



## **ADDENDUM 001**

# **Mobile, Alabama Cruise Terminal SPBB Gangway Improvements**

201 South Water Street, Mobile, Alabama 36602

**Project # CT-045-21**

**Issued - Tuesday, November 9, 2021**

**City of Mobile, Alabama  
Architectural Engineering Department  
P. O. Box 1827  
Mobile, AL 36633-1827  
(251) 208-7454**

**And**

**Watermark Design Group, LLC**



**watermark**  
DESIGN

**ADDENDUM 001**

**CHANGES IN THE PROJECT MANUAL**

**SECTION 00100 - INVITATION TO BID**

Modify Article 1 BID DATE: Paragraph A. to read:

Sealed Bids will be received and clocked in until 2:15 p.m. local time,  
Wednesday, the **17th** day of November

Modify Article 8 PRE-BID CONFERENCE: Paragraph A. to read:

A **second** Pre-Bid Conference shall be held at the Project Site located at 201  
South Water Street, Mobile, Alabama 36602 at **9:00 AM** local time on **Tuesday,  
November 9, 2021.**

Modify Article 9 BID SUBMITTAL: Paragraph E. to read:

In addition, in large letters on both front and back of envelope, write the  
following: DO NOT OPEN UNTIL TWO-THIRTY PM, November **17**, 2021.

**DISTRIBUTIONS:**

**10-27-21 Mandatory Pre Bid Meeting Minutes and Sign-In**

**Attachments:**

10-27-21 Mandatory Pre-Bid Meeting Minutes

10-27-21 Mandatory Pre Bid Sign-in Sheet

**END OF ADDENDUM 001**

## PRE BID MINUTES

PROJECT NAME: **Mobile, Alabama Cruise Terminal, SPBB  
Gangway Improvements**  
PROJECT LOCATION: 201 S. Water Street  
Mobile, Alabama 36602  
PROJECT NUMBER: CT-045-21

- 1 START – October 27, 2021, 11:00AM
- 2 ATTENDEES: See attached sign-in sheet.
- 3 BID DATE:
  - A. Sealed Bids will be received and clocked in until 2:15 p.m. local time, Wednesday, the 10th day of November 2021. Bidders shall insert sealed Bids into a receptacle, marked “City of Mobile Bids”, located in the elevator lobby outside the office of the City Clerk, 9th Floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama.
  - B. All Bids not clocked in at the City Clerk’s Office prior to the time specified, or Bids received after the specified time, will be automatically rejected, and returned immediately, unopened.
  - C. Bids will be publicly opened and read at 2:30 p.m. local time, on November 10, 2021, in the Atrium Lobby of Government Plaza.
- 4 SPECIFICATIONS AND DRAWINGS:
  - A. Specifications and Drawings are on file and may be examined at the following location:
    - a. [www.cityofmobile.org/bids/](http://www.cityofmobile.org/bids/)
    - b. Watermark Design Group, LLC, 2970 Cottage Hill Road, Suite 200, Mobile Alabama 36606
    - c. For information regarding this project contact Sandy McArthur, Watermark Design Group, 251-378-6175, [smcarthur@watermarkarch.com](mailto:smcarthur@watermarkarch.com)
  - B. Bidders shall use complete sets of Bid Documents in preparing their bid. The City of Mobile will not assume responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bid Documents.
  - C. Addenda will be issued only to registered bidders. Bidders shall use a complete set of Bid Documents, including all Addenda, in preparing their bid. Neither the Owner, the Architect, nor the AE Department assumes responsibility for errors or misinterpretations resulting from the use of incomplete sets of Bid Documents.
  - D. This is a tax-exempt project and shall be certified by the requirements of the Alabama Department of Revenue. **Bidders shall NOT include sales taxes and use taxes with their bid amounts.** Bidders shall complete the Sales Tax Form C-3A and include it as an attachment to their bid form (See Section 00400).
  - E. Product Substitutions must be pre-approved before the bid (see Section 016350 and Section 016000 for requirements).
- 5 BID SURETY: Required on Bids \$10,000.00 or more

