



ADDENDUM 001

CRICHTON FIRE STATION DRIVE REPAIR

200 Davenport Ave Mobile, AL 36607

Project # FD-072-21

Issued - Wednesday, February 16, 2022

**City of Mobile, Alabama
Architectural Engineering Department
P. O. Box 1827
Mobile, AL 36633-1827
(251) 208-7454**

And

Watermark Design Group, LLC



watermark
DESIGN

ADDENDUM 001

CHANGES IN THE PROJECT MANUAL

SECTION 00100 - INVITATION TO BID

Modify Article 1 BID DATE: Paragraph A. to read:

Sealed Bids will be received and clocked in until 2:15 p.m. local time,
Wednesday, the **23rd** day of February

Modify Article 9 BID SUBMITTAL: Paragraph E. to read:

In addition, in large letters on both front and back of envelope, write the
following: DO NOT OPEN UNTIL TWO-THIRTY PM, February **23**, 2022.

SECTION 00300 - SUPPLEMENTAL INSTRUCTIONS TO BIDDERS

Modify Article 2.B to read:

Bidders requiring clarification or interpretation of the Bid Documents shall make
a written request to the Architect or to Architectural Engineering Department
Project Manager by 3:00 PM ~~at least six (6) calendar days prior to the date for
receipt of Bids~~ **Friday February 18th, 2022.**

DISTRIBUTIONS:

Mandatory Pre Bid Meeting Minutes, Pre Bid Sign-In Sheet and RFI Log 2-16-22

Attachments:

- 10-27-21 Mandatory Pre-Bid Meeting Minutes
- 10-27-21 Mandatory Pre Bid Sign-in Sheet
- RFI Log Printed 2-16-22

END OF ADDENDUM 001

CRICHTON FIRE STATION DRIVE REPAIR, FD-072-21

PRE-BID MEETING MINUTES

Wednesday, February 09, 2022, 9:00am, Project Site

1. Passed sign-in Sheet.
2. Meeting started at 9:05AM
3. Introductions: Sandy McArthur (Architect), Frank Leatherwood (Civil Engineer), David Cordingly (City of Mobile AE department Project Manager)
4. Overview of Scope of Work was provided by the Civil Engineer.
 - Remove and replace concrete apron and sidewalk and repair drain as indicated in the contract drawings, including preparation of subgrade.
5. Noted that to obtain plans, specifications, and contract documents go to: www.cityofmobile.org/bids/
6. Provided the following overview of Instructions to bidders: (noted that the Contractor is required to review and comply with all bidding instructions and requirements included in the project manual.)
 - Bids due Wednesday, February 16, 2022, no later than 2:15 PM local time.
 - Bidders shall insert sealed bids into a receptacle, marked "City of Mobile Bids", located in the elevator lobby outside the office of the City Clerk Office, 9th Floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602.
 - All Bids not clocked in by the City Clerk's Office prior to the time specified, or Bids received after the specified time, will be automatically rejected, and returned immediately, unopened.
 - Bids will be publicly opened and read at 2:30 PM local time, in the Atrium of the Government Plaza.
 - Any observed ambiguities, discrepancies, omissions or errors in any part of the contract documents shall be submitted as a written RFI to David Cordingly at david.cordingly@cityofmobile.org
 - Cut off time for submission of RFIs and substitution requests was changed from 3:00 PM on Thursday February 10, 2022 to 5:00 PM Friday February 11, 2022. All requests are to be submitted via e-mail to David Cordingly at david.cordingly@cityofmobile.org.
 - Official clarifications or corrections will be made by written addendum uploaded to www.cityofmobile.org/bids/.
7. Noted that the bidder's envelope is to include:
 - Bid form as provided in the project manual.
 - Sales Tax Form C-3A - as this is a tax-exempt project. It is the responsibility of the Bidder to confirm the potential tax-exempt status of their bid with the ADOR and include any such savings in their bid, as well as accounting for same on their bid form attachment.
 - A Cashier's Check or a Bid Bond in the amount of 5% of the Bid Amount, but in no case more than \$10,000, must accompany the Bid.
 - City of Mobile, office of Supplier Diversity, Subcontracting and Major Supplier Plan - as the City of Mobile is an Equal Opportunity Employer and requires that all Contractors comply with the Equal Employment Opportunity laws and the provisions of the Bid Documents in this regard. Contractors should contact the City of Mobile, Supplier Diversity Manager (Archnique Kidd at 251-208-7967) for assistance with DBE Subcontractor information and any questions regarding the DBE Compliance Forms.
 - Copy of State of Alabama General Contractors License.
8. Noted the following additional instructions:

