



## Addendum No. 1

To: Pre-Bid Meeting Attendees

From: Gregg Blaize, Director of Facility Maintenance  
City of Mobile, Architectural Engineering Department

Date: February 2, 2023

Project: Arthur R. Outlaw Convention Center – Soft Wash  
Project Number CN-029-23

This Addendum forms a part of, and modifies, the Request for Quotes for the above referenced project. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Quote Form. Failure to do so may subject Quoter to disqualification.

General:

Item 1. The Pre-Bid Meeting Agenda and Pre-Bid Meeting Attendance Roster, dated January 27, 2023, are attached and form part of Addendum No.1.

Item 2. There is no additional construction time associated with the Alternate.

Forms and Specifications:

Item 1. Additive Alternate #1 to Soft Wash Steps (identified on Page 3 of Attachment #1) located on southwestern exterior of Convention Center.

Item 2. Additive Alternate #2 to North Side of Convention Center (identified on Page 2 of Attachment #1).

Drawings:

N/A

RFI's:

Item 1. Question: Will I be ok with a cashier's check from my Bank in Mississippi?

Answer: No. Bid Specifications read as follows:

*A Cashier's Check drawn on an Alabama bank or Bid Bond payable to Owner, City of Mobile, in the amount of 5% of the Base Bid, but in no event more than \$10,000.00 is required to accompany Bid.*

Item 2.

Question: Do I have 10 days once notified of contract award to provide all required insurance correct?

Answer: Yes. Bid Specifications read as follows:  
Within ten (10) calendar days from the date of issuance of Contract forms for execution, the Contractor shall deliver to the City of Mobile the following items along with the electronically signed Owner Contractor Agreement:

1. Proof of enrollment in the Federal E-Verify program (see sample document attached as Exhibit 2).
2. Contract form example "Agreement Between Owner and Contractor For a Stipulated Sum" (sample attached as Exhibit 3).
3. *Certificate of Insurance and policy endorsements in accordance with City of Mobile Insurance Requirements (attached as Exhibit 4 with sample documents).*
4. Company's current City of Mobile Vendor Information Form and W-9 Tax Form (attached as Exhibit 5). Vendor may also show evidence of enrollment in the City of Mobile's Vendor Registration System: <https://www.cityofmobile.org/bids/vendor->

ATTACHMENTS

Pre-Bid meeting minutes  
Pre-Bid attendance Roster  
Modified Bid Form  
Attachment #1 (4 pages)

**END OF ADDENDUM No. 1**

**MOBILE CONVENTION CENTER-SOFT WASH  
CN-029-23**

**PRE-BID CONFERENCE**

10:00 am January 27, 2023

1 South Water Street , Mobile, Alabama 36602

**AGENDA**

1. Attendance roster. Include a contact person and an e-mail address where any Addenda should be sent. Please write legibly.
2. Introductions - Owner Contacts, Architect & Consultants, AE Project Manager.
3. Pre-Bid requirements: In order to submit a bid, contractors shall be required to obtain a project manual to be on the bidder's list.
4. Discussion of Scope of Work.
  - a. Soft washing of all vertical surfaces of building (excluding eastern side ). Contractor shall determine the means necessary to achieve level of cleaning. The level of cleaning shall include removal of dust, spider webs, insect or bird nests, mildew, organic matter, pollutants, other deposits and stains from all surfaces. All exterior glazing to be cleaned and free of streaks of other visible deposits.
  - b. There is a \$1,000.00 Contingency Allowance. Allowances shall be utilized only after advance written approval by the Owner. At the end of the project, remaining contingency will be returned to the City via Change Order.
  - c. Contractor shall field verify all measurements and existing conditions in order to determine means necessary to access each area included in the scope of work and means necessary to achieve the approved level of clean. The Contractor shall provide for Owner review and approval test areas in inconspicuous locations for each type of area to be washed, prior to beginning wash of entire scope of work. All adjacent surfaces, as well as surrounding landscaping and amenities, shall be protected from overspray, water infiltration, and damage. Additionally, Contractor shall not damage wall mounted security cameras, signs, lights, electrical and other devices, etc.. Do not aim spray at these items, downspouts, or at junction boxes, etc. Contractor must obtain permits and arrange for all permit inspections required by the City of Mobile. There is no charge for the Permit. Subcontractors will need to obtain their own permits.
  - d. Before Bidding, Contractor shall verify their license classification of their General Contractors license with the State of Alabama Licensing Board.
  - e. Contractor shall have access to the work site, as approved by the Owner, between 7:00 AM - 4:00 PM Monday through Friday. Additional access may be coordinated with the Owner representatives in advance. Debris shall be removed and disposed of daily. No temporary storage will be available at this location. Lock and secure tools and materials while working at the facility. Neither the City of Mobile or ASM Global are responsible for contractors' items. Obey all City and Facility regulations. Use of cleaning products, shall be as submitted to the Project Manager for approval, mixed to the proper consistency. Substitution of a pH

neutral equal cleaner may be submitted prior to the quote for consideration of approval for the cleaning of the surfaces included in the scope of work. All work shall be in accordance with the manufacturer's written instructions and recommendations.

