

Addendum I MNS 3-7-19

# CITY OF MOBILE

BID SHEET

This is Not an Order

READ TERMS AND CONDITIONS  
ON REVERSE SIDE OF THIS PAGE  
BEFORE BIDDING

**Mailing Address:**  
P. O. Box 1948  
Mobile, Alabama 36633  
(251) 208-7434

**Purchasing Department  
and Package Delivery:**  
Government Plaza  
4th Floor, Room S-408  
205 Government St  
Mobile, Alabama 36644

Typed by: **mns** Buyer: **002**

Please quote the lowest price at which you will furnish the articles listed below

DATE <b>03/01/2019</b>	BID NO. <b>5265</b>	DEPARTMENT <b>PARKS</b>	Commodities to be delivered F.O.B. Mobile to: <b>As Directed</b>
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This bid must be received and stamped by the Purchasing office not later than: **11:30 AM, Friday, March 15, 2019**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p align="center"><b>RIGHT-OF-WAY MOWING SERVICES</b></p> <p>The City of Mobile is seeking bids on mowing of City of Mobile Right-of-Ways as per the following and attached specifications.</p> <p>Vendors shall provide the full cost of the complete cycle of a single mowing to include trimming, edging, removal of trash/litter, and blowing of specific streets named below.</p> <p>The City defines a mowing cycle (cycle) as having a street mowed, trimmed, edged, trash/litter removed, and blown once as a complete cycle, unless the City notifies the contractor otherwise. The City has the right to tell Vendors when to change the mowing cycles based upon weather conditions.</p> <p>The City's desire is to have all areas mowed approximately 27 times between April 1, 2019, and October 31, 2019. The mowing cycles will have all areas mowed on a 14-day cycle in April and during the month of October, changing to a 7-day cycle at the instruction of the City until October 31, 2019.</p> <p>There is no guarantee on the number of cycles to be completed.</p> <p>Because our rights-of-way are predominantly Bahia grass, 7-day cycles are the proper intervals for most of the contract period. Only at the beginning and end of the contract period will a 14-day cycle be used.</p> <p>Since weather has a significant impact on grass growth, optimum cycle times will be determined by the City of Mobile.</p>					
			<b>TOTAL</b>			

RETURN ONE SIGNED COPY OF THIS BID  
IN ENCLOSED ENVELOPE

State delivery time within \_\_\_\_\_ days of receipt of P.O.

Firm Name \_\_\_\_\_

Typed Signature \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

# BID CONTINUATION SHEET

QUANTITY	ARTICLES	Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.	UNIT	UNIT PRICE		EXTENSION	
				Dollars	Cents	Dollars	Cents
		Page 2 of 5					
		<p>The City's desire is to have all areas mowed (1 mowing cycle) once every seven (7) days unless the City notifies the contractor otherwise. Cycle times may be adjusted if weather results in slower growth of the grass.</p> <p>In the event that weather, rain, etc., disrupts the schedule, weather records should be noted on the contractor's submitted schedule of completed mowing cycles to explain any variances in mowing cycle times; payment shall not be made for a missed operation.</p> <p>Unless explained by the aforementioned weather records, if the cycle time exceeds the specified number of days, the contractor may be penalized 2% of the total cost of that cycle per day that the cycle time is exceeded.</p> <p>If a contractor is unable to fulfill obligations of the contract on any of their awarded streets, all of the streets awarded to them will be terminated, unless a mutually agreed upon reduction in the number of streets awarded to them is negotiated. The City is the sole determiner of whether the vendor is operating at the capacity required.</p> <p>Pricing is non-negotiable.</p> <p>This bid will be awarded on a street by street basis or group basis as defined on sheet called, "Main Thoroughfare Mowing Contract Streets".</p> <p>At the option of the City of Mobile and the successful Vendor(s), the award of this bid may be extended for two (2) additional mowing seasons. If extended, the terms, conditions and pricing shall not change. The City reserves the right to extend some, all, or none of the mowing awards for a second or third year.</p> <p>The City is interested in starting the mowing as soon as possible, therefore Vendors must be properly qualified to do business with the City of Mobile. Vendors shall provide with this bid the following:</p> <p style="margin-left: 40px;">-Their registration number with the Alabama Secretary of State's Office or evidence from the Secretary of State that they do not need to register.</p>					
				<b>TOTAL</b>			

