



To: Pre-Quote Meeting Attendees

From: Chad Holm- Building Services Project Manager  
City of Mobile Real Estate Asset Management

Re: Service Contract - Various City of Mobile Locations – Interior/Exterior Painting, Drywall, Drywall & Repair.

Date: February 12th, 2025.

This Addendum forms a part of, and modifies, the Quote Documents for the above referenced project, dated February 5th, 2025. Acknowledge the receipt of this Addendum No. 1 and all subsequent Addenda, if any, in the space provided on the Quote Form.

**General:**

Item 1. The Pre- Quote Meeting Roster, dated February 12th, 2025 is attached and forms part of Addendum No. 1.

**Clarifications:**

Item 2. On page 2 of 2 of the quote Bid Page, the line reading, “Parts/Materials – Direct Cost Plus” should reflect 15%, not 10%.

Item 3. Question. “What is required to be submitted with the quote?”  
Answer. Only the completed Bid Pages are required. Note items listed on page 2 of the Request for Quotes document must be provided within 10 days of quote acceptance.

Item 4. Question. “Are costs for lifts, staging, and other related equipment needed for various projects to be included in the hourly rated on the bid document?”

Answer. No, lifts, staging, and other related equipment needed for various projects should be quoted as Parts/Materials at Direct Cost Plus 15%.

Item 5. Quotes may be submitted in person, faxed, e-mailed or mailed to the Building Services Project Manager – Chad Holm or Facilities Maintenance Superintendent- Cliff Thomas at **850 Owens Street, Mobile, AL 36604**, no later than **2:30pm** local time on **Wednesday, February 26th, 2025**.

Email address: [chad.holm@cityofmobile.org](mailto:chad.holm@cityofmobile.org)  
[thomasc@cityofmobile.org](mailto:thomasc@cityofmobile.org)

# ATTENDANCE ROSTER

MEETING	PROJECT	LOCATION	DATE
Pre-Quote Meeting	Service Contract - Various Locations - INT/EXT Painting Drywall & Repair Service - SC-021-25	Various	2025-02-12

[illegible]