

CITY OF MOBILE

BID SHEET

This is Not an Order

Mailing Address:
 P. O. Box 1948
 Mobile, Alabama 36633
 (251) 208-7434

**Purchasing Department
 and Package Delivery:**
 Government Plaza
 4th Floor, Room S-408
 205 Government St
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS
 ON REVERSE SIDE OF THIS PAGE
 BEFORE BIDDING**

Typed by: nm Buyer: 002

Please quote the lowest price at which you will furnish the articles listed below

DATE 11/20/2018	BID NO. 5229	DEPARTMENT Motor Pool	Commodities to be delivered F.O.B. Mobile to: TO BE SPECIFIED
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This bid must be received and stamped by the Purchasing office not later than: 11:00 A.M., Friday, December 14, 2018

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Appx. 1-10	<p style="text-align: center;">TO REFURBISH AND REMOUNT ANIMAL CONTROL BODIES</p> <p>Vendor to Remove SWAB Animal Control Transport Bodies ARF-95 from existing chassis, clean and repair bodies and remount to City of Mobile provided chassis.</p> <p>Process will be to remove animal transport container from existing vehicle and mount to new chassis along with all container functions including air conditioning and monitoring equipment. Warning beacons to be controlled by factory upfitter switches.</p> <p>All door hinges and latches shall be replaced.</p> <p>Vendor shall make all the heating and cooling connections between the new cab and chassis and the Animal Control Transport Bodies.</p> <p>If a vendor wishes to view the bodies, contact Purchasing to arrange a viewing time and location. They are not all at the same location.</p> <p>Vendor shall inspect the bodies and include in their bid all repairs required to bring body to like new condition. This is to include all holes, scrapes, material splits and missing pieces and mounting of Backup Cameras on Vehicle Bodies.</p>					
	Page 1 of 5		TOTAL			

**RETURN ONE SIGNED COPY OF THIS BID
 IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution.
All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

BID CONTINUATION SHEET

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	Page 2 of 5					
	<p><u>The following to be done on All Units:</u></p> <ul style="list-style-type: none"> · Replace Complete A/C and Heating Unit in Body on All Units. · Replace Rear Bumper. · Install Back Up Cameras. · Replace Rear Corner Backup Mirror on Driver Side Rear of Body with New Mount and Mirror. · Replace All Hinges. · Replace All Latches. · Replace all Latches on Animal Cages. · Gaskets on all Body Doors to be replaced. · All Bodies to be painted egg shell white to match chassis to which the body will be remounted. · All Cage Doors are to be blasted and cleaned to remove rust and re-painted. · All lights to be replaced with LED's. · All Pull Out Tray Guides are to be replaced. <li style="padding-left: 20px;">Right Rear Compartment <li style="padding-left: 20px;">Large Dog Boarding Ramp under Right Front Compartment · Replace Latches and Catches on Large Dog Ramp Body. · Top Mounted Strobe Light to be replaced. · Add four (4) Corner LED Strobes to Cab Front and to the lower rear corners of the body. To be switched through upfitter switch for top mounted strobe lights. · All External Reflectors to be replaced. · Body Drip Edges to be replaced. · Replace Drain Plugs/Screens in Animal Body Compartments. · New Mud Flaps on Rear. <p>Vendor shall replace original A/C Heating Unit with Danhard Brand A/C Equipment. No substitute will be allowed. The Danhard Equipment is available from SWAB Wagon. Remount Vendor shall replace all existing A/C parts with original brand. Swab Wagon can provide all correct parts for those bodies, they state they can sell the parts needed.</p>					
			TOTAL			

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READ ABOVE INSTRUCTIONS BEFORE QUOTING

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	Page 3 of 5					
	<u>Trucks with additional repairs or needs identified:</u>					
	Truck #1 Asset #44141 Does not appear to need any additional repairs to body. Remount Price \$ _____					
	Truck #2 Asset #44165 Does not appear to need any additional repairs to body. Remount Price \$ _____					
	Truck #3 Asset #49394 Truck has damaged rear bumper. There is some damage to center rear door. Rear of body has holes on right rear. Right Front Door Louvers have damage. Replace handle on large dog ramp under right front compartment. Replace latches and catches on large dog ramp. Remount Price \$ _____					
	Truck #4 Asset #44163 Rear bumper is bent. Slight fiberglass damage on right rear in drip edge area. Remount Price \$ _____					
	Truck #5 Asset #44164 Right rear of body, lower area crack/dent in rear body, will need attention as rear of body shows damage. Remount Price \$ _____					
	Upon award the initial repairs will be for Trucks 1 to 2 with trucks 3, 4 and 5 as funds allow.					
			TOTAL			

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	<p align="center">Page 4 of 5</p> <p>Light fixtures shall be replaced with new LED fixtures. All stop, tail scene lights, and marker lights shall be replaced with LED lights and fixtures.</p> <p>Vendor responsible to pick up current units and new chassis, remove the body, make repairs/upgrades, remount and return both vehicles to the City of Mobile.</p> <p>Vendor shall make old Chassis Road Ready/ with Taillights and Mud Flaps.</p> <p>Provide plans and specifications on your plan to refurbish and remount the bodies.</p> <p>The New Chassis are 2019 Ford F250 Crew Cab Truck.</p> <p>City of Mobile Business License Required – See Item 14 (on reverse side)</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor’s principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p>					
			TOTAL			

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	Page 5 of 5					
	<p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>For questions contact the Purchasing Department at: purchasing@cityofmobile.org</p> <p>Photos of Bodies in the initial install can be requested at purchasing@cityofmobile.org and we will send. NOTE: The size of the photo file is appx 15 MB., be sure your email will accept that size attachment.</p> <p>As Photos Do Not show the true condition of the bodies, it is advised that Bidders arrange to inspect the bodies prior to bidding. To view bodies contact the Purchasing department to arrange to view the Trucks at purchasing@cityofmobile.org so the trucks can be scheduled to be viewed. The vehicles are Not all at the same location. We will arrange for the Truck to be at two (2) locations. Viewing must be by appointment.</p> <p>Questions about the truck or bodies cannot be answered within 48 hours of bid opening.</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>Price shall be good for the one (1) year period following the award of this bid.</p> <p>TO BE AWARDED ON A PER TRUCK BASIS</p>					
			TOTAL			

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PURCHASING DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)