



Addendum No. 1

To: Pre-Bid Meeting Attendees and Registered Plan holders

From: Cindy Klotz
City of Mobile Architectural Engineering Department

Re: Gulf Coast Exploreum & History Museum of Mobile - Exterior Lighting
65 Government Street & 111 South Royal Street
Mobile, Alabama 36602

Project #MU-066-23

Date: June 21, 2023

This Addendum forms a part of, and modifies, the Request for Quotes for the above referenced project, dated June 14, 2023. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Bid Form. Failure to do so may subject Bidder to disqualification.

General:

Clarifications:

Item 1. The Pre-Bid Meeting Agenda ***with Modifications*** and Pre-Bid Meeting Attendance Roster, dated June 20, 2023, are attached and form part of Addendum No. 1. Revisions to the Pre-Bid Agenda are indicated with a strike-through for deletions and ***bold italic*** typeface for additions.

Item 2. Electrical Pre-Bid Meeting Questions and Answers, dated June 20, 2023, prepared by Dell Consulting, LLC, is attached and forms part of Addendum #1.

Forms and Specifications: N/A

Drawings: N/A

RFI's:

Item 1:

Question: Will a DBE wavier be provided for job. It is straight Electrical we will self-perform all the work?

Answer: No. There may be DBE opportunities with lift companies, scaffolding companies, electrical suppliers, etc. Take a good shot at it, document your efforts, and don't forget to include the DBE forms in your bid envelope.

ATTACHMENTS

Item 1. The Pre-Bid Meeting Agenda ***with Modifications***

Item 2. Electrical Pre-Bid Meeting Questions and Answers, dated June 20, 2023, prepared by Dell Consulting, LLC

Item 3. Pre-Bid Meeting Attendance Roster, dated June 20, 2023

END OF ADDENDUM NO. 1

**Gulf Coast Exploreum
&
History Museum of Mobile**

Exterior Lighting

65 Government Street & 111 South Royal Street Mobile, Alabama 36602

MU-066-23

PRE-BID CONFERENCE

10:30 am June 20, 2023

AGENDA *with Modifications*

1. Attendance roster. Include a contact person and an e-mail address ~~where any Addenda should be sent.~~ Please write legibly. **Addenda will be posted only on the City of Mobile website.**
2. Introductions - Owner Contacts, Architect & Consultants, AE Project Manager.
3. ~~Pre Bid requirements: In order to submit a bid, contractors shall be required to obtain a project manual to be on the bidder's list.~~
4. Scope of Work:

Base Bid: The project consists of replacement of existing light fixtures and associated work as shown on the drawings. Where new work absolutely has to be exposed in a public area, the conduit, junction boxes, etc, shall be painted to match the surface to which it is attached. If any wood needs to be removed and replaced, it shall match exactly in type and profile and finish. If any stucco repairs need to be made, it shall match exactly in type and finish. The intent of the Work is to replace and add fixtures neatly and to match methods already shown. If there are any questions or concerns, notify Project Manager prior to bid.

Work shall be permitted by Contractor thru both the electrical department and the Right of Way Department, and Contractor shall provide pedestrian protection and signage as required by Authorities Having Jurisdiction. Note that there are many underground utilities under the sidewalks, and the Contractor is responsible for calling line locators and coordination with and repair of any damage resulting from the use of lifts or scaffolds.

5. Special Conditions:
 - a. For capital expensing reasons, separate pay applications for each building facility (Gulf Coast Exploreum, Telecommunications Building, and the History Museum of Mobile), must have their own pay applications submitted.

