



CLAIM FORM

Send completed form/letter to:

Lisa C. Lambert, City Clerk

P. O. Box 1827

Mobile, AL 36633-1827

251-208-7576 (fax)

cityclerk@cityofmobile.org

251-208-7411 (phone)

Name of Claimant: _____

Mailing Address: _____

Phone Number: (H) _____ (C) _____

Date of Accident/Property damage: _____

Location of accident/property damage: _____

Police report number (if applicable): _____

Witness(s): name, address, phone number (if applicable) _____

Describe accident, injuries, and/or property damage: (attach additional sheets of paper, if necessary)

Attach at least two (2) estimates of repair; or attach a copy of all bills related to the claim.

NOTE: This claim will be recorded the day it is received & sent to the claims adjuster (CCMSI) for processing.

***To check the status of your claim, please call the adjuster, Jim Stirling, with Canon Cochran Management Services Inc. (CCMSI) at (601) 608-1040 or (256) 238-8715.**

Signature of Claimant

Date

****Please note there is a limit of six (6) months on filing claims for injuries/damages****