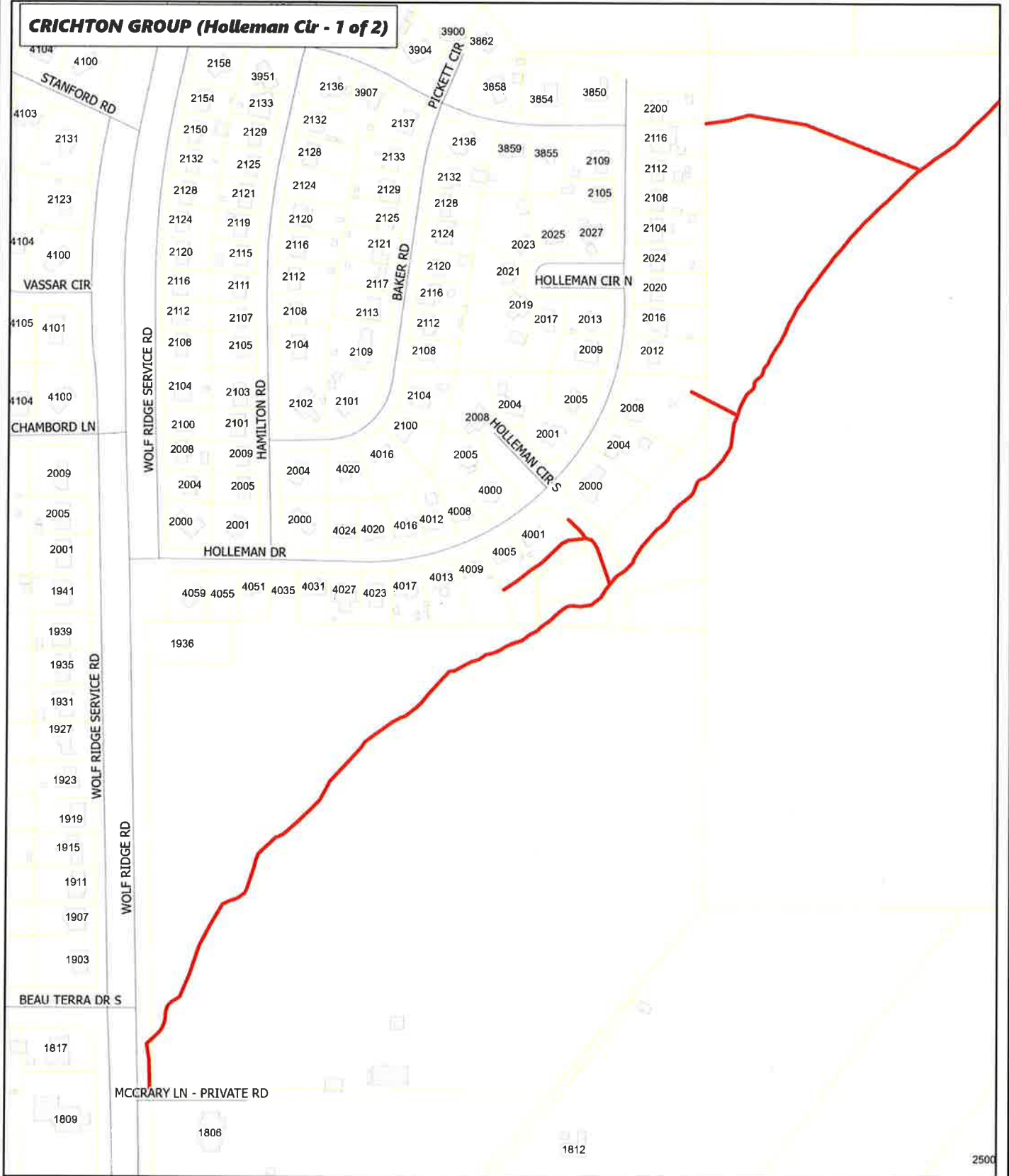
# Ditch Cleaning Contract BID 5871

-  Building
-  Parcels
-  Mobile City Limit
-  999 Address
-  Contract Ditches

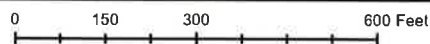
Current Time: 4/2/2024 9:37 AM



## CRICHTON GROUP (Holleman Cir - 1 of 2)



1 inch equals 300 feet



MAP 1



# Ditch Cleaning Contract BID 5871

999 Address

-  Mobile City Limit
-  Contract Ditches

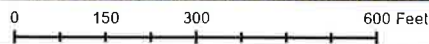
N  
2022 Aerial photography  
Current Time: 4/2/2024 9:38 AM



## CRICHTON GROUP (Holleman Cir - 1 of 2)



1 inch equals 300 feet



MAP 1



# Ditch Cleaning Contract BID 5871

Building  
Parcels

Mobile City Limit  
Contract Ditches

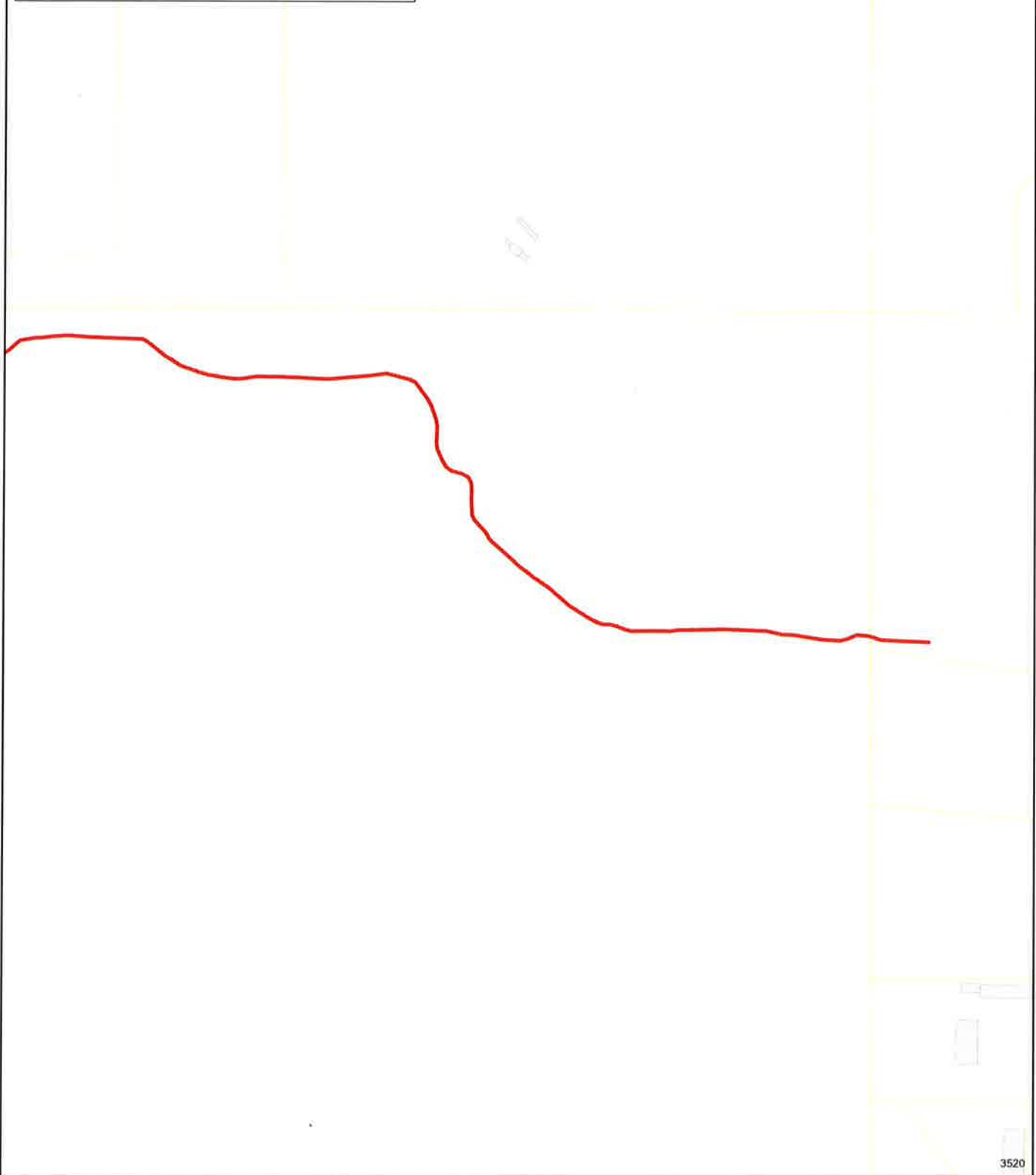
999 Address



Current Time: 4/2/2024 9:37 AM



**CRICHTON GROUP (Holleman Ctr - 2 of 2)**



1 inch equals 300 feet

0 150 300 600 Feet

MAP 2



# Ditch Cleaning Contract BID 5871

999 Address

-  Mobile City Limit
-  Contract Ditches

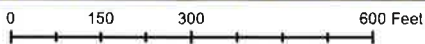
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2022 Aerial photography  
Current Time: 4/2/2024 9:38 AM



