



To: Pre-Quote Meeting Attendees and Registered Plan holders

From: David M. Cordingly  
City of Mobile Architectural Engineering Department

Re: MFRD Boat Lift & Dock Improvements  
Project #FD-040-23

Date: July 12, 2023

This Addendum forms a part of, and modifies, the Request for Quotes for the above referenced project. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Quote Form. Failure to do so may subject Contractor to disqualification.

**General:**

Item #1

After site visit, bidder brought to attention the possible need for more electrical work to increase the capacity of the existing breaker panel and possibly needing additional runs to the transformer. This electrical scope is currently being defined and this information will be provided in a subsequent Addendum.

**Drawings:** N/A

**RFI's:** N/A

**Attachments:**

The following shall be included as part of the Contract Documents for this project:

1. The Pre-Bid Conference Agenda *with Modifications*
2. Attendance Roster, dated July 10, 2023

**END OF ADDENDUM NO. 1**

# MOBILE FIRE-RESCUE DEPARTMENT BOAT LIFT & DOCK IMPROVEMENTS

## PRE-BID CONFERENCE

10:00 am July 10, 2023  
U.S. Coast Guard Sector Mobile  
1500 15th Street, Mobile, Alabama 36615

### AGENDA

1. Attendance roster. Include a contact person and an e-mail address where any Addenda should be sent. Please write legibly.
2. Introductions - Owner Contacts, Architect & Consultants, AE Project Manager.
3. Pre-Bid requirements: In order to submit a bid, contractors shall be required to sign-in to be on the bidder's list.
4. Discussion of Scope of Work.
  - A. BASE BID:

Work to be performed by Contractor under this Agreement shall consist of furnishing all labor, materials, insurance, tools, supplies, and equipment necessary to properly install a 40,000 lbs. capacity, electric, cable drawn, shafted beam, cradle-type boat lift and construct a stern walkway and access catwalk that ties into the existing boat dock located at the U.S. Coast Guard Sector Mobile, 1500 15<sup>th</sup> Street, Mobile, AL 36615, as specified in the Scope of Work – MFRD Boat Lift & Dock Improvements, dated June 28, 2023 (attached as Exhibit 1).
  - B. ALTERNATE NO.1:

Work to be performed by Contractor under this Agreement shall consist of furnishing all labor, materials, insurance, tools, supplies, and equipment necessary to properly install a roof structure (boathouse) over the boat lift to provide protection against environmental extremes. Roof structure to have metal roof on wood trusses on independent wood pilings (as required). Vessel H.A.O. = 17'-8". Structure shall to comply with all associated codes regarding wind speed.
  - C. There is a \$10,000.00 Contingency Allowance. Allowances shall be utilized only after advance written approval by the Owner. At the end of the project, remaining contingency will be returned to the City via Change Order.
  - D. Protect all existing non-moveable items through the course of construction. Verify with Project Manager if non-moveable item is in conflict with work areas.
  - E. Contractor must obtain permits and arrange for all permit inspections required by the City of Mobile. There is no charge for the Permit. Subcontractors will need to obtain their own permits.
  - F. Before Bidding, Contractor shall verify their license classification of their General Contractors license with the State of Alabama Licensing Board.
  - G. Contractor shall have access to the site Monday-Friday, 6:00 am until 4:00 pm unless approved differently by Project Manager.
  - H. Contractor shall keep an exceptionally clean site. The U.S. Coast Guard Sector Mobile will continue to operate during normal business hours. All Construction and lay down areas must be protected from public and U.S.C.G. staff.

- I. Contractor may utilize, without cost: power, electricity, toilet, and handwashing facilities, etc. if available in moderation.
  - J. Protect all concrete sidewalks, pads and paving. Contractor shall be responsible for re-pouring any concrete cracked or damaged through the course of the work. It is advised that the Contractor document the area before beginning Construction.
  - K. Remove waste, spoils, surplus materials, rubbish, and construction facilities from the site. On-Site Dumpster location to be coordinated with Owner Contact. Do not use facilities waste bins or dumpsters. Site must be kept clean.
  - L. Storm and Wastewater:
    - i. Comply with City of Mobile and Alabama Department of Environmental Management requirements. Pay attention to Water Regulations and Allowable Discharges.
    - ii. See City of Mobile Code, Chapter 17, Storm Water Management and Flood Control.
  - M. Any observed ambiguities, discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to David Cordingly at **david.cordingly@cityofmobile.org**
  - N. Cut off time for submission of RFIs is by **5:00** pm on Friday, July 14th, 2023. All requests are to be submitted via e-mail to David Cordingly.
  - O. Cut off time for substitution requests is by **5:00** pm on Friday, July 14th, 2023. Substitution approvals are Pre-Bid only. All requests are to be submitted via e-mail to David Cordingly.
  - P. Official clarifications or corrections will be made by written addendum sent to all registered prospective bidders via e-mail. Only clarifications immortalized in Addendums are valid.
  - Q. The City of Mobile will provide utility line locations within the work area of the **boat dock**. Contractor shall still be responsible to contact line locators for verification.
5. Special Instructions or conditions.
- A. Equal Opportunity:
    - i. The City of Mobile, Alabama is an Equal Opportunity Employer and requires that all Contractors comply with the Equal Employment Opportunity laws and the provisions of the Bid Documents in this regard.
    - ii. The City of Mobile also encourages and supports the utilization of Minority Business Enterprises on these and all other publicly solicited Bids and shall be in compliance with the City of Mobile's Minority Utilization Plan as adopted by the City Council.
    - iii. The Contractor shall provide an appropriately completed copy of the "City of Mobile Subcontracting and Major Supplier Plan" in the envelope with their Bid Form. Form shall document DBE Subcontractors participating in the project and, should the total % of DBE participation not meet the 15% minimum, all efforts to obtain DBE Subcontractors shall be documented on or attached to the DBE Form when submitted.
    - iv. During construction, contractors are required to submit a "DBE Utilization Report" with every Pay Application.
    - v. Contractors should contact the City of Mobile, Supplier Diversity Manager for assistance with DBE Subcontractor information and any questions regarding the DBE Compliance Forms. Contact Archnique Kidd at 251-208-7967.

