



Addendum No. 1

To: Pre-Quote Meeting Attendees

From: David M. Cordingly
City of Mobile Architectural Engineering Department

Re: **Fire Station No. 16 (Lathan)
Emergency Generator
1951 Maryvale Street
Mobile, Alabama 36605
Project No. FD-054-21**

Date: May 23, 2022

This Addendum forms a part of, and modifies, the project documents for the above referenced project, dated May 8, 2022. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Quote Form. Failure to do so may subject Quoter to disqualification.

General:

1. The Pre-Quote Meeting Agenda **with Modifications** and Pre-Quote Meeting Acknowledgment Roster, dated May 17, 2022 are attached and form part of Addendum No. 1. Revisions to the Pre-Quote Agenda are indicated with a strike-through for deletions and **bold red italic** typeface for additions.
2. The electrical consultant, Andy Maurin, PE, of Dell Consulting went over the scope of work.
3. Mr. Roger Cook of the City of Mobile was present and stressed the need for DBE participation and effort to secure to secure DBE participation.
4. Vendors must coordinate with the fire station personnel for parking and access to the work area. At no point can engine bay doors be blocked.
5. This is a tax exempt project. Please include the sales tax form with you bid.
6. **Bid are due by Wednesday, May 25th, 2022 by 2:15 PM.**

Drawings: N/A

RFI's: N/A

Attachments

1. Pre-Bid Meeting Minutes
2. Pre-Bid Meeting Attendance Roster

END OF ADDENDUM NO. 1

**FIRE STATION NO.16 (LATHAN)
EMERGENCY GENERATOR
FD-054A-21**

PRE-QUOTE MEETING

2:00 PM May 17, 2022

1951 South Maryvale Street, Mobile, Alabama 36605

AGENDA w/ MODIFICATIONS

1. Attendance roster. Include a contact person and an e-mail address where any Addenda should be sent. Please write legibly.
2. Introductions - Owner Contacts, AE Project Manager.
3. Pre-Quote requirements: In order to submit a quote, vendors shall be required to review the Request for Quotes and to be on the quoter's list.
4. Discussion of Scope of Work.
 - a. Provide a new **60kW 208Y/120V** with a 250/3 10KAIC internal breaker diesel generator, see Exhibit 7 – Specifications.
 - b. Provide an attached diesel double-hulled tank, with a minimum of 48 hour run time capacity, see Exhibit 7 – Specifications.
 - c. Provide an ASCO Series 300 Group G Power Transfer Switch 400A Automatic Transfer Switch, or equal, see Exhibit 7 – Specifications.
 - d. The proposed emergency generator replacement shall have a MODBUS RS-485 to Ethernet converter supplied with the emergency generator and installed as part of the complete system. This will be used with remote monitoring software and must be compatible with such.
 - e. Delivery to site: Fire Station No.16, 1951 South Maryvale Street, Mobile, AL 36605
 - f. All provided items must comply with the National Fire Protection Association (NFPA) 1, 30, 37, 70, 99, and 110, as applicable.
 - g. Warranty: Five (5) years parts and labor and Two (2) year Preventative Maintenance Service with One (1) 2-Hour Bank Load Test in Year 2.
 - h. Protect all existing non-moveable items through the course of construction. Verify with Project Manager if non-moveable item is in conflict with work areas.
 - i. Vendor must obtain permits and arrange for all permit inspections required by the City of Mobile. There is no charge for the Permit. Subcontractors will need to obtain their own permits.

- j. Before Quoting, Vendor shall verify their license classification of their General Contractors license with the State of Alabama Licensing Board.
- k. Contractor shall have access to the site seven days a week, 7:00 am until 6:00 pm unless approved differently by Project Manager.
- l. Contractor shall keep an exceptionally clean site. The Fire Station will continue to operate during normal business hours. All Construction and lay down areas must be protected from public.
- m. Protect all concrete sidewalks, pads and paving. Contractor shall be responsible for re-pouring any concrete cracked or damaged through the course of the work, grade in any ruts level and replace any disturbed existing grass with sod, Bermuda. Sod to be maintained for 30 days and must be alive when installed. It is advised that the Contractor document the area before beginning Construction.
- n. Contractor may utilize, without cost: power, electricity, toilet, and handwashing facilities, etc. if available in moderation.
- o. Remove waste, spoils, surplus materials, rubbish, and construction facilities from the site. On-Site Dumpster location to be coordinated with Owner Contact. Do not use facilities waste bins or dumpsters. Site must be kept clean.
- p. Storm and Wastewater:
 - i. Comply with City of Mobile and Alabama Department of Environmental Management requirements. Pay attention to Water Regulations and Allowable Discharges.
 - ii. See City of Mobile Code, Chapter 17, Storm Water Management and Flood Control.
- q. Any observed ambiguities, discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to David Cordingly at david.cordingly@cityofmobile.org or Mark Thomas at thomasm@cityofmobile.org.
- r. ~~Cut off time for submission of RFIs is by 2:00 pm (7) days before the quote opening date.~~ All requests are to be submitted via e-mail to Mark Thomas.
 - **Change to 2:00 pm May 23, 2022, (2) days before the quote opening**
- s. ~~Cut off time for substitution requests is by 2:00 pm (7) days before the quote opening date.~~ Substitution approvals are Pre-Quote only. All requests are to be submitted via e-mail to Mark Thomas.
 - **Change to 2:00 pm May 23, 2022, (2) days before the quote opening**
- t. Official clarifications or corrections will be made by written addendum sent to all registered prospective bidders via e-mail. Only clarifications immortalized in Addendums are valid.
- u. The City of Mobile will provide utility line locations within the work area. Contractor shall still be responsible to contact line locators for verification.