- There is a \$5,000.00 Contingency Allowance that shall be utilized only after advance written approval by the Owner. At the end of the project, any remaining contingency will be returned to the City via a Change Order.
- Substantial completion of the entire work not later than 100 days from the Notice to Proceed date.
- City of Mobile building permits and right of way permits are required for the construction. Permits will be issued without cost to the Contractor.
- Contractor shall verify that they have the proper General Contractors license classification for this project with the State of Alabama Licensing Board.
- Contractor shall have access to the Site Monday through Friday from 8:00 AM to 5:00 PM unless approved differently by the Project Manager.
- Contractor shall coordinate and schedule work so that at all times, one (1) drive to the engine bay will be fully functional.
- Contractor shall coordinate and schedule work so that at all times, at least one (1) of the drive lanes on Davenport and Haas to remain free and clear at all times.
- Work areas to be cordoned off with high visibility safety fencing while work is ongoing to protect the public.
- Contractor shall clean work area daily, and remove surplus materials and construction debris from the site. Do not use waste bins or dumpsters at the facility.
- Contractor may utilize without cost - power, electricity and handwashing facilities in building. toilets shall be provided and maintained by Contractor.

9. Noted the following additional requirements at time of Contract execution:

- A valid City of Mobile business license for the duration of the contract period.
- Proof of enrollment in the E-verify program. Submit the electronically generated Federal E-verify document prior to signing of the construction contract.
- Performance Bond and Labor & Material Payment Bond, using forms provided.
- Certificate of Insurance in amounts and with endorsements as required by the City of Mobile as outlined in the project manual.

10. Reviewed the locations of the work.

11. Adjourned at 9:35.

Questions/Comments (response):

- Are there any elevator components to the project? (No.)
- Is there a budget for the project? (Will coordinate and provide a response.)
- Can the RFI submittal date be extended to Friday 11th? (yes, the RFI response date will be extended to Friday 18th at 3:00PM.)

**CRICHTON FIRE STATION DRIVE REPAIR
PROJECT # FD-072-21**

**BID PHASE
REQUEST FOR INFORMATION LOG**

***THIS LOG REPRESENTS THE CURRENT STATUS OF REQUESTS THAT HAVE BEEN RECEIVED
AS OF 2/16/2022 11:24:00 AM***

RFI -01 CLOSED

REQUEST (PRE-BID MEETING 2-9-22)

•Are there any elevator components to the project?

RESPONSE (PRE-BID MEETING 2-9-22, RFI LOG 2-16-22)

No.

RFI -02 CLOSED

REQUEST (PRE-BID MEETING)

•Is there a budget for the project?

RESPONSE (PRE-BID MEETING 2-9-22, RFI LOG 2-16-22)

Funds are available, however, the Owner is not disclosing budget at this time.

RFI -03 CLOSED

REQUEST (PRE BID MEETING)

•Can the RFI submittal date be extended to Friday 11th??

RESPONSE (ADDENDUM 001 2-16-22, RFI LOG 2-16-22)

Bidders requiring clarification or interpretation of the Bid Documents shall make a written request to the Architect or to Architectural Engineering Department Project Manager by 3:00 PM Friday February 18th, 2022

END OF RFI LOG