

CALL FOR BIDS

Project Name	Service Contract – Various Locations Grease Trap Pumping, Maintenance, & Inspections
Project Location	Various City of Mobile Locations
Project Number	SC-022-25

Notice is hereby given that the City of Mobile will receive sealed bids for the above stated project on Wednesday, June 4, 2025, no later than 2:00pm. Bidders shall insert sealed Bids into a receptacle, marked "City of Mobile Bids", located in the elevator lobby outside the office of the City Clerk's Office, or sent by U. S. Postal Service, or another carrier, addressed to the City Clerk, 9th Floor South Tower, Government Plaza, 205 Government Street, Mobile, Alabama 36602 (or City Clerk, P.O. Box 1827, 36633-1827, if sent by regular mail via the U. S. Postal Service) no later than 2:00pm local time. The same will be publicly opened and read at 2:30pm in the Atrium Lobby of Government Plaza.

A Pre-Bid Conference shall be held at 10:00am, local time on Wednesday, May 21, 2025, in the 5th Floor AE Conference Room, Government Plaza: 205 Government Street, Mobile, Alabama 36602.

Bid Documents will be on file Wednesday, May 14, 2025, and may be examined and obtained from the following location:

www.cityofmobile.org/bids/

**THE CITY OF MOBILE
MOBILE, ALABAMA**



**PROJECT MANUAL
FOR
SERVICE CONTRACT – VARIOUS LOCATIONS
GREASE TRAP PUMPING, MAINTENANCE & INSPECTIONS**

SC-022-25

City of Mobile, Alabama
Architectural and Engineering Department
P. O. Box 1827
Mobile, AL 36633-1827

Bid Date: May 14, 2025

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INVITATION TO BID

You are invited to submit a sealed bid for the following Service Contract:

PROJECT NAME: SERVICE CONTRACT – VARIOUS LOCATIONS –
GREASE TRAP PUMPING, MAINTENANCE &
INSPECTIONS

PROJECT LOCATION: VARIOUS CITY OF MOBILE LOCATIONS

PROJECT NUMBER: SC-022-25

All as described in the Specifications (Documents) prepared by the City of Mobile, Building Services Department.

1. BID DATE:

- A. Sealed formal Proposals of a stipulated sum (fixed price) will be received and clocked in until **2:00 P.M., Wednesday, June 4, 2025**, in the office of the City Clerk, Government Plaza, 205 Government St., Mobile, Alabama, South Tower, 9th Floor, Room 908.
- B. All Bids not clocked in at the City Clerk's Office prior to the time specified, or Bids received after the specified time, will be automatically rejected and returned immediately, unopened.
- C. Bids will be publicly opened and read at 2:30 P.M. in the Atrium Lobby of Government Plaza, 205 Government St., Mobile, Alabama upon completion of the Bid Date.

2. BID DOCUMENTS AND SPECIFICATIONS:

- A. The Project Manual, including all Bid Documents and Specifications, may be obtained from the City of Mobile, Department of Building Services, Government Plaza, 205 Government St., Mobile, Alabama, South Tower, 5th Floor, or the City of Mobile's website: www.cityofmobile.org/bids. No deposit will be required.

3. BID SECURITY: (Required only if Total Bid is \$10,000 or more)

- A. Cashier's Check drawn on an Alabama bank and made payable to the City of Mobile or Bid Bond in the amount of 5% of the Bid Amount, but in no event more than \$10,000, is required to accompany bid.
- B. Bid Bond shall be valid for a minimum of 60 days from the date of the Bid.

4. IRREGULARITIES AND REJECTION:

- A. The City of Mobile reserves the right to waive irregularities in the Bid and in Bidding, and to reject any or all Bids.

5. PRE-BID CONFERENCE

- A. Pre-bid conference shall be held on Wednesday, May 21st, 2025, at 10:00 am, in the Architectural Engineering Department Conference Room, Room No.558, Government Plaza, 5th Floor, South Tower.

6. QUALIFICATIONS

A. Bidders must be an Approved Grease Hauler by the Board of Water & Sewer Commissioners of the City of Mobile, and submit evidence of approval with the Bid Form. Only those Service Contractors that are an Approved Grease Hauler by the Board of Water & Sewer Commissioners of the City of Mobile and submit evidence of this approval with their Bid Form, may bid on this contract.

INSTRUCTIONS TO BIDDERS

**THE ATTENTION OF ALL BIDDERS IS CALLED TO THE FOLLOWING
INSTRUCTIONS:****1. BIDDING DOCUMENTS:**

- A. Bidders may obtain a complete set of Bid Documents and Specifications (Project Manual) from the Real Estate Asset Management Tab on the City of Mobile's official bid website, as listed in the Invitation to Bid.
- B. Bidders shall use the complete set of documents in preparing their bid. The City of Mobile assumes no responsibility for errors or misinterpretations resulting from use of an incomplete set of documents.

2. INTERPRETATION OF BID DOCUMENTS:

- A. Bidders shall carefully study and compare the Bidding Documents and compare the Bidding Documents with each other, shall examine the site and local conditions and shall at once report to the Building Services Project Manager errors, inconsistencies or ambiguities discovered.
- B. Bidders requiring clarification or interpretation of the Bidding Documents shall make a written request to the Building Services Project Manager at least three (3) calendar days prior to the date for receipt of Bids.
- C. Interpretations, corrections, and changes to the Bidding Documents will be made by a formal, written Addendum. Interpretations, corrections, and changes to the Bidding Documents made in any other manner will not be binding, and Bidders shall not rely on them.

3. BIDDING PROCEDURES:

- A. No Bid will be considered unless made out and submitted on the Bid Form as set forth herein.
- B. All blanks on the Bid Form shall be legibly executed in a non-erasable medium. Sums shall be expressed in both words and figures. In case of discrepancy, the amount written in words shall govern.
- B. Interlineations, alterations, and erasures must be initialed by the signer of the Bid.
- C. All requested Unit Prices and Allowances shall be bid and the Schedule of Values completely filled in.
- D. Addenda issued prior to the opening of Bids shall be acknowledged on the Bid Form and any adjustment in cost shall be included in the Contract Sum.

4. BID SECURITY:

- A. Cashier's Check drawn on an Alabama bank and made payable to the City of Mobile or Bid bond in the amount of 5% of the initial term (one year's) Bid Amount, but in no case more than \$10,000, is required to accompany Bid if Total Bid is \$10,000 or more. By submitting a Bid Security, the Bidder pledges to enter into a Contract with the City of Mobile on the terms stated in the Bid, and will, if required, furnish bonds covering faithful performance of the Contract and required insurance certificate. Should the Bidder refuse to enter into such Contract or fail to furnish such bonds or insurance, the amount of the Bid security shall be forfeited to the Owner as liquidated damages, not as a penalty.

- B. Bid Bond shall be valid for a minimum of sixty (60) days from the date of Bid. The Owner reserves the right to retain the security of all Bidders until the successful Bidder enters into the Contract or until sixty (60) days after Bid opening, whichever is sooner.
- C. Bonds must be issued by a Surety licensed to do business in the State of Alabama and must be signed or countersigned by a licensed resident agent of the State of Alabama. If the project cost is more than \$50,000.00 the Surety must have a minimum rating of A/Class VI as reported by the latest issue of Best's Key Rating Guide Property-Casualty published by Alfred M. Best Company, Inc.
- D. Power of Attorney is required for all Bonds.

5. EXAMINATION OF DOCUMENTS AND SITE OF THE WORK:

- A. Before submitting a Bid, Bidders should carefully examine the Specifications, visit the site of the Work, fully inform themselves as to existing conditions and limitations, and include in the Bid a sum to cover the cost of all items included in the Contract and necessary to perform the Work. The submission of a Bid will be considered as conclusive evidence that the Bidder has made such examination.

6. SUBMISSION OF BIDS:

- A. Bid, Bid Security, and other supporting data as specified shall be submitted in a sealed, opaque envelope, approximately 9" x 12" or larger and shall be marked on the outside with the words, "**Sealed Bid for SERVICE CONTRACT – VARIOUS LOCATIONS –
GREASE TRAP PUMPING, MAINTENANCE & INSPECTIONS**", along with the Building Services Department's project number, the Bid Date, and Service Contractor's name, address, and City of Mobile license number.
- B. Bids shall be deposited at the designated location prior to the time and date for receipt of Bids. Bids received after the time and date specified in the Invitation to Bid, or as modified by Addendum, will not be considered. Late Bids will be returned to the Bidder unopened.
- C. The Bidder shall assume full responsibility for timely delivery at the location designated for receipt of Bids.
- D. Oral, telephonic, facsimile or other electronically transmitted bids will not be considered.

7. MODIFICATION OR WITHDRAWAL OF BIDS:

- A. A Bid may not be modified, withdrawn, or canceled by the Bidder for a period of sixty (60) days following the time and date designated for receipt of bids, and each Bidder so agrees in submitting a Bid.

8. CONSIDERATION AND AWARD OF BIDS:

- A. At the discretion of the City, the properly identified Bids received on time will be publicly opened and will be read aloud.
- B. The City shall have the right to reject any and all Bids. A Bid not accompanied by a required Bid security or by other data required by the Bidding Documents, or a Bid which is in any way incomplete or irregular is subject to rejection.
- C. It is the intent of the City to award a Contract to the lowest responsible and responsive Bidder provided the Bid has been submitted in accordance with the requirements of the Bidding Documents and does not exceed the funds available. The City shall have the right to waive informalities and irregularities in a Bid received and to accept the Bid which, in the

City's judgment, is in the City's best interest.

D. The award shall be based on the lowest Total Base Bid as listed on the Bid Form.

9. PROOF OF COMPETENCY OF BIDDER:

- A. Bidders may be required to furnish evidence satisfactory to the City of Mobile that they have sufficient means and experience in the types of work called for to assure the completion of the Contract in a satisfactory manner.
- B. Each firm proposing to submit a bid shall be an Approved Grease Hauler by the Board of Water & Sewer Commissioners of the City of Mobile and submit evidence of approval with the Bid Form. Only those firms that are approved and submit evidence may bid on this contract.

10. SIGNING OF CONTRACT:

- A. The Standard Service Contract Between City of Mobile and Service Contractor included herein shall serve as the Agreement between the City and Service Contractor.
- B. The Bidder to whom the Contract is awarded shall, within ten (10) calendar days of receiving the Contract Forms, properly execute and deliver to the Service Contract Administrator, the following items with the signed Agreement:
 1. Certificate of Insurance (original), along with all required endorsements.
 2. Evidence of enrollment in the E-Verify program.
 3. Service Contractor's current company W-9 form and City of Mobile's Vendor Information Form.
 4. Other documentation as required by the Contract Documents.
- C. Failure or refusal to sign the Agreement or to provide the Bond, Certificates of Insurance in a form satisfactory to the City of Mobile, E-Verify verification, or other required documentation, shall subject the Bidder to immediate forfeiture of Bid Bond or Bid Check.

