

CITY OF MOBILE

BID SHEET

Mailing Address:
 P. O. Box 1948
 Mobile, Alabama 36633
 (251) 208-7434

**Purchasing Department
 and Package Delivery:**
 Government Plaza
 4th Floor, Room S-408
 205 Government St
 Mobile, Alabama 36644

This is Not an Order

**READ TERMS AND CONDITIONS
 ON REVERSE SIDE OF THIS PAGE
 BEFORE BIDDING**

brm

002

Typed by:

Buyer:

Please quote the lowest price at which you will furnish the articles listed below

DATE	BID NO.	DEPARTMENT	Commodities to be delivered F.O.B. Mobile to:
04/02/2018	5136	Fire	As Specified

This bid must be received and stamped by the Purchasing office not later than: 11:00 A.M. Wednesday, April 18, 2018

QUANTITY	ARTICLES	UNIT	UNIT PRICE		EXTENSION	
			Dollars	Cents	Dollars	Cents
	<p>Disposal Service for Blood Contaminated Medical Products, Supplies, and Sharps</p> <p>Vendor shall be responsible to pick up and dispose of all blood contaminated materials and sharps from the City of Mobile as per applicable rules and laws.</p> <p>Vendor shall provide the necessary containers for the transport of blood contaminated materials and sharps from the City of Mobile.</p> <p>The City of Mobile generates approximately 429 4.3 cu ft. containers of blood contaminated waste per year on the average.</p> <p>At the start of the service, vendor shall provide a minimum of five (5) 32 Gallon reusable red containers with 3 ml red bag liners installed at each of the approved pick up locations for the packaging of blood contaminated materials and sharps to eleven (11) locations.</p> <p>The number of locations may be increased or decreased as necessary.</p> <p>Vendor must sterilize all containers after each use with the chemical Disinfectant Super HDQ, Neutral by Spartan Chemicals or equal product.</p> <p>Vendor shall replace filled boxes with empty containers on a one-for-one basis.</p> <p>All containers of waste will be removed from the Department facilities.</p> <p style="text-align: center;">Page 1 of 6</p>					
	TOTAL					

Bid on this form ONLY. Make no changes on this form. Attach any additional information required to this form.

**RETURN ONE SIGNED COPY OF THIS BID
 IN ENCLOSED ENVELOPE**

State delivery time within _____ days of receipt of P.O.

Firm Name _____

Typed Signature _____

By _____

We will allow a discount _____% 20 days from date of receipt of goods and correct invoice of completed order.

1. All quotations must be signed with the firm name and by an authorized officer or employee.
2. Verify your bid before submission as it cannot be withdrawn or corrected after being opened. In case of error in extension of prices, the unit price will govern.
3. If you do not bid, return this sheet and state reason. Otherwise, your name may be removed from our mailing list.
4. The right is reserved to reject any, or all quotations, or any portions thereof, and to waive technicalities if deemed to be in the interest of the City of Mobile.
5. This bid shall not be reassignable except by written approval of the Purchasing Agent of the City of Mobile.
6. State brand and model number of each item. All items bid must be new and latest model unless otherwise specified.
7. If bid results are desired, enclose a self-addressed and stamped envelope with your bid. (All or None bids only)
8. Do not include Federal Excise Tax as exemption certificate will be issued in lieu of same. The City is exempt from the Alabama and City sales taxes.
9. PRICES ARE TO BE FIRM AND F.O.B. DESTINATION UNLESS OTHERWISE REQUESTED.
10. BID WILL BE AWARDED ON ALL OR NONE BASIS UNLESS OTHERWISE STATED.
11. Bids received after specified time will be returned un-opened.
12. Failure to observe stated instructions and conditions will constitute grounds for rejection of your bid.
13. Furnish literature, specifications, drawings, photographs, etc., as applicable with the items bid.
14. Vendor May be required to obtain City of Mobile Business License as applicable to City of Mobile Municipal Code Section 34-50. For Business License inquiry contact the Revenue Department at (251) 208-7461 or cityofmobile.org/taxes.php.
15. If a bid bond is required in the published specifications, see below:
Each Bid Shall be Accompanied By A **Cashier's Check, Certified Check, Bank Draft Or Bid Bond** For the Sum Of Five (5) Percent Of The Amount Bid, Made Payable To The City Of Mobile And Certified By A Reputable Banking Institution. All Checks Shall Be Returned Promptly, Except The Check Of The Successful Bidder, Which Shall Be Returned After Fulfilling The Bid.
16. Contracts in excess of \$50,000 require that the successful bidder make every possible effort to have at least fifteen (15) percent of the total value of the contract performed by socially and economically disadvantaged individuals.
17. All bids/bid envelopes must have the bid number noted on the front. Bids that arrive unmarked and are opened in error shall be returned to vendor as an unacceptable bid.
18. If successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Alabama Secretary of State prior to issuance of a Purchase Order. Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx . Please note that the time between application for and issuance of a Certificate of Authority may be several weeks.
19. Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State to submit a bid, but will need to obtain the Business License and Certificate of Authority, if applicable, prior to issuance of a Purchase Order.