- b. Include as a Contingency Allowance the following lump sum Allowances:
Gulf Coast Exploreum: Ten Thousand and no/100 Dollars (\$10,000.00)
Telecommunications Building: Two Thousand Five Hundred and no/100 Dollars (\$2,500.00)
History Museum of Mobile: Five Thousand and no/100 Dollars (\$5,000.00)
- c. Allowances shall be utilized only after advance written approval by the Owner. At the end of the project, remaining contingency will be returned to the City via Change Order.
- d. Construction period is sixty (60) calendar days from date of Notice to Proceed. If a bidder has concerns about this schedule, submit extension requests by 3:00 pm **7 three (3) calendar days** before the bid opening date. All requests are to be submitted via e-mail to Cindy Klotz, cindy.klotz@cityofmobile.org.
- e. Protect all existing non-moveable items through the course of construction. Verify with Project Manager if non-moveable item is in conflict with work areas.
- f. Contractor must obtain permits and arrange for all permit inspections required by the City of Mobile. There is no charge for the Permit. Subcontractors will need to obtain their own permits.
- g. Before Bidding, Contractor shall verify their license classification of their General Contractors license with the State of Alabama Licensing Board.
- h. Contractor shall have access to the site seven days a week, 6:00 am until 6:00 pm unless approved differently by Project Manager.
- i. Contractor shall keep an exceptionally clean site.
- j. Contractor may utilize, without cost: power, electricity, toilet, and handwashing facilities, etc. if available in moderation.
- k. Protect all concrete sidewalks, pads and paving. Contractor shall be responsible for re-pouring any concrete cracked or damaged through the course of the work. It is advised that the Contractor document the area before beginning Construction.
- l. Remove waste, spoils, surplus materials, rubbish, and construction facilities from the site. On-Site Dumpster location to be coordinated with Owner Contact. Do not use facilities waste bins or dumpsters. Site must be kept clean.
- m. Storm and Wastewater:
 - i. Comply with City of Mobile and Alabama Department of Environmental Management requirements. Pay attention to Water Regulations and Allowable Discharges.
 - ii. See City of Mobile Code, Chapter 17, Storm Water Management and Flood Control.
- n. Any observed ambiguities, discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to Cindy Klotz @ cindy.klotz@cityofmobile.org.
- o. Cut off time for submission of RFIs is by 3:00 pm **7-three (3) calendar** days before the bid opening date. All requests are to be submitted via e-mail to Cindy Klotz.
- p. Cut off time for substitution requests is by 3:00 pm **7 three (3) calendar** days before the bid opening date. Substitution approvals are Pre-Bid only. All requests are to be submitted via e-mail to Cindy Klotz.
- q. Official clarifications or corrections will be made by written addendum sent to all registered prospective bidders via e-mail. Only clarifications immortalized in Addendums are valid. **Addenda will be issued no later than two (2) calendar days prior to the date for receipt of Bids, except an Addendum withdrawing the Request for Bids or postponing the Bid Opening date.**

- r. Contractor shall be responsible to contact line locators for verification, and determine and comply with City of Mobile Building Permitting and Right of Way Department pedestrian protection of sidewalks. ***It is assumed that the submittal and delivery of materials processes will not require more time than the application for permitting. However, if that assumption proves incorrect, contractor to furnish information supporting the additional permitting time, and if approved by REAM Director, the contract period will be extended accordingly.***
 - s. There is to be no smoking on the worksite.
6. Special Instructions or conditions.
- a. Equal Opportunity:
 - i. The City of Mobile, Alabama is an Equal Opportunity Employer and requires that all Contractors comply with the Equal Employment Opportunity laws and the provisions of the Bid Documents in this regard.
 - ii. The City of Mobile also encourages and supports the utilization of Minority Business Enterprises on these and all other publicly solicited Bids and shall be in compliance with the City of Mobile's Minority Utilization Plan as adopted by the City Council.
 - iii. The Contractor shall provide an appropriately completed copy of the "City of Mobile Subcontracting and Major Supplier Plan" in the envelope with their Bid Form. Form shall document DBE Subcontractors participating in the project and, should the total % of DBE participation not meet the 15% minimum, all efforts to obtain DBE Subcontractors shall be documented on or attached to the DBE Form when submitted.
 - iv. During construction, contractors are required to submit a "DBE Utilization Report" with every Pay Application.
 - v. Contractors should contact the City of Mobile, Supplier Diversity Manager for assistance with DBE Subcontractor information and any questions regarding the DBE Compliance Forms. Contact Archnique Kidd at 251-208-7967.
 - b. City of Mobile permits are required for the construction, but are available without cost to the Contractor. General Contractor, and Electrical Contractor shall have a current \$10,000 Surety Bond on file with the City of Mobile Permitting Division prior to issuance of permits and throughout the contract duration.
7. Bidding instructions, forms, special requirements and time.
- a. Sealed Bids will be received and clocked in until 2:15 PM local time, Wednesday, the 28th day of June, 2023. Bidders shall insert sealed Bids into a receptacle, marked "City of Mobile Bids", located in the elevator lobby outside the office of the City Clerk Office, 9th Floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602.
 - b. All Bids not clocked in at the City Clerk's Office prior to the time specified, or Bids received after the specified time, will be automatically rejected and returned immediately, unopened.
 - c. Bids will be publicly opened and read at 2:30 PM local time, in the Atrium Lobby of Government Plaza.
 - d. This is a tax-exempt project. As per the State of Alabama ACT 2013-205, the Alabama Department of Revenue (ADOR) has been granted the authority to

