

ADDENDUM #1
GYMNASIUM RESTROOM
ADA IMPROVEMENTS
PR-019-21
AZALEA ROAD COMPLEX
PRE-BID CONFERENCE

11:00 am October 26, 2021; 1302 Azalea Road, Mobile, AL

AGENDA

1. Attendance roster. Include a contact person and an e-mail address where any Addenda should be sent. Please write legibly.
2. Introductions - Owner Contacts, Project Manager.
3. Discussion of Scope of Work.
 - a. Improvements to take place at four restrooms on first floor: single-user men's and women's restrooms, and multi-user men's and women's restrooms.
 - b. Single-user restrooms shall have all toilet partitions removed. Interior CMU to be cleaned and painted.
 - c. Single-user men's room shall have the urinal removed. Accessories shall be removed and replaced as noted.
 - d. Single-user Women's room shall have the lavatory and vanity removed and replaced with an accessible lavatory and accessories as noted.
 - e. Single-user restroom doors shall switch locations and hardware as noted, maintaining fire protection per code.
 - f. Multi-user restrooms shall have door swings reversed with frames modified to maintain fire ratings per code. Provide new signage and repaint to match existing.
 - g. Accessible stalls to be expanded to meet ADA requirements with new partitions to match existing.
 - h. Accessories in both multi-user restrooms to be replaced with ADA-compliant accessories as indicated on documents. CMU to be cleaned and repainted.
 - i. Accessible parking spaces to be paved and striped as shown on drawings.
4. Special Instructions or conditions.
 - a. Contractor shall have access to the Azalea Road Complex during usual business hours (typically 7:30-4:30 Monday thru Friday). Contractor may provide portable toilet facilities for workers, although facility toilets are available in the building. Facility closes at 4:30. Make sure your crew is out unless they have made previous arrangements.
 - b. Contractor may utilize, without cost, the water and electrical service of the facility in moderate amounts.
 - c. City of Mobile permits are required for the construction, but are available without cost to the Contractor. General Contractor shall have a current \$10,000 Surety Bond on file with the City of Mobile Permitting Division prior to issuance of permits and throughout the contract duration.
 - d. Remove waste and surplus materials, rubbish, and construction facilities from the site. On-Site Dumpster and staging/laydown location to be coordinated with Owner Contact.
 - e. Facilities shall remain in use throughout the construction period. Contractor shall coordinate schedule for work through the Project Manager. Work areas shall be protected from access by the public and pose no safety risk to the public.
 - f. CDC/NIH Covid-19 Guidelines are in effect throughout contract duration. The Contractor shall adhere to current guidelines as directed by the City. All

Contractor's personnel, sub-contractors, material suppliers and others shall wear a face mask/face covering at all times while in a City of Mobile building, adhere to current social distancing guidelines, and not that temperature checks may be conducted. If one of your crew tests positive, the COM Project Manager must be notified; don't need personal details, just notice. CDC guidelines for returning to work must be observed and documented for the City.

5. Bidding instructions, forms, special requirements and time.
 - a. **Bids receipt date is Wednesday, November 10 17, 2021, by 2:15 PM.**
 - b. Any observed ambiguities, discrepancies, omissions or errors in any part of the contract documents shall be submitted as written RFIs to Edward Struthers at edward.struthers@cityofmobile.org and to Cindy Klotz at cindy.klotz@cityofmobile.org
 - c. Cut off time for submission of RFIs and substitutions is at 3:00 PM five calendar days prior to the Bid Opening.
 - d. Official clarifications or corrections will be made by written addendum sent to all registered prospective bidders via e-mail.
 - e. Along with the Bid Form, a Bid Security and Sales Tax Form C-3A shall be submitted in the sealed bid envelope.
 - f. Use of Contingency funds shall be reviewed and approved by the Owner.
 - g. Construction duration is 70 calendar days. If the bidder feels that this is not enough time to complete the work, notify Project Manager via e-mailed RFI prior to the Bid so that consideration of construction duration is made prior to the Bid.
6. Additional Requirements at time of Contract execution:
 - a. A valid City of Mobile business license for the duration of the contract period.
 - b. E-verify Documentation: The Beason-Hammond Taxpayer Protection Act applies to this project. Contractor shall comply with the requirements of this Act and show proof of enrollment in the E-verify program by submitting the electronically generated Federal E-verify document prior to signing of the construction contract. (see Project Manual)
 - c. Performance Bond and Labor & Material Payment Bond are required.
 - d. Certificate of Insurance in amounts and with endorsements as required by the City of Mobile (see Project Manual).
 - e. The successful bidders' company name must be EXACTLY the same on all documents required for the contract – Secretary of State registration, City of Mobile Business License, E-verify, Insurance forms, etc. Please review and begin to make corrections as needed before bidding.
7. Payment requirements.
 - a. Retainage withheld at 5% of the first 50% of Construction Completed until the amount equals 2.5% of the full contract amount.
 - b. The final 2.5% of the full contract amount is withheld as retainage until all close out requirements are met, proof of advertisement, warranties, Consent of Surety and release of liens, etc. By State of Alabama Law, notice of final completion of the contract shall be published four times in a local newspaper of general circulation.
8. Owner/City of Mobile contacts and phone numbers:

Edward Struthers, Project Manager: Office: 251-208-6035 or Cellular: 251-377-2217
Cindy Klotz, Assistant Director: Office: 251-208-7633 or Cellular: 251-490-4212
9. Walk of Facility and Adjourn

Q & A:

Q: *May contractors and subcontractors visit the site to examine the roof?*

A: *Yes. We request they contact the Project Manager in advance, so that the local staff can verify the time & date are acceptable.*

Q: *Can we have more time to prepare our bids?*

A: *Yes, the bid date is now extended to Wednesday, November 17.*

ATTACHMENTS

The Mandatory Pre-Bid Conference Agenda *with Modifications* and Pre-Bid Conference Attendance Roster, dated October 26, 2021 are attached and form part of Addendum No. 1. Revisions to the Pre-Bid Agenda are indicated with a strike-through for deletions and *bold italic* typeface for additions.

Attendance Roste:

ATTENDANCE ROSTER

MEETING	PROJECT	LOCATION	DATE
Pre-Bid Meeting	Gymnasium Restroom ADA Improvements PR-019-21	1300 Azalea Road, Mobile, Alabama	2021-10-26
NAME	ORGANIZATION	PHONE	E-MAIL
Edward Struthers	City of Mobile, A/E Department	251-208-6035	edward.struthers@cityofmobile.org
<i>Marcus Hanson</i>	<i>Tinsdale</i>	<i>251-725-3472</i>	<i>Marcus.Hanson@find4construction.net</i>
<i>Roger Cook</i>	<i>City of Mobile, Office of Supply Management</i>	<i>251-208-7632</i>	<i>roger.cook@cityofmobile.org</i>
<i>Matt Small</i>	<i>Micor Inc.</i>	<i>251-454-4244</i>	<i>MDS3349@bellsouth.net</i>

END OF ADDENDUM NO. 1