**CRICHTON GROUP (Holleman Ctr - 2 of 2)**



1 inch equals 300 feet



MAP 2



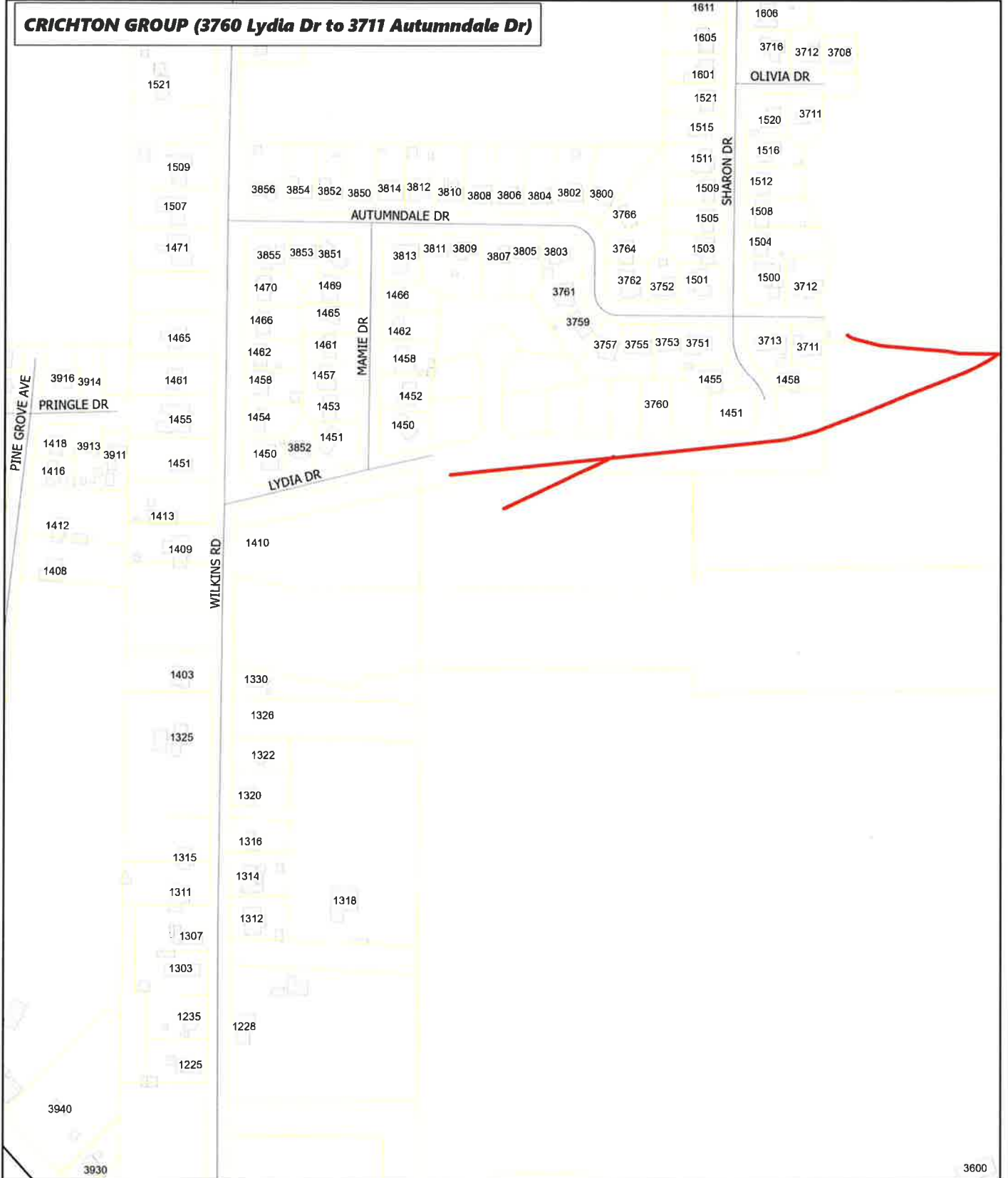
# Ditch Cleaning Contract BID 5871

-  Building
-  Mobile City Limit
-  999 Address
-  Parcels
-  Contract Ditches

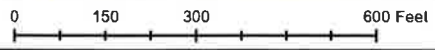
  
 Current Time: 4/2/2024 9:37 AM



**CRICHTON GROUP (3760 Lydia Dr to 3711 Autumndale Dr)**



1 inch equals 300 feet



**MAP 3**



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

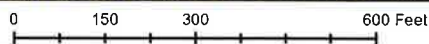
  
2022 Aerial photography  
Current Time: 4/2/2024 9:38 AM



**CRICHTON GROUP (3760 Lydia Dr to 3711 Autumndale Dr)**



1 inch equals 300 feet



MAP 3



# Ditch Cleaning Contract BID 5871

Building  
Parcels

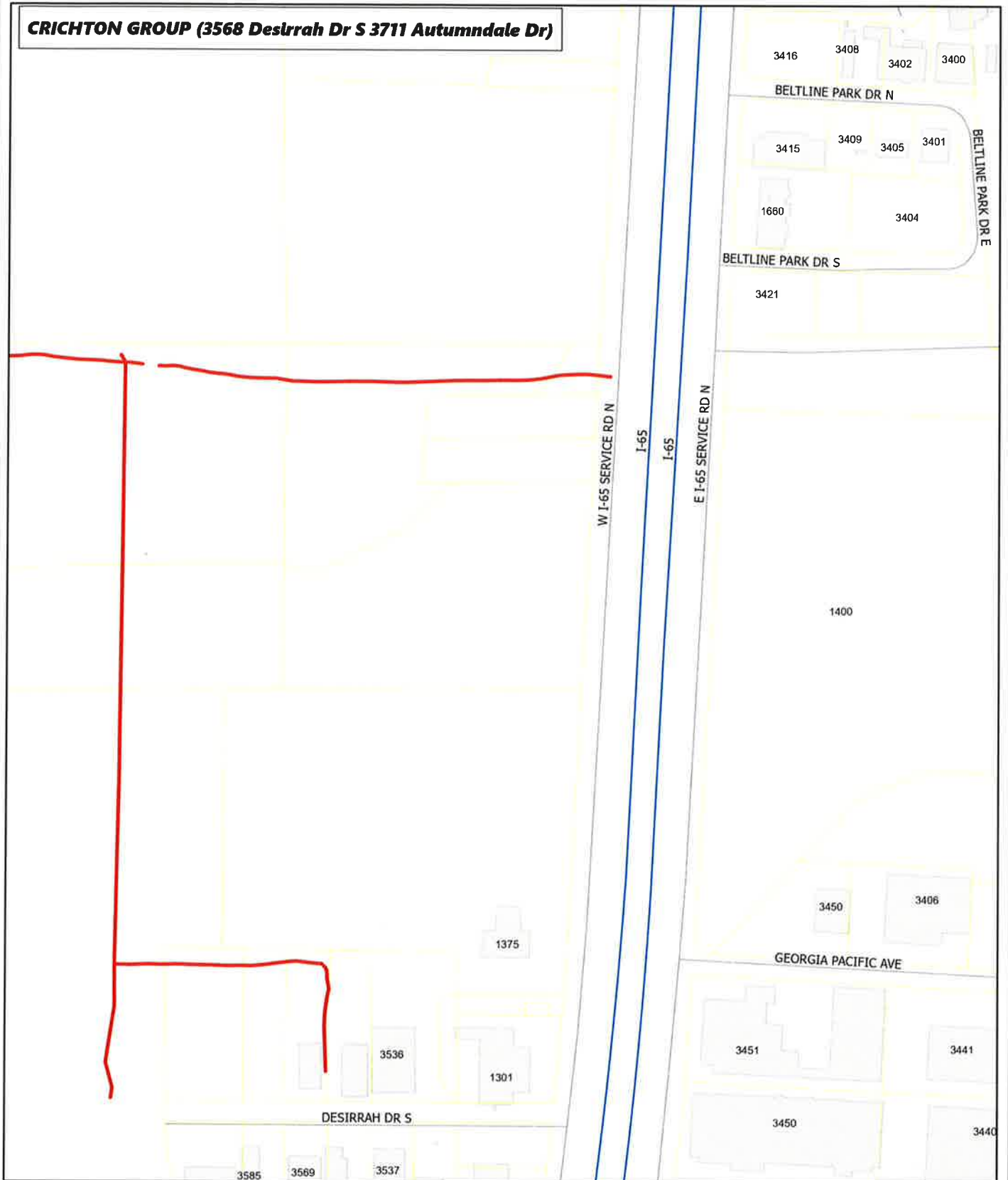
Mobile City Limit  
Contract Ditches

999 Address

Current Time: 4/2/2024 9:37 AM



**CRICHTON GROUP (3568 Desirrah Dr S 3711 Autumndale Dr)**



1 inch equals 300 feet

0 150 300 600 Feet

MAP 4



# Ditch Cleaning Contract BID 5871

999 Address

-  Mobile City Limit
-  Contract Ditches



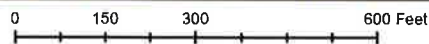
2022 Aerial photography  
Current Time: 4/2/2024 9:38 AM



