SEALED BID

Do Not Return Via Email or Fax

Mailing Address:
P. O. Box 1948
Mobile, Alabama 36633
(251) 208-7434

CITY OF MOBILE

Purchasing Department and Package Delivery:

Government Plaza
4th Floor, Room S-408
205 Government St.
Mobile, Alabama 36644

Postal Service Does Not Deliver to This Street Address

BID SHEET

This is Not an Order

READ TERMS AND CONDITIONS ON REVERSE SIDE OF THIS PAGE BEFORE BIDDING

Typed by: lw Buyer: 005

Please quote the lowest price at which you will furnish the articles listed below

DATE	BID NO.	DEPARTMENT	Commodities to be deliverd F.O.B. Mobile to:
08/29/2025	5984	FIRE	To Be Specified

This bid must be received and stamped by the Purchasing office not later than: **12:01 PM, Tuesday, September 9, 2025**

QUANTITY	ARTICLES — Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.	UNIT	UNIT PRICE Dollars	UNIT PRICE Cents	EXTENSION Dollars	EXTENSION Cents

MEDICAL OXYGEN SUPPLY

Vendor to provide Medical Oxygen to the City of Mobile in "D" and "M" aluminum cylinders as per the following and attached specifications. Vendor shall provide filled medical oxygen cylinders to Fire Stations and other locations on regular weekly scheduled deliveries or on an as-needed basis when requested. Such as-needed deliveries may include major fires, storms, or disasters and may be to locations other than Mobile Fire Stations.

VENDOR SHALL PROVIDE **NEW ALUMINUM CYLINDERS** AT THE START OF THE CONTRACT, and at the conclusion all aluminum cylinders shall remain the property of the vendor.

AT NO TIME WILL STEEL CYLINDERS BE ALLOWED.

Cylinder Requirements

- Starting Inventory:
  - approx 30-50 "M" Cylinders
  - approx. 120-150 "D" Cylinders
- All "D" cylinders must be equipped with an Integrated Valve Regulator (IVR).
- Compliance with all relevant safety and maintenance standards is mandatory.

TOTAL

RETURN ONE SIGNED COPY OF THIS BID IN ENCLOSED ENVELOPE

State delivery time within_____ days of receipt of P.O.

Firm Name ______________________

Phone Number ______________________

Signature ______________________

Email Address ______________________

We will allow a discount ________% 20 days from date of receipt of goods and correct invoice of competed order

Type or Print Name ______________________

1. All quotations must be signed with the firm name and by an authorized officer or employee.

2. Verify your bid before submission as it cannot be changed or corrected after being opened. In case of error in extension of prices, the unit price will govern.

3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.

4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.

5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.

6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.

7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)

8. Do not include Federal Excise Tax as an exemption certificate will be issued in lieu of same. The City is exempt from the State of Alabama and City sales taxes.

9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.

10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.

11. Bids received after specified time will be returned un-opened.

12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.

13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.

14. Vendor may be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry, contact the Revenue Department at (251) 208-7462 or cityofmobile.org/business-license-overview/

15. **IF** a bid bond is required in the published specifications, see below:
    Each bid shall be accompanied by a **Cashier's Check, Certified Check, Bank Draft** or **Bid Bond** for the sum of five (5) Percent of the amount bid, made payable to the City of Mobile and certified by a reputable banking institution. All checks shall be returned promptly, except the check of the successful bidder, which shall be returned after fulfilling the bid.

16. Contracts in excess of $50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.

17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.

18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.

19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but may need to obtain the Business License and Certificate of Authority if applicable, prior to issuance of a Purchase Order.

20. Bids and addendums are posted at www.cityofmobile.org/services/business/bids/. It is the responsibility of the vendor to check the City's bid page for updates and addendums.

21. Vendors must be able to provide the following upon request. Federal W-9 form, proof of registration in the E-Verify program, and Certificate of Authority to do business in Alabama/Registration with the Alabama Secretary of State within 24 hours of request.

22. City of Mobile applies local vendor preference to all purchases: Code of Aabama, 1975, Sections 41-16-50(a) and 41-16-50(d), <u>except</u> federally funded grants.

23. Equal Employment Opportunity. Except as otherwise provided under 41 CFR part 60, all contracts that meet the definition of "federally assisted construction contract" in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, "Equal Employment Opportunity" (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, "Amending Executive Order 11246 Relating to Equal Employment Opportunity," and implementing regulations at 41 CFR part 60, "Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor."

24. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148) will apply when required by Federal program regulations.

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			Dollars	Cents	Dollars	Cents

The vendor shall be responsible for servicing and maintaining the oxygen cylinders. The vendor is responsible for oxygen refill, performing all hydrostatic tests, valve repairs, seals, replacement of handles, and regular damage repair or replacement. The City will pay no charges relating to normal wear or servicing of the cylinders, nor for any repairs due to normal wear and tear. The City will install or connect cylinders to City-owned vehicles or equipment. Vendor shall deliver full cylinders and pick up empty cylinders for the Fire Stations/locations as follows, and shall leave cylinders in a safe or designated location.

OPTION A IS ONLY 3 LOCATIONS

The following are the normal weekly delivery locations **ONLY** for **OPTION A:**

Crichton Station 200 Davenport Ave
Charles McCosker Fire Station 1275 Azalea Road
Public Safety Complex 8080 Airport Boulevard.