11. SOCIALLY AND ECONOMICALLY DISADVANTAGED EMPLOYMENT:

A. In Compliance with City of Mobile Ordinance No. 65-020, each bidder shall make every reasonable effort to have at least fifteen (15) percent of the total value of the Contract performed by qualified socially and economically disadvantaged Service Contractors, Professionals, or individuals.

12. AMERICANS WITH DISABILITIES ACT (ADA):

A. Bidders shall comply with the provisions of the Americans with Disabilities Act (ADA) of 1990 and 2010 which prohibits discrimination against individuals with disabilities.

13. USE OF DOMESTIC PRODUCTS:

A. Section 39-3-1, Alabama Code, 1975, provides that the Service Contractor agree, in the execution of this Contract, to use materials, supplies and products manufactured, mined, processed, or otherwise produced in the United States or its territories, if available at reasonable prices, and that breach of this Agreement by the Service Contractor shall result in the assessment of liquidated damages in an amount not less than \$500.00 nor more than twenty (20) percent of gross amount of the Contract Price.

14. NON-RESIDENT (OUT OF STATE) SERVICE CONTRACTORS:

- A. Preference to Resident Service Contractors: Section 39-3-5, Code of Alabama, 1975, provides that a non-resident (out of State) bidder domiciled in a state which grants a preference to local Service Contractors is to be awarded a public contract on the same basis as the non-resident bidder's state awards contracts to Alabama bidders. Alabama bidders are given a preference to the same extent that a non-resident bidder receives a preference in his home state. A non-resident bidder must include with any written bid documents a written opinion of an attorney licensed to practice in the non-resident bidder's state declaring what preferences, if any, exists in the non-resident's state.
- B. Certificate of Authority: All non-resident (out of State) corporations must register with the Secretary of State and obtain a Certificate of Authority before doing business in the State of Alabama. Out of state Bidders should register and secure the required Certificate before submitting a Bid. The account number shall be included on the Bid Form.

15. LOCAL PREFERENCE AWARDS

- A. The City of Mobile awards contracts to the lowest responsible bidders in competitive bidding processes prescribed by Alabama law. Section 41-16-50 of Alabama Code allows the City to establish competitive bid preferences for local businesses and certain other types of Alabama businesses. Here's how these preferences work:
 1. The Competitive Bid Law applies to the expenditure of funds for labor, services, work, for the purchase of personal property with a value of \$15,000 or more, and for the lease of personal property where the terms of the lease require payment of \$15,000 or more.
 2. State law authorizes local preferences for acquisitions under the Competitive Bid Law. Local preferences do not apply to contracts for improvements to public property under the Public Works Law.
 3. Resident Responsible Bidders- The City may award a bid to a responsible bidder with a place of business within the City or its police jurisdiction if the bid is no more than 5% more than the lowest responsible bidder. The City may apply the 5% preference when the apparent lowest responsible bidder is located anywhere outside the City or its police jurisdiction.
 4. Foreign Entities- A foreign entity is a business that does not have a place of business within the State.
 5. Preference for Resident Responsible Bidders against Foreign Entities- The City may award a bid to a responsible bidder with a place of business within the city or its police jurisdiction if the bid is not more than 10% more than the apparent lowest responsible bid submitted by a Foreign Entity.
 6. Preference for Disadvantaged Businesses- The City may award a bid to a "qualifying" responsible bidder with a place of business anywhere in the State if the bid is not more than 10% more than the apparent lowest responsible bid from a Foreign Entity. For purposes of this preference, a "qualifying" responsible bidder is: (1) a woman-owned enterprise; (2) an enterprise of small business, as defined in Section 25-10-3; (3) a minority owned business enterprise; (4) a veteran-owned business enterprise; or (5) a disadvantaged-owned business enterprise.
- B. Local business has a 5% price preference over a lowest bidder that has a place of business in Alabama but not local to the City. Local business has a 10% price preference over a lowest bidder that does not have a place of business anywhere in Alabama. A small, woman-

owned; minority-owned; veteran-owned; or disadvantaged owned business, that has a place of business in Alabama, has a 10% preference over a lowest bidder that does not have a place of business in Alabama.

C. City Discretion:

The City has the sole discretion whether to apply these preferences to a particular bid award, and to determine whether a responsible bidder meets the preference categories described above.

D. “Place of Business”:

The City considers a “place of business” to be a specific location actually occupied, either continually or on a regular basis, by the owner or someone in the owner’s employment. It should be a place where the public can engage in commercial transactions, or regular, routine operations are conducted by employees in furtherance of the business enterprise. An occasional use or occupation of a place for business purposes is not sufficient to constitute a place of business. Mere unimproved pieces of property used simply for storage, or locations that serve purposes primarily other than that single entity’s “place of business,” such as an individual’s home or residence, or an agent’s or attorney’s office who may represent multiple parties out of that specific location, do not qualify as a “place of business” for these purposes.

E. “Owned” means 51% or greater active ownership by a person or persons of the designated preference category.

F. Questions to be answered by all vendors (regardless of whether intending to claim a preference):

1) Do you operate a place of business within the City of Mobile or the City’s police jurisdiction? If so, please describe the nature and location of your business facility here, addressing the factors mentioned above.

2) If you do not have a place of business within the City or the City’s police jurisdiction, do you operate a place of business within the State of Alabama? If so please describe.

3) Should the City consider your business: woman-owned, a small business, minority-owned, veteran-owned, or disadvantaged-owned? If so, please provide any evidence for why the City should consider your business to be characterized in one or more of these categories. Please submit any current certifications you may have relating to these categories.

16. ALABAMA IMMIGRATION ACT

A. The State of Alabama Immigration Law (Act No. 2011-535 as amended by Act No. 2012-491), requires that Service Contractors not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. In addition, Service Contractors are required to enroll in the federal E-Verify program and submit verification of enrollment to the City.

17. ANTI-BOYCOTT STATEMENT

A. Public contracts with entities engaging in certain boycott activities:
(a) Per State of Alabama Code, Section 41-16-5 (b), (Act No. 2016-312), subject to subsection (c), a governmental entity may not enter into a contract governed by Title 39 or Chapter 16, Title 41, with a business entity unless the contract includes a representation that

the business entity is not currently engaged in, and an agreement that the business entity will not engage in, the boycott of a person or an entity based in or doing business with a jurisdiction with which this state can enjoy open trade.

- B. (c)(1) This section does not apply if a business fails to meet the requirements of subsection (b) but offers to provide the goods or services for at least 20 percent less than the lowest certifying business entity.
- C. This section does not apply to contracts with a total potential value of less than fifteen thousand dollars (\$15,000).
- D. Nothing in this section requires a business entity or individual to do business with any other particular business entity or individual in order to enter into a contract with a governmental entity.

18. CITY OF MOBILE BUSINESS LICENSE

- A. City of Mobile Business License is required and must be current at time of bidding.

END OF SECTION

BID FORM

The following Bid Format shall be used. Bids submitted on alternate forms may be rejected. Fill in all blank spaces with an appropriate entry. Bid Form must be signed by an officer of the company and notarized.

TO: City of Mobile, 205 Government St., P.O. Box 1827, Mobile, AL, 36633-1827

REF: PROJECT NAME: SERVICE CONTRACT – GREASE TRAP
PUMPING, MAINTENANCE & INSPECTIONS

PROJECT LOCATION: VARIOUS CITY OF MOBILE LOCATIONS

PROJECT NO.: SC-022-25

In compliance with the Bid Documents and having carefully and thoroughly examined said documents for the subject Work prepared by the City of Mobile, Building Services Department and dated May 7, 2025; and all Addenda (before submitting any bid it is the Bidder's responsibility to check with the Building Services Department for all Addenda or special instructions that may impact the Bid) thereto, receipt of which is hereby acknowledged, the premises and all conditions affecting the Work prior to making this Proposal, the Undersigned Bidder,

COMPANY

NAME: _____

ADDRESS: _____ **PHONE:** _____

CITY OF MOBILE BUSINESS LICENSE NUMBER: _____

SECRETARY OF STATE OF ALABAMA ACCOUNT NUMBER: _____

(Note: The Secretary of State Account Number shall be filled in only by non-resident bidders)

(Check one) (A Corporation)
 (A Partnership)
 (An Individual Doing Business)

hereby proposes to furnish all labor, materials, tools, equipment, and supplies and to sustain all the expenses incurred in performing the Work on the above captioned Project in accordance with the terms of the Contract Documents, Section 01000 – Scope of Work, and all applicable laws and regulations for the sum listed below.

The Work shall commence on the date of written Notice to Proceed, issued by the Owner. The initial term of the Contract shall extend for one (1) year from the date of the Notice to Proceed with the option to renew for two (2) additional one-year terms, by notifying the Service Contractor not less than Sixty (60) days prior to the expiration date of the preceding term.

BASE BID**Year 1 – Initial Term:**

Basic Services - Pumping, Maintenance & Inspections of Grease Traps as per the Scope of Work and Schedule of Values.

(Amount in Words) Dollars (\$ _____)
(Amount in Numbers)

Year 2 – 1st Additional Term:

Basic Services - Pumping, Maintenance & Inspections of Grease Traps as per the Scope of Work and Schedule of Values.

(Amount in Words) Dollars (\$ _____)
(Amount in Numbers)

Year 3 – 2nd Additional Term:

Basic Services - Pumping, Maintenance & Inspections of Grease Traps as per the Scope of Work and Schedule of Values.