- b. City of Mobile permits are required for the construction, but are available without cost to the Contractor. General Contractor, Plumbing Contractor, and Electrical Contractor shall have a current \$10,000 Surety Bond on file with the City of Mobile Permitting Division prior to issuance of permits and throughout the contract duration.
6. Bidding instructions, forms, special requirements and time.
- a. Sealed Bids will be received and clocked in until 2:00 PM local time, **Wednesday, the 19<sup>th</sup> day of July 2023.**
    - i. Due to restricted access to Government Plaza offices, it is recommended that Bids be sent by U.S. Postal Service to Office of the City Clerk, PO Box 1827, 36633-1827, if sent by regular mail. Bidders are responsible for ensuring their bids arrive by the bid time and date.
    - ii. Or, if sent by another carrier, addressed to the City Clerk, 9TH floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602. Bidders are responsible for ensuring their bids arrive by the bid time and date.
    - iii. Bidders delivering Bids in person shall enter Government Plaza at the Joachim Street doors and insert Sealed Bid in the receptacle marked "CITY OF MOBILE BIDS", located within the security check point, for pickup by the City Clerk, no later than 2:00 PM local time.
  - b. All Bids not clocked in by the City Clerk's Office prior to the time specified, or Bids received after the specified time, will be automatically rejected, and returned immediately, unopened.
  - c. Bids will be publicly opened and read at 2:30 PM local time, in the Atrium Lobby of Government Plaza.
  - d. This is a tax-exempt project. As per the State of Alabama ACT 2013-205, the Alabama Department of Revenue (ADOR) has been granted the authority to issue a "Certificate of Exemption from Sales and Use Tax for Governmental Entities" on construction projects. Therefore, this project shall qualify for State of Alabama Sales and Use Tax Exemptions under this ACT. It is the responsibility of the Bidder to confirm the potential tax exempt status of their bid with the ADOR and include any such savings in their bid, as well as accounting for same on their bid form attachment Sales Tax Form C-3A.
7. Additional Requirements at time of Contract execution:
- a. A valid City of Mobile business license for the duration of the contract period
  - b. E-verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-verify program by submitting the electronically generated Federal E-verify document prior to signing of the construction contract. (see RFP)
  - c. Performance Bond and Labor & Material Payment Bond are required.
  - d. Certificate of Insurance in amounts and with endorsements as required by the City of Mobile (see Project Manual or Request for Quotes documents).
  - e. Builder's Risk and Marine General Liability Insurance:
    - i. ALL RISK Builder's Risk coverage shall be provided for the Contractor, Owner and all SubContractors for the full amount of the Contract during construction, fabrications, storage, transport and erection of any equipment.

- ii. Policy provisions and the Certificate of Insurance shall be provided to the Owner.
- 8. Payment requirements.
  - a. Retainage withheld at 5% of the first 50% of Construction Completed until the amount equals 2.5% of the full contract amount.
  - b. The final 2.5% of the full contract amount is withheld as retainage until all close out requirements are met, proof of advertisement, warranties, Consent of Surety, and release of liens, etc. By State of Alabama Law, notice of final completion of the contract shall be published four times in a local newspaper of general circulation.
  - c. The City of Mobile is unable to issue payment or deposits on materials that are not on the project site, or in the City of Mobile stored in a climate controlled, bonded warehouse where a City representative can verify their presence and proper storage.
- 9. Owner/City of Mobile contacts and phone numbers:
  - a. David Cordingly: 251-802-2436 (City of Mobile Project Manager)
  - b. Cassie Boatwright: 251-208-7627 (Director of REAM)
- 10. Walk of Site
- 11. Adjourn

## ATTENDANCE ROSTER

MEETING	PROJECT	LOCATION			DATE
Pre-Bid Conference	MFRD BOAT LIFT & DOCK IMPROVEMENTS	U.S. COAST GUARD SECTOR MOBILE 1500 15th Street, Mobile, Alabama 36615			Monday, July 10, 2023
FD-040-23					
NAME	ORGANIZATION	PHONE	FAX	CELL PHONE	E-MAIL
DAVID CORDINGLY	COM AE Department	251-802-2436		SAME	<a href="mailto:david.cordingly@cityofmobile.org">david.cordingly@cityofmobile.org</a>
JAKE SMITH	Bill Smith Electric	850-324-2806		SAME	<a href="mailto:Jake@billsmithelectric.com">Jake@billsmithelectric.com</a>
TAYLOR LEMACKS	Synergy Marine & Environmental	251-776-2959		SAME	<a href="mailto:taylor@synergymec.com">taylor@synergymec.com</a>
TOM BOYNTON	AM-TECH	713-295-1961		SAME	<a href="mailto:tboynton@americanmtech.com">tboynton@americanmtech.com</a>
JASON BROWNE	COM MFRD				<a href="mailto:brownej@cityofmobile.org">brownej@cityofmobile.org</a>
JAMES FRANK	COM MFRD				<a href="mailto:frankj@cityofmobile.org">frankj@cityofmobile.org</a>