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READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name \_\_\_\_\_

By \_\_\_\_\_

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		<p style="text-align: center;">Page 3 of 5</p> <ul style="list-style-type: none"> <li>-Their City of Mobile Business License Number.</li> <li>-Their registration with the E-Verify Program, Federal and State.</li> <li>-Documentation from their insurance carrier that a Certificate of Insurance can be provided within 2 days of notification.</li> </ul> <p>The following is required and must be filled in:</p> <p style="margin-left: 40px;">Registration Number with Secretary of State Office _____</p> <p style="margin-left: 40px;">City of Mobile Business License Number _____</p> <p style="margin-left: 40px;">E-Verify Enrollment Number _____</p> <p style="margin-left: 40px;">Insurance Carrier can provide Certificate of Insurance for City Requirements within two (2) days of notification: YES _____ NO _____</p> <p>Contractors who bid on more than three streets must show in writing how they will accomplish their proposed bid. This will include a description of equipment and personnel on hand as well as what resources will be added prior to the work beginning.</p> <p>City of Mobile reserves the right to inspect a Vendor's equipment prior to award for compliance with equipment specifications and conformance to safety equipment.</p> <p>Vendors will be required to sign a service contract once a Vendor has been determined to be low and meet specifications provided they have the above required items. A blank copy of a typical City of Mobile sample Service Contract is included in this bid package.</p> <p>Vendors will be required to perform as per the attached specifications for cutting, edging, trash/litter removal, and blowing on each cycle.</p> <p>If a contractor fails to meet performance requirements after award of bid, the City could/may have the vendor's entire award and contract cancelled.</p>					
<b>TOTAL</b>							

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Firm Name \_\_\_\_\_

By \_\_\_\_\_

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			Dollars	Cents	Dollars	Cents
	Page 4 of 5					
	<p>The City has the right to tell the contractor when to begin a mowing cycle. The City has the right to tell a Vendor when not to execute a mowing cycle due to dry weather/drought, slowing of the growing season or funding.</p> <p>City of Mobile provides with this bid maps and photos of the mowing areas of each of the streets involved.</p> <p>City will make payment after a cycle has been completed and job location inspected. City will not begin payment process until complete mowing cycle is completed and inspected.</p> <p>When a Vendor submits their bill for a completed mowing cycle(s), Vendor shall also include the following:</p> <p style="padding-left: 40px;">The Daily Pesticide/Herbicide Application sheet for each of the streets in the bill being submitted. (see attached)</p> <p style="padding-left: 40px;">The Vendor shall provide documentation of the Litter and Trash/ Litter Removed from the mowing areas. Vendor shall state the size of the bags and number of bags of Trash/Litter Removed from the street mowed.</p> <p>At the end of the contract, the Vendor shall provide a recap of all Trash/Litter Removed from their contracted streets.</p> <p>A bid bond is not required.</p> <p>All bids must be submitted in a sealed envelope to the Purchasing Department, Room 408, South Tower, 205 Government Street. All bids must be received and date stamped prior to <b><u>11:30 A.M., Friday, March 15, 2019.</u></b></p> <p>Any bids delivered after <b><u>11:30 A.M., Friday, March 15, 2019,</u></b> will be returned unopened.</p> <p>It is the responsibility of the Vendor to have their bid package delivered to the Purchasing Department office and date stamped prior to the <b><u>11:30 A.M., Friday, March 15, 2019,</u></b> date for the bid.</p> <p>Be aware that there is limited parking around 205 Government Street and that you may have to park some distance away.</p>					
			<b>TOTAL</b>			