(Amount in Words) Dollars (\$ _____)
(Amount in Numbers)

Total Bid Amount (Year 1, 2, and 3 Total):

(Amount in Words) Dollars (\$ _____)
(Amount in Numbers)

Year 1 – Initial Term			
Facility	Address	Grease Trap Type and Size	Price Per Visit
Baumhauer-Randall Park	1901 Duval St.	In ground - 40 gallons	\$
Ben May Library	701 Government St.	Above ground - 40 gallons	\$
Dog River Park Concession	2459 Dog River Rd N.	In ground - 1000 gallons	\$
Dotch Community Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Figures Park Community Center	1868 Allison St.	In ground - 1000 gallons	\$
* MFRD Fire Station #12	200 Davenport Ave.	In ground - 21 gallons	\$
* MFRD Fire Station #1	6801 Overlook Rd.	Under sink - 20 gallons	\$
* MFRD Fire Station #7	5525 Commerce Blvd.	Under sink - 20 gallons	\$
MFRD Fire Station #18	700 Museum Dr.	In ground - 100 gallons	\$
MFRD Fire Station #19	1275 Azalea Rd.	In ground - 100 gallons	\$
MFRD Fire Station #23	2711 Airport Blvd.	In ground - 100 gallons	\$
MFRD Fire Station #26	8080 Airport Blvd.	In ground - 1000 gallons	\$
*MFRD Fire Station #28	7050 Old Military Rd.	In ground - 21 gallons	\$
*Garbage Compactor (at Hilton Garden Inn Parking)	6 N. Joachim St.	In ground - 125 gallons	\$
Garbage Compactor (behind Library Admin)	62 S. Washington Ave.	In ground - 125 gallons	\$
*Gulf Coast Exploreum	65 Government St.	Under sink - 15 gallons	\$
Harmon Recreation Center	1611 Belfast St.	In ground - 1000 gallons	\$
Henry Aaron Park Concession	2010 Andrews St.	Under sink - 20 gallons	\$
Hillsdale Park Community Center	558 Felhorn Rd.	In ground - 1500 gallons	\$
Hope (Plateau) Community Cener	850 Edwards St.	Under sink - 20 gallons	\$
James Seals Recreation Center	540 Texas St.	In ground - 1000 gallons	\$

James Seal Park Concession Stand	540 Texas St.	In ground - 1000 gallons	\$
Langan Park Concession	4801 Museum Dr.	Under sink - 20 gallons	\$
Leola B. Tricksey Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Maitre Park	2412Halls Mill Rd.	In ground - 1000 gallons	\$
Medal of Honor Park Football Concession	1171 Hillcrest Rd.	Under sink - 20 gallons	\$
Connie Hudson Senior Center (Trap 1)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Connie Hudson Senior Center (Trap 2)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Mims Park – Baseball Concession	5400 Grishilde Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	In ground - 1000 gallons	\$
Recycling Compactor (near MPD HQ)	310 Pinehill Dr.	In ground - 125 gallons	\$
Recycling Compactor near WAC	4851 Museum Dr.	In ground - 125 gallons	\$
Recycling Center D.I.P.	1750 Dauphin Is. Pkwy.	In ground - 125 gallons	\$
Rickarby Park Recreation Center	550 Rickarby St.	In ground - 1500 gallons	\$
*S.A.I.L. Center	5475 Boykin Blvd.	Under sink - 20 gallons	\$
Springhill Recreation Center	1151 Springhill Ave.	In ground - 1000 gallons	\$
Sullivan Park Community Center	351 N. Catherine St.	In ground - 1000 gallons	\$
Tillman's Corner Community Center	5055 Carol Plantation Rd.	In ground - 1000 gallons	\$
National Museum of the Gulf of Mexico (GulfQuest)	155 S. Water St.	In ground - 2000 Gallons	\$
*Quarterly Service Visits			
Total			

Year 2 – 1 st Additional Term			
Facility	Address	Grease Trap Type and Size	Price Per Visit
Baumhauer-Randall Park	1901 Duval St.	In ground - 40 gallons	\$
Ben May Library	701 Government St.	Above ground - 40 gallons	\$
Dog River Park Concession	2459 Dog River Rd N.	In ground - 1000 gallons	\$
Dotch Community Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Figures Park Community Center	1868 Allison St.	In ground - 1000 gallons	\$
* MFRD Fire Station #12	200 Davenport Ave.	In ground - 21 gallons	\$
* MFRD Fire Station #1	6801 Overlook Rd.	Under sink - 20 gallons	\$
* MFRD Fire Station #7	5525 Commerce Blvd.	Under sink - 20 gallons	\$
MFRD Fire Station #18	700 Museum Dr.	In ground - 100 gallons	\$
MFRD Fire Station #19	1275 Azalea Rd.	In ground - 100 gallons	\$
MFRD Fire Station #23	2711 Airport Blvd.	In ground - 100 gallons	\$
MFRD Fire Station #26	8080 Airport Blvd.	In ground - 1000 gallons	\$
*MFRD Fire Station #28	7050 Old Military Rd.	In ground - 21 gallons	\$
*Garbage Compactor (at Hilton Garden Inn Parking)	6 N. Joachim St.	In ground - 125 gallons	\$
Garbage Compactor (behind Library Admin)	62 S. Washington Ave.	In ground - 125 gallons	\$
*Gulf Coast Exploreum	65 Government St.	Under sink - 15 gallons	\$
Harmon Recreation Center	1611 Belfast St.	In ground - 1000 gallons	\$
Henry Aaron Park Concession	2010 Andrews St.	Under sink - 20 gallons	\$
Hillsdale Park Community Center	558 Felhorn Rd.	In ground - 1500 gallons	\$
Hope (Plateau) Community Cener	850 Edwards St.	Under sink - 20 gallons	\$
James Seals Recreation Center	540 Texas St.	In ground - 1000 gallons	\$
James Seal Park Concession Stand	540 Texas St.	In ground - 1000 gallons	\$
Langan Park Concession	4801 Museum Dr.	Under sink - 20 gallons	\$
Leola B. Tricksey Center	3100 Bank Ave.	In ground - 1000 gallons	\$

Maitre Park	2412Halls Mill Rd.	In ground - 1000 gallons	\$
Medal of Honor Park Football Concession	1171 Hillcrest Rd.	Under sink - 20 gallons	\$
Connie Hudson Senior Center (Trap 1)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Connie Hudson Senior Center (Trap 2)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Mims Park – Baseball Concession	5400 Grishilde Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	In ground - 1000 gallons	\$
Recycling Compactor (near MPD HQ)	310 Pinehill Dr.	In ground - 125 gallons	\$
Recycling Compactor near WAC	4851 Museum Dr.	In ground - 125 gallons	\$
Recycling Center D.I.P.	1750 Dauphin Is. Pkwy.	In ground - 125 gallons	\$
Rickarby Park Recreation Center	550 Rickarby St.	In ground - 1500 gallons	\$
*S.A.I.L. Center	5475 Boykin Blvd.	Under sink - 20 gallons	\$
Springhill Recreation Center	1151 Springhill Ave.	In ground - 1000 gallons	\$
Sullivan Park Community Center	351 N. Catherine St.	In ground - 1000 gallons	\$
Tillman's Corner Community Center	5055 Carol Plantation Rd.	In ground - 1000 gallons	\$
National Museum of the Gulf of Mexico (GulfQuest)	155 S. Water St.	In ground - 2000 Gallons	\$
*Quarterly Service Visits			
Total			

Year 3 – 2 nd Additional Term			
Facility	Address	Grease Trap Type and Size	Price Per Visit
Baumhauer-Randall Park	1901 Duval St.	In ground - 40 gallons	\$
Ben May Library	701 Government St.	Above ground - 40 gallons	\$
Dog River Park Concession	2459 Dog River Rd N.	In ground - 1000 gallons	\$
Dotch Community Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Figures Park Community Center	1868 Allison St.	In ground - 1000 gallons	\$
* MFRD Fire Station #12	200 Davenport Ave.	In ground - 21 gallons	\$
* MFRD Fire Station #1	6801 Overlook Rd.	Under sink - 20 gallons	\$
* MFRD Fire Station #7	5525 Commerce Blvd.	Under sink - 20 gallons	\$
MFRD Fire Station #18	700 Museum Dr.	In ground - 100 gallons	\$
MFRD Fire Station #19	1275 Azalea Rd.	In ground - 100 gallons	\$
MFRD Fire Station #23	2711 Airport Blvd.	In ground – 100 gallons	\$
MFRD Fire Station #26	8080 Airport Blvd.	In ground - 1000 gallons	\$
*MFRD Fire Station #28	7050 Old Military Rd.	In ground - 21 gallons	\$
*Garbage Compactor (at Hilton Garden Inn Parking)	6 N. Joachim St.	In ground - 125 gallons	\$
Garbage Compactor (behind Library Admin)	62 S. Washington Ave.	In ground - 125 gallons	\$
*Gulf Coast Exploreum	65 Government St.	Under sink - 15 gallons	\$
Harmon Recreation Center	1611 Belfast St.	In ground - 1000 gallons	\$
Henry Aaron Park Concession	2010 Andrews St.	Under sink - 20 gallons	\$
Hillsdale Park Community Center	558 Felhorn Rd.	In ground - 1500 gallons	\$
Hope (Plateau) Community Cener	850 Edwards St.	Under sink - 20 gallons	\$
James Seals Recreation Center	540 Texas St.	In ground - 1000 gallons	\$
James Seal Park Concession Stand	540 Texas St.	In ground - 1000 gallons	\$
Langan Park Concession	4801 Museum Dr.	Under sink - 20 gallons	\$
Leola B. Tricksey Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Maitre Park	2412Halls Mill Rd.	In ground - 1000 gallons	\$
Medal of Honor Park Football Concession	1171 Hillcrest Rd.	Under sink - 20 gallons	\$
Connie Hudson Senior Center (Trap 1)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$

Connie Hudson Senior Center (Trap 2)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Mims Park – Baseball Concession	5400 Grishilde Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	In ground - 1000 gallons	\$
Recycling Compactor (near MPD HQ)	310 Pinehill Dr.	In ground - 125 gallons	\$
Recycling Compactor near WAC	4851 Museum Dr.	In ground - 125 gallons	\$
Recycling Center D.I.P.	1750 Dauphin Is. Pkwy.	In ground - 125 gallons	\$
Rickarby Park Recreation Center	550 Rickarby St.	In ground - 1500 gallons	\$
*S.A.I.L. Center	5475 Boykin Blvd.	Under sink - 20 gallons	\$
Springhill Recreation Center	1151 Springhill Ave.	In ground - 1000 gallons	\$
Sullivan Park Community Center	351 N. Catherine St.	In ground - 1000 gallons	\$
Tillman's Corner Community Center	5055 Carol Plantation Rd.	In ground - 1000 gallons	\$
National Museum of the Gulf of Mexico (GulfQuest)	155 S. Water St.	In ground - 2000 Gallons	\$
*Quarterly Service Visits			
Total			

The City of Mobile reserves the rights to add, remove and modify services, as needed during the term of this Agreement.

All additional work under this section must be authorized by the Owner, in writing, prior to ordering materials and/or undertaking work.

UNIT PRICES – for Additional Services as specified in Section 01000 – Scope of Work:

Additional visits for service will be billed per visit, in accordance with the above bid and the contract Schedule of Values.

Hourly Rates: For additional work performed outside the basic scope of services and not included in the total Bid:

- A. Regular Time (8am to 5pm, Monday through Friday): \$ _____ per hour.
- B. Overtime (5pm to 8am, Monday through Friday, and Weekends): \$ _____ per hour.
- C. Overtime Holidays (City Holidays): \$ _____ per hour.

Parts/Material: Service Contractor's direct cost plus Fifteen (15%) percent.

1. BID INCLUDES:

Addendum Number _____, Dated _____

Addendum Number _____, Dated _____

Addendum Number _____, Dated _____

2. BID SECURITY: The undersigned Bidder agrees that the attached Bid Security, payable to the City of Mobile, in the amount of 5 % of the bid amount, but in no event more than \$10,000 as is the proper measure of liquidated damages which the City will sustain by the failure of the undersigned to execute the Contract and to furnish Surety Bonds (if required). Said Bid Security shall become the property of the City of Mobile as liquidated damages as specified in the Contract Documents.

3. NON-DISCRIMINATION: Service Contractor shall comply with all Federal, State, and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, *inter alia*, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities.

