

CITY OF MOBILE

BID SHEET

This is Not an Order

Mailing Address:
 P. O. Box 1948
 Mobile, Alabama 36633
 (251) 208-7434

**Purchasing Department
 and Package Delivery:**
 Government Plaza
 4th Floor, Room S-408
 205 Government St
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
 ON REVERSE SIDE OF THIS PAGE
 BEFORE BIDDING**

Typed by: nm Buyer: 002

Please quote the lowest price at which you will furnish the articles listed below

DATE 05/16/2016	BID NO. 4941	DEPARTMENT Motor Pool	Commodities to be delivered F.O.B. Mobile to: TO BE SPECIFIED
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This bid must be received and stamped by the Purchasing office not later than: 10:30 AM, Wednesday, May 25, 2016

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Appx. 1-3	<p style="text-align: center;">2016 OR NEWER 4 X 4 SUPERCREW PICKUP TRUCK WITH FIVE (5) YEAR SERVICE PLAN</p> <p>2016 or Newer 4 x 4 Supercrew Pickup Truck with the following MINIMUM Specifications with a five (5) year Service Plan provided by Vendor:</p> <p>Make: _____ Model: _____ Model Year Bid: _____</p> <p>Furnish Factory Literature and Specifications.</p> <p>Upon award, the City will purchase a minimum of one (1) 2016 or Newer 4 x 4 Supercrew Pickup Trucks.</p> <p>Different prices for different colors not acceptable.</p> <p>Initial vehicle color to be Red. Other colors may be bought.</p> <p>A five (5) year Extended Warranty and Service Contract shall be included in the price of these vehicles. Service Plan shall cover the vehicles for five (5) years or 75,000 miles which ever comes first.</p> <p>The Extended Warranty and Service Contract should include the following:</p> <p style="padding-left: 40px;">The Extended Warranty should cover ALL normal wear and tear items for the vehicles.</p> <p style="padding-left: 40px;">The Service Contract shall include ALL normally serviced or scheduled items to include but not be limited to oil change, fluid changes, coolant and windshield water fluids.</p>					
		TOTAL				

RETURN ONE SIGNED COPY OF THIS BID IN ENCLOSED ENVELOPE

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

BID CONTINUATION SHEET

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>Page 2 of 3</p> <p>The Service Contract shall include all fluids, filters, etc. The price of these items will be included in the price of the vehicle. Vendor shall have a service center within 35 miles of the City of Mobile Police Jurisdiction.</p> <p>The Extended Warranty and Service Contract to be in effect for five (5) years following delivery and acceptance by the City of Mobile.</p> <p>The City will be responsible for the replacement of tires, broken or cracked glass, damaged rims/wheels, and damage to body due to auto accident or contact with stationary objects.</p> <p>The price of the above Warranty and Service shall be included in the price of the Vehicle.</p> <p>The Service for these Vehicles must be local and readily available. Drive in and drive out service should be readily available for normal service. Vendor service shall be within 35 miles of the Police Jurisdiction of the City of Mobile.</p> <p>The vendor shall provide copies of all service as it is performed to the City of Mobile Municipal Garage.</p> <p>Repairs that are not part of the normal Warranty and Service contract will not be done without the approval of the City of Mobile Municipal Garage. The driver of the vehicle can not approve repairs that are not part of the Warranty and Service program.</p> <p>ALL repairs done by the vendor without the prior approval of the City of Mobile Municipal Garage will not be paid and will be the responsibility of the dealership.</p> <p>The City's goal is for the vendor to be responsible for the Normal Routine Scheduled Servicing of the Vehicles. The City will pay for NO repairs except those specifically stated above.</p> <p>Vehicle (s) are to be delivered with six (6) sets of fully functional keys that include the electronics and are coded to start the cars.</p> <p>Vehicle colors will be decided prior to issuance of Purchase Order. White and Red should be available along with other colors. Different prices for different colors not acceptable.</p>					
			TOTAL			

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READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

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QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p align="center">Page 3 of 3</p> <p>Include the price of Application for Certificate of Title in your bid price. All standard items as stated in your model Literature must remain on vehicle, not removed except as noted.</p> <p>City of Mobile Business License Required – See Item 14 (on reverse side)</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor’s principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>Vendor shall provide ALL Service and Parts Manuals for these vehicles for use by the City of Mobile, once the five (5) year Service Plan Expires.</p> <p>TO BE AWARDED ALL OR NONE.</p>					
			TOTAL			

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SPECIFICATIONS

2016 4 X 4 Super Crew Pick-up Truck with the following MINIMUM Specifications:

	<u>YES</u>	<u>NO</u>
WHEELBASE – 145.0” minimum	_____	_____
ENGINE - gasoline 2.7 L	_____	_____
DRIVE TYPE – 4 X 4	_____	_____
COLOR – Solid color to be specified at time of order, Red or other	_____	_____
DUAL AIR BAGS	_____	_____
FACTORY INSTALLED – air conditioning, AM/FM, CD radio, Cruise control, tilt wheel, power door locks and power windows	_____	_____
TRANSMISSION – automatic	_____	_____
BRAKES – anti-lock brakes	_____	_____
WHEELS – no hub caps	_____	_____
MIRRORS – day/night inside mirror. Dual remote control outside mirrors	_____	_____
KEYS – (6) sets of keys fully functional with electronics furnished with each vehicle	_____	_____
MAP LIGHTS AND DAY TIME RUNNING LIGHTS	_____	_____
CAMERA – rear back up camera	_____	_____
SERVICE CONTRACT – (5) years to include all factory scheduled maintenance	_____	_____



PURCHASING DEPARTMENT

Potential bidders are responsible to check this site for any ADDENDUMS that are issued. It is the responsibility of the BIDDER to check for, download, and include with their BID RESPONSE any and all ADDENDUMS that are issued for a specific BID published by the City of Mobile. Failure to download and include ADDENDUMS in your BID RESPONSE may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

**Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644**

(Request First Delivery)