BID CONTINUATION SHEET

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Page 2 of 6																																							
<p>Vendor shall make pick ups every two (2) weeks at each of the locations below.</p> <p>The following locations will be the initial pick up points for containers of Blood Contaminated Medical Products.</p> <table style="width: 100%; border: none;"> <tr> <td style="width: 5%;">1.</td> <td style="width: 30%;">Station 01</td> <td style="width: 65%;">6801 Overlook Road</td> </tr> <tr> <td>2.</td> <td>Station 03</td> <td>701 Saint Francis</td> </tr> <tr> <td>3.</td> <td>Station 06</td> <td>2525 Hillcrest Road</td> </tr> <tr> <td>4.</td> <td>Station 07</td> <td>5525 Commerce Blvd. E</td> </tr> <tr> <td>5.</td> <td>Station 14</td> <td>2062 Dr. Martin Luther King Jr. Dr</td> </tr> <tr> <td>6.</td> <td>Station 16</td> <td>1951 Maryvale Street</td> </tr> <tr> <td>7.</td> <td>Station 18</td> <td>700 Museum Drive</td> </tr> <tr> <td>8.</td> <td>Station 22</td> <td>4710 Airport Boulevard</td> </tr> <tr> <td>9.</td> <td>Station 23</td> <td>2711 Airport Boulevard</td> </tr> <tr> <td>10.</td> <td>Station 26</td> <td>8080 Airport Boulevard</td> </tr> <tr> <td>11.</td> <td>Station 28</td> <td>7050 Old Military Road</td> </tr> </table> <p>All containers of Blood Contaminated Medical Products, Supplies, and Sharps will initially be picked up front the above locations.</p> <p>If required by the City of Mobile additional pick ups will be made. Additional pick ups will need to be authorized beforehand by the City of Mobile.</p> <p>Vendor is to supply a Certificate of Destruction, verifying Disposal to the Department. Vendor shall provide Certification of Certified Hazardous Waste Specialist on staff.</p> <p>Vendor shall provide to City all Licenses, DOT, EPA, ADEM, ETC., showing vendor is licensed to handle and dispose of Blood Contaminated Medical Products, Supplies and Sharps.</p>							1.	Station 01	6801 Overlook Road	2.	Station 03	701 Saint Francis	3.	Station 06	2525 Hillcrest Road	4.	Station 07	5525 Commerce Blvd. E	5.	Station 14	2062 Dr. Martin Luther King Jr. Dr	6.	Station 16	1951 Maryvale Street	7.	Station 18	700 Museum Drive	8.	Station 22	4710 Airport Boulevard	9.	Station 23	2711 Airport Boulevard	10.	Station 26	8080 Airport Boulevard	11.	Station 28	7050 Old Military Road
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RETURN ONE SIGNED COPY OF THIS QUOTATION IN ENCLOSED ENVELOPE

READ ABOVE INSTRUCTIONS BEFORE QUOTING

Firm Name _____

By _____

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			Dollars	Cents	Dollars	Cents
	<p align="center">Page 3 of 6</p> <p>All vendors will be required to provide verification of enrollment in the E-Verify program. Additional information may be found at http://immigration.alabama.gov/</p> <p>If the successful vendor's principal place of business is out-of-state, vendor may be required to have a Certificate of Authority to do business in the State of Alabama from the Secretary of State prior to issuance of a Purchase Order.</p> <p>Vendors are solely responsible for consulting with the Secretary of State to determine whether a Certificate is required. See: www.sos.alabama.gov/BusinessServices/ForeignCorps.aspx. Please note that the time between application for the issuance of a Certificate of Authority may be several weeks.</p> <p>Upon notification, vendor will have 10 business days to provide the Certificate of Authority and the E-Verify numbers to the Purchasing Department before award can be completed. (Vendors will possibly need to pay the expedite fee to meet this requirement because application is not sufficient. We must have a copy of the certificate with your Company ID number).</p> <p>Vendors do not need a City of Mobile Business License or Certificate of Authority from the Alabama Secretary of State, nor the E-Verify for certification to submit a bid, but will need to obtain the Business License and Certificate of Authority verification and/or provide the E-Verify Certification, if applicable, prior to issuance of a Purchase Order.</p> <p>The successful Vendor will be required to provide a Certificate of Insurance with the below requirements as listing the City of Mobile as additional insured.</p>					
			TOTAL			

