



To: Pre-Quote Meeting Attendees

From: Mark A. Thomas- Construction Project Administrator  
City of Mobile Architectural Engineering Department

Re: Electrical Maintenance and Repairs for City-Owned Facilities  
Service Contract #SC-017-23

Date: February 10<sup>th</sup>, 2023.

This Addendum forms a part of, and modifies, the Quote Documents for the above referenced project, dated January 18<sup>th</sup>, 2023. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Quote Form.

**General:**

**Clarifications:**

- Item 1. The Pre- Quote Meeting Acknowledgment Roster, dated February 8<sup>th</sup>, 2023 are attached and form part of Addendum No. 1.
- Item 2. All Vendors must have a current City of Mobile Business License at the time of quote submission. All COIs shall be specific to the Service Contract- SC-017-23
- Item 3. Quotes are due no later than **2:30pm** local time on **Wednesday, February 22<sup>nd</sup>, 2023**. Quotes may be submitted in person, faxed, e-mailed or mailed to the Construction Project Administrator- Mark Thomas or Facilities Maintenance Superintendent- Cliff Thomas at the address indicated- the **Facilities Maintenance Department, 850 Owens Street, Mobile, AL 36604**.

Email address: [thomasm@cityofmobile.org](mailto:thomasm@cityofmobile.org)  
[thomasc@cityofmobile.org](mailto:thomasc@cityofmobile.org)  
[steve.clark@cityofmobile.org](mailto:steve.clark@cityofmobile.org)

**Forms and Specifications:** N/A

**Attached:** Attendance Roster



Attendance Roster  
SC-017-23.pdf

**RFI's:**

***Question:*** *How are contractors paid on emergency call outs? (Harris contracting)*  
***Answer:*** The intent of this RFQ is to utilize vetted contractors on a rotating/scheduled basis. We ask for OT Rates as a precautionary to any emergency call out(s).

***Question:*** *What are the requirements to be in compliance with the minority utilization plan? (Harris contracting)*  
***Answer:*** There are no Subcontracting and Major Supplier Plan requirements. Though we encourage DBE participation, we do not require this documentation for quote submittals. We only require your posted hourly rates for labor and equipment. The job tasks being requested will be a single trade (electrical). The City of Mobile reserves the right to purchase/provide all materials and equipment.

**END OF ADDENDUM NO. 1**