4. QUALIFICATIONS: Each firm proposing to submit a bid shall be an Approved Grease Hauler by the Board of Water & Sewer Commissioners of the City of Mobile and submit evidence of approval with the Bid Form. Only those firms that are approved and submit evidence may bid on this contract.

5. REFERENCES: Please list a minimum of three (3) professional references, contact information, type of work performed, and date(s) performed. You may add additional references on a separate sheet, if needed.

A. Reference #1:

Company Name: _____

Company Address: _____

Telephone: _____ Email: _____

Type of Work: _____

Date(s): _____

B. Reference #2:

Company Name: _____

Company Address: _____

Telephone: _____ Email: _____

Type of Work: _____

Date(s): _____

C. Reference #3:

Company Name: _____

Company Address: _____

Telephone: _____ Email: _____

Type of Work: _____

Date(s): _____

Remainder of Page Intentionally Left Blank

5. SIGNATURE: If the undersigned Bidder is incorporated, the entire legal title of the company followed by "a corporation" should be used. If Bidder is an individual, then that individual's full legal name followed by doing business as (d/b/a) and name of firm, if any, should be used. If Bidder is a partnership, then full name of each partner should be listed followed by "d/b/a" and name of firm, if any. Ensure that name and exact arrangement thereof is the same on all forms submitted with this Bid. If a word is abbreviated in the official company name, such as "Co.", then use that abbreviation. If not abbreviated in the official name, spell out. Bidder agrees not to revoke or withdraw this Bid until sixty (60) calendar days following the time and date for receipt of bids. If notified in writing of the acceptance of this Bid within this time period, Bidder agrees to execute a Contract based on this Bid on the proscribed form within ten (10) calendar days of said notification.

COMPANY NAME:

(Typed)

BY: _____
(Signature of Company Officer)

COMPANY OFFICER: _____
(Typed)

TITLE _____
(Typed)

DATE _____, 20 _____

Sworn to and subscribed before me this _____ day of 20 _____

Notary Public

END OF SECTION

**STANDARD SERVICE CONTRACT AGREEMENT BETWEEN
CITY OF MOBILE AND SERVICE CONTRACTOR**

This Agreement made and entered into this _____.

BETWEEN the Owner:

CITY OF MOBILE
205 Government Street
P. O. Box 1827
Mobile, Alabama 36633

And the Service Contractor:

City of Mobile Business License No.:

Secretary of State Registration No.:

For the following Service Project:

SERVICE CONTRACT – VARIOUS LOCATIONS –
GREASE TRAP PUMPING, MAINTENANCE &
INSPECTIONS

Project Number:

SC-022-25

The Owner and Consultant agree as set forth below:

County of Mobile
City of Mobile, Alabama

WITNESSETH, that this Service Contractor and City, for the considerations stated herein, agree as follows:

ARTICLE 1. Statement of Work to be Performed:

1.1 The Service Contractor shall furnish all labor, materials, tools, equipment, and supplies and to sustain all the expenses incurred in performing the Work on the above captioned Project, in strict accordance with the Contract Documents as listed in Article 6, all of which are made part hereof, as prepared by or under the direction of the Director of Real Estate and Asset Management.

ARTICLE 2. Term of Contract:

2.1 The Work shall commence on the date of written Notice to Proceed, issued by the Owner. The initial term of the Contract is for one (1) year from the date of the Notice to Proceed with the option to renew for two (2) additional one-year terms, by notifying the Service Contractor not less

than Sixty (60) days prior to the expiration date of the preceding term.

ARTICLE 3. Contract Sum:

3.1 The City shall pay the Service Contractor for the initial term of the Contract and each of the Two (2) additional terms, subject to additions and deductions provided therein, in current funds, the Contract Sum as follows:

Total Contract Amount:

_____ & 00/100 Dollars (\$ _____ . 00)
(Amount in Numbers) (Amount in Numbers)

ARTICLE 3.1 Schedule of Values:

Year 1 Initial Term			
Facility	Address	Grease Trap Type and Size	Price Per Visit
Baumhauer-Randall Park	1901 Duval St.	In ground - 40 gallons	\$
Ben May Library	701 Government St.	Above ground - 40 gallons	
Dog River Park Concession	2459 Dog River Rd N.	In ground - 000 gallons	\$
Dotch Community Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Figures Park Community Center	1868 Allison St.	In ground - 1000 gallons	\$
* MFRD Fire Station #12	200 Davenport Ave.	In ground - 21 gallons	\$
* MFRD Fire Station #1	6801 Overlook Rd.	Under sink - 20 gallons	\$
* MFRD Fire Station #7	5525 Commerce Blvd.	Under sink - 20 gallons	\$
MFRD Fire Station #18	700 Museum Dr.	In ground - 100 gallons	\$
MFRD Fire Station #26	8080 Airport Blvd.	In ground - 1000 gallons	\$
*MFRD Fire Station #28	7050 Old Military Rd.	In ground - 21 gallons	\$
*Garbage Compactor (at Hilton Garden Inn Parking)	6 N. Joachim St.	In ground - 125 gallons	\$
Garbage Compactor (behind Library Admin)	62 S. Washington Ave.	In ground 125 gallons	\$
*Gulf Coast Exploreum	65 Government St.	Under sink - 15 gallons	\$
Harmon Recreation Center	1611 Belfast St.	In ground - 1000 gallons	\$
Henry Aaron Park Concession	2010 Andrews St.	Under sink - 20 gallons	\$
Hillsdale Park Community Center	558 Felhorn Rd	In ground - 1500 gallons	\$
Hope (Plateau) Community Cener	850 Edwards St.	Under sink - 20 gallons	\$
James Seals Recreation Center	540 Texas St.	In ground - 1000 gallons	\$
James Seal Park Concession Stand	540 Texas St.	In ground - 1000 gallons	\$
Langan Park Concession	4801 Museum Dr.	Under sink - 20 gallons	\$
Leola B. Tricksey Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Maitre Park	2412Halls Mill Rd.	In ground - 1000 gallons	\$
Medal of Honor Park Football Concession	1171 Hillcrest Rd.	Under sink - 20 gallons	\$
Connie Hudson Senior Center (Trap 1)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Connie Hudson Senior Center (Trap 2)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Mims Park – Baseball Concession	5400 Grishilde Dr.	Under sink - 20 gallons	\$
Mims Park – Football Concession	5400 Grishilde Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	In ground - 1000 gallons	\$
Recycling Compactor (near MPD HQ)	310 Pinehill Dr.	In ground - 125 gallons	\$
Recycling Compactor near WAC	4851 Museum Dr.	In ground - 125 gallons	\$
Recycling Center D.I.P.	1750 Dauphin Is.	In ground - 125 gallons	

	Pkwy		
Rickarby Park recreation Center	550 Rickarby St.	In ground – 1500 gallons	\$
*SAIL Center	5475 Boykin Blvd.	Under sink – 20 gallons	\$
Seals Park Recreation Center	540 Texas St.	In ground - 1000 gallons	\$
Sirmon Fire Station #23	2711 Airport Blvd.	In ground - 100 gallons	\$
Springhill Recreation Center	1151 Springhill Ave.	In ground – 1000 gallons	\$
Sullivan Park Community Center	351 N. Catherine St.	In ground – 1000 gallons	\$
Heroes Park (Theodore)	7161 Old Military Rd.	Under sink – 20 gallons	\$
Tillman's Corner Community Center	5055 Carol Plantation Rd	In ground – 1000 gallons	\$
National Museum of the Gulf of Mexico (GulfQuest)	155 S. Water St.	In ground - 2000 Gallons	
*Quarterly Service Visits			
Total			

Year 2 – 1st Additional Term			
Facility	Address	Grease Trap Type and Size	Price Per Visit
Baumhauer-Randall Park	1901 Duval St.	In ground - 40 gallons	\$
Ben May Library	701 Government St.	Above ground - 40 gallons	\$
Dog River Park Concession	2459 Dog River Rd N.	In ground - 1000 gallons	\$
Dotch Community Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Figures Park Community Center	1868 Allison St.	In ground - 1000 gallons	\$
* MFRD Fire Station #12	200 Davenport Ave.	In ground - 21 gallons	\$
* MFRD Fire Station #1	6801 Overlook Rd.	Under sink - 20 gallons	\$
* MFRD Fire Station #7	5525 Commerce Blvd.	Under sink - 20 gallons	\$
MFRD Fire Station #18	700 Museum Dr.	In ground - 100 gallons	\$
MFRD Fire Station #19	1275 Azalea Rd.	In ground - 100 gallons	\$
MFRD Fire Station #23	2711 Airport Blvd.	In ground – 100 gallons	\$
MFRD Fire Station #26	8080 Airport Blvd.	In ground - 1000 gallons	\$
*MFRD Fire Station #28	7050 Old Military Rd.	In ground - 21 gallons	\$
*Garbage Compactor (at Hilton Garden Inn Parking)	6 N. Joachim St.	In ground - 125 gallons	\$
Garbage Compactor (behind Library Admin)	62 S. Washington Ave.	In ground - 125 gallons	\$
*Gulf Coast Exploreum	65 Government St.	Under sink - 15 gallons	\$
Harmon Recreation Center	1611 Belfast St.	In ground - 1000 gallons	\$
Henry Aaron Park Concession	2010 Andrews St.	Under sink - 20 gallons	\$
Hillsdale Park Community Center	558 Felhorn Rd.	In ground - 1500 gallons	\$
Hope (Plateau) Community Cener	850 Edwards St.	Under sink - 20 gallons	\$
James Seals Recreation Center	540 Texas St.	In ground - 1000 gallons	\$
James Seal Park Concession Stand	540 Texas St.	In ground - 1000 gallons	\$
Langan Park Concession	4801 Museum Dr.	Under sink - 20 gallons	\$
Leola B. Tricksey Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Maitre Park	2412Halls Mill Rd.	In ground - 1000 gallons	\$
Medal of Honor Park Football Concession	1171 Hillcrest Rd.	Under sink - 20 gallons	\$
Connie Hudson Senior Center (Trap 1)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Connie Hudson Senior Center (Trap 2)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Mims Park – Baseball Concession	5400 Grishilde Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	In ground - 1000 gallons	\$
Recycling Compactor (near MPD HQ)	310 Pinehill Dr.	In ground - 125 gallons	\$
Recycling Compactor near WAC	4851 Museum Dr.	In ground - 125 gallons	\$
Recycling Center D.I.P.	1750 Dauphin Is.	In ground - 125 gallons	\$

	Pkwy.		
Rickarby Park Recreation Center	550 Rickarby St.	In ground - 1500 gallons	\$
*S.A.I.L. Center	5475 Boykin Blvd.	Under sink - 20 gallons	\$
Springhill Recreation Center	1151 Springhill Ave.	In ground - 1000 gallons	\$
Sullivan Park Community Center	351 N. Catherine St.	In ground - 1000 gallons	\$
Tillman's Corner Community Center	5055 Carol Plantation Rd.	In ground - 1000 gallons	\$
National Museum of the Gulf of Mexico (GulfQuest)	155 S. Water St.	In ground - 2000 Gallons	\$
*Quarterly Service Visits			
Total			