**CRICHTON GROUP (3568 Desirrah Dr S 3711 Autumndale Dr)**



1 inch equals 300 feet



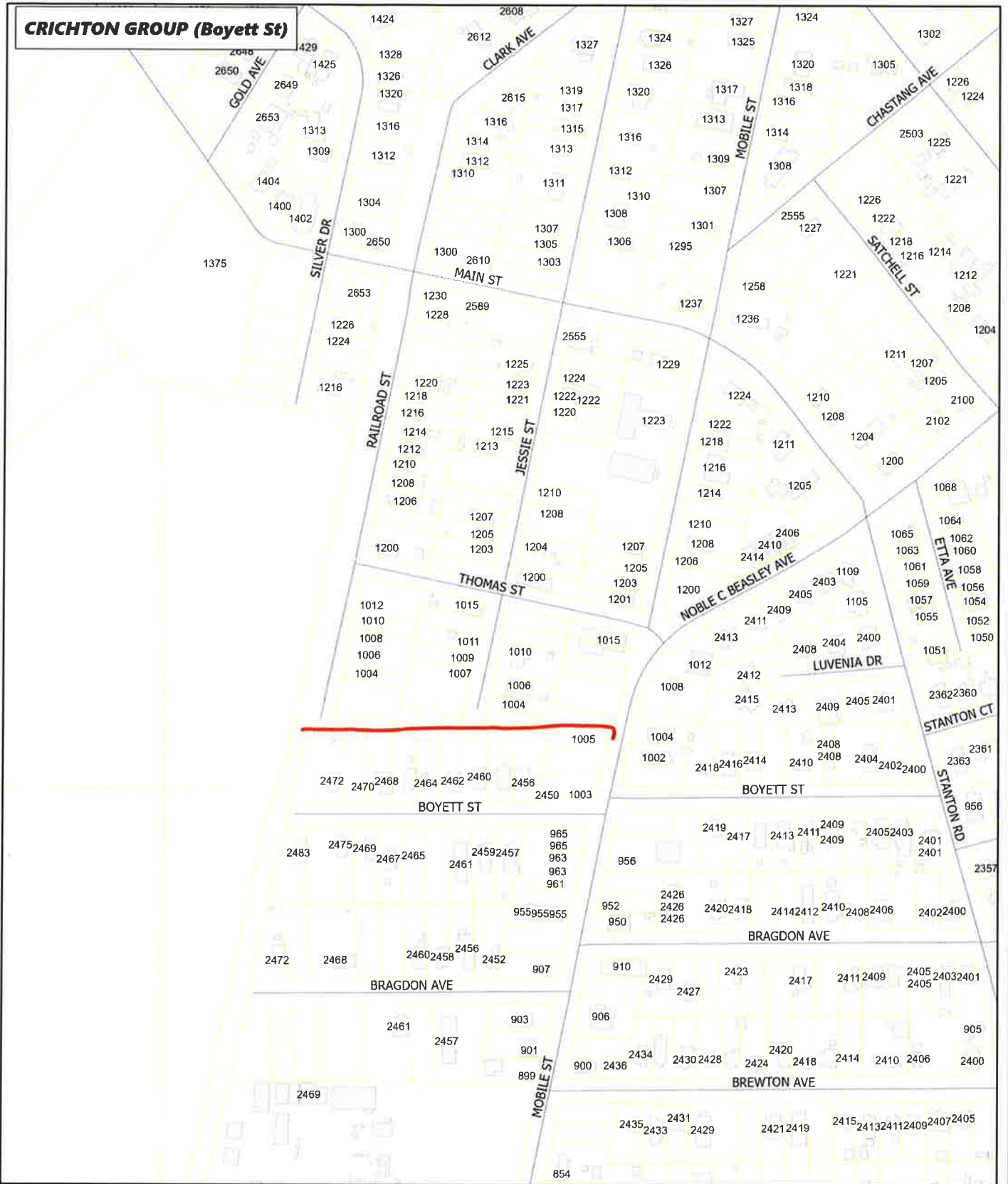
MAP 4



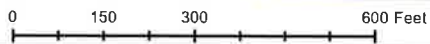
# Ditch Cleaning Contract BID 5871

-  Building
-  Mobile City Limit
-  999 Address
-  Parcels
-  Contract Ditches

Current Time: 4/2/2024 9:37 AM



1 inch equals 300 feet



MAP 5



# Ditch Cleaning Contract BID 5871

999 Address

-  Mobile City Limit
-  Contract Ditches

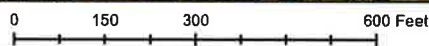
N  
2022 Aerial photography  
Current Time: 4/2/2024 9:38 AM