f. Contractor shall arrange with Mobile Area Water and Sewer System (MAWSS) to procure and install a backflow preventer and meter to be attached to a fire hydrant. Contractor shall build these costs and the cost for the anticipated water use into their quotes. Hose lengths, nozzles, tools, equipment, and containment devices shall be the responsibility of the Contractor. Prior to washing the entire building, Contractor is to verify a min. 4' x 4' test area with Project Manager. Contractor may utilize, without cost: power, electricity, toilet, and handwashing facilities, etc. if available in moderation.

g. Collect and maintain work areas free of waste materials, debris, and rubbish on a daily- basis. Maintain site in a clean and orderly condition.

h. Storm and Wastewater:

- i. Comply with City of Mobile and Alabama Department of Environmental Management requirements. Pay attention to Water Regulations and Allowable Discharges.
- ii. See City of Mobile Code, Chapter 17, Storm Water Management and Flood Control.

i. Any observed ambiguities, discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to Gregg Blaize at [gregg.blaize@cityofmobile.org](mailto:gregg.blaize@cityofmobile.org).

j. Cut off time for submission of RFIs is by 3:00 pm 5 days before the bid opening date. All requests are to be submitted via e-mail to Gregg Blaize.

k. Official clarifications or corrections will be made by written addendum sent to all registered prospective bidders via e-mail. Only clarifications immortalized in Addendums are valid.

l. The City of Mobile will provide utility line locations within the work area of the park. Contractor shall still be responsible to contact line locators for verification.

## 5. Special Instructions or conditions.

### a. Equal Opportunity:

- i. The City of Mobile, Alabama is an Equal Opportunity Employer and requires that all Contractors comply with the Equal Employment Opportunity laws and the provisions of the Bid Documents in this regard.
- ii. The City of Mobile also encourages and supports the utilization of Minority Business Enterprises on these and all other publicly solicited Bids and shall be in compliance with the City of Mobile's Minority Utilization Plan as adopted by the City Council.
- iii. The Contractor shall provide an appropriately completed copy of the "City of Mobile Subcontracting and Major Supplier Plan" in the envelope with their Bid Form. Form shall document DBE Subcontractors participating in the project and, should the total % of DBE participation not meet the 15% minimum, all efforts to obtain DBE Subcontractors shall be documented on or attached to the DBE Form when submitted.
- iv. During construction, contractors are required to submit a "DBE Utilization Report" with every Pay Application.

- v. Contractors should contact the City of Mobile, Supplier Diversity Manager for assistance with DBE Subcontractor information and any questions regarding the DBE Compliance Forms. Contact Archnique Kidd at 251-208-7967.
  - b. City of Mobile permits are required for the construction, but are available without cost to the Contractor. General Contractor, Plumbing Contractor, and Electrical Contractor shall have a current \$10,000 Surety Bond on file with the City of Mobile Permitting Division prior to issuance of permits and throughout the contract duration.
6. Bidding instructions, forms, special requirements and time.
- a. Sealed Bids will be received and clocked in until 2:15 PM local time, Wednesday, the 8<sup>th</sup> day of February 2023.
    - i. All bids not clocked in at the City Clerk's Office prior to the time specified, or Bids received after the specified time, will be automatically rejected and returned immediately, unopened.
    - ii. Or, if sent by another carrier, addressed to the City Clerk, 9TH floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602. Bidders are responsible for ensuring their bids arrive by the bid time and date.
  - b. Bids will be publicly opened and read at 2:30 PM local time, in the Atrium Lobby of Government Plaza.
  - c. This is not a tax-exempt project. Bidders shall include sales and use taxer the bid amount.
7. Additional Requirements at time of Contract execution:
- a. A valid City of Mobile business license for the duration of the contract period
  - b. E-Verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-Verify program by submitting the electronically generated Federal E-Verify document prior to signing of the construction contract. (see Project Manual)
  - c. Performance Bond and Labor & Material Payment Bond are required.
  - d. Certificate of Insurance in amounts and with endorsements as required by the City of Mobile (see Project Manual or Request for Quotes documents).
8. Payment requirements.
- a. Retainage withheld at 5% of the first 50% of Construction Completed until the amount equals 2.5% of the full contract amount.
  - b. The final 2.5% of the full contract amount is withheld as retainage until all close out requirements are met, proof of advertisement, warranties, Consent of Surety, and release of liens, etc. By State of Alabama Law, notice of final completion of the contract shall be published four times in a local newspaper of general circulation.
  - c. The City of Mobile is unable to issue payment or deposits on materials that are not on the project site, or in the City of Mobile stored in a climate controlled, bonded warehouse where a City representative can verify their presence and proper storage.