Year 3 – 2 nd Additional Term			
Facility	Address	Grease Trap Type and Size	Price Per Visit
Baumhauer-Randall Park	1901 Duval St.	In ground - 40 gallons	\$
Ben May Library	701 Government St.	Above ground - 40 gallons	\$
Dog River Park Concession	2459 Dog River Rd N.	In ground - 1000 gallons	\$
Dotch Community Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Figures Park Community Center	1868 Allison St.	In ground - 1000 gallons	\$
* MFRD Fire Station #12	200 Davenport Ave.	In ground - 21 gallons	\$
* MFRD Fire Station #1	6801 Overlook Rd.	Under sink - 20 gallons	\$
* MFRD Fire Station #7	5525 Commerce Blvd.	Under sink - 20 gallons	\$
MFRD Fire Station #18	700 Museum Dr.	In ground - 100 gallons	\$
MFRD Fire Station #19	1275 Azalea Rd.	In ground - 100 gallons	\$
MFRD Fire Station #23	2711 Airport Blvd.	In ground - 100 gallons	\$
MFRD Fire Station #26	8080 Airport Blvd.	In ground - 1000 gallons	\$
*MFRD Fire Station #28	7050 Old Military Rd.	In ground - 21 gallons	\$
*Garbage Compactor (at Hilton Garden Inn Parking)	6 N. Joachim St.	In ground - 125 gallons	\$
Garbage Compactor (behind Library Admin)	62 S. Washington Ave.	In ground - 125 gallons	\$
*Gulf Coast Exploreum	65 Government St.	Under sink - 15 gallons	\$
Harmon Recreation Center	1611 Belfast St.	In ground - 1000 gallons	\$
Henry Aaron Park Concession	2010 Andrews St.	Under sink - 20 gallons	\$
Hillsdale Park Community Center	558 Felhorn Rd.	In ground - 1500 gallons	\$
Hope (Plateau) Community Cener	850 Edwards St.	Under sink - 20 gallons	\$
James Seals Recreation Center	540 Texas St.	In ground - 1000 gallons	\$
James Seal Park Concession Stand	540 Texas St.	In ground - 1000 gallons	\$
Langan Park Concession	4801 Museum Dr.	Under sink - 20 gallons	\$
Leola B. Tricksey Center	3100 Bank Ave.	In ground - 1000 gallons	\$
Maitre Park	2412Halls Mill Rd.	In ground - 1000 gallons	\$
Medal of Honor Park Football Concession	1171 Hillcrest Rd.	Under sink - 20 gallons	\$
Connie Hudson Senior Center (Trap 1)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Connie Hudson Senior Center (Trap 2)	3201 Hillcrest Rd.	In ground - 1050 gallons	\$
Mims Park – Baseball Concession	5400 Grishilde Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	Under sink - 20 gallons	\$
Mobile Museum of Art	4850 Museum Dr.	In ground - 1000 gallons	\$
Recycling Compactor (near MPD HQ)	310 Pinehill Dr.	In ground - 125 gallons	\$
Recycling Compactor near WAC	4851 Museum Dr.	In ground - 125 gallons	\$
Recycling Center D.I.P.	1750 Dauphin Is. Pkwy.	In ground - 125 gallons	\$
Rickarby Park Recreation Center	550 Rickarby St.	In ground - 1500 gallons	\$
*S.A.I.L. Center	5475 Boykin Blvd.	Under sink - 20 gallons	\$

Springhill Recreation Center	1151 Springhill Ave.	In ground - 1000 gallons	\$
Sullivan Park Community Center	351 N. Catherine St.	In ground - 1000 gallons	\$
Tillman's Corner Community Center	5055 Carol Plantation Rd.	In ground - 1000 gallons	\$
National Museum of the Gulf of Mexico (GulfQuest)	155 S. Water St.	In ground - 2000 Gallons	\$
*Quarterly Service Visits			
Total			

The City of Mobile reserves the rights to add, remove, and modify services, as needed during the term of this Agreement.

All additional work under this section must be authorized by the Owner, in writing, prior to ordering materials and/or undertaking work.

3.2 UNIT PRICES:

Additional visits for service will be billed per visit, in accordance with the above bid and the contract Schedule of Values.

Hourly Rates: For additional work performed outside the basic scope of services and not included in the total Bid:

- D. Regular Time (8am to 5pm, Monday through Friday): \$ _____ per hour.
- E. Overtime (5pm to 8am, Monday through Friday, and Weekends): \$ _____ per hour.
- F. Overtime Holidays (City Holidays): \$ _____ per hour.

Parts/Material: Service Contractor's direct cost plus Fifteen (15%) percent.

ARTICLE 4. Payments:

4.1 The City shall pay the Service Contractor on account of the Contract as follows:

- A. Payments shall be made on a quarterly basis, for completed work as specified.
- B. Original invoices shall be delivered to the Service Contract Administrator for review and approval
- C. Payments shall be made in accordance with the accepted Schedule of Values listed in the Contract Documents.

ARTICLE 5. Termination of the Contract:

5.1 The Owner or Service Contractor may terminate the Contract upon thirty (30) days written notice. The Owner shall pay the Service Contractor for work executed and for proven loss with respect to materials, equipment, tools, and reasonable overhead.

ARTICLE 6. Contract Documents:

6.1 The contract documents consist of this Agreement, General Conditions of the Contract, and the Specifications (all of which are bound in the Project Manual), Addenda issued prior to the execution of the Contract, The Service Contractor's Proposal as accepted by the City, other documents listed in this Agreement, and Modifications issued after the execution of this Agreement, all of which form the Contract, and are as fully a part of the Contract as if attached to this Agreement or repeated.

herein. An enumeration of the Contract Documents, other than a Modification, appears below:

1. General Conditions, dated May 14, 2025	6 pages
2. Bid Form, dated May 14, 2025	7 pages
3. Specifications, dated May 14, 2025	
Section 01000 – Scope of Work	1 page
Exhibit A – Grease Trap Locations	1 page
4. This Instrument (Agreement)	16 pages
5 Certificates of Insurance with endorsements and E-Verify Documentation	

ARTICLE 7. Insurance:

7.1 Required coverage:

7.1.1 On or before the inception of this Agreement, and annually thereafter for the duration of this Agreement (or longer if stated otherwise), Contractor and/or any subcontractors shall maintain the following insurance policies on a primary and non-contributing basis.

A. Comprehensive Liability insurance (occurrence form) including coverage for premises, products and complete operations, and blanket contractual liability, specifically covering the obligations assumed by the Service Contractor.

1. Bodily injury liability:

 \$1,000,000 each person.
 \$1,000,000 each occurrence.

2. Property damage liability - \$1,000,000 each occurrence.

3. Or, in lieu of (1) and (2) above:

 Bodily injury and property damage combined – \$1,000,000 per occurrence

4. General Aggregate limit shall apply on a “Per Project” Basis.

B. Comprehensive – Automobile Liability Insurance to cover any auto, including all owned, non-owned, and hired vehicles.

1. Bodily injury liability:

 \$1,000,000 each person.
 \$1,000,000 each occurrence.

2. Property damage liability - \$1,000,000 each occurrence.

3. Or, in lieu of (1) and (2) above:

 Bodily injury and property damage combined – \$1,000,000 per occurrence.

C. Excess/Umbrella Liability insurance

1. \$2,000,000 combined single limit of liability each occurrence for bodily injury and/or property damage.
2. Providing following form coverage for Employer’s Liability, Comprehensive General Liability, and Automotive Liability.

D. Workers' Compensation Insurance - Regardless of any “minimum requirements” of the State of Alabama, Contractor shall obtain Workers' Compensation Insurance covering all workers involved in the Project. Where applicable, U.S. Longshore and Harborworkers Compensation Act Endorsement and/or Maritime Coverage Endorsement shall be attached to the policy. Contractor shall also obtain Employer’s Liability insurance with minimum limits of \$1,000,000 each accident,

\$1,000,000 disease limits, and \$1,000,000 each employee in the amounts required by all applicable laws, rules or regulations of the state of Alabama.

E. Pollution- Contractor agrees to maintain Pollution Legal Liability limits of not less than \$1,000,000 Each Occurrence, \$2,000,000 Annual Aggregate. Contractor agrees the policy shall include a minimum three-year Discovery (tail) reporting period, and a Retroactive Date that equals or precedes the effective date of the Contract, or the performance of Work hereunder. This coverage may be provided on a Per-Project.

7.1.2 If the certificate of insurance referenced in this Agreement does not evidence insurance of owned vehicles, said certificate and this sentence shall evidence the Service Contractor's covenant that it does not own any vehicles and that it will not purchase or obtain any vehicles during the term of this Agreement. Said certificate shall require that said insurance coverage will not be altered or terminated unless City shall have been given written notice of such alteration or termination delivered to City not less than thirty (30) days before the effective date of such alteration or termination.

7.1.3 Waiver of Subrogation - Contractor shall waive its right to subrogation on each of the policies herein. If any of the policies do not permit the insured to enter into a pre-loss waiver, or voids coverage because of same, then this Waiver of Subrogation requirement shall not apply and Contractor shall obtain a Waiver of Transfer of Rights of Recovery Against Others, or its equivalent.

Insurance required by this Agreement shall be as broad as necessary to support the indemnification requirement in said contract or as broad as the indemnitor's insurance coverage, whichever is broader.

7.1.4 Additional Insured - These liability policies shall endorse City of Mobile as an Additional Insured. Coverage for City of Mobile and their officers, directors and employees as additional insureds shall be provided by a policy provision or by an endorsement providing coverage at least as broad as Insurance Service Office (ISO) Additional Insured endorsement from CG2010 1185 Form B, or CG2010 1001 in conjunction with CG2037 1001, or an equivalent form that provides Additional Insured status for Products and Completed Operations. Forms that are limited to "liability arising out of your ongoing operations" or that do not extend to Products and Completed Operations are not acceptable. Should a separate excess and/or umbrella liability policy be used to satisfy the above required limits, said policy will also be endorsed to include the contractor, owner et al. as an additional insured. Additionally, Contractor agrees to continue to procure and maintain liability insurance coverage meeting these requirements for the statutory limitation of claims (or statute of repose, if applicable) after the Project completion.

The policies shall be endorsed to stipulate that the insurance afforded the additional insureds shall apply as primary insurance and that any other insurance or self-insurance maintained by City of Mobile shall be excess only and shall not be called upon to contribute with this insurance. A copy of each endorsement shall be attached to the Certificate of Insurance. The Certificate shall indicate the

Certificate Holder as:
City of Mobile
P.O. Box 1827
Mobile, AL 36633

7.1.5 Primary Insurance - all policies of insurance, except those referenced under 7.1.1 D, shall be endorsed to provide that all such insurances are primary and non-contributing with any other insurance maintained by City of Mobile.