## CRICHTON GROUP (Boyett St)



1 inch equals 300 feet



MAP 5



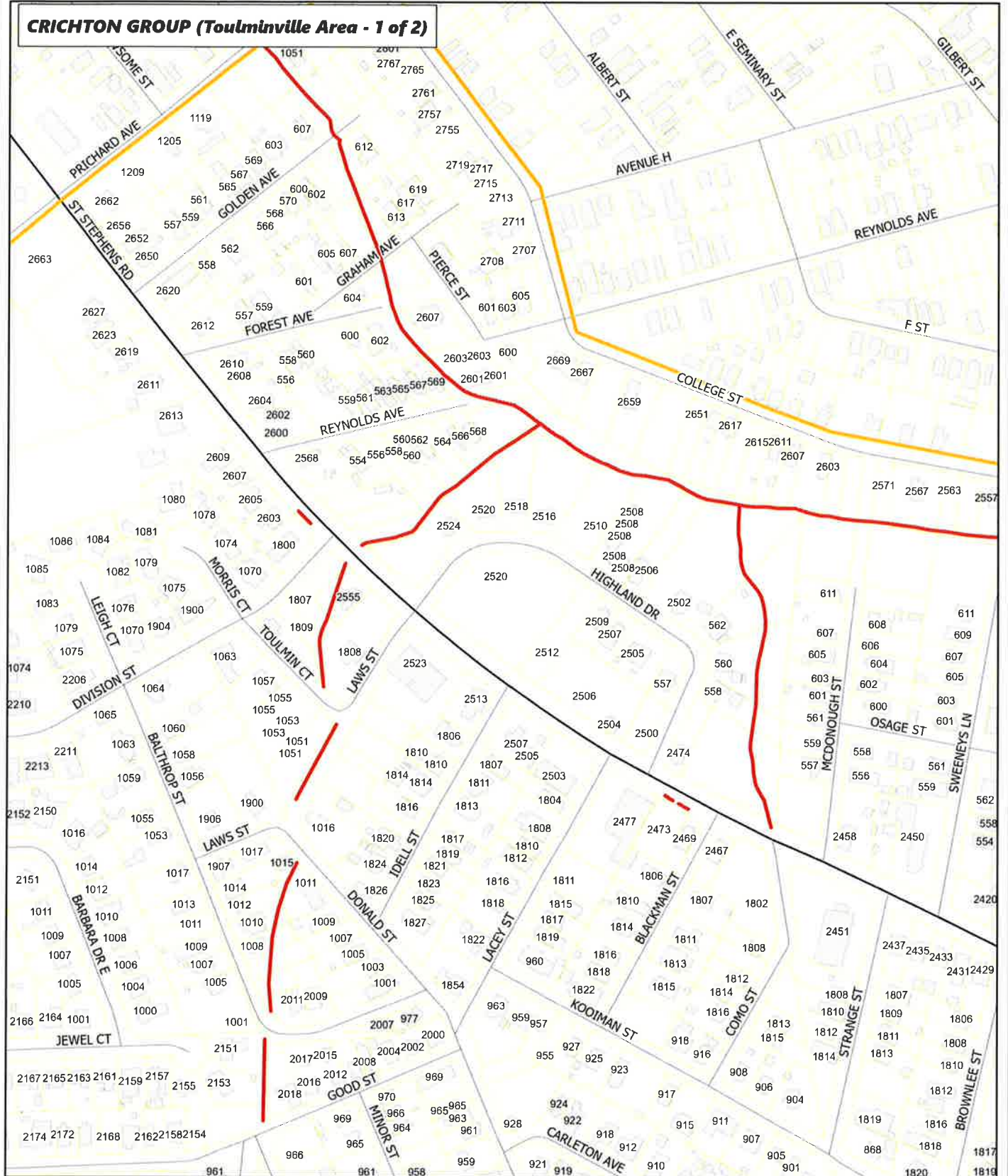
# Ditch Cleaning Contract BID 5871

-  Building
-  Parcels
-  Mobile City Limit
-  999 Address
-  Contract Ditches

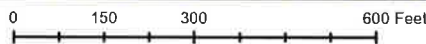
Current Time: 4/2/2024 9:37 AM



## CRICHTON GROUP (Toulminville Area - 1 of 2)



1 inch equals 300 feet



MAP 6



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

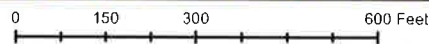
  
2022 Aerial photography  
Current Time: 4/2/2024 9:38 AM



## CRICHTON GROUP (Toulminville Area - 1 of 2)



1 inch equals 300 feet



MAP 6







# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

  
2022 Aerial photography  
Current Time: 4/2/2024 9:38 AM



## CRICHTON GROUP (Toulminville Area - 2 of 2)



1 inch equals 300 feet

0 150 300 600 Feet

MAP 7



# Ditch Cleaning Contract BID 5871

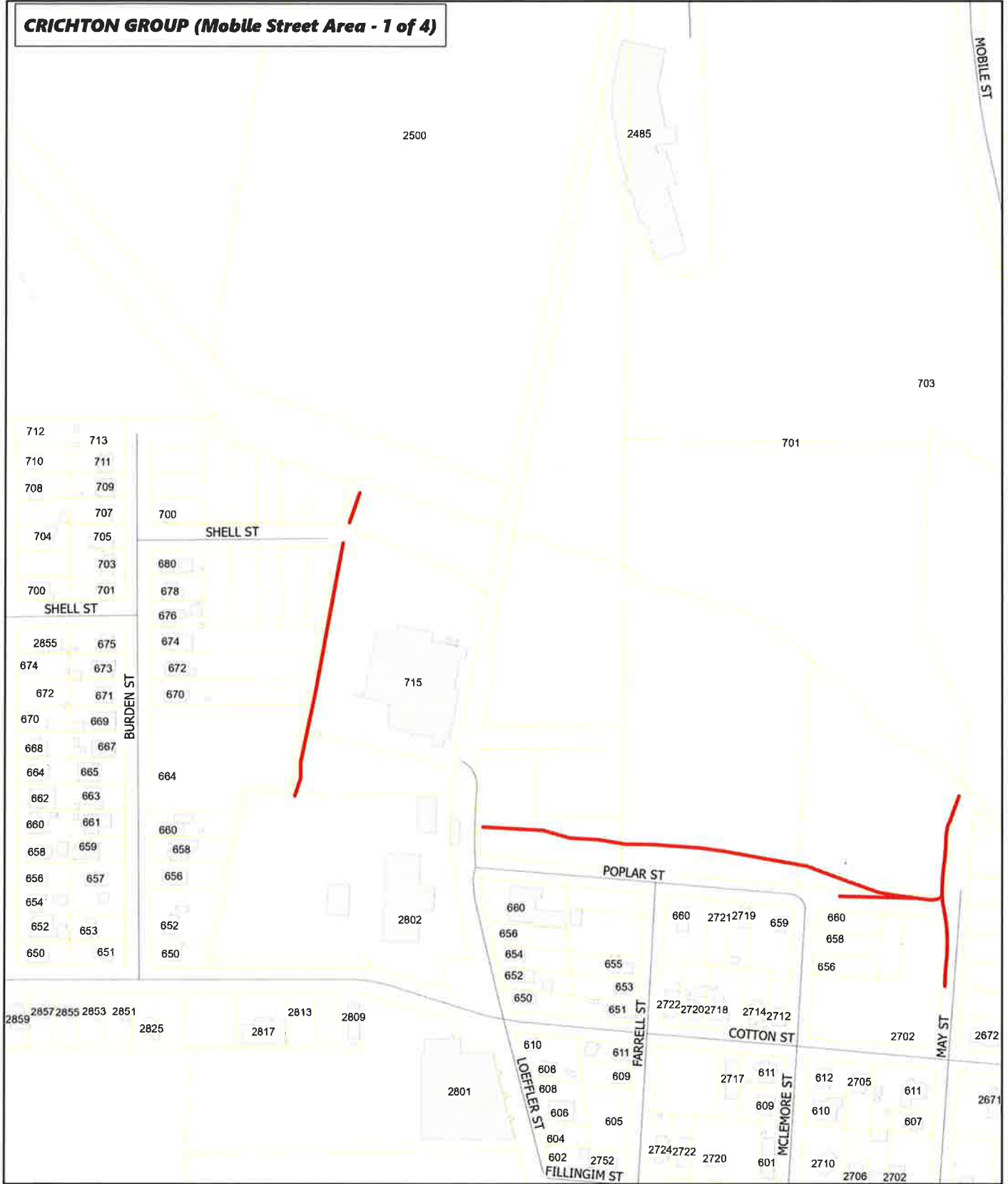
Building  
Parcels

Mobile City Limit  
999 Address  
Contract Ditches

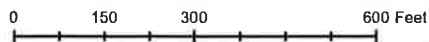
Current Time: 4/2/2024 9:37 AM



## CRICHTON GROUP (Mobile Street Area - 1 of 4)



1 inch equals 300 feet



MAP 8



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

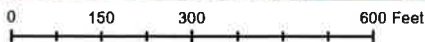
  
2022 Aerial photography  
Current Time: 4/2/2024 9:39 AM



## CRICHTON GROUP (Mobile Street Area - 1 of 4)



1 inch equals 300 feet



MAP 8



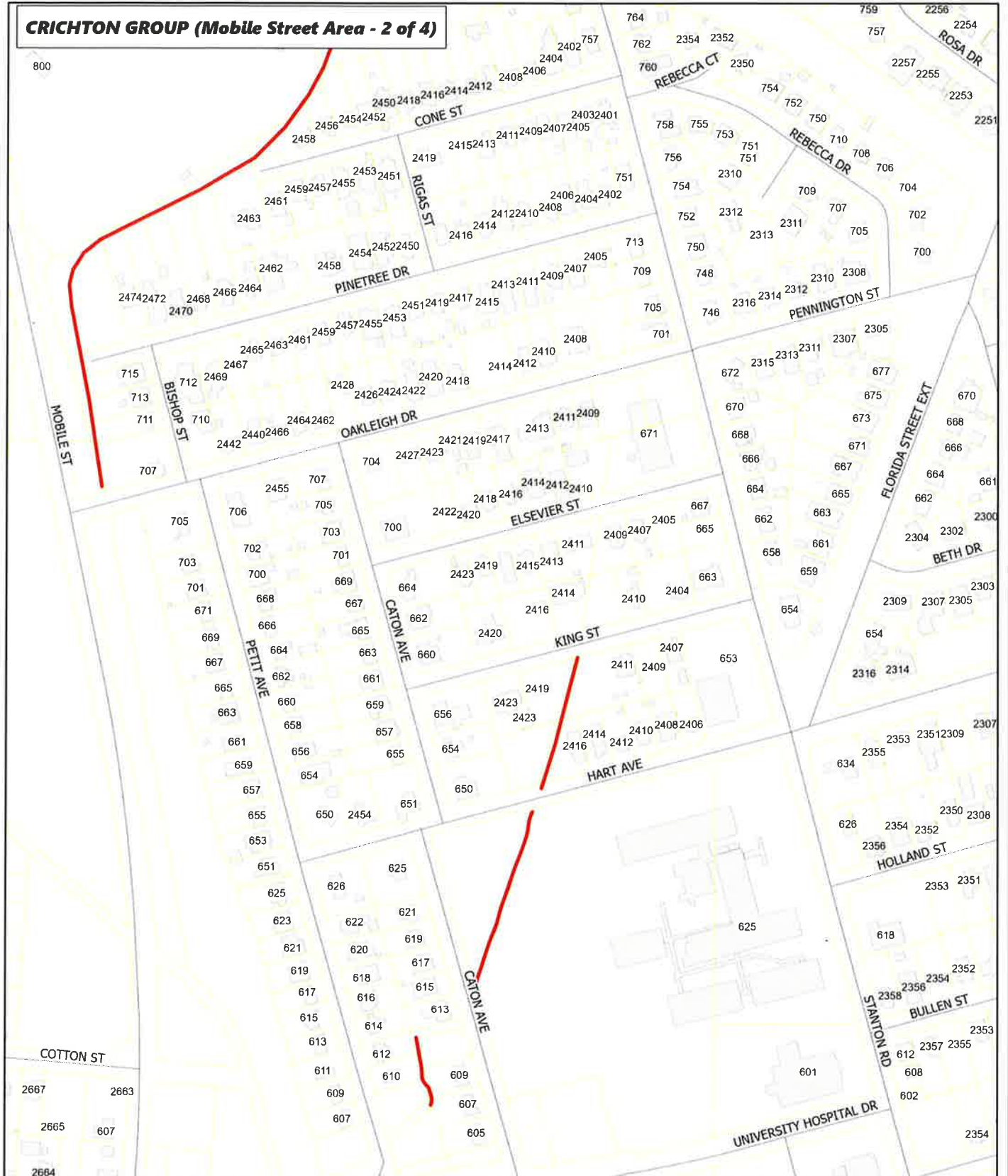
# Ditch Cleaning Contract BID 5871

-  Building
-  Mobile City Limit
-  999 Address
-  Parcels
-  Contract Ditches

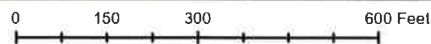
  
 Current Time: 4/2/2024 9:37 AM



## CRICHTON GROUP (Mobile Street Area - 2 of 4)



1 inch equals 300 feet



**MAP 9**



# Ditch Cleaning Contract BID 5871

999 Address

-  Mobile City Limit
-  Contract Ditches

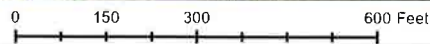
N  
2022 Aerial photography  
Current Time: 4/2/2024 9:39 AM