OPTION B IS ONLY 12 LOCATIONS

The following are the normal weekly delivery locations **ONLY** for **OPTION B:**

Crichton Station 200 Davenport Ave
Charles McCosker Fire Station 1275 Azalea Road
Public Safety Complex 8080 Airport Boulevard.
Lloyd J Freeman Fire Station 6801 Overlook Rd
Central Fire Station 701 St Francis Street
M.S. Tapia Fire Station 4710 Airport Blvd
H.H. Edwards, Jr Fire Station 2525 Hillcrest Road
Douglas A. Melton Fire Station 57 S. Lafayette St
Tolminville Fire Station 2062 Dr. Martin Luther King Jr Avenue
Louis B. Lathan Fire Station 1951 S Maryvale St
C. Dan Sirmon Fire Station 2711 Airport Blvd
Edward A. Berger Fire Station 7050 Old Military Road

Right to Adjust Delivery Locations

The City reserves the right to add or remove delivery locations during the

TOTAL		

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Firm Name ______________________________

By ______________________________

We will allow a discount ________% 20 days from date of receipt of goods and correct invoice of competed order.

BID CONTINUATION SHEET

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course of this contract.

Option A shall not exceed four (4) locations, and Option B shall not exceed twelve (12) locations. In the event of a major disaster or catastrophic event, the City may temporarily adjust or expand delivery locations as necessary for the duration of the event.

Billing Requirements
The vendor will establish a Master Account for the City of Mobile with sub-accounts for each delivery location. Each invoice shall include the delivery location address and account number.

- Product invoices shall be billed after each delivery.
- Rental/lease fees shall be billed once per month.
- Vendor shall maintain and submit a monthly cylinder audit (tracking all ordered, delivered, and returned cylinders).
- Vendor's bid must include an example invoice demonstrating how charges will be itemized (cylinder charges, rental fees, delivery stops, etc.).
- Invoices must be clear, easy to understand, and leave no room for misinterpretation of amounts used or amounts owed.

Vendor shall provide delivery tickets that include the printed name of the receiving City employee, their signature, station number, and employee number. The City will not process any paperwork that does not contain all of these elements.

CITY REQUIRES A COPY OF THE MOCK-UP OF VENDORS BILL TO ACCOMPANY THIS BID SUBMISSION.

All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information May be found at **http://immigration.alabama.gov/**

If the successful vendor's principal place of business is out-of-state, Vendor may be required to have a Certificate of Authority to do Business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.

Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required.
See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx.
Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.

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Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed.
(Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).
Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.

State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.

TO BE AWARDED PER OPTION ONLY

OPTION A:
Option A shall include the following:

The City will only pay for oxygen cylinders whose seals are broken and that are used. The weekly invoice needs to reflect our charges for each location as follows:

1. Delivery Fee________________
2. Fuel Surcharge Fee___________
3. Haz Mat Fee________________
4. Product Description __________

Product Price for the number of each cylinder as follows:

"M" Cylinder price $__________ for How many cylinders_________

"D" Cylinder price $__________ for How many cylinders_________

The invoice should reflect the breakdown of pricing for each cylinder.

For an example you drop to location 1 and you exchange 4 M cylinders

TOTAL

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By ______________________________

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BID CONTINUATION SHEET

Page______ of______

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and 4 D cylinders we want to see the bill reflect the delivery charge, the fuel charge, the hazmat fee and the product amount with the price for each for each location.

TO BE AWARDED PER OPTION ONLY

OPTION B:
Option B shall include the following:

The City will only pay for oxygen cylinders whose seals are broken and that are used. The weekly invoice needs to reflect our charges for each location as follows:

1. Delivery Fee________________
2. Fuel Surcharge Fee____________
3. Haz Mat Fee________________
4. Product Description ___________

Product Price for the number of each cylinder as follows:

"M" Cylinder price $__________ for How many cylinders_________

"D" Cylinder price $__________ for How many cylinders_________

The invoice should reflect the breakdown of pricing for each cylinder.

For an example you drop to location 1 and you exchange 4 M cylinders and 4 D cylinders we want to see the bill reflect the delivery charge, the fuel charge, the hazmat fee and the product amount with the price for each for each location.

TO BE AWARDED PER OPTION ONLY

City will not process any paperwork that does not have the printed name of the receiving employee, their signature, station number, and their employee number.

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This bid to be awarded for a one (1) year period. At the option of the City of Mobile and the successful vendor, the award of this bid may be extended for two (2) additional one (1) periods.

Any questions or problems, contact the City of Mobile Purchasing Department at 251-208-7434 or email: purchasing@cityofmobile.org.

TO BE AWARDED PER OPTION ONLY

All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at **http://immigration.alabama.gov/**

If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.

State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.

If you have any questions, please feel free to contact the Purchasing Department at 251-208-7434 or purchasing@cityofmobile.org.
No questions will be answered 5 days before bid opening.

Vendor must include contact information with this bid.

Pricing to be firm for a (6) six-month period following the award of this bid. At the option of the City of Mobile and the successful vendor, the award of this bid may be extended for (5) five additional (6) six-month periods.

CONE OF SILENCE. From the time of advertising, and until the final award by completion of a signed contract or purchase document issued by the City, there is a prohibition on communication by respondents (or anyone on their behalf) with the City staff and elected officials regarding this request for bids, proposals, or qualifications. This does not apply to communications directly with the Procurement Department staff during authorized question periods, or with designated City staff during pre-bid conferences, interviews, requests for clarification, and written contract negotiations. Breaking the established prohibition on communication, if proven, may result in a disqualification of your submittal.

Pricing to be firm for a six (6) month period following award, and may be extended to two (2) six-month periods.

	TOTAL		

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PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE any and all ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to ensure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions.
All bids are F.O.B. destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)