



## Addendum Number 2

To: Pre-Bid Conference Attendees

From: David Stultz  
City of Mobile Building Services Department

Re: Service Contract – Mobile, Alabama Cruise Terminal – HVAC Maintenance and Repair  
Project #SC-026-25

Date: September 16, 2025

This Addendum forms a part of, and modifies, the Bid Documents for the above referenced project, dated August 27, 2025. Acknowledge the receipt of this Addendum No. 2, and all subsequent Addenda, if any, in the space provided on the Bid Form. **Failure to do so may subject Bidder to disqualification.**

**Question:** In Reference to Exhibit A - Scope of Work, 3<sup>rd</sup> service item.

“Should the service be performed bi-monthly as stated first or is the intent for it to be monthly and the document contains an error”.

**Answer:** Services to be performed Bi-monthly (6 visits per year) include belt adjustments, lubrication, and replacements if needed. All moving parts and components should be inspected which include bearings, drives, and fans. Adjustments should be made accordingly. Other operational checks include all compressors, refrigerant charges, and HVAC control systems.

Monthly services include replacement of air filters and cleaning of condensate drain lines. Inspect and secure all electrical connections.

Biannual service (2 visits a year) includes inspection of all support structures, cleaning interior and exterior coils, fans, blades, and electrical contacts.

**END OF ADDENDUM NUMBER 1**