## CRICHTON GROUP (Mobile Street Area - 2 of 4)



1 inch equals 300 feet



MAP 9



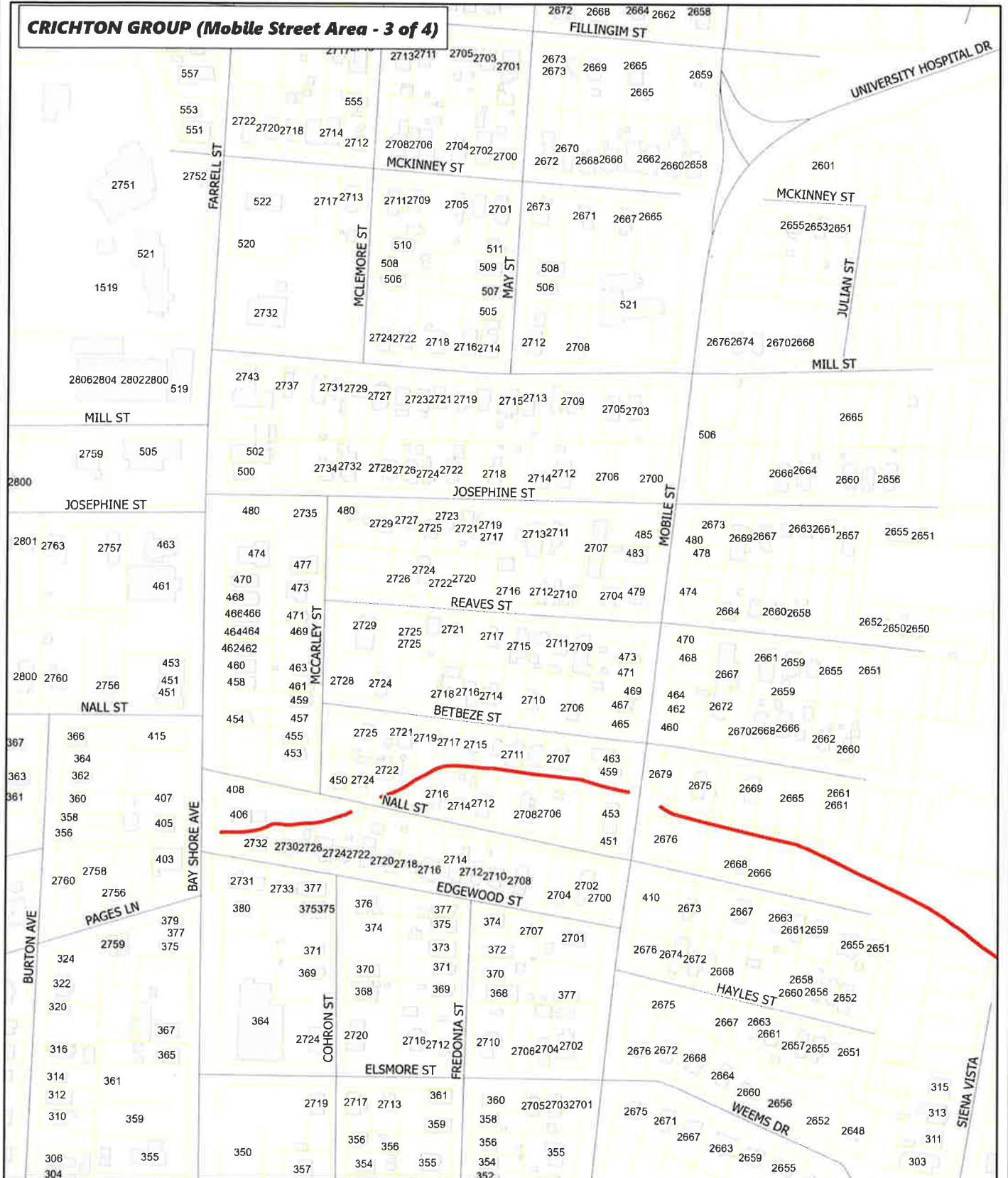
# Ditch Cleaning Contract BID 5871

Building  
 Mobile City Limit  
 Parcels  
 Contract Ditches  
**999 Address**

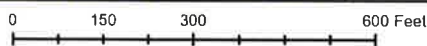
  
 Current Time: 4/2/2024 9:37 AM



## CRICHTON GROUP (Mobile Street Area - 3 of 4)



1 inch equals 300 feet



MAP 10



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

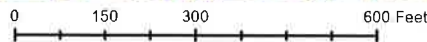
  
2022 Aerial photography  
Current Time: 4/2/2024 9:39 AM



## CRICHTON GROUP (Mobile Street Area - 3 of 4)



1 inch equals 300 feet



MAP 10



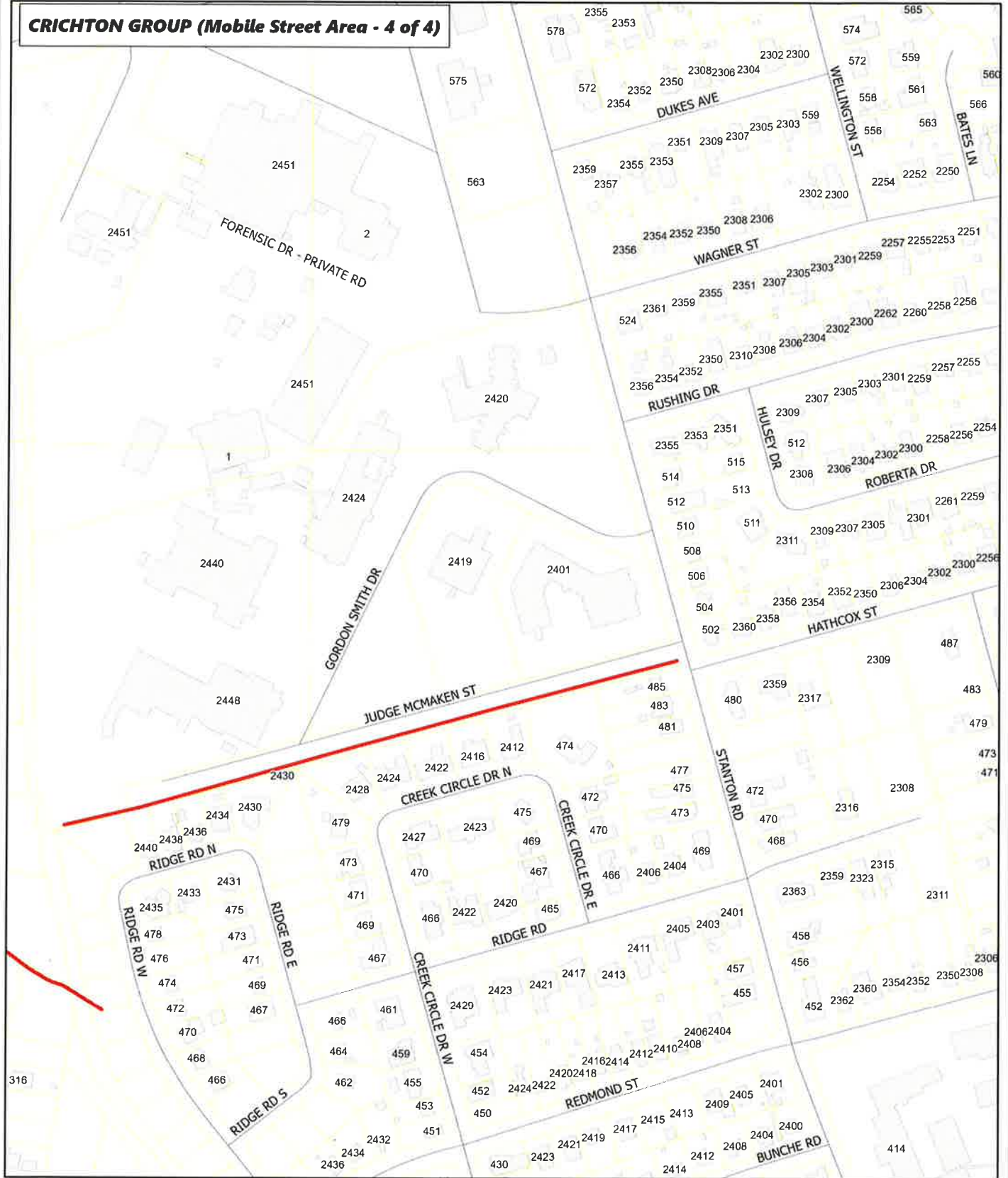
# Ditch Cleaning Contract BID 5871

-  Building
-  Mobile City Limit
- 999 Address**
-  Parcels
-  Contract Ditches

Current Time: 4/2/2024 9:38 AM



## CRICHTON GROUP (Mobile Street Area - 4 of 4)



1 inch equals 300 feet

0 150 300 600 Feet

MAP 11



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

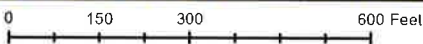
  
2022 Aerial photography  
Current Time: 4/2/2024 9:39 AM



