

# CITY OF MOBILE

## BID SHEET

This is Not an Order

**Mailing Address:**  
 P. O. Box 1948  
 Mobile, Alabama 36633  
 (251) 208-7434

**Purchasing Department  
 and Package Delivery:**  
 Government Plaza  
 4<sup>th</sup> Floor, Room S-408  
 205 Government St  
 Mobile, Alabama 36644

**READ TERMS AND CONDITIONS  
 ON REVERSE SIDE OF THIS PAGE  
 BEFORE BIDDING**

Typed by: nm Buyer: 002

**Please quote the lowest price at which you will furnish the articles listed below**

DATE 11/21/2018	BID NO. 5230	DEPARTMENT Motor Pool	Commodities to be delivered F.O.B. Mobile to: <b>TO BE SPECIFIED</b>
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**This bid must be received and stamped by the Purchasing office not later than: 11:15 AM, Friday, December 14, 2018**

QUANTITY	ARTICLES <small>Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.</small>	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
Appx. 1-10	<b>2019 OR NEWER 1/2 TON MID-SIZE TON PICKUP TRUCK'S</b>  <b>2019 or Newer 1/2 Ton Mid-Size 4x2 King Cab Pickup Truck or Equal</b> as per the following <b>MINIMUM</b> Specifications.  Make: _____ Model: _____  Model Year Bid: _____					
Appx. 1-20	<b>2019 or Newer 1/2 Ton Mid-Size 4x4 King Cab Pickup Truck or Equal</b> as per the following <b>MINIMUM</b> Specifications.  Make: _____ Model: _____  Model Year Bid: _____					
Appx. 1-20	<b>2019 or Newer 1/2 Ton Mid-Size 4x2 Four (4) Door Crew Cab Pickup Truck or Equal</b> as per the following <b>MINIMUM</b> Specifications.  Make: _____ Model: _____  Model Year Bid: _____					
Appx. 1-20	<b>2019 or Newer 1/2 Ton Mid-Size 4x4 Four (4) Door Crew Cab Pickup Truck or Equal</b> as per the following <b>MINIMUM</b> Specifications.  Make: _____ Model: _____  Model Year Bid: _____					
			<b>TOTAL</b>			

**RETURN ONE SIGNED COPY OF THIS BID  
 IN ENCLOSED ENVELOPE**

State delivery time within \_\_\_\_\_ days of receipt of P.O.

Firm Name \_\_\_\_\_

Typed Signature \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or [cityofmobile.org/taxes.php](http://cityofmobile.org/taxes.php).
15. If a bid bond is required in the published specifications, see below:  
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution.  
All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See [www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx](http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx) . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

**BID CONTINUATION SHEET**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p align="center">Page 2 of 4</p> <p>Furnish Factory Literature and Specifications.</p> <p>Colors ordered may be standard colors. Initial purchase will be white.</p> <p>Upon award, the City may purchase a minimum of one (1) of each of the 2019 or Newer 1/2 Ton Mid-Size 4 x 4 Crew Cab Pickup Trucks.</p> <p>The City may buy up to ten (10) more of each of the various pickup types listed above during the model year.</p> <p>Different prices for different colors not acceptable.</p> <p>All trucks shall be delivered with trailer package, spray in bed liner and four (4) Corner Strobe/LED Warning Lights.</p> <p><b>NOTE:</b> Front four (4) Corner Warning Lights shall NOT be installed in headlight/turn signal/parking light fixture. Any vehicle delivered with the front four corner warning lights installed in the headlight/turn signal/parking light fixtures will be refused and only accepted once vendor replaces the light fixture with the new ones.</p> <p>Vehicle(s) are to be delivered with four (4) sets of fully functional keys that include the electronics and are coded to start the vehicles.</p> <p>Vehicle colors will be decided prior to issuance of Purchase Order. White and Red should be available along with other colors. Different prices for different colors not acceptable.</p> <p>Include the price of Application for Certificate of Title in your bid price. All standard items as stated in your model Literature must remain on vehicle, not removed except as noted.</p> <p><b>City of Mobile Business License Required – See Item 14 (on reverse side)</b></p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at <a href="http://immigration.alabama.gov/">http://immigration.alabama.gov/</a></p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p>					
			<b>TOTAL</b>			

**RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE**

**READ ABOVE INSTRUCTIONS BEFORE QUOTING**

Firm Name \_\_\_\_\_

By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

**BID CONTINUATION SHEET**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p align="center">Page 3 of 4</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required.                      See: <a href="http://www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx">www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx</a>.                      Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed.                      (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>Vendor shall provide ALL Service and Parts Manuals for these vehicles for use by the City of Mobile.</p> <p>Pricing shall be good for the model year bid. At the option of the City of Mobile and the Successful Vendor, the award of this bid may be extended for two (2) additional model years.</p> <p>Be sure to sign and return this page including the terms and conditions on the reverse of Page 1.</p> <p>THE CITY OF MOBILE DOES NOT ACCEPT VENDOR'S TERMS AND CONDITIONS.</p> <p><b>TO BE AWARDED ON A PER ITEM BASIS.</b></p>					
			<b>TOTAL</b>			