issue a "Certificate of Exemption from Sales and Use Tax for Governmental Entities" on construction projects. Therefore, this project shall qualify for State of Alabama Sales and Use Tax Exemptions under this ACT. It is the responsibility of the Bidder to confirm the potential tax exempt status of their bid with the ADOR and include any such savings in their bid, as well as accounting for same on their bid form attachment Sales Tax Form C-3A.

8. Additional Requirements at time of Contract execution:
 - a. A valid City of Mobile business license for the duration of the contract period
 - b. E-verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-verify program by submitting the electronically generated Federal E-verify document prior to signing of the construction contract. (see Project Manual)
 - c. Performance Bond and Labor & Material Payment Bond are required.
 - d. Certificate of Insurance in amounts and with endorsements as required by the City of Mobile (see Project Manual or Request for Quotes documents).

9. Payment requirements.
 - a. Retainage withheld at 5% of the first 50% of Construction Completed until the amount equals 2.5% of the full contract amount.
 - b. The final 2.5% of the full contract amount is withheld as retainage until all close out requirements are met, proof of advertisement, warranties, Consent of Surety, and release of liens, etc. By State of Alabama Law, notice of final completion of the contract shall be published four times in a local newspaper of general circulation.
 - c. The City of Mobile is unable to issue payment or deposits on materials that are not on the project site, or in the City of Mobile stored in a climate controlled, bonded warehouse where a City representative can verify their presence and proper storage.

10. Owner/City of Mobile contacts and phone numbers:
 - a. Cindy Klotz: 251-208-7633 (CIP PM of AE Dept.)

11. Walk of Site

12. Adjourn



Memorandum

Date: *June 20, 2023*

To: Ms. Cindy Klotz
City of Mobile
Architectural Engineering Department
205 Government St., Room 558
South Tower, 5th Floor
Mobile, AL 36602
251.208.7597

From: Christina Marie, P.E.

Regarding: EXPLOREUM EXTERIOR LIGHTING
UPGRADES TO REPLACE EXISTING
JELLY JAR WITH NEW JELLY JAR AND
CONTROLS –
Pre-Bid questions and clarifications

A Pre-Bid visit was made to the site today to meet with the owner and potential bidders and review the scope of work. The following questions, comments and clarifications were made:

1. The contractor is responsible for providing a plan for Street Traffic Control to be coordinated and approved by the City of Mobile. The contractor is to arrange for all permitting for traffic control and the timeline for traffic control plan approval may impact the 60-day time frame given for the project.
2. The contractor is to obtain all permits through the City of Mobile as required, however, these permits can be obtained at no cost to the contractor.
3. The contractor shall obtain a sample of the existing paint color from the area of work and match as closely as possible for all touch up work. The electrical contractor shall be responsible for touch up paint in areas of work as required.
4. The contractor is responsible for pedestrian traffic control and protection at all times. At no time shall any entry to the facility(s) be blocked or rendered inaccessible.
5. All staging of materials and access through the building to the area of work shall be coordinated with the owner to limit exposure to the public as much as possible.
6. The project consists of three buildings; all three buildings are in one bid form, however, each building will require its own separate Pay Application.
7. MC Cable is permitted to be used for the lighting circuits above the soffit provided it is installed and secured per NEC 330.
8. The existing exterior lighting on the History Museum is fed from Panel L11 in Room 238. The electrical contractor shall field verify circuit feeding exterior lighting on Telecom Building.