## CRICHTON GROUP (Mobile Street Area - 4 of 4)



1 inch equals 300 feet



MAP 11



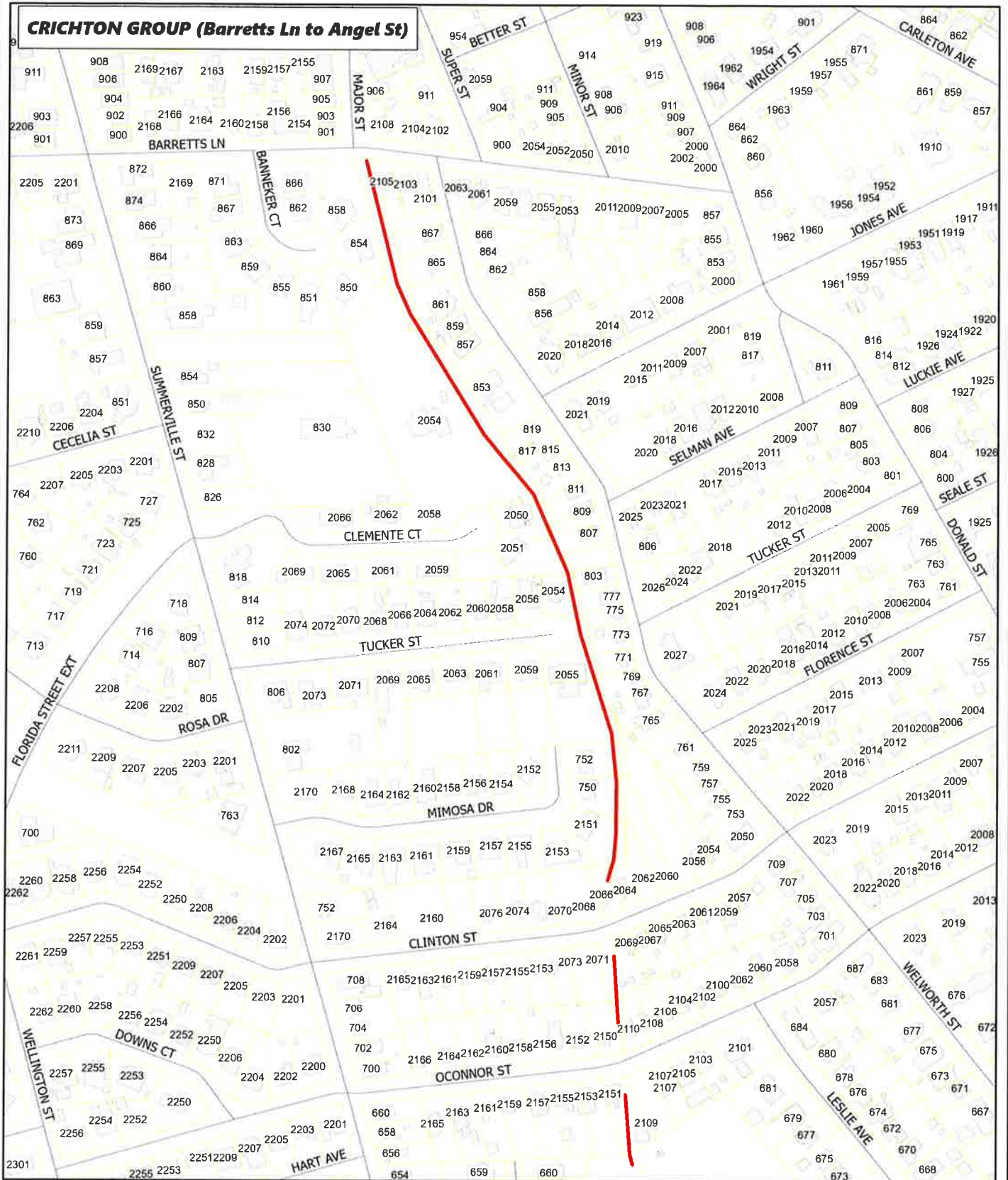
# Ditch Cleaning Contract BID 5871

Building  
 Mobile City Limit  
 999 Address  
 Parcels  
 Contract Ditches

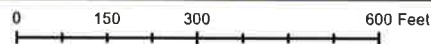
N  
 Current Time: 4/2/2024 9:38 AM



## CRICHTON GROUP (Barretts Ln to Angel St)



1 inch equals 300 feet



MAP 12



# Ditch Cleaning Contract BID 5871

999 Address

 Mobile City Limit  
 Contract Ditches

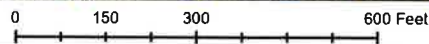
  
2022 Aerial photography  
Current Time: 4/2/2024 9:39 AM



## CRICHTON GROUP (Barretts Ln to Angel St)



1 inch equals 300 feet




MAP 12



# BEAUREGARD GROUP

## Ditch Cleaning

### Contract BID 5871

 Map Book Pages

3



Date: 4/2/2024



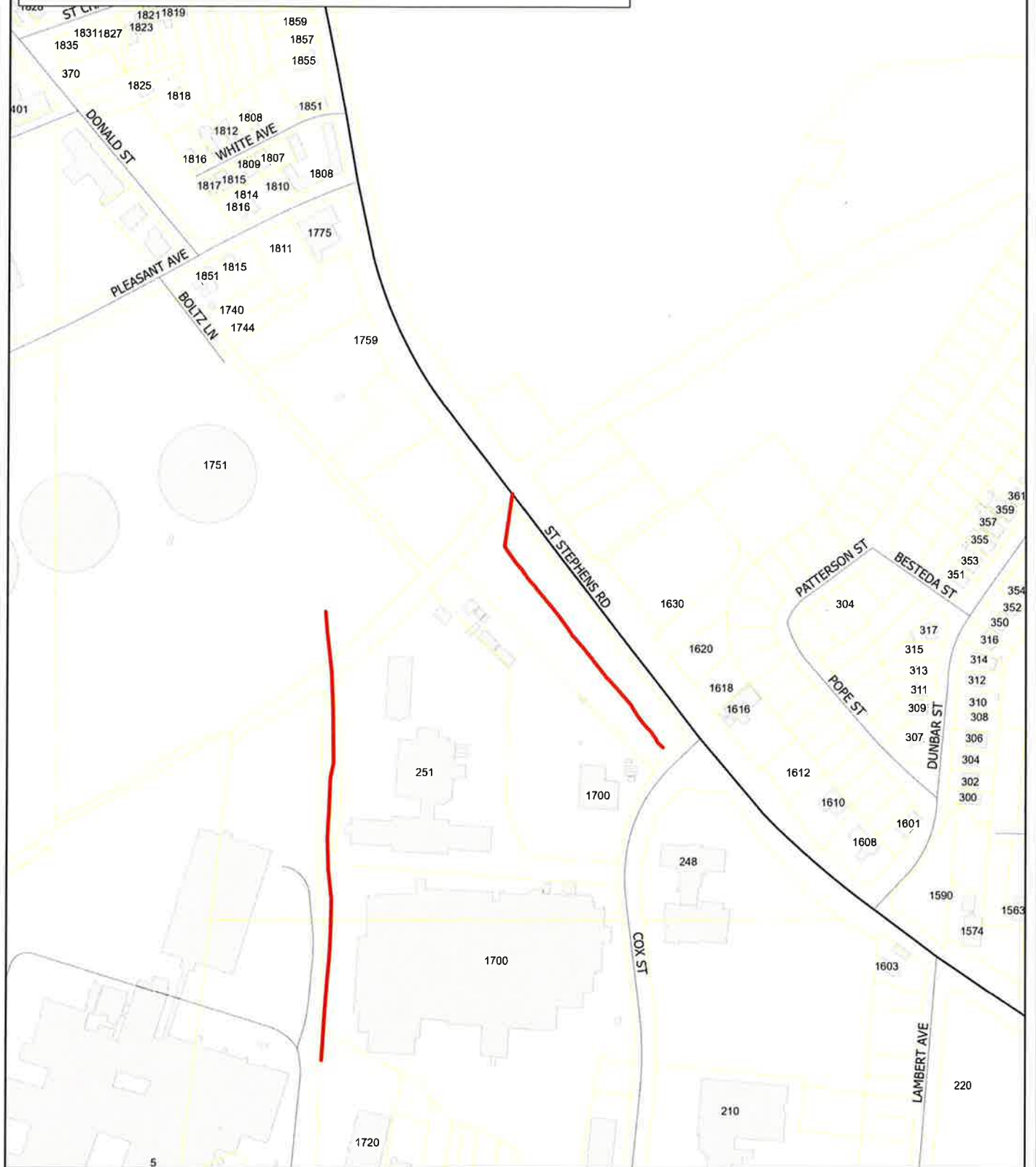
# Ditch Cleaning Contract BID 5871

-  Building
-  Parcels
-  Mobile City Limit
-  999 Address
-  Contract Ditches

Current Time: 4/2/2024 9:27 AM



## BEAUREGARD GROUP (1624 Springhill to Three Mile Creek - 1 of 2)



1 inch equals 300 feet

0 150 300 600 Feet

MAP 1



# Ditch Cleaning Contract BID 5871

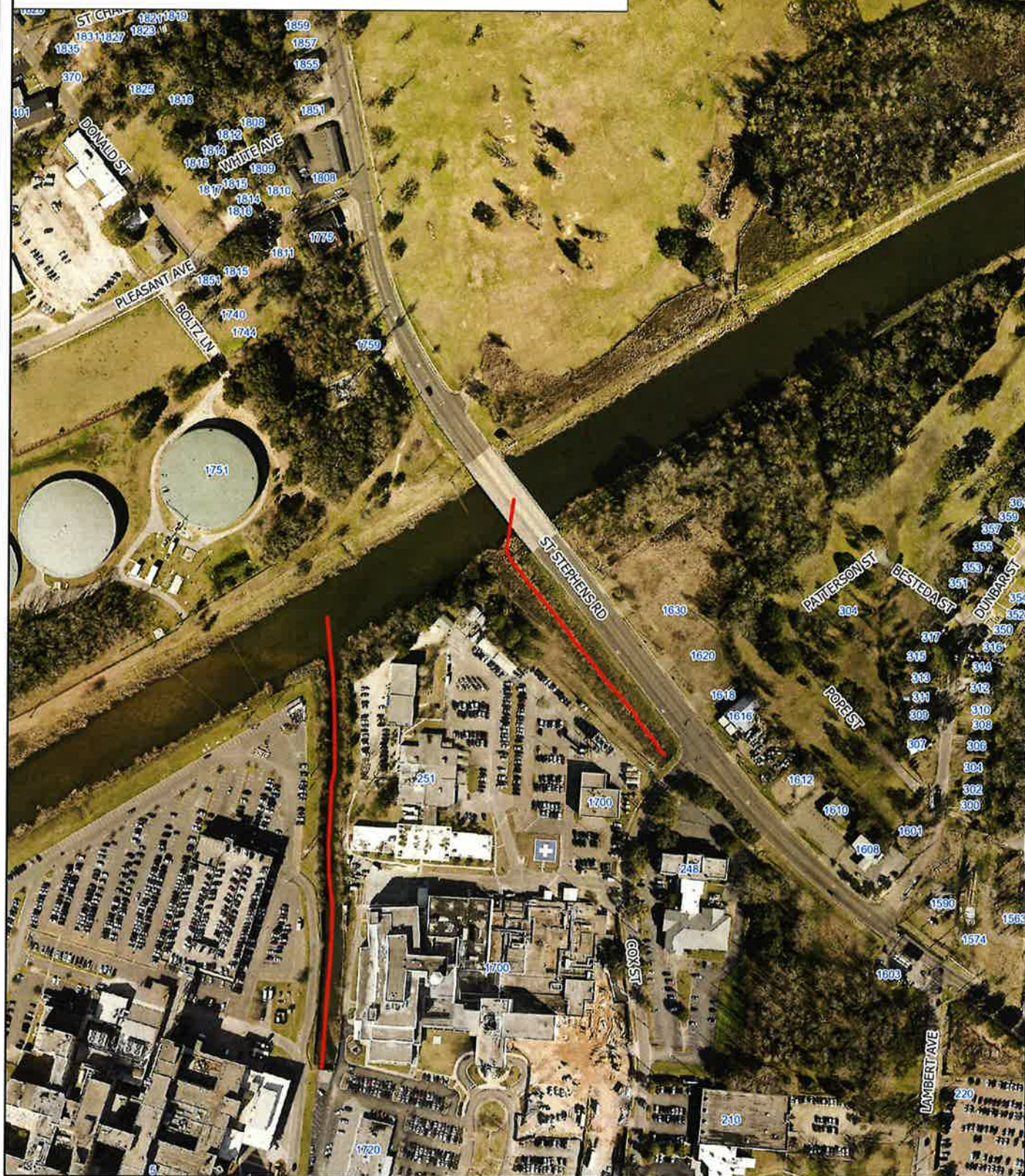