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	<p>Page 5 of 5</p> <p>Pricing for this bid to be good for the current mowing season to <b><u>October 31, 2019.</u></b></p> <p>For questions about this bid submit your questions by E-mail to <a href="mailto:purchasing@cityofmobile.org">purchasing@cityofmobile.org</a>.</p> <p>Under Alabama law current City of Mobile employees and former employees having left the City of Mobile service for less than two (2) years, can not bid, hold City contract, or provide goods and services to the City of Mobile.</p> <p>Bidders should pay attention and look for Addendum(s) or updates at the City of Mobile bid site: <a href="http://cityofmobile.org/bid">cityofmobile.org/bid</a>. Look under <b><u>Bid #5265.</u></b></p> <p>It is the bidder's responsibility to check for updates and addendums to this bid. The City of Mobile is not responsible if a bidder does not look for or include an Addendum or changes in the bid specifications</p> <p>This is a sealed bid; your response must be in a sealed envelope that has the <b><u>Bid #5265</u></b> on the outside and/or with the date and time of the bid opening <b><u>11:30 A.M., Friday, March 15, 2019.</u></b></p> <p>Bids delivered in unmarked or mismarked envelopes or packages and are opened in error prior to the bid date will be unacceptable and void to the City of Mobile.</p> <p><b>The City reserves the right to award some, all, or none of the bids received on this bid.</b></p> <p>This bid is being awarded for one (1) mowing season (April to October). At the option of the City of Mobile and the successful Vendor(s), the City may extend the award of this bid for two (2) additional mowing seasons. If extended, the terms, conditions, streets and pricing shall not change, and shall be as the Contract ended the previous season. The City reserves the right to extend some, all, or none of the mowing awards for a second or third mowing season.</p> <p><b>TO BE AWARDED ON A STREET BY STREET BASIS.</b></p>					
			<b>TOTAL</b>			

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Firm Name \_\_\_\_\_

By \_\_\_\_\_

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**PURCHASING DEPARTMENT**  
**ADDENDUM**

March 7, 2019

**RE: City of Mobile Bid #5265 for Right of Way Mowing**

Gentlemen:

Please consider this to be addendum to City of Mobile Bid #5265 for Right of Way Mowing.

**REPLACE:**

MAIN THOROUGHFARE MOWING CONTRACT STREETS sheet issued with the  
bid

**REPLACE WITH:**

THOROUGHFARE MOWING CONTRACT STREETS sheet dated March 7, 2019

Thank you for your consideration in this matter.

Sincerely,

A handwritten signature in black ink, appearing to read 'John Paine', written over a horizontal line.

John Paine

City of Mobile

Purchasing Agent

jp/mns

## MAIN THOROUGHFARE MOWING CONTRACT STREETS 3/7/19:

STREET	FROM	TO
Government Street/Highway 90	(Just east of Eslava Creek)	Bellingrath Road
Price for one (1) mowing, trimming, and edging \$		
Airport Blvd.	Florida Street	W of Dawes Road
Price for one (1) mowing, trimming, and edging \$		
University Blvd/Demetropolis Rd	Moffet Road	Highway 90
Price for one (1) mowing, trimming, and edging \$		
Dauphin Street	Mobile Street	McGregor Avenue
Price for one (1) mowing, trimming, and edging \$		
Springhill Ave	Lyons Park Avenue	I-65
Price for one (1) mowing, trimming, and edging \$		
Dauphin Island PKWY	Gosson Street	Faye Street
Price for one (1) mowing, trimming, and edging \$		
Michigan Avenue	S Broad Street	California Street
Price for one (1) mowing, trimming, and edging \$		
Grelot Rd	University Blvd	Cody Road
Price for one (1) mowing, trimming, and edging \$		
Moffet Rd	East of I-65	West of Bearfork
Price for one (1) mowing, trimming, and edging \$		
Old Shell Road	University Blvd	Cody Road
Price for one (1) mowing, trimming, and edging \$		
Knollwood Lane	Grelot Rd	Hwy 90
Price for one (1) mowing, trimming, and edging \$		
Rangeline Road	Highway 90	Theodore Industrial Canal
Price for one (1) mowing, trimming, and edging \$		

MAIN THOROUGHFARE MOWING CONTRACT STREETS CONTINUED

3/7/19:

GROUP: HENRY AARON LOOP

<u>STREET</u>	<u>FROM</u>	<u>TO</u>
Beauregard	Lawrence	Water
Water	Beauregard	Canal
Canal	Water	Broad
Claiborne	Church	Augusta
S Conception	Canal	Church
S Joachim	South of Church	Jackson
Lawrence	Congress	North of Morgan

GROUP DOWNTOWN PRICE FOR ONE (1) MOWING, TRIMMING, AND EDGING \$ \_\_\_\_\_