7.1.6 Certificates of Insurance - Contractor and/or any Subcontractor shall provide City of Mobile with valid certificates of insurance within ten (10) days from the date of issuance of contract forms for execution verifying said insurance requirements have been met. Attached to each certificate of insurance, shall be a copy of the Additional Insured Endorsement that is part of the Contractor/Subcontractor's Commercial General Liability Policy. Policies must be issued by companies with an A.M. Best rating of A-VII or better. All deductibles or Self-Insured Retentions for each policy shall not exceed \$10,000 unless otherwise indicated by City of Mobile. The Description section of the Certificate shall contain reference to the Project name. The Contractor shall ensure that each Subcontractor complies with the terms of this Section.

7.1.6 Insurance Requirements for Sub-subcontractors - Contractor shall ensure that its subcontractors of any tier shall procure and maintain insurance that complies with the requirements set forth in this Attachment A, including the additional insured, primary and non-contributory and waiver of subrogation requirements. Copies of the certificate(s) must be provided prior to the sub-subcontractors entering the site.

7.1.7 Cancellation - Each policy shall be endorsed to provide that the insurance company agrees that the policy shall not be modified, canceled, changed, allowed to lapse, or expire for any reason without at least thirty (30) days written notice to City of Mobile. Not less than two (2) weeks prior to the expiration, cancellation, or termination of any such policy, the Contractor/Subcontractor shall supply City of Mobile with a new and replacement certificate of insurance and Additional Insured endorsement as proof of renewal of said original policy. Said new and replacement endorsements shall be similarly endorsed in favor of City of Mobile and City of Mobile's parties as set forth above.

7.2 General

7.2.1 A Surety authorized to do business in the State of Alabama shall execute and furnish all insurance. Insurance produced outside of the State of Alabama must be signed or countersigned by a Resident Agent of the State of Alabama, with resident agent's name, address and telephone number typed or printed on form.

ARTICLE 8. Miscellaneous Provisions

8.1 Breach of Contract: The failure of the Service Contractor to comply with any of the provisions, covenants or conditions of this Service Contractor, or fails to adequately perform the services required hereunder within the time limits specified herein, shall be a material breach of this Service Contractor. In the further event that City shall engage the services of an attorney to protect or to enforce its rights with respect to said breach or apparent breach, then and in those events, Contractor agrees to pay and to reimburse any and all reasonable attorneys' fees and expenses which City may incur with respect to City's enforcement of this Agreement; regardless of whether said attorneys' fees and costs shall be incurred in connection with any litigation or in connection merely with advice and representation provided without litigation. In such event, in addition to any other remedies available at law, in equity, or otherwise specified in this Service Contractor, the City may:

- a. afford the Service Contractor written notice of the breach and ten (10) calendar days or such shorter time that may be specified in this Service Contractor within which to cure the breach;
- b. discontinue payment to the Service Contractor for and during the period in which the Service Contractor is in breach; and
- c. offset those monies disallowed pursuant to the above, against any monies billed by the Service Contractor but yet unpaid by the CITY.

8.2 Indemnification: Service Contractor agrees to indemnify and hold the City, its elected officials, officers, agents, and employees, whole and harmless from all costs, liabilities and claims for damages of any kind (including interest and attorneys' fees) arising in any way out of the performance of this Agreement and/or the activities of Service Contractor, its principals, directors, agents, servants and employees in the performance of this Agreement, for which the City is alleged to be liable. In the event that the City, through no fault of its own, is made a party to any lawsuit or legal proceeding arising in any way from this Agreement or any activities conducted pursuant thereto, Service Contractor hereby agrees to pay all of City's costs of defense, including but not limited to all attorneys' fees, court costs, expert witness fees and other expenses, through trial and, if necessary, appeal. This section is not, as to third parties or to anyone, a waiver of any defense or immunity or statutory damages cap otherwise available to Service Contractor or City, and these defenses and matters may be raised in the City's behalf in any action or proceeding arising under this Agreement.

8.3 Entire Agreement: This Agreement is the final expression of the agreement between the parties, and the complete and exclusive statement of the terms agreed upon, and shall supersede all prior negotiations, understandings or agreements. There are no representations, warranties, or stipulations, either oral or written, not contained herein.

8.4 Governing Law and Venue: This Agreement shall be governed by the laws of the State of Alabama, and the appropriate venue for any actions arising out of this Agreement shall be a court of proper jurisdiction in Mobile, Alabama.

8.5 Licenses, permits, etc.: Service Contractor shall obtain, at its own expense, all necessary professional licenses, permits, insurance, authorization and assurances necessary in order to abide by the terms of this Agreement.

8.6 No Agency Relationship Created: Service Contractor, in the performance of its operations and obligations hereunder, shall not be deemed to be an agent of the City but shall be deemed to be an independent contractor in every respect and shall take all steps at its own expense, as City may from time to time request, to indicate that it is an independent contractor. City does not and will not assume any responsibility for the means by which or the manner in which the services by Service Contractor provided for herein are performed, but on the contrary, Service Contractor shall be wholly responsible therefore.

8.7 Anti-discrimination: Contractor shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, *inter alia*, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed

under contract be awarded to socially and economically disadvantaged individuals and business entities.

8.8 Assertion of Rights: Failure by the City to assert a right or remedy shall not be construed as a waiver of that right or remedy.

8.9 State of Alabama Immigration Law: By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

8.10 Public contracts with entities engaging in certain boycott activities: By signing this contract, the Contractor further represents and agrees that it is not currently engaged in, nor will it engage in, any boycott of a person or entity based in or doing business with a jurisdiction with which the State of Alabama can enjoy open trade.

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ARTICLE 9. Signature:

IN WITNESS WHEREOF, the parties to these presents have hereunto set their hand and seal; the Mayor of the City of Mobile, acting under and by virtue of such office and with full authority, and the Service Contractor by such duly authorized officers or individuals as may be required by law.

OWNER: City of Mobile

Signature

William S. Stimpson

Mayor, City of Mobile

SERVICE CONTRACTOR:

Signature

Printed Name and Title

ATTEST:_____
City Clerk**STATE OF ALABAMA
COUNTY OF MOBILE**

Before me, the undersigned a Notary Public in and for said County and State, personally appeared _____ as _____ of _____ and after being duly sworn, did depose and say that he, as such officer and with full authority, signed the above and foregoing voluntarily as the act of _____.

Sworn to and subscribed for me this _____ day of _____, 2022.

**NOTARY PUBLIC
My Commission Expires:****END OF SECTION**



Company ID Number:

Approved by:

Employer	
Name (Please Type or Print)	
Signature	Date
Department of Homeland Security, Division	
Name (Please Type or Print)	Title
Signature	Date

SAMPLE



Company ID Number:

Information Required for the E-Verify Program	
Information relating to your Company:	
Company Name	
Company Facility Address	
Company Alternate Address	
County or Parish	
Employer Identification Num.	
North American Industry Classification Systems Code	
Parent Company	
Number of Employees	
Number of Sites Verified for	

SAMPLE

END OF SECTION

**City of Mobile Insurance Requirements
Contractor**

Insurance – For the duration of this agreement, the Contractor shall maintain the following minimum amounts for this project:

- Workers Compensation/Employer's Liability:

1. Workers Compensation insurance in the amounts required by all applicable laws, rules or regulations of the State of Alabama.
2. Employers Liability with limits of not less than:

Bodily Injury by Accident	\$1,000,000 each accident
Bodily Injury by Disease	\$1,000,000 policy limit
Bodily Injury by Disease	\$1,000,000 each employee

3. Borrowed Servant/Alternate Employer endorsement in favor of City of Mobile.

- Comprehensive General Liability Insurance:

1. Comprehensive General Liability (occurrence form) including coverage for products/completed operations, independent contractors, blanket contractual liability specifically covering the obligations assumed by Contractor.
2. Limits of Liability: \$1,000,000 combined single limit of liability each occurrence bodily injury or property damage.
3. General Aggregate Limit shall apply on a “Per Project” Basis.

- Automobile Liability Insurance:

1. Automobile Liability Insurance to cover any auto, including all owned, non-owned, and hired vehicles, with a \$1,000,000 combined single limit of liability each accident for bodily injury and/or property damage.

- Excess / Umbrella Liability Insurance

1. Provide following form coverage for Employer's Liability, Comprehensive General Liability, and Automobile Liability.
2. Limit of Liability: \$2,000,000 combined single limit of liability each occurrence for bodily injury or property damage.

CERTIFICATE OF LIABILITY INSURANCE ENDORSEMENT PAGE

The policy endorsements listed below are required and must be listed in the "Description of Operations" box on the Certificate of Liability Insurance or listed separately on an attachment to the certificate of insurance (ACORD 101, Additional Remarks Schedule).

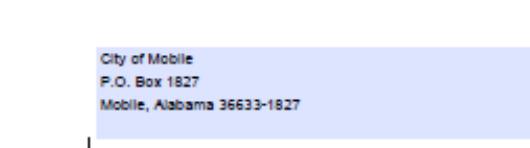
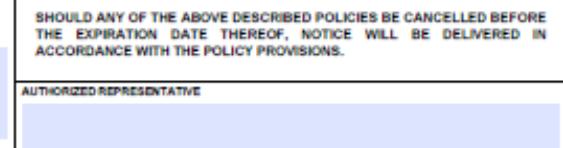
Waiver of Subrogation - All policies of insurance shall be endorsed to waive rights of subrogation in favor of City of Mobile.

Additional Insured - All policies of insurance, except those referenced under paragraph A, shall be endorsed to name City of Mobile as an Additional Insured.

Primary Insurance - All policies of insurance, except those referenced under paragraph A, shall be endorsed to provide that all such insurances are primary and non-contributing with any other insurance maintained by City of Mobile.

Notice of Cancellation - Certificates of Insurance shall provide that such insurance shall not be subject to cancellation, non-renewal nor material change without 30 days or more (except 10 days for non-payment) prior written notice thereof to the City of Mobile.

Certificates of Insurance – General - Within ten (10) calendar days from date of issuance of Contract forms for execution, Consultant shall deliver to the City of Mobile, certificates of insurance (standard ACORD format) certifying the existence and limits of the insurance coverages along with separate policy endorsements as described above. Consultant shall also be responsible for delivering policy renewal certificates to the City of Mobile. A sample Certificate of Liability Insurance form, including the policy endorsement is attached for Consultant's reference.