5. Special Instructions or conditions.
 - a. Equal Opportunity:
 - i. The City of Mobile, Alabama is an Equal Opportunity Employer and requires that all Contractors comply with the Equal Employment Opportunity laws and the provisions of the Bid Documents in this regard.
 - ii. The City of Mobile also encourages and supports the utilization of Minority Business Enterprises on these and all other publicly solicited Bids and shall be in compliance with the City of Mobile's Minority Utilization Plan as adopted by the City Council.
 - iii. The Contractor shall provide an appropriately completed copy of the "City of Mobile Subcontracting and Major Supplier Plan" in the envelope with their Bid Form. Form shall document DBE Subcontractors participating in the project and, should the total % of DBE participation not meet the 15% minimum, all efforts to obtain DBE Subcontractors shall be documented on or attached to the DBE Form when submitted.
 - iv. During construction, contractors are required to submit a "DBE Utilization Report" with every Pay Application.
 - v. Contractors should contact the City of Mobile, Supplier Diversity Manager for assistance with DBE Subcontractor information and any questions regarding the DBE Compliance Forms. Contact Archnique Kidd at 251-208-7967.
 - b. City of Mobile permits are required for the construction, but are available without cost to the Contractor. General Contractor, ~~Plumbing Contractor~~, and Electrical Contractor shall have a current \$10,000 Surety Bond on file with the City of Mobile Permitting Division prior to issuance of permits and throughout the contract duration.
6. Bidding instructions, forms, special requirements and time.
 - a. Quotes for the above Scope of Work will be received until **2:15PM on Wednesday the 25th day of May, 2022**. Quotes in amounts less than \$50,000 may be submitted in person, e-mailed or mailed to the Project Manager at the address indicated. Quotes \$50,000 or greater shall be submitted in a sealed 9"x12" envelope with the Contractor's General Contractors license information written on the outside of the bid envelope and placed into a receptacle, marked "City of Mobile Bids", located in the elevator lobby outside the Office of the City Clerk, 9th Floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602. Quotes for \$50,000 or more shall have a Bid Surety payable to Owner, City of Mobile, in the amount of 5% of the Base Quote drawn on an Alabama bank. Contractor is responsible for his quote arriving on time. Quotes will be reviewed in the Architectural Engineering Department following the time established for receipt of Quotes.
 - i. Due to restricted access to Government Plaza offices, it is recommended that Quotes be sent by U.S. Postal Service to Office of the City Clerk, PO Box 1827, 36633-1827, if sent by regular mail. Quoters are responsible for ensuring their quotes arrive by the bid time and date.
 - ii. Or, if sent by another carrier, addressed to the City Clerk, 9TH floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602. Quoters are responsible for ensuring their bids arrive by the quote time and date.

- iii. No Quote may be modified, withdrawn, or canceled for a period of sixty (60) calendar days after the time designated for receipt of bids.
 - iv. The City of Mobile will have sixty (60) days from the quote opening date to award contract.
 - v. Supplier shall submit a detailed itemized pricing list in addition to the Quote Form.
 - vi. Supplier shall submit generator and transfer switch specifications.
- b. All Quotes not clocked in by the City Clerk's Office prior to the time specified, or Quotes received after the specified time, will be automatically rejected, and returned immediately, unopened.
- c. This is a tax-exempt project. As per the State of Alabama ACT 2013-205, the Alabama Department of Revenue (ADOR) has been granted the authority to issue a "Certificate of Exemption from Sales and Use Tax for Governmental Entities" on construction projects. Therefore, this project shall qualify for State of Alabama Sales and Use Tax Exemptions under this ACT. It is the responsibility of the Bidder to confirm the potential tax exempt status of their bid with the ADOR and include any such savings in their bid, as well as accounting for same on their bid form attachment Sales Tax Form C-3A.
7. Additional Requirements at time of Contract execution:
- a. A valid City of Mobile business license for the duration of the contract period
 - b. E-verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-verify program by submitting the electronically generated Federal E-verify document prior to signing of the construction contract. (see Project Manual)
 - c. Performance Bond and Labor & Material Payment Bond are required.
 - d. Certificate of Insurance in amounts and with endorsements as required by the City of Mobile (see Project Manual or Request for Quotes documents).
 - e. Builder's Risk Insurance:
 - i. ALL RISK Builder's Risk coverage shall be provided for the Contractor, Owner and all SubContractors for the full amount of the Contract during construction, fabrications, storage, transport and erection of any equipment.
 - ii. Policy provisions and the Certificate of Insurance shall be provided to the Owner.
8. Payment requirements.
- a. Retainage withheld at 5% of the first 50% of Construction Completed until the amount equals 2.5% of the full contract amount.
 - b. The final 2.5% of the full contract amount is withheld as retainage until all close out requirements are met, proof of advertisement, warranties, Consent of Surety, and release of liens, etc. By State of Alabama Law, notice of final completion of the contract shall be published four times in a local newspaper of general circulation.
 - c. The City of Mobile is unable to issue payment or deposits on materials that are not on the project site, or in the City of Mobile stored in a climate controlled, bonded warehouse where a City representative can verify their presence and proper storage.

9. Owner/City of Mobile contacts and phone numbers:
 - a. Mark Thomas: 251-209-3812 (AE Construction Contract Administrator)
 - b. David Cordingly: 251-802-2436 (AE Project Manager)
10. Walk of Site
11. Adjourn