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Firm Name \_\_\_\_\_  
 By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

**BID CONTINUATION SHEET**

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	Page 4 of 4					
	<p><b>OPTION</b></p> <p><u>SERVICE PLANS</u></p> <p>Vehicle five (5) year/75,000 mile Service Plan to cover all manufacturers recommended serviced or scheduled items.</p> <p>To include, but not limited to Oil and Filter Changes, Coolant and Windshield Washer Fluids and any other Item (s) recommended to be changed or serviced during the five (5) year or 75,000 miles after receipt of vehicles by the City of Mobile.</p> <p>Service Plan shall be a National or Corporate Plan. A service plan that limits repairs and service to a specific dealership will not be accepted. City should be able to go to any of the manufacturer's dealerships to have service done.</p> <p>There shall be a Service Center with Drive In and Drive Out Service arranged by the Vendor to cover these items within thirty five (35) miles of the City of Mobile Police Jurisdiction.</p> <p>The Vendor shall provide copies of all service as it is performed to the City of Mobile Municipal Garage.</p> <p>Repairs that are not part of the normal Warranty and Service Contract will not be done without the approval of the City of Mobile Municipal Garage. The driver of the vehicle cannot approve repairs that are not part of the Warranty and Service Program.</p> <p><b>Option 1</b> – If purchased when vehicle is ordered.</p> <p align="center">\$ _____</p> <p><b>Option 2</b> – If purchased after vehicle has been delivered.</p> <p align="center">\$ _____</p>					
			<b>TOTAL</b>			

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Firm Name \_\_\_\_\_  
 By \_\_\_\_\_

We will allow a discount \_\_\_\_\_ % 20 days from date of receipt of goods and correct invoice of completed order.

## SPECIFICATIONS

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1-10 2019 or newer mid-size 4X2 king cab pickup truck or equivalent as per the following **MINIMUM** specifications:

	Yes	No
1. Engine – 3.6 Liter	_____	_____
2. Fuel Type – Gasoline.	_____	_____
3. Wheelbase – 125.0” minimum.	_____	_____
4. Drive Type – 4 X 2	_____	_____
5. Driving Stability control system	_____	_____
6. Fog Lamps	_____	_____
7. Locking Tailgate	_____	_____
8. Sliding Rear Window	_____	_____
9. Driver power-adjustable lumbar seat control	_____	_____
10. Ground Clearance 8.20”	_____	_____
11. Transmission – Automatic.	_____	_____
12. Color – White.	_____	_____
13. Dual Air Bags.	_____	_____
14. Heat and Air conditioning – Factory Installed.	_____	_____
15. Radio – AM/FM with CD Player - Factory Installed.	_____	_____
16. Mirrors – Day/Night inside mirror. Dual remote control outside mirrors.	_____	_____
17. Cruise Control – Factory Installed.	_____	_____
18. Tilt Steering - Factory Installed.	_____	_____
19. Brakes – Anti-Lock Brakes.	_____	_____
20. Wheels – No Hub Caps.	_____	_____
21. Power Windows.	_____	_____

	Yes	No
22. Power Door Locks.	_____	_____
23. Map lights.	_____	_____
24. Day Time Running Lights.	_____	_____
25. Camera – Rear back up camera.	_____	_____
26. Spray on bed liner.	_____	_____
27. Seats – Vinyl.	_____	_____
28. Floor board – Rubber.	_____	_____
29. Floor mats – All weather.	_____	_____
30. Four corner strobe lights.	_____	_____
31. Keys – Four (4) sets of keys fully functional w/ electronics furnished with each vehicle.	_____	_____
32. OPTIONAL: Service Contract – Five (5) years to include all factory scheduled maintenance.	_____	_____

## SPECIFICATIONS

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1 – 10/2019 or newer mid-size 4X4 king cab pickup truck or equivalent as per the following **MINIMUM** specifications:

	Yes	No
1. Engine – 3.6 Liter	_____	_____
2. Fuel Type – Gasoline.	_____	_____
3. Wheelbase – 125.0” minimum.	_____	_____
4. Drive Type – 4 X 4	_____	_____
5. Driving Stability control system	_____	_____
6. Fog Lamps	_____	_____
7. Locking Tailgate	_____	_____
8. Sliding Rear Window	_____	_____
9. Driver power-adjustable lumbar seat control	_____	_____
10. Ground Clearance 8.20”	_____	_____
11. Transmission – Automatic.	_____	_____
12. Color – White.	_____	_____
13. Dual Air Bags.	_____	_____
14. Heat and Air conditioning – Factory Installed.	_____	_____
15. Radio – AM/FM with CD Player - Factory Installed.	_____	_____
16. Mirrors – Day/Night inside mirror. Dual remote control outside mirrors.	_____	_____
17. Cruise Control – Factory Installed.	_____	_____
18. Tilt Steering - Factory Installed.	_____	_____
19. Brakes – Anti-Lock Brakes.	_____	_____
20. Wheels – No Hub Caps.	_____	_____
21. Power Windows.	_____	_____



