



**MUNICIPAL ENFORCEMENT DEPARTMENT  
REQUEST FOR QUOTES  
March 28, 2023**

The City of Mobile will receive quotes for the following Project:

**Project Name:** **NUISANCE ABATEMENT – SECURING OF STRUCTURE**  
**Project Location:** **907 MARINE STREET, MOBILE, ALABAMA 36605 MES-142-18**

**Scope of Work:** Provide the labor and material to fully secure structure at the above reference address. Work shall be done as identified in the attached photos, specification documents, general notes and or addition scope as describe by the Program Coordinator. Disconnect and cap off all utility lines, such as sanitary sewer, water, and gas, in a manner satisfactory to the respective agency and the City of Mobile, Municipal Enforcement Department. Contractor shall clear lots by removing all debris as designated in piles, scattered or otherwise on the sites. Submit before and after securing pictures to Municipal Enforcement Department, Invoice for payment and required close-out documents.

The following are included in the scope of work:

- PROJECT PHOTOS, LEGAL DESCRIPTION, GENERAL NOTES AND MAP
- EXHIBIT 1: SECTION 084513- POLYCARBONATE PANEL AND POLYETHYLENE BRACING
- EXHIBIT 2: E-VERIFY (Sample document)
- EXHIBIT 3: CITY OF MOBILE INSURANCE AND ENDORSEMENT REQUIREMENTS
- EXHIBIT 4: APPLICATION AND CERTIFICATION FOR PAYMENT AND CONTINUATION SHEET G702 AND G703 (Sample documents)
- EXHIBIT 5: CONTRACTOR'S AFFIDAVIT OF PAYMENT OF DEBTS AND CLAIMS G706 (Sample document)  
CONTRACTOR'S AFFIDAVIT OF RELEASE OF LIENS - G706 A (Sample document)
- EXHIBIT 6: SHERWIN WILLIAMS – A-100 EXTERIOR FAST DRY SPECIFICATION
- EXHIBIT 7: RE-ROOF

Quotes (stipulated sum) for the above Scope of Work will be received until 2:00 PM on the 4th day of April 2023, in the **Municipal Enforcement Department, 4851 Museum Drive, Mobile, Alabama 36608 (P.O. Box 1827, Mobile, Alabama 36633)**. Quotes shall be submitted in a "Sealed Envelope" to the address indicated. Quotes will be reviewed in the Municipal Enforcement Department following the time established for receipt of Quotes. Contact the Program Coordinator for additional instructions.

A City of Mobile Business License is required and must be current at contract execution and throughout contract period. The Contractor shall secure building and other permits customarily obtained from City of Mobile Departments, but at no cost to the contractor.

**Within TEN (10) calendar days from the issuance of Contract forms for execution, the Contractor must provide the following:**

1. Proof of enrollment in the Federal E-Verify program (see sample document attached as Exhibit 1)
2. Certificate of Insurance and policy endorsements in accordance with City of Mobile Insurance Requirements (attached as Exhibit 2 with sample documents)
3. For any quote in excess of \$10,000.00, a Bid Bond shall be required. Cost of such bonds shall be included in the Quote amount submitted.

For payment(s), one (1) signed and notarized originals of the Application and Certificate for Payment shall be submitted on AIA Documents G702 and G703. *(Attached as Exhibit 3)*

At Substantial Completion of the project, the Contractor shall publish a "Notice of Final Completion" of the contract one time in a newspaper of general circulation, published in Mobile County. Contractor shall provide an electronic or hard copy of the Notice verbiage, on Contractor letterhead, to the Program Coordinator at the same time the Notice is submitted to the newspaper. Within five working days after publication, the Contractor shall provide an original proof of newspaper publication to the Program Coordinator. Final settlement shall not be made until Notice has been published and all applicable Close Out documents have been received and approved.

