



Addendum Number 1

To: Service Contract Providers

From: Chad Holm, Project Manager
City of Mobile Building Services Department

Re: Public Service – Portable Toilets Mardi Gras 2024

Project # PS-001-24

Date: October 18, 2023

This Addendum forms a part of, and modifies, the Bid Documents for the above referenced project, dated October 15, 2023. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Bid Form. **Failure to do so may subject Bidder to disqualification.**

General:

- Item 1. The requirement for Disadvantage Business Enterprise (DBE) participation has been waived for this project. However, the City of Mobile encourages Bidders to include DBE participation to the greatest degree possible, where applicable.
- Item 2. The DBE Waiver Form is attached to this Addendum and shall accompany the Bid Form upon submission by the Service Provider's designated representative. **Failure to do so may subject Bidder to disqualification.**
- Item 3. All Bidders must have a current City of Mobile Business License at the time of bid submission.
- Item 4. The Insurance Requirements for this project are listed in the bid package. The General Aggregate Limit shall apply on a "Per Project" basis, if you or your insurance broker have any questions about this, please have your insurance broker contact me directly for additional information.

REQUEST FOR INFORMATION:

QUESTION

1. In the Scope of Work, Section 2.C. you state “ Portable toilets are to be serviced daily with chemicals and toilet paper shall be provided. All portable toilets shall be serviced twice on January 25 – February 13, 2024. One (1) additional spot check shall be performed on February 13, 2024 and serviced as required.” Do the portable units require 1x per day or 2x per day service and what is the time frame for service?

ANSWER

1. CORRECTION: Scope of Work, Section 2.C.: Portable toilets are to be serviced daily with chemicals and toilet paper shall be provided. All portable toilets shall be serviced ~~twice~~ **ONCE** on January 25 – February 13, 2024. One (1) additional spot check **OF ALL UNITS** shall be performed on February 13, 2024 and serviced as required.

ANSWER

2. Time frame for service shall be daily any time between 11pm and 4pm the following day but timing shall be at the discretion of the Service Provider, so that service of portable toilets does not interfere with flow of traffic, parade preparation, parade times, and parade breakdown/clean-up.

END OF ADDENDUM NUMBER 1



City of Mobile
Office of Supplier Diversity

**REQUEST FOR WAIVER OF DISADVANTAGED BUSINESS
ENTERPRISE (DBE) GOAL**

Bid/RFP/P.O./Solicitation/Other# PS-001-24 Current Date 10.00 / 10.00 / 2023.00

Project Description Public Service - Portable Toilets Mardi Gras 2024

By City of Mobile Department/ Division/ Office/Unattached Board

I hereby request that the DBE participation goal, pursuant to Ordinance of the City Charter and Policy, be waived on the above-referenced project for the following reason(s):
Please attached any supporting documentation.

Provide and service portable toilets for Mobile Mardi Gras 2024 season

Requested By (Department Director) _____
C.B. Holm Building Services Project Manager 10/10/2023
(Signature) (Title) (Date)

CHAD HOLM _____
Telephone Number Email Address
251-208-7519 chad.holm@cityofmobile.org

Reviewed By (Office of Supplier Diversity) _____
Archnique Kidd Supplier Diversity Manager 10/12/2023
(Signature) (Title) (Date)

Approved By (CAO) _____