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	<p align="center">Page 4 of 6</p> <p>Vendor Shall Have:</p> <p style="padding-left: 40px;">\$ 2,000,000.00 Product Liability \$ 1,000,000.00 General Liability \$ 1,000,000.00 Aggregate Insurance</p> <p>State of Alabama Local Vendor Preference Law 41-16-50 (a) and (d) will apply to this purchase.</p> <p>Vendor shall provide a single bill per month showing the dates, locations of service, quantities picked up from each location, as well as, documentation of the pick ups.</p> <p>The bill and supporting documentation will be sent to the City of Mobile Accounting Department. Bills sent to pick up locations; Fire Stations, Fire Headquarters or Location other than the designated location will not be processed. Attempted collection by Vendor of mis-sent past due bills by Collection Agency will not be considered.</p> <p>City of Mobile will not pay for "Dry" Runs to a Location where there is no pick up or if Vendor has to return for a second time as there are no City employees at Location when Vendor attempted a pick up.</p> <p>Due to the Nature of Municipal Fire-Service, there is not always someone at a Fire Station. Crews must respond to calls, leaving the Station unattended.</p> <p>If Station is not occupied at time of attempted pick up, Vendor will need to return at later time to make pick up. City will not pay for a trip to a Station where waste is not picked up.</p> <p>NOTE: City will not wait two (2) weeks for a return visit if the above occurs.</p> <p>If necessary City can arrange to have the waste pickup truck met if Fire Station is unoccupied for an extended period day by day.</p>					
			TOTAL			

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			Dollars	Cents	Dollars	Cents
	<p>Page 5 of 6</p> <p>Vendor shall bid price per container to include in the price per container, cost of container, cost of pick up/transport and disposal of blood contaminated products. City of Mobile will not add after the fact any additional fees or charges to include fuel surcharge, transportation, disposal, etc. The price shall be the same per container for all containers at all locations for the term of the contract. There shall be neither variance of the price nor addition of fuel surcharges, etc...</p> <p>The City of Mobile Animal Shelter will also be included in this Contract. They have one (1) Location; will also require two (2) week pick ups unless changed by the City of Mobile in writing by letter.</p> <p>City of Mobile Business License will be required of a successful vendor.</p> <p>The same price per container shall pertain to all locations.</p> <p>Price per container picked up and disposed: _____</p> <p>Size of container to be provided: _____</p> <p>Product used to disinfect reusable containers: _____</p> <p>Description of containers to be provided for transport of Blood Contaminated items:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Attached is a SAMPLE of the contract that will need to be signed as part of the award of this bid. This sample does not have to be signed or returned as part of your bid response.</p>					
			TOTAL			

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Page _____ of _____

QUANTITY	ARTICLES	Bid on this form ONLY. Make no changes on this form. Additional information to be submitted on separate sheet and attached hereto.	UNIT	UNIT PRICE		EXTENSION	
				Dollars	Cents	Dollars	Cents
		<p>Page 6 of 6</p> <p>Pricing to be firm for one (1) year following the approval of Contract by the City of Mobile. At the option of the City, the award of this bid may be extended for two (2) additional one (1) year periods.</p> <p>TO BE AWARDED ALL OR NONE</p>					
				TOTAL			

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PURCHASING DEPARTMENT

Potential bidders are responsible to check this site for any **ADDENDUMS** that are issued. It is the responsibility of the **BIDDER** to check for, download, and include with their **BID RESPONSE** any and all **ADDENDUMS** that are issued for a specific **BID** published by the **City of Mobile**. Failure to download and include **ADDENDUMS** in your **BID RESPONSE** may cause your bid to be rejected.

This is a sealed bid. Any responses faxed or e-mailed will be rejected.

This is a sealed bid. Any response must be submitted in a sealed envelope with the bid number and bid opening date on the outside of the envelope.

Any response that arrives improperly marked or with no bid number and opening date on the outside of the delivery or express package and opened in error will be rejected and not considered.

It is the responsibility of the bidder to insure that their bid response is delivered to and received in the Purchasing Department before the date and time of the bid opening.

Be sure to read the Terms and Conditions. All bids are F.O.B. Destination unless otherwise stated.

Be sure to sign your bid!

Package/Bid Delivery Address:
Purchasing Department
205 Government St. Room S408
Mobile, AL 36644

(Request First Delivery)