- A. A Cashier's Check drawn on a bank registered to do business in the State of Alabama, and which is a member of the Federal Deposit Insurance Corporation or Bid Bond payable to Owner, City of Mobile, in the amount of 5% of the Base Bid, but in no event more than \$10,000.00, must accompany your Bid.
- B. Bid Bond must be issued by a Surety licensed to do business in the State of Alabama. Bidder shall require the attorney in fact who executes the required bonds on behalf of the surety to affix the bond a certified and current copy of the power of attorney.
- C. No Bid may be modified, withdrawn, or canceled for a period of sixty (60) days after the time designated for receipt of bids.
- D. The City of Mobile will have sixty (60) days from the bid opening date to award a contract.

6 SURETY QUALIFICATIONS:

- A. A Surety authorized to do business in the State of Alabama must issue Bonds.
- B. If the Base Bid is \$50,000 or more, the Surety must have a minimum rating of A/Class VI as reported by the latest issue of Best Key Rating Guide Property-Casualty published by Alfred M. Best Company, Inc.

7 IRREGULARITIES AND REJECTION:

- A. The City of Mobile reserves the right to waive irregularities in the Bid and in Bidding, and to reject any or all Bids.

8 BIDDER QUALIFICATIONS:

- A. Bids for Work costing \$50,000 or more must be licensed pursuant to current Alabama law and of classifications compliant with the State of Alabama Licensing Board for General Contractors. Note that if the contract amount is \$10,000 or greater, both a Performance Bond and a Labor and Material Payment Bond shall be required. **Before Bidding, Contractor shall verify their license classification of their General Contractors license with the State of Alabama Licensing Board for General Contractors to verify classification is acceptable to perform 51% of the Scope of Work.**
- B. In case of a joint venture of two or more Contractors, the amount for the bid shall be within the maximum bid limitations as set by the State Licensing Board for General Contractors of at least one of the partners to the joint venture.

9 NON-RESIDENT CONTRACTORS:

- A. Except for contracts funded in whole or part with funds received from a federal agency, preference shall be given to resident Contractors on the same basis as the nonresident Contractor's state awards contracts to Alabama Contractors bidding in similar circumstances.
- B. Nonresident Bidders shall, prior to submitting a bid, be registered with the Alabama Secretary of State and the Alabama Department of Revenue. Provide the Secretary of State Business "Entity ID Number" on the Bid Form in the space provided.

10 PRE-BID CONFERENCE:

- A. A Pre-Bid Conference shall be held at the Project Site located at 201 South Water Street, Mobile, Alabama 36602 at 11:00 AM local time on Thursday, October 27, 2021.

- B. Virtual attendance is acceptable. Call Gregg Blaize 251-490-5534 at least 24 hours in advance for information related to conference call.
- C. Those attending will have an opportunity to inspect the site. Bidders and their subcontractors or employees must inspect the site at their own risk.
- D. Minutes of this conference and a roster of attendees will be issued as an Addendum for the project to registered Bidders and those in attendance at the Pre-Bid Conference.

#### 11 BID SUBMITTAL:

- A. Bids must be submitted on copies of the Bid Forms furnished in this Project Manual. Bidders are encouraged to copy the Bid Form in the Project Manual for bid submission.
- B. Bid, with Bid Security, Sales Tax Form C-3A, City of Mobile Subcontracting & Major Supplier Plan and other supporting data specified, shall be contained in a sealed, opaque envelope, approximately 9x12 inches or larger and be marked on the outside with the words "SEALED BID FOR MOBILE, ALABAMA CRUISE TERMINAL, SPBB GANGWAY IMPROVEMENTS: PROJECT NO. CT-045-21".
- C. The Bid envelope shall be clearly addressed to the City of Mobile as indicated on the Bid Form and shall include the bid date, the name, address and State License number and classification of the Bidder issued by the State of Alabama Licensing Board for General Contractors.
- D. All Bids of \$50,000 or more must be accompanied by a copy of the bidder's Alabama General Contractor's License number and classification clearly indicated on the outside of the bid envelope. Any bid submitted without such a license number may be rejected and returned to the bidder unopened.
- E. In addition, in large letters on both front and back of envelope, write the following: DO NOT OPEN UNTIL TWO-THIRTY PM, November 10, 2021.
- F. For a bid to be valid it shall be delivered at designated location prior to time and date for receipt of Bids indicated in INVITATION TO BID, or prior to any extension thereof issued to Bidders. After that time no Bid will be received or withdrawn.
- G. When sent by mail, preferably special delivery, express service, or registered mail, the sealed Bid, marked as indicated above, shall be enclosed in another envelope for mailing such that the exterior mailing container or envelope may be opened without revealing the contents of the Bid. **It is the Contractors responsibility to assure delivery of the bid to the City Clerk's office prior to the time and date established.**