999 Address

-  Mobile City Limit
-  Contract Ditches

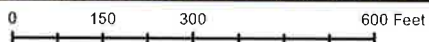
2022 Aerial photography  
Current Time: 4/2/2024 9:28 AM



## BEAUREGARD GROUP (1624 Springhill to Three Mile Creek - 1 of 2)



1 inch equals 300 feet



MAP 1







# Ditch Cleaning Contract BID 5871

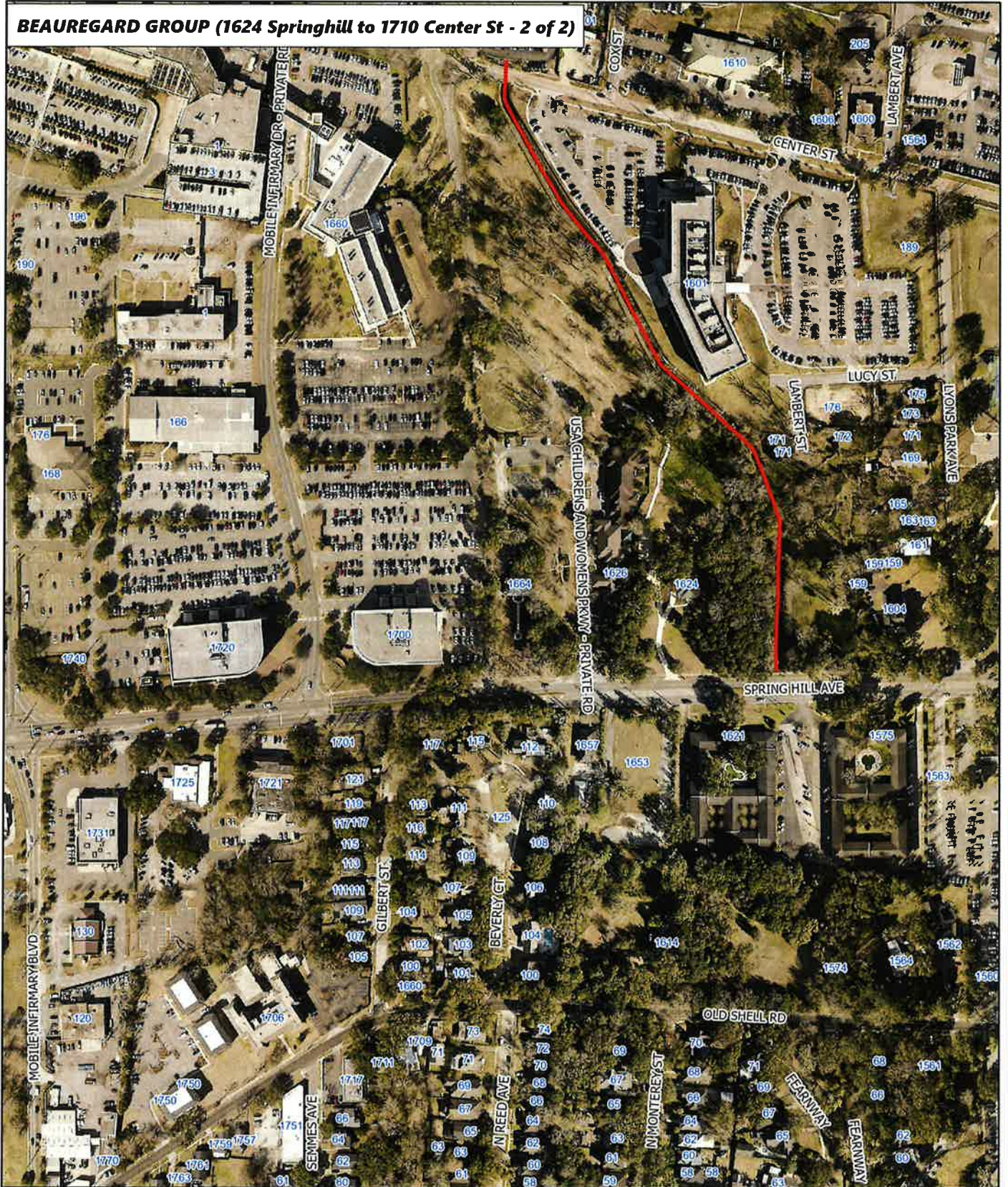
999 Address

 Mobile City Limit  
 Contract Ditches

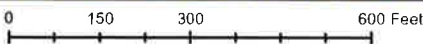
2022 Aerial photography  
Current Time: 4/2/2024 9:29 AM



## BEAUREGARD GROUP (1624 Springhill to 1710 Center St - 2 of 2)



1 inch equals 300 feet



MAP 2



# Ditch Cleaning Contract BID 5871

Building  
Parcels

Mobile City Limit  
Contract Ditches

999 Address



Current Time: 4/2/2024 10:04 AM



**BEAUREGARD GROUP (Beauregard Street to Three Mile Creek - 1 of 3)**

1620

I-165  
I-165

CONCEPTION STREET RD

1 inch equals 300 feet

0 150 300 600 Feet

MAP 3



# Ditch Cleaning Contract BID 5871

999 Address

-  Mobile City Limit
-  Contract Ditches

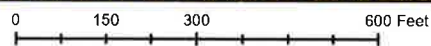
2022 Aerial photography  
Current Time: 4/2/2024 10:04 AM



