

# THE CITY OF MOBILE ANIMAL SERVICES

## Employment Application

An Equal Opportunity Employer



### APPLICANT INFORMATION

Last Name \_\_\_\_\_ First \_\_\_\_\_ M.I. \_\_\_\_\_ Date \_\_\_\_\_

Street Address \_\_\_\_\_ Apartment/Unit# \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ E-mail Address \_\_\_\_\_

Date Available \_\_\_\_\_ Social Security No. \_\_\_\_\_

Position Applied for: Unskilled Laborer \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.? YES  NO

Have you ever worked for this company? YES  NO  If so, when? \_\_\_\_\_

Have you ever been convicted of a felony? YES  NO  If yes, explain \_\_\_\_\_

Are you willing to accept: \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Temporary \_\_\_\_\_ Seasonal \_\_\_\_\_

Are you related by blood or marriage to any employees of the Mobile County Merit System or any elected or appointed officials (include members of Commissions, Councils, and Boards) within Mobile County? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, provide the following:

NAME: \_\_\_\_\_ RELATIONSHIP \_\_\_\_\_ EMPLOYER \_\_\_\_\_ POSITION \_\_\_\_\_

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Do you hold any political office? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

Date of election or appointment (month/yr) \_\_\_\_\_ Title \_\_\_\_\_

### EDUCATION

High School \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES  NO  Degree \_\_\_\_\_

College \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES  NO  Degree \_\_\_\_\_

Other \_\_\_\_\_ Address \_\_\_\_\_

From \_\_\_\_\_ To \_\_\_\_\_ Did you graduate? YES  NO  Degree \_\_\_\_\_

Describe any training through seminars, classes, workshops, etc. Give for each the name and address of the school, date attended, subjects studied and number of instruction hours required to complete.

List any Professional Licenses/Certificates \_\_\_\_\_

List any Honors, Awards Received \_\_\_\_\_

May we make a copy of your Driver's License and Social Security Card? \_\_\_\_\_ Yes \_\_\_\_\_ No \_\_\_\_\_

**EMPLOYMENT HISTORY**

Company

Phone

Address

Supervisor

Job Title

Starting Salary \$

Ending Salary \$

Responsibilities

From

To

Reason for Leaving

May we contact your current/previous supervisor? YES  NO 

Company

Phone

Address

Supervisor

Job Title

Starting Salary \$

Ending Salary \$

Responsibilities

From

To

Reason for Leaving

May we contact your previous supervisor? YES  NO 

Company

Phone

Address

Supervisor

Job Title

Starting Salary \$

Ending Salary \$

Responsibilities

From

To

Reason for Leaving

May we contact your current/previous supervisor? YES  NO 

Explain any gaps between employment below (include dates):

**MILITARY SERVICE**

Branch

From

To

Rank at Discharge

Type of Discharge

If other than honorable, explain

**DISCLAIMER AND SIGNATURE**

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. I understand that eligibility will be subject to meeting suitable requirements regarding character and record of employment. I further understand that I will be required to pass a physical and medical examination if accepted for appointment.

Signature

Date

**REFERENCES (NOT REQUIRED)**

*Please list three professional references.*

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**Full Name** **Relationship**

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**Company** **Phone**

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**Address**

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**Full Name** **Relationship**

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**Company** **Phone**

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**Address**

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**Full Name** **Relationship**

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**Company** **Phone**

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**Address**

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**NOTE: In answering the following question, ALL PREVIOUS OR CURRENT offenses and jobs are to be considered without exceptions. A “yes” response to a question does not automatically you from employment consideration. All facts provided will be evaluated; however, failure to reveal requested information is a cause for automatic rejection.**

**Have you ever been convicted of any offense against the law? [You may omit Juvenile offense(s) if adjudicated under a youthful offender (law)] \_\_\_\_\_ Yes \_\_\_\_\_ No**

**Have you ever received a traffic ticket with a fine of \$50.00 or more? \_\_\_\_\_ Yes \_\_\_\_\_ No**

**Are you now under charges for any unlawful act including traffic violations? \_\_\_\_\_ Yes \_\_\_\_\_ No**

**Have you ever been convicted by military court martial? \_\_\_\_\_ Yes \_\_\_\_\_ No**

**Are you now under charges awaiting court martial? \_\_\_\_\_ Yes \_\_\_\_\_ No**

**If yes to any of the above questions, give complete details below for each and every offense, or ticket to include date, charge, place, court and action taken:**

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