9. Owner/City of Mobile contacts and phone numbers:  
Gregg Blaize: 251-490-2234 (AE Project Manager)

10. Adjourn

## ATTENDANCE ROSTER

MEETING	PROJECT	LOCATION			DATE
Mandatory Pre-Bid	Arthur R. Outlaw Convention Center- Soft Wash	1 South Water Street - Exhibit Wall , Mobile Convetion Center			Friday, January 27, 2023
CN-029-23					
NAME	ORGANIZATION	PHONE	FAX	CELL PHONE	E-MAIL
Gregg Blaize	COM	251-208-1083	251-208-5871	251-490-5534	gregg.blaize@cityofmobile.org
Brandt Wilhelm	ASM Global				
Alfredo Alvarez	Rolin Creek Clean Con.	251 776 2029		251-776-2029	alfredo@creekclean.com
Justin Saffran	Just-N-Time Pressure Wash	251-554-7211		251-554-7211	justn-time pressure wash@gmail.com
Rodney Strickler	Deep South <sup>Ext on W</sup> <del>Ext on W</del> Bay South, GA	251-654-6299			Rodney W Strickler @ gmail.com
TEA H. WATKINS	THA INVESTMENT	850-723-0337		251-769-8013	TESTO NATION DALL INC @ yahoo.com
TAYLOR TURNER	Ketum Co. LLC	476-526-8508			TAYLORT@SPSATZ.COM
Richard Jones III	RJ Jones <sup>Pressure</sup> <del>Pressure</del> Washing	251-593-8286			RJonespressurewashing@yahoo.com (r1)
Chad Niblett	Bienville Pressure Washing	251-656-9494			chad@bienvillepw.com
Roger Cook	COM - OSD	251-208-7652			roger.cook@cityofmobile.org
Rushawn Figures	Dutch Figures	251-591-7617			dutchfigures@gmail.com
JOE DENEGAN	" "	334-432-3011			JOE.FIGURES@gmail.com
A. Frontero	Coast Pro Wash	228-327-3747			anthony@coastprowash.com

restorationhallway @  
TPAUL @ 360PROP MAINTENANCE .COM

ARTHUR R. OUTLAW CONVENTION CENTER  
SOFT WASH  
CN-029-23

BID FORM:

Company Name: \_\_\_\_\_

Company Address: \_\_\_\_\_

Office Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

City of Mobile Business License No.: \_\_\_\_\_

Alabama Secretary of State License No: \_\_\_\_\_

In compliance with the Request for Quotes prepared by the City of Mobile, Architectural Engineering Department, dated \_\_\_\_\_, and all Addendum(a) No(s) \_\_\_\_\_ dated \_\_\_\_\_, the undersigned does hereby propose to furnish all labor, materials, tools, equipment and supplies and to sustain all expenses incurred in performing the Scope of Work for the amount listed below. The Contractor shall deliver the work complete within thirty (30) calendar days from the written Notice to Proceed.

*Quoters shall include sales and use taxes.*

*Quotes shall be provided in whole dollar amount with no cents.*

Base Bid: \$ \_\_\_\_\_ .00

Contingency Allowance +\$ \_\_\_\_\_ 1,000.00

Total Base Bid \$ \_\_\_\_\_ .00

Total Base Quote Amount: \_\_\_\_\_  
Amount in Words

\_\_\_\_\_ Dollars & No Cents \$ \_\_\_\_\_ .00  
Amount in #'s

Additive Alternate #1: Soft-wash Steps on west side of Convention Center.

\_\_\_\_\_ Dollars & No Cents \$ \_\_\_\_\_ .00  
Amount in #'s

Additive Alternate #2: Soft-wash North-Side of Convention Center.

\_\_\_\_\_ Dollars & No Cents \$ \_\_\_\_\_ .00  
Amount in #'s

Contingency Allowance: \$1,000.00 lump sum Contingency Allowance shall be included in the Total Bid for work related to unforeseen conditions as approved by the Owner.



Contact Phone #: \_\_\_\_\_ Cell #: \_\_\_\_\_  
E-mail Address: \_\_\_\_\_  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

*City of Mobile "Subcontracting and Major Supplier Plan" shall be submitted with Quote.*