		CERTIFICATE OF LIABILITY INSURANCE				DATE (MM/DD/YYYY)	
		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERs NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(s), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.					
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).							
PRODUCER 		CONTACT NAME: PHONE (AVC, No. Ext): E-MAIL: ADDRESS:	INSURER(s) AFFORDING COVERAGE INSURER A: INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:		NAIC #		
INSURED 							
COVERAGEs		CERTIFICATE NUMBER:		REVISION NUMBER:			
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY END CLAIMS.							
<small>INSURER LINES</small>	<small>TYPE OF INSURANCE</small>	<small>ANNUAL LIMIT INSID. (WVD)</small>	<small>POLICY NUMBER</small>	<small>POLICY EXPI. (MM/DD/YYYY)</small>	<small>POLICY EXPI. (MM/DD/YYYY)</small>	<small>LIMITS</small>	
						<small>EACH OCCURRENCE</small> <small>DAMAGE TO RENTED PREMISES (Ex. occurrence)</small> <small>MED EXP (Any one person)</small> <small>PERSONAL & ADV. INJURY</small> <small>GENERAL AGGREGATE</small> <small>PRODUCTS - COMP/OPP AGG</small> <small>OTHER</small>	
<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR				<small>EACH OCCURRENCE</small> <small>DAMAGE TO RENTED PREMISES (Ex. occurrence)</small> <small>MED EXP (Any one person)</small> <small>PERSONAL & ADV. INJURY</small> <small>GENERAL AGGREGATE</small> <small>PRODUCTS - COMP/OPP AGG</small> <small>OTHER</small>		<small>\$ 1,000,000</small> <small>\$</small> <small>\$</small> <small>\$ 1,000,000</small> <small>\$ 2,000,000</small> <small>\$ 2,000,000</small> <small>\$</small>	
<small>GENL AGGREGATE LIMIT APPLIES PER:</small> <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> DED- <input type="checkbox"/> LOG		<small>Y Y</small>					
<small>OTHER:</small>							
<small>AUTOMOBILE LIABILITY</small> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED <input type="checkbox"/> RENTED <input type="checkbox"/> Hired <input type="checkbox"/> AUTOS ONLY		<small>SCHEDULED AUTOS Hired AUTOS ONLY</small>		<small>Y Y</small>		<small>COMBINED SINGLE LIMIT (Ex. accident)</small> <small>BODILY INJURY (Per person)</small> <small>BODILY INJURY (Per accident)</small> <small>PROPERTY DAMAGE (Per accident)</small> <small>\$</small>	
<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <small>EXCESS LIAB</small> <small>CLAIMS-MADE</small>		<small>Y Y</small>				<small>EACH OCCURRENCE</small> <small>AGGREGATE</small> <small>\$</small>	
<small>DED</small> <small>RETENTION \$</small>							
<small>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</small> <small>NON-PROPRIETOR/PARTNER/EXECUTIVE DRAWS COMPENSATION EXCLUDED?</small> <small>(Mandatory in NH)</small> <small>If yes, describe under DESCRIPTION OF OPERATIONS below</small>		<small>Y / N</small> <small>N / A</small> <small>Y</small>				<small>X</small> <small>STATUTE</small> <small>OTHER</small> <small>E.L. EACH ACCIDENT</small> <small>E.L. DISEASE - EA EMPLOYEE</small> <small>E.L. DISEASE - POLICY LIMIT</small> <small>\$ 1,000,000</small> <small>\$ 1,000,000</small> <small>\$ 1,000,000</small>	
<input checked="" type="checkbox"/> Pollution Liability		<small>Y Y</small>				<small>\$1ml / \$2ml</small>	
<small>DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)</small>							
<small>Project Name: SC-022-25 Service Contract - Various Locations - Grease Trap Pumping, Maintenance & Inspections</small>							
<small>City of Mobile is an Additional Insured in respect to General Liability, Automobile Liability and Umbrella Liability. All policies, except workers compensation, shall be Primary and Non-Contributory with any other insurance in force or which may be purchased by Additional Insured. Waiver of Subrogation applies in favor of City of Mobile with respects to General Liability, Automobile Liability, Umbrella Liability, and Workers Compensation and Employer's Liability. 30 Day Notice of Cancellation, non-renewal or material change shall apply (except 10 days for non-payment).</small>							
CERTIFICATE HOLDER 			CANCELLATION <small>SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.</small>				
			<small>AUTHORIZED REPRESENTATIVE</small> 				
<small>© 1968-2015 ACORD CORPORATION. All rights reserved.</small>							
<small>ACORD 25 (2016/03)</small>		<small>The ACORD name and logo are registered marks of ACORD</small>					

END OF SECTION

GENERAL CONDITIONS

1. GENERAL REQUIREMENTS:

A. **The Contract Documents:** The Contract Documents are enumerated in the Standard Service Contract Agreement Between the City of Mobile and the Service Contractor (hereinafter called the Agreement) and consist of the Bidding and Contract Requirements, Specifications, Addenda issued prior to execution of the Contract, other documents listed in the Agreement and Modifications issued after the execution of the Contract. A Modification is a written amendment to the Contract signed by both parties.

B. **The Contract:** The Contract Documents form the Contract for Services. The Contract represents the entire and integrated agreement between the parties hereto and supersedes prior negotiations, representations, or agreements, either written or oral. The Contract may be amended or modified only by a written Modification.

C. **The Work:** The term “Work” means the services required by the Contract Documents, whether completed or partially completed, and includes all other labor, materials, equipment and services provided or to be provided by the Service Contractor to fulfill the Service Contractor’s obligations.

D. **The Project Manual:** The Project Manual is the comprehensive document containing the Bidding and Contract Requirements, the Specifications and other documents as listed.

E. **The Bidding and Contract Requirements:** The Bidding and Contract Requirements are that part of the Contract Documents consisting of the Invitation to Bid, Instructions to bidders, Service Contractor’s Bid, Agreement, Bonds, and General Conditions and other requirements listed in the Agreement.

F. **The Specifications:** The Specifications are that part of the Contract Documents consisting of written requirements for Services including materials, equipment, systems, standards and workmanship for the Work, and performance of related services.

G. **Correlation and Intent of the Contract Documents:** The intent of the Contract Documents is to include all items necessary for the proper execution and completion of the Work by the Service Contractor. The Contract Documents are complimentary, and what is required by one shall be as binding as if required by all; performance by the Service Contractor shall be required only to the extent consistent with the Contract Documents and reasonably inferable from them as being necessary to produce the indicated results.

2. THE OWNER:

A. The “Owner” is the City of Mobile, as identified in the Agreement and is referred to throughout the Contract Documents as if singular in number. The Owner’s designated representative is the Building Services Department, Service Contract Administrator.

3. THE SERVICE CONTRACTOR:

A. The Service Contractor is the person or entity identified as such in the Agreement and is referred throughout the Contract Documents as if singular in number. The Service Contractor shall be lawfully licensed in the City of Mobile and the State of Alabama as required. The Service Contractor

shall designate in writing a representative who shall have express authority to bind the Service Contractor with respect to all matters under this Contract. The term "Service Contractor" means the Service Contractor or the Service Contractor's authorized representative.

- B. The Service Contractor shall perform the Work in accordance with the Contract Documents.
- C. Execution of the Contract by the Service Contractor is a representation that the Service Contractor has visited the site(s), become generally familiar with local conditions under which the Work is to be performed and correlated personal observations with requirements of the Contract Documents.
- D. The Service Contractor shall be responsible to the Owner for acts and omissions of the Service Contractor's employees and their agents, and other persons or entities performing portions of the Work for, or on behalf of, the Service Contractor.
- E. Unless otherwise provided in the Contract Documents, the Service Contractor shall provide and pay for labor, materials, equipment, tools, transportation, and other facilities and services necessary for proper execution and completion of the Work.
- F. The Service Contractor's technicians or workmen shall be qualified and have had sufficient education, training and experience to perform all Work properly and satisfactorily as prescribed in the Contract Documents.
- G. The Service Contractor shall pay all applicable sales, consumer, use and similar taxes for the Work provided by the Service Contractor that are legally enacted when bids are received or negotiations concluded, whether or not yet effective or merely scheduled to go into effect.
- H. Unless otherwise provided in the Contract Documents, the Service Contractor shall secure and pay for all applicable permits, fees, licenses, and inspections by government agencies necessary for proper execution and completion of the Work that are customarily secured after execution of the Contract and legally required at the time bids are received or negotiations concluded.
- I. The Service Contractor shall perform the Work in accordance with the specified schedules as listed in the Contract Documents.
- J. The Service Contractor shall confine operations at the site to areas permitted by the City of Mobile, facility director or building manager, and shall not unreasonably encumber the site with materials or equipment.
- K. The Service Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work, the Service Contractor shall remove all waste materials, rubbish, tools, equipment and surplus materials from and about the site. If the Service Contractor fails to clean up as provided in the Contract Documents, the Owner may do so and Owner shall be entitled to reimbursement from the Service Contractor.
- L. To the fullest extent permitted by law the Service Contractor shall indemnify and hold harmless the City of Mobile, its agents and employees from and against claims, damages, losses and expenses,

including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Service Contractor, anyone directly or indirectly employed by him or anyone for whose acts he may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party indemnified hereunder. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person described in this Section. In claims against any person or entity indemnified by an employee of the Service Contractor anyone directly or indirectly employed by them or anyone for whose acts they may be liable, the indemnification obligation shall not be limited by a limitation on amount or type of damages, compensation or benefits payable by or for the Service Contractor under workers' compensation acts, disability benefit acts or other employee benefit acts.

M. Additionally, the City of Mobile reserves the rights to have any of Service Contractor's employees removed, barred, and/or restricted from the facility and request the immediate replacement as needed during the term of this Agreement.

4. CHANGES IN THE WORK:

- A. Changes in the Work may be accomplished after execution of the Contract, and without invalidating the Contract, by a written modification based upon agreement between the City and the Service Contractor.
- B. Changes in the Work shall be performed under applicable provisions of the Contract Documents, and the Service Contractor shall proceed promptly, unless otherwise directed.

5. SCHEDULE:

- A. **STARTING WORK:** The date of commencement of the Contract is the date established in a written Notice to Proceed. No Work shall commence and no materials shall be ordered before the Notice to Proceed has been issued.
- B. The term "day" as used in the Contract Documents shall mean calendar day unless otherwise specifically defined.

6. PAYMENTS:

- A. **CONTRACT SUM:** The Contract Sum is stated in the Agreement and, including authorized adjustments, is the total amount payable by the City to the Service Contractor for performance of the Work under the Contract Documents.
- B. **SCHEDULE OF VALUES:** The Schedule of Values allocating the entire Contract Sum to the various portions of the Work, shall be used as a basis for reviewing the Service Contractor's Invoices for Payment.
- C. **METHOD OF PAYMENT:** The City shall pay the Service Contractor on the account of the Contract as follows:

- 1) Payments shall be made on a quarterly basis, for completed work as specified.
- 2) Invoices for completed Work shall be delivered to the Service Contract Administrator for review and approval upon completion of work as listed in the Scope of Work. Invoices shall list unit pricing in accordance with the approved Schedule of Values.
- 3) Payments shall be made in accordance with the accepted Schedule of Values listed in the Contract Documents.