## BEAUREGARD GROUP (Beauregard Street to Three Mile Creek - 1 of 3)



1 inch equals 300 feet



MAP 3



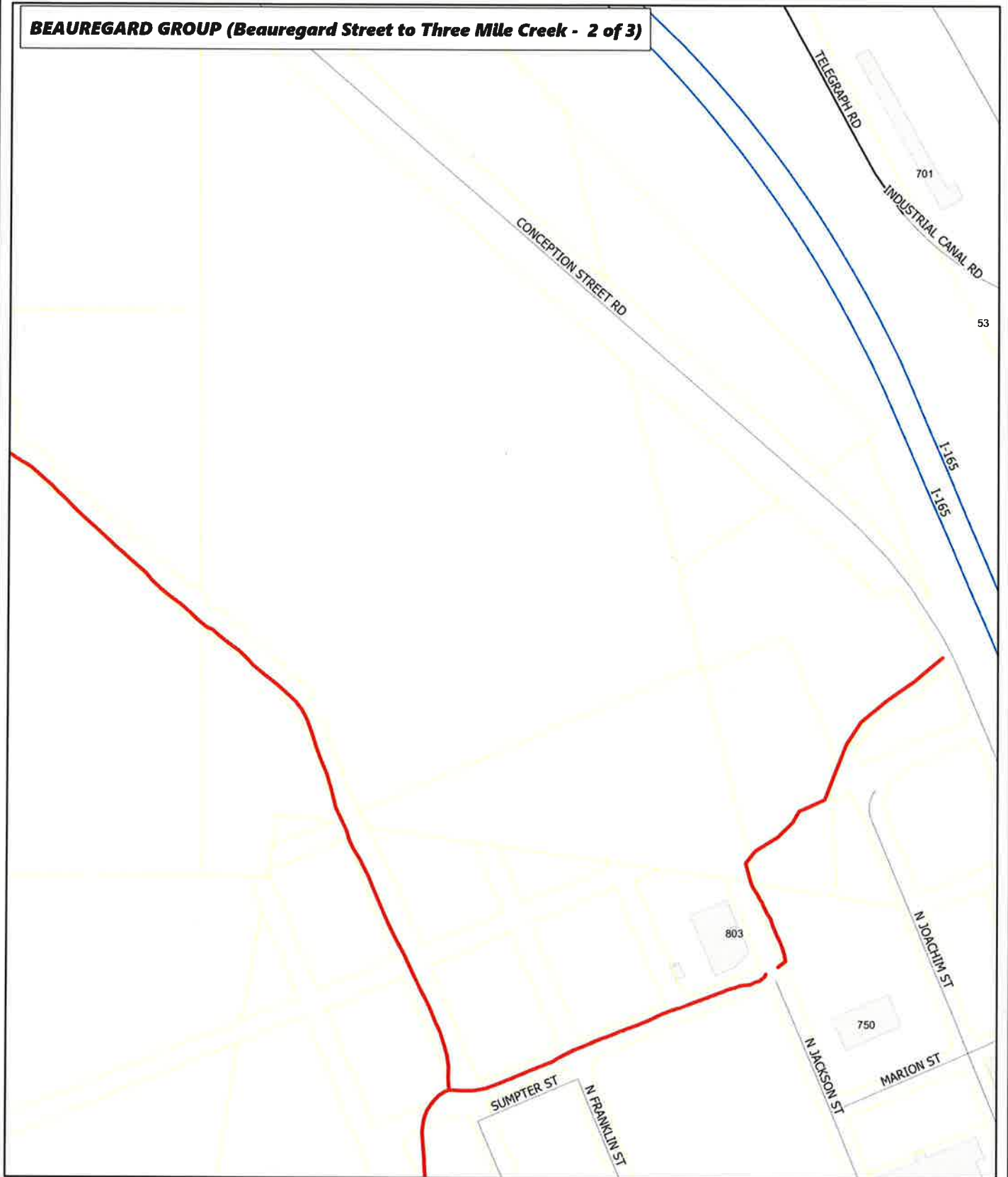
# Ditch Cleaning Contract BID 5871

- Building
- Mobile City Limit
- 999 Address
- Parcels
- Contract Ditches

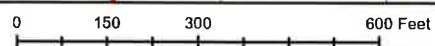
Current Time: 4/2/2024 10:04 AM



## BEAUREGARD GROUP (Beauregard Street to Three Mile Creek - 2 of 3)



1 inch equals 300 feet



MAP 4



# Ditch Cleaning Contract BID 5871

999 Address

-  Mobile City Limit
-  Contract Ditches

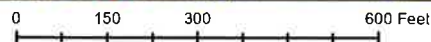
N  
2022 Aerial photography  
Current Time: 4/2/2024 10:04 AM



## BEAUREGARD GROUP (Beauregard Street to Three Mile Creek - 2 of 3)



1 inch equals 300 feet



MAP 4



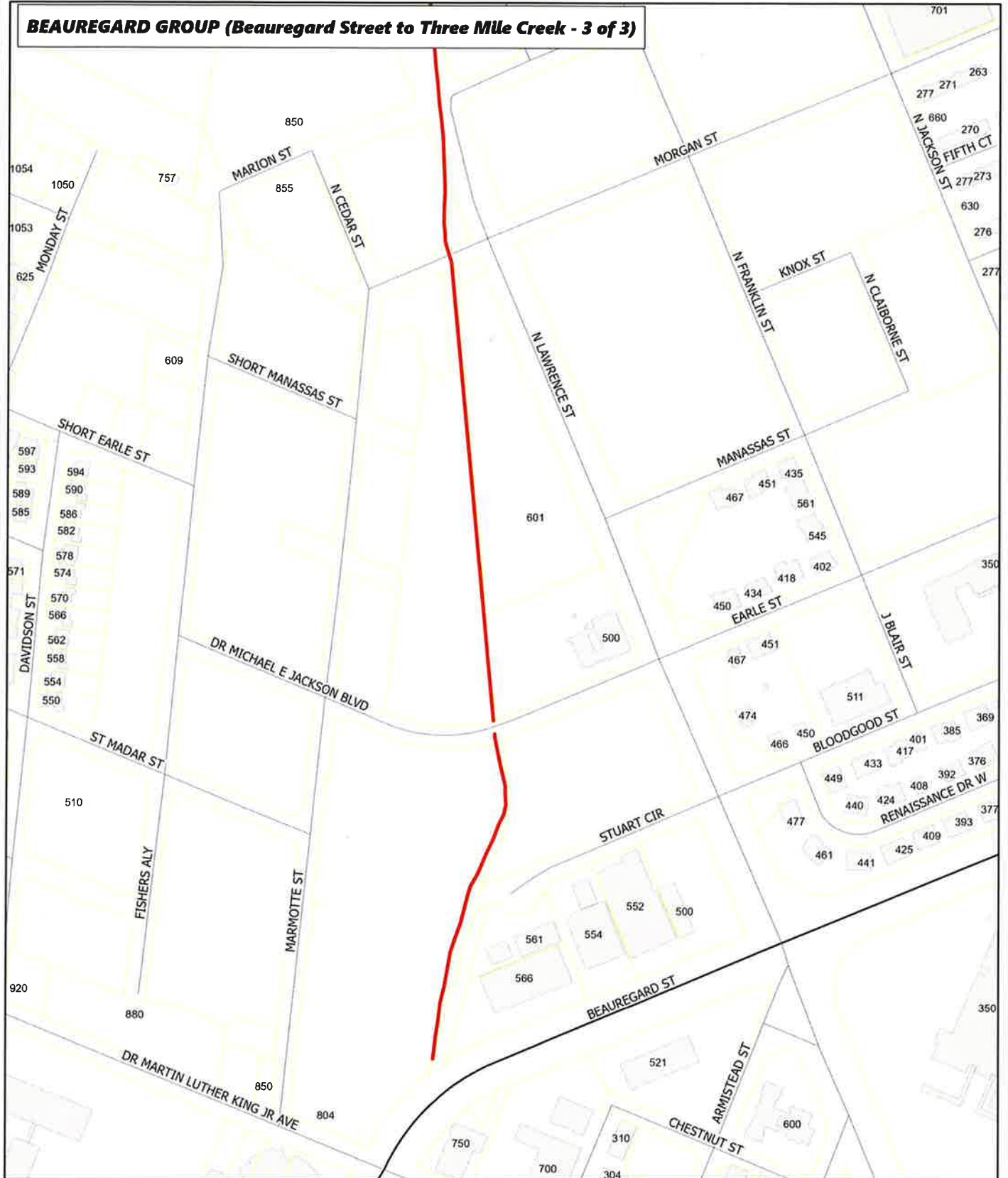
# Ditch Cleaning Contract BID 5871

-  Building
-  Mobile City Limit
-  999 Address
-  Parcels
-  Contract Ditches

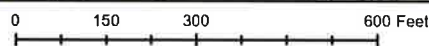
Current Time: 4/2/2024 10:04 AM



## BEAUREGARD GROUP (Beauregard Street to Three Mile Creek - 3 of 3)



1 inch equals 300 feet



MAP 5




# Ditch Cleaning Contract BID 5871

999 Address

-  Mobile City Limit
-  Contract Ditches

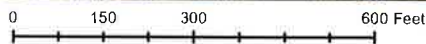
N  
2022 Aerial photography  
Current Time: 4/2/2024 10:04 AM



## BEAUREGARD GROUP (Beauregard Street to Three Mile Creek - 3 of 3)



1 inch equals 300 feet



MAP 5





## PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to ensure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions.  
All bids are F.O.B. destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:  
Purchasing Department  
205 Government St. Room S408  
Mobile, AL 36644

(Request First Delivery)