- Close Out documents shall also include original executed copies of the following AIA Documents: *(Attached as Exhibit 5)*
- Affidavit of Payment of Debts and Claims G706
- Contractor's Affidavit of Release of Liens G706A

A time charge equal to two hundred fifty dollars (\$250.00) per calendar day will be made against the Contractor for the entire period that any part of the Work remains uncompleted for more than fifteen (15) calendar days after the time specified for the Substantial Completion of the Work, the amount of which shall be deducted by the Owner, and shall be retained by the Owner out of monies otherwise due the Contractor in the final payment, not as a penalty, but as liquidated damages sustained.

Contact the Municipal Enforcement Program Coordinator, Gary Jackson, at the City of Mobile, Municipal Enforcement Department, 251.208.1540 phone, 251.208.1535 fax or e-mail [gary.jackson@cityofmobile.org](mailto:gary.jackson@cityofmobile.org) for further clarification regarding this Request for Quotes.

**QUOTE FORM:**

**Company Name:** \_\_\_\_\_

**Company Address:** \_\_\_\_\_

**Office Phone #:** \_\_\_\_\_ **Fax # :** \_\_\_\_\_

**City of Mobile Business License No.:** \_\_\_\_\_

Hereby proposes to furnish all labor, materials, tools, equipment and supplies and to sustain all expenses incurred in performing the Scope of Work for the amount listed below. Contractor acknowledges receipt of Addendum No(s). \_\_\_\_\_ and dated \_\_\_\_\_.

The Contractor shall deliver the Work complete within **FIFTEEN (15)** calendar days from the date of the written Notice to Proceed.

- Quote shall include all applicable sales and use taxes.
- Quote shall be provided in whole dollar amount with no cents.

**907 MARINE STREET – Total Quote Amount:** \_\_\_\_\_

Amount in Words

\_\_\_\_\_ (\$ \_\_\_\_\_ .00)

Amount in #'s

**Contact Name:** \_\_\_\_\_

**Contact Phone #:** \_\_\_\_\_ **Cell #:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Printed Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_



## ADDENDUM NO. 1

**TO:** Registered Quotters

**FROM:** Gary Jackson  
Municipal Enforcement Program Coordinator

### NUISANCE ABATEMENT – SECURING OF STRUCTURES

<u>STREET ADDRESS</u>	<u>LEGAL DESCRIPTURE</u>	<u>PROJECT NUMBER</u>
1103 LYONS STREET	29-06-40-0-004-253	MES-138-20
311 N. ANN STREET	29-06-40-0-007-062	MES-056-20
2224 DAUPHIN ISLAND PKWY	32-04-35-0-002-034	MES-086-20
907 MARINE STREET	29-10-37-0-007-072	MES-142-18

**DATE:** March 28, 2023

This Addendum forms a part of, and modifies, the Request for Quotes Documents for the above referenced project, dated March 28, 2023. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Quote Form. Failure to do so may subject Quoter to disqualification.

### GENERAL NOTES:

1. Contractor shall pressure wash, prep and paint “All” elevations to match existing color or per Municipal Enforcement Program Coordinator, field verify. Typical
2. Contractor shall cut all grass, bushes and tree limbs that are adjacent to structure and remove all debris from property. Typical
3. **POLYCARBONATE PANELING: INSTALL 3/16” (.177 mm) POLYCARBONATE SHEET, SIZES MAY VARY, CUT SIZE TO FIT OPENING AND OR AS DIRECTED BY THE PROGRAM COORDINATOR. PROVIDE INSTALLATION OF POLYCARBONATE PANELING AND OR POLYETHYLENE BRACING, PER SPECIFICATION SECTION 084513.**



**Item 5.**

**907 MARINE STREET**

**MES-142-18**

- a. Install new Exterior Wood siding on Elevations, Match Existing (Field Verify)
- b. Attach polycarbonate panels on window elevations (Field Verify)
- c. Secure all doors and opening (Field Verify) Typical
- d. Repair all Eave, Gable and Fascia Board, Match Existing (Field Verify)
- e. Trim all tree limbs that hang over or touch the existing structure (Field Verify)
- f. Prep, Prime and Paint "All" Elevations per specifications (Field Verify)
- g. Remove all Buglar Bars, store in the house, Plywood rear door (Field Verify)
- h. Clean lot of all debris and cut the entire lot, Typical

**END OF ADDENDUM NO. 1**



