

CITY OF MOBILE

BID SHEET

This is Not an Order

Mailing Address:

P. O. Box 1948
 Mobile, Alabama 36633
 (251) 208-7434

**Purchasing Department
 and Package Delivery:**

Government Plaza
 4th Floor, Room S-408
 205 Government St
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
 ON REVERSE SIDE OF THIS PAGE
 BEFORE BIDDING**

Typed by: mns Buyer: 002

Please quote the lowest price at which you will furnish the articles listed below

DATE 08/07/2019	BID NO. 5332	DEPARTMENT Motor Pool	Commodities to be delivered F.O.B. Mobile to: TO BE SPECIFIED
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This bid must be received and stamped by the Purchasing office not later than: 11:00 AM, Wednesday, August 14, 2019

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Appx 1-2 ea.	<p style="color: red; font-size: small;">Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.</p> <p>SPORT UTILITY VEHICLE WITH FIVE (5) YEAR SERVICE PLAN</p> <p>2019 or Newer 4 x 2 Sports Utility Vehicle Toyota 4 Runner SR5 Premium or equal with the following MINIMUM Specifications.</p> <p>Make: _____ Model: _____</p> <p>Model Year Bid: _____</p> <p>Furnish Factory Literature and Specifications.</p> <p>Price with 5-year Service Plan: \$ _____</p> <p>Price without Service Plan: \$ _____</p> <p>Upon award, the City will purchase a minimum of one (1) 2019 Toyota 4 Runner SR5 Premium or Newer 4 x 2 Sport Utility Vehicle.</p> <p>You may bid more than one unit. Use separate page to list with your stock number and price and whether in stock or ordered unit.</p> <p>Quote vehicle with a five (5) year Service Plan shall be included in the price of this vehicle as a choice.</p> <p>Service Plan shall cover all manufacturer recommended services to be performed per the owner's manual for 5 years or 60,000 miles whichever occurs first. If owner's manual states it shall be serviced</p>					
			TOTAL			

**RETURN ONE SIGNED COPY OF THIS BID
 IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued, in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p align="center">Page 2 of 3</p> <p>or replaced, it shall be covered in the service plan. This plan shall be included in the bid price.</p> <p>Service Plan shall include Synthetic Oil and Filters in the oil changes.</p> <p>Service Plan and Warranty Plan shall be Manufacturer's Plan. Plans that are restricted to a certain Dealer are not acceptable, and will cause bid rejection.</p> <p>Include the price of Application for Certificate of Title in your bid price. All standard items as stated in your model Literature must remain on vehicle, not removed except as noted.</p> <p>City of Mobile Business License Required – See Item 14 (on reverse side)</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary Of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p>					
			TOTAL			

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By _____

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BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p align="center">Page 3 of 3</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>Any questions or problems contact the City of Mobile Purchasing Department at 251-208-7434 or purchasing@cityofmobile.org.</p> <p>TO BE AWARDED ALL OR NONE.</p>					
			TOTAL			

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Bid Specifications for Sports Utility Vehicle

2019 year model or newer four-door sport utility vehicle with equipment options as per the following **MINIMUM** specifications unless otherwise noted.

The specs listed below are based on a 2019 Toyota 4Runner SR5 Premium.

Colors: Midnight Black Metallic, Classic Silver Metallic or Magnetic Gray Metallic.

Local or dealer installations and/or modifications are acceptable. The bidder will list in detail all specifications being bid, a copy of the warranty, and appropriate literature on bid.

ENGINE – Six cylinder or larger with minimum 270 horsepower.

EXHAUST – Single Stainless Steel Exhaust

TRANSMISSION – Rear wheel drive, 5-speed Electronically Controlled automatic transmission only.

FUEL CAPACITY – 23 gallon minimum.

BRAKES – Four wheel disc antilock braking system.

STEERING – Tilt/telescoping steering column, leather steering wheel with audio, Bluetooth and voice-command controls.

COOLING SYSTEM – Coolant recovery system w/ antifreeze.

WHEELS – 17 inch, 6-Spoke Alloy (or larger), no hubcaps.

TIRES – Sized to match above wheels.

SPARE TIRE – Full size spare tire.

TOOLS – One wheel wrench and one jack per vehicle.

AIR CONDITIONING – Factory air conditioning with air filter and second-row vents.

REAR WINDOW DEFOGGER – rear liftgate window defogger with timer and UV protection.

MIRRORS – Auto dimming rear view mirror, Body-Color Heated exterior mirrors.

LIGHTING – Projector-beam headlights, integrated fog lights, map lights, perimeter/approach lights.

KEYS – Remote Keyless entry, four (4) sets of fully functional keys.

TINTED WINDOWS – Darkest available factory tint on all windows.

WINDOWS – 1-touch up/down power windows w/ illuminated driver and passenger controls.

DOOR LOCKS – Power door locks w/ illuminated driver and passenger controls.

RADIO – 6.1 inch min. display, 8 speaker min. sound system with steering wheel controls.

SEATS – Dark colored Synthetic Leather seat trim interior, bucket style eight way power driver seat, “40-20-40” folding split rear bench, no third row seat.

FLOOR COVERING – Factory floor covering w/ floor mats.

SECURITY – Security alarm, rear back-up camera with projected path.



PROCUREMENT DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)