	Yes	No
22. Power Door Locks.	_____	_____
23. Map lights.	_____	_____
24. Day Time Running Lights.	_____	_____
25. Camera – Rear back up camera.	_____	_____
26. Spray on bed liner.	_____	_____
27. Seats – Vinyl.	_____	_____
28. Floor board – Rubber.	_____	_____
29. Floor mats – All weather.	_____	_____
30. Four corner strobe lights.	_____	_____
31. Keys – Four (4) sets of keys fully functional w/ electronics furnished with each vehicle.	_____	_____
32. OPTIONAL: Service Contract – Five (5) years to include all factory scheduled maintenance.	_____	_____

## SPECIFICATIONS

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1-10 2019 or newer mid-size 4X2 four (4) door crew cab pickup truck or equivalent as per the following **MINIMUM** specifications:

	Yes	No
1. Engine – 3.6 Liter	_____	_____
2. Fuel Type – Gasoline.	_____	_____
3. Wheelbase – 125.0” minimum.	_____	_____
4. Drive Type – 4 X 2	_____	_____
5. Driving Stability control system	_____	_____
6. Fog Lamps	_____	_____
7. Locking Tailgate	_____	_____
8. Sliding Rear Window	_____	_____
9. Driver power-adjustable lumbar seat control	_____	_____
10. Ground Clearance 8.20”	_____	_____
11. Transmission – Automatic.	_____	_____
12. Color – White.	_____	_____
13. Dual Air Bags.	_____	_____
14. Heat and Air conditioning – Factory Installed.	_____	_____
15. Radio – AM/FM with CD Player - Factory Installed.	_____	_____
16. Mirrors – Day/Night inside mirror. Dual remote control outside mirrors.	_____	_____
17. Cruise Control – Factory Installed.	_____	_____
18. Tilt Steering - Factory Installed.	_____	_____
19. Brakes – Anti-Lock Brakes.	_____	_____
20. Wheels – No Hub Caps.	_____	_____
21. Power Windows.	_____	_____

	Yes	No
22. Power Door Locks.	_____	_____
23. Map lights.	_____	_____
24. Day Time Running Lights.	_____	_____
25. Camera – Rear back up camera.	_____	_____
26. Spray on bed liner.	_____	_____
27. Seats – Vinyl.	_____	_____
28. Floor board – Rubber.	_____	_____
29. Floor mats – All weather.	_____	_____
30. Four corner strobe lights.	_____	_____
31. Keys – Four (4) sets of keys fully functional w/ electronics furnished with each vehicle.	_____	_____
32. OPTIONAL: Service Contract – Five (5) years to include all factory scheduled maintenance.	_____	_____

## SPECIFICATIONS

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1 – 10,2019 or newer mid-size 4X4 four (4) door crew cab pickup truck or equivalent as per the following **MINIMUM** specifications:

	Yes	No
1. Engine – 3.6 Liter	_____	_____
2. Fuel Type – Gasoline.	_____	_____
3. Wheelbase – 125.0” minimum.	_____	_____
4. Drive Type – 4 X 4	_____	_____
5. Driving Stability control system	_____	_____
6. Fog Lamps	_____	_____
7. Locking Tailgate	_____	_____
8. Sliding Rear Window	_____	_____
9. Driver power-adjustable lumbar seat control	_____	_____
10. Ground Clearance 8.20”	_____	_____
11. Transmission – Automatic.	_____	_____
12. Color – White.	_____	_____
13. Dual Air Bags.	_____	_____
14. Heat and Air conditioning – Factory Installed.	_____	_____
15. Radio – AM/FM with CD Player - Factory Installed.	_____	_____
16. Mirrors – Day/Night inside mirror. Dual remote control outside mirrors.	_____	_____
17. Cruise Control – Factory Installed.	_____	_____
18. Tilt Steering - Factory Installed.	_____	_____
19. Brakes – Anti-Lock Brakes.	_____	_____
20. Wheels – No Hub Caps.	_____	_____
21. Power Windows.	_____	_____

	Yes	No
22. Power Door Locks.	_____	_____
23. Map lights.	_____	_____
24. Day Time Running Lights.	_____	_____
25. Camera – Rear back up camera.	_____	_____
26. Spray on bed liner.	_____	_____
27. Seats – Vinyl.	_____	_____
28. Floor board – Rubber.	_____	_____
29. Floor mats – All weather.	_____	_____
30. Four corner strobe lights.	_____	_____
31. Keys – Four (4) sets of keys fully functional w/ electronics furnished with each vehicle.	_____	_____
32. OPTIONAL: Service Contract – Five (5) years to include all factory scheduled maintenance.	_____	_____



## PURCHASING DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the City of Mobile. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

**This is a sealed bid. Any responses faxed or e-mailed will be rejected.**

**This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.**

**Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.**

**It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.**

**Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.**

**Be sure to sign your bid!**

**Package/Bid Delivery Address:  
Purchasing Department  
205 Government St. Room S408  
Mobile, AL 36644**

**(Request First Delivery)**