



**PRE-QUALIFICATION APPLICATION FOR CONTRACTORS TO PARTICIPATE
IN FEDERALLY-FUNDED REHABILITATION PROJECTS**

The City of Mobile is seeking to pre-qualify individuals or entities interested in performing Rehabilitation Work on grant and loan-funded property rehabilitation projects.

Do you have any of the following? If YES, **please provide a copy of the documents along with this application.**

- 1. City of Mobile **Business License** Yes No
- 2. **Surety Bond Certificate** Yes No
- 3. **Commercial Liability** (automobile and general) **Insurance Certificate** Yes No
- 4. **Lead Safe Work Certificate** Yes No
- 5. State of Alabama **Homebuilder's License** Yes No
- 6. Any **Mechanical, Electrical** and/or **Plumbing licenses** Yes No
- 7. Commercial **Workman's Compensation Insurance Certificate** Yes No
- 8. Copy of **Sam.gov** screen reflecting your company's profile Yes No

Are you willing to work on historic (properties greater than 50 years old) properties? Yes No

Additionally, all applicants must complete the form below:

Date: _____

Applicant Name: _____

Business Name: _____

Business Address: _____

Business Telephone: _____ **Fax:** _____

Cell: _____ **Email:** _____

Hours of Operation: _____

Description of Services Provided: _____

Please provide Names, Addresses, and Years of Construction Experience of all Owners, Partners, and Stock holders. (Use an additional sheet if necessary)

Name: _____ Years: _____

Address: _____

Name: _____ Years: _____

Address: _____

Name: _____ Years: _____

Address: _____

List other contracting firm names under which the principals have operated, with former addresses and cities.

References with Names and Addresses

Banks: _____

Materials Dealers: _____

List **Three (3) Recent Customers** for which you have performed similar work within the last twelve months:

1. _____ Phone: _____

Address: _____

2. _____ Phone: _____

Address: _____

3. _____ Phone: _____

Address: _____

The undersigned contracting firm agrees that in consideration for being placed upon the *Pre-Qualified Contractors Register* s/he will comply with the following conditions on all rehabilitation work performed on grant or loan-funded properties, regardless of whether federal financing is or is not used by the owner.

1. To use only contract forms approved by the City of Mobile;
2. To perform all Work in accordance with applicable building ordinances of the City of Mobile and approved by the Architectural Review Board if property is within a historic district;
3. If the Work performed by the Contractor is found to be unsatisfactory or noncompliant with the Work specifications, the City of Mobile may remove the contractor's name from the *Pre-Qualified Contractors Register*.

*** Please Note: Any "debarred" contractors and/or contractors who have previously performed unsatisfactory Work for either the City of Mobile or the Mobile Housing Board's housing rehabilitation programs will NOT be added to the *Contractors Register*.**

Applicant hereby certifies that all the information given above is complete, factual, and that no unfavorable information has been withheld.

DUNS (Dun & Bradstreet) Number: _____

Signed on this the ____ day of _____, 20____, by _____,
(Signature)

_____, on behalf of _____.
(Title) (Firm)

Please Return the Completed Form and All Necessary Documentation:

via MAIL:

**City of Mobile
Community and Housing Development
P. O. Box 1827
Mobile, AL 36633-1827**

via EMAIL:

Ginny.Kirby@cityofmobile.org

In Person:

**GOVERNMENT PLAZA
205 Government Street
South Tower
5th Floor, Suite 512
Mobile, AL 36602
(251) 208-6297**