#### 12 EQUAL OPPORTUNITY:

- A. The City of Mobile, Alabama is an Equal Opportunity Employer and requires that all Contractors comply with the Equal Employment Opportunity laws and the provisions of the Bid Documents in this regard.
- B. The City of Mobile also encourages and supports the utilization of Minority Business Enterprises on these and all other publicly solicited Bids and shall be in compliance with the City of Mobile's Minority Utilization Plan as adopted by the City Council.
- C. Contractor shall provide an appropriately completed copy of the "City of Mobile Subcontracting and Major Supplier Plan" in the envelope with their Bid Form. Failure to submit forms is an automatic bid rejection. Form shall document DBE Subcontractors participating in the project and, should the total % of DBE participation not meet the 15%

minimum, all efforts to obtain DBE Subcontractors shall be documented on or attached to the DBE Form when submitted. During construction, contractors are required to submit a “DBE Utilization Report” with every Pay Application Failure to submit Utilization Report with Pay Application will result in return of Pay Application without action.

- D. Contractors should contact the City of Mobile, Supplier Diversity Manager for assistance with DBE Subcontractor information and any questions regarding the DBE Compliance Forms. Contact Archnique Kidd by email at [archnique.kidd@cityofmobile.org](mailto:archnique.kidd@cityofmobile.org).
- E. A listing of DBE Vendors is located at <https://workwith.cityofmobile.org>

### 13 ADDITIONAL BIDDING PROCEDURES:

- A. Refer to the complete information in the Bid Documents prior to submitting a bid. Additional Bidding Procedure information is contained therein, particularly in the specification Section 00200 “Instructions to Bidders - AIA Document A701” and in the specification Section 00300 “Supplementary Instructions to Bidders”.

### 14 STATE OF ALABAMA IMMIGRATION ACT

- A. “The State of Alabama, under the Beason-Hammon Alabama Taxpayer and Citizen Protection Act, Act No. 2011-535, Alabama Code Section 31-13-1, et. Seq., requires:
- B. That the Contractor shall be enrolled in the E-Verify Program, shall participate in that Program during the performance of the contract, and shall verify the immigration status of every employee who is required to be verified, according to the applicable federal rules and regulations; and that it will attach to the contract the company’s documentation of enrollment in E-Verify.
- C. The subcontractor must also enroll in the E-Verify Program prior to performing any work on the contract and shall attach to its sworn affidavit documentation establishing that the subcontractor is enrolled in the E-Verify Program.

### 15 PUBLIC CONTRACTS WITH ENTITIES ENGAGING IN CERTAIN BOYCOTT ACTIVITIES

- A. By signing this contract, Contractor further represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade

### DISCUSSIONS:

Distributed reference materials.

TWIC Card is required for all on-site personnel.

Longshore workers' compensation Insurance is required.

Discussed the scope of the cleaning and prep operation. blast – vs – power hand tools.

Discussed environmental aspects of the cleaning operation.

Walked the site and discussed the options for location of the SPBB for work.

Walked the length of the SPBB tunnels, connectors and articulating gangways and reviewed the various conditions and work in each.

ADJOURNED: 11:50AM