7. SAFETY:

- A. The Service Contractor shall be responsible for initiating, maintaining and supervising all safety precautions and programs in connection with the performance of the Contract.
- B. The Service Contractor shall comply with all Federal, State and Local law regarding safety including the requirements of the Occupational Safety and Health Act of 1970, Public Law #91-596, latest revision. Service Contractor shall take all other reasonable precautions for safety of, and shall provide reasonable protection to prevent damage, injury or loss to:
 - 1) employees on the Work and other persons who may be affected thereby;
 - 2) the Work and materials and equipment to be incorporated therein;
 - 3) other property at the site or adjacent thereto.
- C. The Service Contractor shall comply with and give notices required by applicable laws, statutes, ordinances, codes, rules and regulations, and lawful orders of public authorities bearing safety of persons or property or their protection from damage, injury or loss.
- D. If either party suffers injury or damage to person or property because of an act or omission of the other party, or of others for whose acts such party is legally responsible, written notice of such injury or damage, whether or not insured, shall be given to the other party within a reasonable time not exceeding 21 days after discovery. The notice shall provide sufficient detail to enable the other party to investigate the matter.
- E. The Service Contractor is responsible for compliance with any requirements included in the Contract Documents regarding hazardous materials. If the Service Contractor encounters a hazardous material or substance not addressed in the Contract Documents and if reasonable precautions will be inadequate to prevent foreseeable bodily injury or death to persons resulting from a material or substance, including but not limited to asbestos or polychlorinated biphenyl (PCB), encountered on the site by the Service Contractor, the Service Contractor shall, upon recognizing the condition, immediately stop Work in the affected area and report the condition to the City in writing.
- F. In an emergency affecting safety of persons or property, the Service Contractor shall act, at the Service Contractor's discretion, to prevent threatened damage, injury or loss.

8. MISCELLANEOUS PROVISIONS:

- A. The Contract shall be governed by the laws of the State of Alabama.
- B. The Owner and Service Contractor respectively bind themselves, their partners, successors, assigns and legal representatives to covenants, agreements and obligations contained in the Contract Documents. Neither party to the Contract shall assign the Contract as a whole without written

consent of the other. If either party attempts to make such an assignment without such consent, that party shall nevertheless remain legally responsible for all obligations under the Contract.

- C. No assignment of the Contract shall be made without the written permission of Surety providing bonding and the City of Mobile.
- D. Duties and obligations imposed by the Contract Documents and rights and remedies available thereunder shall be in addition to and not a limitation of duties, obligations, rights and remedies otherwise imposed or available by law.
- E. No action or failure to act by the Owner or Service Contractor shall constitute a waiver of a right or duty afforded them under the Contract, nor shall such action or failure to act constitute approval of or acquiescence in a breach there under, except as may be specifically agreed in writing.
- F. Inspections and approvals of portions of the Work shall be made as required by the Contract Documents. The Service Contractor shall give the Owner timely notice of when and where Inspections are to be made so that the Service Contract Administrator or other City personnel may be present for such procedures.
- G. Required inspection reports along with approvals shall, unless otherwise required by the Contract Documents, be delivered to the Owner with Invoices for Payment.
- H. On all jobs with the City of Mobile, A City License is required. Bidders may obtain information on licensing by writing the City Revenue Department, Post Office Box 1827, Mobile, AL 36633-1827 or calling 208-7454. Successful Bidder must have City License at the time of Bidding.
- I. Contractor shall comply with all Federal, State and local laws concerning nondiscrimination, including but not limited to City of Mobile Ordinance No. 14-034 which requires, *inter alia*, that all contractors performing work for the City of Mobile not discriminate on the basis of race, creed, color, national origin or disability, require that all subcontractors they engage do the same, and make every reasonable effort to assure that fifteen percent of the work performed under contract be awarded to socially and economically disadvantaged individuals and business entities.
- J. The Service Contractor shall secure and pay all required fees and permits and shall pay all taxes on materials, supplies, fixtures and equipment purchased by him (including the city of Mobile sales tax), and shall comply with all laws, regulations and codes applicable to the site on which the Work is to be performed.
- K. All work performed shall be in conformance with the appropriate codes of the City of Mobile.

9. TERMINATION OR SUSPENSION OF THE CONTRACT:

- A. The Owner or Contractor may terminate the contract upon thirty (30) days written notice. Notice from the Owner shall be mailed to the address provided by the Contractor on this form. Notice to the City shall be addressed (fill in address). The City shall not be liable for payment to the Contractor for lost profit or damages as the result of its termination of the contract.

10. CLAIMS AND DISPUTES

- A. Claim is a demand or assertion by one of the parties seeking, as a matter of right, payment of money, or other relief with respect to the terms of the Contract. The term "Claim" also includes other disputes and matters in question between the Owner and Service Contractor rising out of or relating to the Contract. The responsibility to substantiate Claims shall rest with the party making the Claim.
- B. Claims by either the Owner or Service Contractor must be initiated within 21 days after occurrence of the event giving rise to such Claim or within 21 days after the claimant acting with due diligence, reasonable should have first recognized the condition giving rise to the Claim, whichever is later. Claims must be initiated by written notice to the Service Contractor and the other party.
- C. In the event of a Claim against the Service Contractor, the Owner may, but is not obligated to, notify the surety, if any, of the nature and amount of the Claim. If the Claim relates to a possibility of a Service Contractor's default, the Owner may, but is not obligated to, notify the surety and request the surety's assistance in resolving the controversy.
- D. Claims, disputes, or other matters in controversy arising out of or related to the Contract shall be subject to litigation.

END OF SECTION

SECTION 01000 – SCOPE OF WORK
May 14, 2025**Scope of Services:**

Service Contractor shall provide annual or quarterly inspections of the grease traps at various City of Mobile locations, as specified in Exhibit A – Grease Trap Locations. Each facility is unique and will have one of two types of grease traps: an under-sink diverter of up to 10 pounds; or an in-ground grease trap containment unit containing 100 to 2,000 gallons, depending on the location.

Basic Services:

The Service Contractor will be required to perform pumping, maintenance, and inspections of each tank per the Mobile Area Water & Sewer System's (MAWSS), Food Service Facility Grease Control Manual, January 2004, revised January 2010. Inspections must include using the “25% Rule”, visual inspections, and any mechanical inspections, as required.

The Service Contractor shall completely remove all grease waste from the grease trap by backwashing, steaming, hydro blasting, and additional vacuuming to remove all waste materials, etc. (as approved by the MAWSS). Removal of the manhole cover may be required as part of this process to allow the cleaning to be performed and will be the responsibility of the Service Contractor to replace and secure the manhole cover once cleaning is completed.

Proper disposal of all waste materials shall be the responsibility of the Service Contractor and shall be performed as per the MAWSS Food Service Facility Grease Control Manual and in accordance with all MAWSS procedures and policies.

All required documentation for each location shall be submitted to the Service Contract Administration upon completion of any work at each location. This will include both a digital and paper copy of the manifest.

Additional Services:

Additional servicing not covered under Basic Services and the Mobile Area Water & Sewer System (MAWSS), Food Service Facility Grease Control Manual (current edition), will be as an Additional Service, separate from Basic Contracted Services. Prior to beginning any Additional Service work, a report of existing conditions along with a request for Additional Services with cost estimate shall be submitted to Building Services buildingservices@cityofmobile.org for review and approval. No work shall be performed by the Service Contractor without written approval by the Building Services Project Manager.

The Service Contractor, upon executing this Agreement, acknowledges and accepts full responsibility for all activities related to this Scope of Work and all work performed under this Agreement.

END OF SECTION

EXHIBIT A – GREASE TRAP LOCATIONS

Facility	Address	Grease Trap Type and Size
Baumhauer-Randall Park	1901 Duval St.	In ground - 40 gallons
Ben May Library	701 Government St.	Above ground - 40 gallons
Dog River Park Concession	2459 Dog River Rd N.	In ground - 1000 gallons
Dotch Community Center	3100 Bank Ave.	In ground - 1000 gallons
Figures Park Community Center	1868 Allison St.	In ground - 1000 gallons
* MFRD Fire Station #12	200 Davenport Ave.	In ground - 21 gallons
* MFRD Fire Station #1	6801 Overlook Rd.	Under sink - 20 gallons
* MFRD Fire Station #7	5525 Commerce Blvd.	Under sink - 20 gallons
MFRD Fire Station #18	700 Museum Dr.	In ground - 100 gallons
MFRD Fire Station #19	1275 Azalea Rd.	In ground - 100 gallons
MFRD Fire Station #23	2711 Airport Blvd.	In ground - 100 gallons
MFRD Fire Station #26	8080 Airport Blvd.	In ground - 1000 gallons
*MFRD Fire Station #28	7050 Old Military Rd.	In ground - 21 gallons
*Garbage Compactor (at Hilton Garden Inn Parking)	6 N. Joachim St.	In ground - 125 gallons
Garbage Compactor (behind Library Admin)	62 S. Washington Ave.	In ground - 125 gallons
*Gulf Coast Exploreum	65 Government St.	Under sink - 15 gallons
Harmon Recreation Center	1611 Belfast St.	In ground - 1000 gallons
Henry Aaron Park Concession	2010 Andrews St.	Under sink - 20 gallons
Hillsdale Park Community Center	558 Felhorn Rd.	In ground - 1500 gallons
Hope (Plateau) Community Cener	850 Edwards St.	Under sink - 20 gallons
James Seals Recreation Center	540 Texas St.	In ground - 1000 gallons
James Seal Park Concession Stand	540 Texas St.	In ground - 1000 gallons
Langan Park Concession	4801 Museum Dr.	Under sink - 20 gallons
Leola B. Tricksey Center	3100 Bank Ave.	In ground - 1000 gallons
Maitre Park	2412Halls Mill Rd.	In ground - 1000 gallons
Medal of Honor Park Football Concession	1171 Hillcrest Rd.	Under sink - 20 gallons
Connie Hudson Senior Center (Trap 1)	3201 Hillcrest Rd.	In ground - 1050 gallons
Connie Hudson Senior Center (Trap 2)	3201 Hillcrest Rd.	In ground - 1050 gallons
Mims Park – Baseball Concession	5400 Grishilde Dr.	Under sink - 20 gallons
Mobile Museum of Art	4850 Museum Dr.	Under sink - 20 gallons
Mobile Museum of Art	4850 Museum Dr.	In ground - 1000 gallons
Recycling Compactor (near MPD HQ)	310 Pinehill Dr.	In ground - 125 gallons
Recycling Compactor near WAC	4851 Museum Dr.	In ground - 125 gallons
Recycling Center D.I.P.	1750 Dauphin Is. Pkwy.	In ground - 125 gallons
Rickarby Park Recreation Center	550 Rickarby St.	In ground - 1500 gallons
*S.A.I.L. Center	5475 Boykin Blvd.	Under sink - 20 gallons
Springhill Recreation Center	1151 Springhill Ave.	In ground - 1000 gallons
Sullivan Park Community Center	351 N. Catherine St.	In ground - 1000 gallons
Tillman's Corner Community Center	5055 Carol Plantation Rd.	In ground - 1000 gallons
National Museum of the Gulf of Mexico (GulfQuest)	155 S. Water St.	In ground - 2000 Gallons
*Quarterly Service Visits		

Service Contractor to verify locations, model, and type during field inspections.

END OF SECTION